

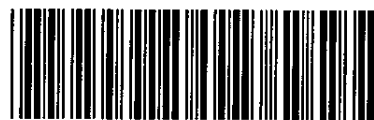
# LIQ03

## Notice of progress report in voluntary winding up



Companies House

SATURDAY



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25/01/2020

#257

COMPANIES HOUSE

### 1 Company details

Company number 1 0 4 8 2 4 0 5

Company name in full Philosophy Consulting Ltd

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Joanne Louise

Surname Hammond

### 3 Liquidator's address

Building name/number 3rd Floor

Street Westfield House

Post town 60 Charter Row

County/Region Sheffield

Postcode S 1 3 F Z

Country

### 4 Liquidator's name

Full forename(s) Ashleigh William

Surname Fletcher

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address

Building name/number 3rd Floor

Street Westfield House

Post town 60 Charter Row

County/Region Sheffield

Postcode S 1 3 F Z

Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

## Notice of progress report in voluntary winding up

Notice of progress report in voluntary winding up

<b>6</b>	<b>Period of progress report</b>																
From date	d	2	d	9	m	1	m	1	y	2	y	0	y	1	y	8	
To date	d	2	d	8	m	1	m	1	y	2	y	0	y	1	y	9	

<b>7</b>	<b>Progress report</b>										
	<input checked="" type="checkbox"/> The progress report is attached										

<b>8</b>	<b>Sign and date</b>																
Liquidator's signature	<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">           Signature  <div style="font-size: 2em; font-weight: bold;">X</div> <div style="font-family: cursive; font-size: 1.2em; margin-top: 10px;">             Z. G. ...           </div> </div> <div style="text-align: center; width: 100px;"> <div style="font-size: 2em; font-weight: bold;">X</div> </div> </div>																
Signature date	d	2	d	3	m	0	m	1	y	2	y	0	y	2	y	0	

LIQ03

## Notice of progress report in voluntary winding up

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Kerry Norton**Company name **Begbies Traynor (SY) LLP**Address  
**3rd Floor, Westfield House  
60 Charter Row**Post town **Sheffield**

County/Region

Postcode **S 1 3 F Z**

Country

DX

Telephone **0114 2755033****Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☒ The company name and number match the information held on the public Register.
- ☒ You have attached the required documents.
- ☒ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Filosophy Consulting Ltd  
(In Liquidation)  
Joint Liquidators' Summary of Receipts & Payments**

Declaration of Solvency £		From 29/11/2018 To 28/11/2019 £	From 29/11/2018 To 28/11/2019 £
103,310.65	<b>ASSET REALISATIONS</b>		
	Cash at Bank	103,277.65	103,277.65
		103,277.65	103,277.65
	<b>COST OF REALISATIONS</b>		
	Accountants Fees	75.00	75.00
	Bank Charges	37.35	37.35
	Office Holders Fees	3,000.00	3,000.00
	Specific Bond	60.00	60.00
	Statutory Advertising	216.00	216.00
		(3,388.35)	(3,388.35)
	<b>DISTRIBUTIONS</b>		
	Ordinary Shareholders	97,500.00	97,500.00
		(97,500.00)	(97,500.00)
<b>103,310.65</b>		<b>2,389.30</b>	<b>2,389.30</b>
	<b>REPRESENTED BY</b>		
	Bank 1 Current		2,334.10
	Vat Control Account		(615.00)
	Vat Receivable		670.20
			<b>2,389.30</b>

*Joanne Louise Hammond*

Joanne Louise Hammond  
Joint Liquidator

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## **Filosophy Consulting Ltd (in Members' Voluntary Liquidation)**

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Progress report

Period: 29 November 2018 to 28 November 2019

### **Important Notice**

This report has been produced solely to comply with our statutory duty to report to members of the Company pursuant to Section 92A of the Insolvency Act 1986. This report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

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## **Contents**

- ☐ Interpretation
- ☐ Company information
- ☐ Details of appointment of liquidators
- ☐ Progress during the period
- ☐ Creditors
- ☐ Distributions to members
- ☐ Remuneration and disbursements
- ☐ Liquidators' expenses
- ☐ Assets that remain to be realised and work that remains to be done
- ☐ Other relevant information
- ☐ Members' rights
- ☐ Conclusion
- ☐ Appendices
  - 1. Liquidators' account of receipts and payments
  - 2. Liquidators' time costs and disbursements
  - 3. Statement of liquidators' expenses

# 1. INTERPRETATION

<b><u>Expression</u></b>	<b><u>Meaning</u></b>
"the Company"	Filosophy Consulting Ltd (in Members' Voluntary Liquidation)
"the liquidators", "we", "our" and "us"	Joanne Louise Hammond of Begbies Traynor (SY) LLP, 3rd Floor, Westfield House, 60 Charter Row, Sheffield S1 3FZ and Ashleigh William Fletcher of Begbies Traynor (SY) LLP, 3rd Floor, Westfield House, 60 Charter Row, Sheffield S1 3FZ
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England and Wales) Rules 2016 (as amended)
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and  (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
preferential creditors	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

# 2. COMPANY INFORMATION

Trading name:	Filosophy Consulting Ltd
Company registered number:	10482405
Company registered office:	3rd Floor, Westfield House, 60 Charter Row, Sheffield S1 3FZ
Former trading address:	c/o 51 Clarke Grove Road, Sheffield S10 2NH

# 3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced:	29 November 2018
Date of liquidators' appointment:	29 November 2018
Changes in liquidator:	None

# 4. PROGRESS DURING THE PERIOD

## Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period from 29 November 2018 to 28 November 2019.

