

MANSFIELD TRAQUAIR TRUST

A charitable company limited by guarantee

Company No SC159591 (Scotland)

Registered Scottish Charity No SC021599

ANNUAL REPORT & FINANCIAL STATEMENTS

For the year ended 31 August 2021



Mansfield Traquair Trust
Mansfield Traquair Centre
15 Mansfield Place
Edinburgh EH3 6BB

MANSFIELD TRAQUAIR TRUST

A charitable company limited by guarantee

TRUSTEES' ANNUAL REPORT

The Trustees present their report and accounts for the year ended 31 August 2021.

It should be noted that the normal activities of the Trust were subject to the restrictions imposed as a result the Covid-19 pandemic. These were being gradually lifted but only reached level zero by the year end and at the time of writing the wearing of masks indoors and other rules were still in place and enforced by law.

Reference and Administrative Information

Trustees

Dr Duncan Thomson (Chairman)
Dr Elizabeth Cumming
Jocelyn Cunliffe
Isla Duncan
Dr Richard Love
Malcolm Mathieson
Julia Alexandra Mee
Lesley Stevenson

Secretary

Gill Stewart

Auditors

Geoghegans
6 St Colme Street
Edinburgh
EH3 6AD

Bankers

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Solicitors

Lindsays WS
Caledonian Exchange
19a Canning Street
Edinburgh
EH3 8EG

Registered office

The Mansfield Traquair Centre
15 Mansfield Place
Edinburgh
EH3 6BB

Charity number

SC021599

Company number

SC159591

MANSFIELD TRAQUAIR TRUST

A charitable company limited by guarantee

TRUSTEES' ANNUAL REPORT (*continued*)

Structure, Governance and Management

The Mansfield Traquair Trust was incorporated as a charitable company limited by guarantee on 8 August 1995 under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The Trustees are also directors of the company and are appointed in accordance with the Trust's Memorandum and Articles of Association. At each Annual General Meeting one third of the Trustees retire from office, those retiring being those who have been longest in office since their last election. All retiring Trustees are eligible for re-election.

The Trustees strive to ensure that the skills and expertise of the Trustees meet the needs of the Trust. In the event of particular skills being deemed to be required, individuals are approached to offer themselves for election. During the period under review, there were no retirements. Co-opted in February 2020 Dr Richard Love was elected as a director at the 25th Annual General Meeting on 13 April 2021.

New Trustees are usually familiar with the work of the Trust but are encouraged to meet with the Secretary to familiarise themselves with the day-to-day operations of the Trust. All Trustees are provided with information about charity law in Scotland and the duties of charity trustees as required by the Office of the Scottish Charity Regulator and sent updates as and when these are produced by the Trust's lawyers or OSCR.

The Trustees form the managing committee of the Trust. At the end of the year under review the board consisted of eight Trustees. The Trustees normally meet face to face as and when required and are responsible for the strategic direction and policy of the Trust. In the initial months of the pandemic Trustees considered but rejected the possibility of holding virtual meetings via the platform Zoom due to a number of the Trustees being restricted in terms of their IT capacity in their home environments and the time difference for the Chairman who had been unable to return to the UK from Australia. Trustees were satisfied that a delay in holding meetings would not have a significant effect. These factors included OSCR making it clear to charities that, under the circumstances of the emergency lockdown, it would be sympathetic to them taking actions that were not strictly in line with their constitutions. It was also noted that the Trust's Memorandum of Association states that 'the Trustees may meet together for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit'. This approach continued until the second lock down and it became apparent that restrictions would be long-term especially in relation to people and groups being able to meet together until the vaccination programme had been successfully delivered to the majority of the population. Thus during the year under review the Trustees met three times which was less than usual, due to the ongoing Covid-19 pandemic restrictions, and only virtually via the online facility Zoom. Most Trustees had upgraded their IT facilities at home and become familiar with this virtual platform by the time the first virtual meeting was held on 4 March 2021. This unfortunately excluded the Chairman who had still been unable to return to the UK from Australia. Dr Elizabeth Cumming facilitated the meeting and chaired it. Dr Cumming held the role of convenor during the ongoing period of the pandemic. The Trustees are grateful that Dr Cumming has continued in this role while the Chairman has been unable to return to the UK. Day-to-day operation of the Trust is by the part-time Administrative Secretary who receives instructions from and reports to the Trustees.

