

THURSDAY



RCS

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21/02/2013

#37

COMPANIES HOUSE



Companies House
— for the record —

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Fax +44(0) 29 20380006
DX 33050 Cardiff
www.companieshouse.gov.uk

Your Ref
Our Ref Overseas/FC016942/S M
Date 15/03/2012

**NO REPLY HAS BEEN RECEIVED
THEREFORE THE COMPANY'S UK
ESTABLISHMENT IS BEING REGARDED
AS CLOSED**

Dear Sir

**TRANSITIONAL RETURN BY A UK ESTABLISHMENT OF AN OVERSEAS
COMPANY**

REMINDER NOTICE

**SUNFINE MANAGEMENT LIMITED
FC016942
BR011834**

In 2010 we wrote to the place of business address of the above company, informing it of the requirement to file a Transitional Return. However, we have not yet received a response, so we are now sending this letter to all secretaries and directors showing on our records for this company. If this company notified us of a business address in the UK a letter is also being sent to the business address

On 1 October 2009, the Overseas Companies Regulations 2009 (SI No 2009/1801) introduced a number of changes including the introduction of a single 'UK establishment' regime. This means that Companies House will only register UK establishments. All places of business and branches registered before 1 October 2009 are deemed to be UK establishments from that date.

To make this change effective all places of business that were registered at Companies House prior to 1 October 2009 were required to deliver a Transitional Return (Form OS TN01) by 31st March 2010. The Transitional Return requires additional information to that required upon registering a place of business. A place of business registered before 1 October 2009 that provides this additional information will meet the information requirements under the new UK establishment regime.

Please note

- You can download a blank Transitional Return from our website or call our Contact Centre on +44 (0) 303 1234 500 for the form to be sent to you. Details are shown on our website www.companieshouse.gov.uk
- In order to complete the transitional return form you will need to enter a company registration number in section A1 of the form and the UK establishment number which has a BR prefix. The BR number for your company is shown above. Before 1 October 2009, BR registration numbers were only allocated to branches. The introduction of a single UK establishment regime requires the allocation of these numbers to previously registered places of business.
- The information required by the Overseas Companies Regulations is set out in the form but if you have any further enquiries please call the Overseas Team via our Contact Centre
- If you no longer need your UK establishment, please send us form OS DS01 and it will be closed
- If this letter has crossed with the delivery of the Transitional Return, please accept our apologies

Yours faithfully

Overseas Team
Companies House