## **Receipts**

### Cash at Bank

Funds in the sum of £103,277.65 were transferred into the liquidation estate bank account shortly after the joint liquidators' appointment was confirmed.

## **Payments**

### Specific Bond

The joint liquidators have obtained a statutory bond to cover all realisations into the estate. The sum of £60.00 has been paid in this regard during the reporting period.

### Office Holders Fees

The joint liquidators have drawn remuneration in the sum of £3,000.00 plus VAT against their agreed set fee during the reporting period.

### Accountants Fees

During the period covered by this report, Brown McLeod Ltd ("BML") the Company's accountants, have been paid £75.00 plus VAT in connection with assistance preparing and submitting the VAT return for the period ending 31 August 2018.

### Statutory Advertising

EPE Reynell Advertising Limited have been paid £216.00 plus VAT in relation to the costs associated with the advertisement of the joint liquidators appointment being placed in the London Gazette.

### Bank Charges

Svenska Handelsbanken AB (publ) ("Handelsbanken") have been paid £37.35 in relation to the opening of and maintenance charges incurred on the estate bank account during the period covered by this report.

### Ordinary Shareholders

The sum of £97,500.00 has been distributed to the Company's shareholder during the period covered by this report. A breakdown of the same is provided later in this report.

## **What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?**

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorgroup.com/work-details>. Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow members to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to members.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached.

### General case administration and planning

Since the joint liquidators' appointment, time has been spent on general case administration and planning where a partner, director and different levels of administration staff have prepared and updated a case strategy document to ensure that all works to be undertaken during the liquidation were planned for efficiency.



Periodic case reviews have been completed to ensure that the case is progressing as appropriate and that all statutory duties are being completed as necessary.

In addition, the case specific diary has been set up, monitored and updated regularly to ensure that all statutory deadlines are being met.

The above will not result in an increased financial benefit to the Company's members however it ensures that the case is progressing as required.

#### Compliance with the Insolvency Act, Rules and best practice

The joint liquidators have issued statutory notices of their appointment to the Registrar of Companies and to the Company's shareholders. An advertisement of their appointment was also placed in the London Gazette as required by the Insolvency Act.

As mentioned above, an estate bank account was opened with Handelsbanken which has been regularly monitored and reconciled against our internal system to ensure that all receipts and payments have been accounted for correctly.

The joint liquidators have obtained a statutory bond to cover all realisations into the estate. Regular reviews of the level of this bond have been undertaken to ensure that the amount of cover has remained at an appropriate level.

The above work will not provide a direct financial benefit to the Company's shareholder, however the same is required for statutory purposes and the costs for completing the same are therefore unavoidable.

#### Investigations

No investigations have been undertaken during the period covered by this report.

#### Realisation of assets

The joint liquidators have spent time liaising with the Company's bankers to ensure that the Company's account was closed and the funds held transferred into the liquidation estate bank account.

Such works have enabled a first dividend to be paid to the Company's shareholder during the period covered by this report.

#### Trading

The Company has not traded while in liquidation therefore no time costs have been incurred in this regard.

#### Dealing with all creditors' claims (including employees), correspondence and distributions

As detailed above, the Company's shareholder received an initial distribution of funds from the liquidation estate on 4 December 2018.

This work has had a financial benefit to the Company's shareholder as it has allowed distributions to be made from the fund held in the estate.

#### Other matters which includes meetings, tax, litigation, pensions and travel

Time has been spent corresponding with HM Revenue & Customs ("HMRC"), the Company's director and BML in relation to the outstanding Corporation Tax due to be paid to the Crown by the Company.

VAT returns have also been prepared and submitted to HMRC in order to reclaim VAT for the benefit of the liquidation estate.

Such works will not provide a financial benefit to the Company's shareholder, however the joint liquidators have a duty to undertake the same therefore the costs in undertaking this work cannot be avoided.

## 5. CREDITORS

As in any liquidation, in a Members' Voluntary Liquidation creditors are required to prove their claims and the joint liquidators must examine the proofs and the particulars of the claims and admit them, in whole or in part, or reject them. The joint liquidators must then settle the priorities of the creditors (as between secured, preferential and unsecured creditors) before paying them in full with statutory interest.

The statement of assets and liabilities embodied within the declaration of solvency sworn by the director indicated that there were no outstanding creditors and no claims have been received since the joint liquidators were appointed.

## 6. DISTRIBUTIONS TO MEMBERS

A first interim distribution in the sum of £97,500.00 has been made to the Company's shareholders during the period covered by this report as follows:

<u>Date</u>	<u>Member</u>	<u>Amount (£)</u>	<u>Type of distribution</u>
4 December 2018	Steven Filler	97,500.00	Cash distribution

## 7. REMUNERATION & DISBURSEMENTS

Our remuneration has been fixed by a resolution of the members of the Company as a set amount of £3,000.00 plus VAT and disbursements.