None of the Trustees had any financial interest in the Trust at any time during the year.

The Trust maintains a register of risks which is regularly reviewed. The Trustees have assessed the major risks to which the Trust is exposed, in particular those related to the operations and finances of the Trust, and is satisfied that systems are in place to reduce their exposure. The key risks facing the Trust and the actions being taken to mitigate them are as follows:

- Maintenance of the Mansfield Traquair Centre: quinquennial reviews are undertaken by conservation architects (building) and painting conservators (mural paintings) to identify maintenance needs and ensure these items are addressed.
- Ensuring the long term future of the building: appropriate steps are being taken to advance negotiations on a new lease with the current tenant which will take effect in 2023.
- A change in circumstances due to the effects of Covid-19 on the economy and the viability of the use of the building: this will be at the forefront of the Trust's deliberations in the near future.

MANSFIELD TRAQUAIR TRUST

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TRUSTEES' ANNUAL REPORT (continued)

Objectives and Activities

The principal objective of the Trust has been the restoration of the former Catholic Apostolic Church in Mansfield Place Edinburgh (now known as the Mansfield Traquair Centre) and its scheme of mural decoration by Phoebe Anna Traquair, while at the same time securing a viable, long-term future for the building.

The Trust's principal activity during the period under review was to ensure that the building and murals were properly monitored and maintained. The closure of the building since March 2020, due to the pandemic, was followed after an initial period of lifting of the restrictions by a second lockdown on 6 October 2020; this period was extended until May 2021. These restrictions were gradually lifted over the months up to the second week of August 2021. The use of the space, however, was not yet back to full normality at the time of writing due to the legal requirements concerning the wearing of masks.

Achievement and Performance

The Trustees are aware of the need to ensure the long-term future of the building. During the year under review, which was subject to these further restrictions, the Trustees ensured that the Scottish Council for Voluntary Organisations (SCVO) carefully monitored the building's condition. SCVO's building maintenance manager, the only member of staff allowed access to the premises, undertook regular walk-round visual inspections of the building fabric internally and externally and made sure all accessible rainwater goods were free from blockage and running freely. Due to the restrictions the grounds company was unable to operate. Consequently, the maintenance manager also cut the grass and monitored the condition of the trees especially after high winds and heavy rain. Preventing the ivy from encroaching on the building is too big a task for one individual. In the month before the end of the period under review, as the restrictions were relaxed, the grounds team were able to return and cut back the undergrowth to its previous line. The stonework of the building has not been affected. Due to the continued ongoing restrictions the building remained closed to staff and tenants until the beginning of July. Numbers were still restricted for SCVO staff with access only allowed for key staff overseeing the building. This situation remained the same at the end of August 2021. For tenants, a desk booking system was put in place to keep capacity at a maximum of 50% as recommended by government guidance up until 9 August, after which Scotland moved beyond level zero. However, by the end of the period under review the usage had only risen to a maximum of 30 people with the average being closer to 20 people. All other staff and tenants continued to work from home. Events were allowed to resume in May when one wedding with 44 guests took place. A few small weddings took place in July and August. The risk of damage to the building from everyday wear and tear and events-based use was therefore minimal. No damage was reported during the year even in the last quarter when some activity had resumed. The environmental conditions continued to be monitored regularly by checking the readings from the monitors, using the remote access system. One of the monitors failed during this period but as it is located adjacent to a safely accessible part of the roof and gutter system that allowed for external physical inspection by SCVO's building maintenance manager to ensure that there was no risk of water ingress and thus damage to the murals. The failed unit was replaced as soon the supply and delivery problems that ensued were resolved.

The Trust continued assisting Historic Churches Scotland (HCS), to help secure an appropriate future for the former Mortuary Chapel at the Royal Hospital for Sick Children, as part of its remit to preserve and promote the work and reputation of Phoebe Anna Traquair. The Trust is acting in an expert advisory capacity and has been kept informed of progress with the Viability Study to which it made a financial contribution. Commissioned by HCS the study was issued to all concerned parties for comment in early March 2021.

The ongoing maintenance of the Mansfield Traquair Centre is carried out by the tenant, SCVO.

During the year under review SCVO continued with payments of rent under the current lease agreement of £9,750 + VAT per annum and paid quarterly, which had resumed in July 2019.

The process to allow negotiations to proceed with SCVO to renew their lease, due for renewal in 2023, has advanced thanks to the good fortune of the site visit by the market rent assessment team taking place the middle of February 2020 which allowed for a Lease Consultancy report to be produced during lockdown. The report has informed and enabled the preparation of a Heads of Terms document by two of the Trustees with experience in building maintenance and management. It has been reviewed and finalised by all of the Trustees in preparation for a meeting with the Trust's solicitors to form it into a legal framework and enable negotiations with SCVO to proceed.

MANSFIELD TRAQUAIR TRUST

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TRUSTEES' ANNUAL REPORT (continued)

Achievement and Performance (continued)

During the year under review the Mansfield Traquair Centre was closed to visitors from September 2020 to May 2021 due to the Covid-19 pandemic. The Friends of Mansfield Traquair Centre held Open Days for pre-booked tours on 13 June 2021 and 11 July 2021 and for 9 days during the Edinburgh Festival Fringe in August 2021. During the period the Centre was open, there were 241 visitors on Open Days and 3 private visits for groups and individuals, totalling 20. There were no external talks. Stewarding and guiding were provided by the Friends of the Mansfield Traquair Centre to their usual high standard whilst juggling the booking and track and trace system required due to the pandemic regulations. A guided tour of the building and the murals was also given to 10 students and 2 tutors from St Andrews University School of Art History by Dr Cumming. This brings the total number of visitors to the building in the year under review to 273. The Trust is most grateful to the Friends of the Mansfield Traquair Centre for providing the stewarding and guiding and for giving talks, all of which promote the work of the Trust, spread knowledge about the building and the murals and enhance the enjoyment of visitors. The Friends have managed to fulfil this role from May 2021 after SCVO were able to allow access to the building, due to lifting of the restrictions related to the Covid-19 pandemic. The Trust is also grateful to the Friends for maintaining the website (www.mansfieldtraquair.org.uk).

Financial Review

The Trust's financial position is set out in the Statement of Financial Activities. The Trust is in a sound financial position; the Trustees believe that the Trust's assets are adequate to fulfil the obligations of the Trust for the foreseeable future.

The Trust acknowledges the ongoing contribution made by the Friends of Mansfield Traquair Centre through its work engaging visitors and the public at large. The Trust also records its gratitude to the Martin Connell Charitable Trust and organisations and members of the public who made private donations.

Reserves policy

At 31 August 2021, the Trust had restricted funds of £2,700,811 (2020: £2,787,806), designated funds of £218,371 (2020: £225,206) and unrestricted funds of £56,702 (2020: £50,077) giving a total of £2,975,884 (2020: £3,063,089). The unrestricted funds of £56,702 represent the free reserves of the Trust, defined as those funds held outwith restricted funds which are not held in fixed assets. It is the Trust's aim to maintain a cash balance adequate to meet the running costs of the charitable company. Rent resumed in July 2019 which is considered to be a minimum of £10,000. In addition, the Trustees need to maintain a cash balance for work to the murals. As the majority of the Trust's expenditure relates to non-cash items, Trustees are happy that the current level of free reserves is appropriate.

Plans for Future Periods

The short-term objective of the Trust is to ensure that ongoing repairs and maintenance of the Mansfield Traquair Centre are carried out in a timely and appropriate manner. A quinquennial review is required in 2022 and a review of the register of risk in particular light of the pandemic is being prepared. With Covid restrictions being eased efforts are now being made to find prospective Trustees who have financial and legal knowledge. Someone with experience in IT is also desirable. The Trust is also committed to supporting Historic Churches Scotland in its work to find an appropriate adaptive re-use of the former Mortuary Chapel at the Royal Hospital for Sick Children to ensure the conservation and future safeguarding of its murals by Phoebe Anna Traquair.

The long-term objective is to ensure that the Mansfield Traquair Centre is leased to a suitable tenant or tenants, and maintained and repaired as appropriate by keeping the building in the ownership of the Trust. The Trust has therefore advanced the process (insofar as possible under the pandemic restrictions) to negotiate with SCVO who wish to renew the lease in 2023.

MANSFIELD TRAQUAIR TRUST

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TRUSTEES' ANNUAL REPORT *(continued)*

Statement of Trustees' responsibilities

The Trustees (who are also directors of the charitable company for the purposes of company law) are responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going-concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the 2006 Companies Act, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Trustees' Annual Report. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

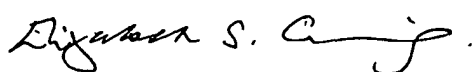
In so far as the Trustees are aware

- there is no relevant audit information of which the charitable company's auditors are unaware;
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small Company Provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

By order of the Board



Dr Elizabeth Cumming

Trustee

11 January 2022

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF MANSFIELD TRAQUAIR TRUST

Opinion

We have audited the financial statements of Mansfield Traquair Trust (the 'charitable company') for the year ended 31 August 2021 which comprise the statement of financial activities, the balance sheet, and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the trustees' annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF MANSFIELD TRAQUAIR TRUST (Continued)

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures to respond to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we consider the following:

- The nature of the industry, control environment and business performance of the charitable company
- The results of our enquires with management and the Trustees about their own identification and assessment of the risks of irregularities
- The matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF MANSFIELD TRAQUAIR TRUST (Continued)

Auditor's responsibilities for the audit of the financial statements (continued)

As a result of these procedures, we consider the opportunities and incentives that may exist within the charitable company for fraud. In common with all audits under ISAs (UK), we perform specific procedures to respond to the risk of management override and inappropriate income recognition.

We also obtain an understanding of the legal and regulatory environment in which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements and those which may be fundamental to the charitable company's ability to operate. The key laws and regulations we considered in this context included the Companies Act 2006, the Statement of Recommended Practice: Accounting for Charities FRS 102 (2019), the Charities and Trustee Investment (Scotland) Act 2005, and the Charities Accounts (Scotland) Regulations 2006.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Paul Marshall
For and on behalf of Geoghegans, Statutory Auditor

11 January 2022

6 St Colme Street
Edinburgh
EH3 6AD

MANSFIELD TRAQUAIR TRUST

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STATEMENT OF FINANCIAL ACTIVITIES*(Incorporating Income and Expenditure Account)***FOR THE YEAR ENDED 31 AUGUST 2021**

	Notes	Unrestricted funds: general £	Unrestricted funds: designated £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
Income from:						
Donations and legacies	2	7,000	-	-	7,000	7,000
Other trading activities	3	9,930	-	-	9,930	9,930
Investments		32	-	-	32	37
Total income		16,962	-	-	16,962	16,967
Expenditure on:						
Charitable activities	4	10,337	6,835	86,995	104,167	103,941
Total expenditure		10,337	6,835	86,995	104,167	103,941
Net income/(expenditure) for the year	7	6,625	(6,835)	(86,995)	(87,205)	(86,974)
Transfers between funds		-	-	-	-	-
Net movement in funds		6,625	(6,835)	(86,995)	(87,205)	(86,974)
Funds at 1 September 2020	11	50,077	225,206	2,787,806	3,063,089	3,150,063
Funds at 31 August 2021	11,12	56,702	218,371	2,700,811	2,975,884	3,063,089

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses arising in the year.

The notes on pages 11 to 16 form part of these financial statements.

MANSFIELD TRAQUAIR TRUST

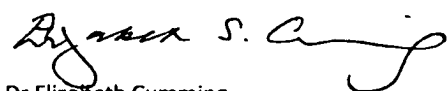
A charitable company limited by guarantee

BALANCE SHEET**AS AT 31 AUGUST 2021**

	Note	2021 £	2020 £
Fixed assets			
Heritage assets	8	2,917,142	3,010,972
Current assets			
Debtors	9	217	3,105
Cash at bank and in hand		<u>66,365</u>	<u>54,407</u>
Total current assets		66,582	57,512
Liabilities			
Creditors falling due within one year	10	<u>(7,840)</u>	<u>(5,395)</u>
Net current assets		<u>58,742</u>	<u>52,117</u>
Total assets less current liabilities		<u>2,975,884</u>	<u>3,063,089</u>
The funds of the charity:			
Restricted funds		2,700,811	2,787,806
Designated funds		218,371	225,206
Unrestricted funds		<u>56,702</u>	<u>50,077</u>
Total funds	11, 12	<u>2,975,884</u>	<u>3,063,089</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, comprise the annual financial statements required by the Companies Act 2006 and are for circulation to the members of the charitable company.

Approved and authorised for issue by the Trustees on 11 January 2022 and signed on their behalf by:-



Dr Elizabeth Cumming
Trustee

Company Registration No: SC159591

The notes on pages 11 to 16 form part of these financial statements.

MANSFIELD TRAQUAIR TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of preparation

The financial statements have been prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charitable company and are rounded to the nearest £.

The financial statements have been prepared in accordance with the Companies Act 2006, the Charities Accounts (Scotland) Regulations 2006 (as amended) and with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

The charitable company meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared on a going concern basis, which assumes there are no material uncertainties about the charitable company's ability to continue in operation. Trustees have considered the impact of the COVID-19 pandemic on the performance and financial position of the charitable company. With a new lease in place securing income for the period to 30 June 2023, trustees believe it is appropriate to continue to prepare the financial statements on a going concern basis.

Income

Income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations and grants, whether 'capital' or 'revenue' in nature, are recognised when the charitable company has entitlement to the funds, any performance conditions attached have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Donated services and facilities are recognised as income when the charitable company has control over the item, any conditions attached have been met, the receipt of economic benefit to the charitable company is probable and it can be measurable reliably. The amount recognised is the amount which the charitable company would be willing to pay on the open market and a corresponding amount is recognised in expenditure in the period of receipt.

In accordance with the recommendations of the SORP, general volunteer time is not recognised but acknowledged within the Annual Report.

Rental income is recognised when receivable in accordance with the terms of the lease agreement.

Interest on funds held on deposit is recognised when receivable and the amount can be measured reliably by the charitable company. This is normally on notification of interest paid or payable by the bank.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. The charitable company is registered for VAT and any irrecoverable VAT is included in the relevant cost categories. Expenditure is classified under the following activity headings:

Expenditure on charitable activities includes the activities undertaken to further the purposes of the charitable company and their associated support costs, being those functions that assist the work of the charitable company in undertaking its charitable activities. Support costs include governance costs and other support costs. Governance costs comprise those costs involving the public accountability of the charitable company and its compliance with regulations and best practice and therefore include the cost at audit. Other support costs relate to the administrative costs of running the charitable company. Where possible expenditure has been allocated directly. Where this is not possible the expenditure has been allocated on the basis of time spent on each activity.

MANSFIELD TRAQUAIR TRUST

NOTES TO THE FINANCIAL STATEMENTS *(continued)* FOR THE YEAR ENDED 31 AUGUST 2021

1. Accounting policies *(continued)*

Taxation

As a charitable company, Mansfield Traquair Trust is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charitable company in either the current or prior year.

Fixed assets

Fixed assets costing more than £1,000 are capitalised at cost in the balance sheet and depreciated at rates calculated to write off the cost, less estimated residual value of each asset, evenly over its expected useful life as follows:

Property - 50 years

Debtors

Debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charitable company only has financial assets and liabilities of a kind that qualify as basic financial instruments. These are initially recognised at transaction value and subsequently measured at their settlement value.

Funds

Restricted funds represent funds which the donor has specified have to be utilised for a particular purpose.

Unrestricted funds represent the free reserves of the charitable company and are available to be used in accordance with the Trust's objectives at the discretion of the Trustees. Designated funds are set aside by the Trustees out of unrestricted funds for specific purposes or projects.

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
2. Donations				
Meikle Foundation	2,000	-	2,000	2,000
Friends of Mansfield Traquair Centre	5,000	-	5,000	5,000
	<u>7,000</u>	<u>-</u>	<u>7,000</u>	<u>7,000</u>

Income from donations comprise £7,000 (2020: £7,000) of unrestricted income and £nil (2020: £nil) of restricted income.

MANSFIELD TRAQUAIR TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
3. Income from other trading activities				
Lease of building to SCVO	9,750	-	9,750	9,750
Other income for use of the building	180	-	180	180
	<u>9,930</u>	<u>-</u>	<u>9,930</u>	<u>9,930</u>

Income from other trading activities is unrestricted in both years.

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
4. Charitable activities				
Secretary's fees and expenses	2,527	-	2,527	2,607
Insurance	440	-	440	408
Sundry expenses	547	-	547	485
Governance costs (note 5)	6,823	-	6,823	6,611
Depreciation	6,835	86,995	93,830	93,830
	<u>17,172</u>	<u>86,995</u>	<u>104,167</u>	<u>103,941</u>

Expenditure on charitable activities comprises £17,172 (2020: £16,946) of unrestricted expenditure and £86,995 (2020: £86,995) of restricted expenditure.

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
5. Governance costs				
Secretary's fees and expenses	2,528	-	2,528	2,608
Auditors remuneration - Audit fee	1,295	-	1,295	1,240
Legal and professional fees	3,000	-	3,000	2,763
	<u>6,823</u>	<u>-</u>	<u>6,823</u>	<u>6,611</u>

6. Related party transactions and Trustees' remuneration

None of the Trustees were remunerated nor received reimbursement of any expenses during the current or prior year.

Donations of £nil (2020: £Nil) were received from nil Trustees in the year (2020: nil).

7. Net income/(expenditure)	2021 £	2020 £
Net income/(expenditure) is stated after charging:		
Depreciation	93,830	93,830
Audit fee	<u>1,295</u>	<u>1,240</u>

MANSFIELD TRAQUAIR TRUST

NOTES TO THE FINANCIAL STATEMENTS *(continued)* FOR THE YEAR ENDED 31 AUGUST 2021

8. Heritage assets

	Heritable property £
Cost	
At 1 September 2020 and 31 August 2021	<u>4,691,543</u>
Depreciation	
At 1 September 2020	1,680,571
Charge for the year	<u>93,830</u>
At 31 August 2021	<u>1,774,401</u>
Net book value	
At 31 August 2021	<u>2,917,142</u>
At 31 August 2020	<u>3,010,972</u>

Heritage assets comprise the heritable property of the Mansfield Traquair Centre (formerly Mansfield Place Church). Standard securities over the property are held by the Scottish Ministers on behalf of Historic Scotland and the Trustees of the National Heritage Memorial Fund.

9. Debtors	2021 £	2020 £
VAT recoverable	37	-
Other debtors	<u>180</u>	<u>3,105</u>
	<u>217</u>	<u>3,105</u>
10. Creditors: amounts falling due within one year	2021 £	2020 £
Accruals	7,027	4,095
VAT payable	-	487
Deferred rental income	<u>813</u>	<u>813</u>
	<u>7,840</u>	<u>5,395</u>

MANSFIELD TRAQUAIR TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

11. Funds – 2020/21	1 September 2020 £	Income £	Expenditure £	Transfers £	31 August 2021 £
Restricted					
- Building and Murals	2,785,766	-	(86,995)	-	2,698,771
- Mural Repair Fund	2,040	-	-	-	2,040
	2,787,806	-	(86,995)	-	2,700,811
Unrestricted					
- General	50,077	16,962	(10,337)	-	56,702
- Designated	225,206	-	(6,835)	-	218,371
	3,063,089	16,962	(104,167)	-	2,975,884
Funds – 2019/20	1 September 2019 £	Income £	Expenditure £	Transfers £	31 August 2020 £
Restricted					
- Building and Murals	2,872,761	-	(86,995)	-	2,785,766
- Mural Repair Fund	2,040	-	-	-	2,040
	2,874,801	-	(86,995)	-	2,787,806
Unrestricted					
- General	43,221	16,967	(10,111)	-	50,077
- Designated	232,041	-	(6,835)	-	225,206
	3,150,063	16,967	(103,941)	-	3,063,089

Designated funds:

These represent funds earmarked by the Board for expenditure on improving and maintaining the heritable property.

Restricted funds:

Building and Murals

This represents the value of the heritage assets acquired through the utilisation of restricted funds less the accumulated depreciation charge.

Mural Repair Fund

This represents funding from the Dunard Fund, Baldoukie Charitable Trust and an anonymous donation towards the cost of the mural repair project.

MANSFIELD TRAQUAIR TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

12. Analysis of net assets between funds	Unrestricted £	Designated £	Restricted £	Total £
Fixed assets	-	218,371	2,698,771	2,917,142
Net current assets	56,702	-	2,040	58,742
At 31 August 2021	56,702	218,371	2,700,811	2,975,884
	Unrestricted £	Designated £	Restricted £	Total £
Fixed assets	-	225,206	2,785,766	3,010,972
Net current assets	50,077	-	2,040	52,117
At 31 August 2020	50,077	225,206	2,787,806	3,063,089