We are also authorised to draw disbursements for services provided by our firm and/or entities within the Begbies Traynor group, in accordance with our firm's policy, details of which were presented to the general meeting of the Company at which various resolutions, including the special resolution that the Company be wound up voluntarily, were passed.

We have drawn the sum of £3,000.00 plus VAT against the set fee that was approved during the period covered by this report.

### **Disbursements**

To 28 November 2019 we have also drawn disbursements in the sum of £276.00.

### **Why have subcontractors been used?**

No subcontractors have been instructed during the period covered by this report. BML were already working on behalf of the Company prior to the commencement of the liquidation process and their fee for preparing the August 2018 VAT return, as referred to above, was agreed as part of the initial negotiations regarding the liquidation process.

### **Category 2 Disbursements**

Details of the Category 2 disbursements that have been drawn in accordance with the approval obtained are set out below:

Other amounts paid or payable to the office holder's firm	
Type and purpose	Amount £
Specific Bond	60.00
Statutory Advertising	216.00
<b>TOTAL</b>	<b>276.00</b>

The above contains funds payable in relation to the statutory bond being obtained after the appointment of the joint liquidators was confirmed. Whilst such funds were paid to a third party they were first paid by Begbies Traynor (SY) LLP and subsequently reimbursed from the estate when there were sufficient funds to do so.

## 8. LIQUIDATORS' EXPENSES

A statement of the expenses incurred during the period of this progress report is attached at Appendix 3.

## 9. ASSETS THAT REMAIN TO BE REALISED AND WORK THAT REMAINS TO BE DONE

The joint liquidators have realised all of the Company's assets. The only remaining matter within the liquidation is obtaining the consent of HMRC to bring the liquidation to a conclusion.

**What work remains to be done, why is this necessary and what financial benefit (if any) will it provide to members?**

### General case administration and planning

The joint liquidators will continue to undertake periodic case reviews to ensure that all tasks are being completed as necessary. The case strategy document will also be updated, if required, to ensure that the work required during the remaining term of the liquidation is undertaken in a timely manner.

The case specific diary will continue to be regularly monitored and updated to ensure that all statutory deadlines are being met going forward.

Such works will not have a financial benefit to the Company's shareholder, however they are required to effectively progress the case to closure and, therefore, the costs of the same cannot be avoided.

### Compliance with the Insolvency Act, Rules and best practice

The joint liquidators will prepare and issue their annual reports to creditors and their receipts and payments account with the necessary notices will be filed with the Registrar of Companies.

The bank account will be regularly monitored and reconciled against our internal system to ensure that all receipts and payments are being accounted for correctly.

The joint liquidators' statutory bond will be reviewed regularly to ensure that the level of bond remains sufficient throughout the course of the liquidation.

The joint liquidators will prepare a closure review when all matters have been finalised. A final report will then be issued to the Company's members and also to the Registrar of Companies with the necessary accompanying notice.

This work will not provide a financial benefit to the Company's shareholder but the same is required by statute, therefore the joint liquidators have a duty to undertake the same and the associated costs are unavoidable.

### Investigations

No investigations will be undertaken during the term of the liquidation.

### Realisation of assets

As already mentioned earlier in this report, no further time is anticipated to be spent in this regard during the remaining term of the liquidation.

### Trading

The Company has not traded whilst in liquidation therefore no time will be incurred in this regard.

### Dealing with all creditors' claims (including employees), correspondence and distributions

The joint liquidators will correspond with the Company's shareholder and respond to any queries raised during the liquidation.

A final distribution will be made to the shareholder when all supplementary matters have been completed.

This work will result in an improved financial benefit to the Company's shareholder as it will ultimately allow a further distribution of funds to be made.

### Other matters which includes meetings, tax, litigation, pensions and travel

The joint liquidators will continue to correspond with the Company's director, HMRC and BML in relation to any Corporation Tax due to be paid by the Company, if applicable. Once all matters are resolved, the joint liquidators will request clearance from HMRC for Corporation Tax, VAT and PAYE purposes.

This work will not provide a financial benefit to the Company's shareholder, however it is required by statute and therefore the costs of undertaking the same cannot be avoided.

### **How much will this further work cost?**

It is anticipated that this further work will cost in the region of £2,000.00 plus VAT. Please however note that the joint liquidators' fees have been capped at £3,000.00 plus VAT. Any time costs in excess of this sum will be written off as irrecoverable upon closure of the case.

There is an outstanding bill payable to BML in the sum of £610.00 plus VAT which was settled from funds held in the estate after the first anniversary of the liquidation. This will be shown on the receipts and payments account which will accompany the next report on the progress of the liquidation.

### **Expenses**

Details of the expenses that we expect to incur in connection with the work that remains to be done referred to above are as follows:

- Postage costs in relation to the postage of this report, the draft final report and the final report are estimated to total approximately £5.00 plus VAT; and
- Bank charges of £1 will be applied on a monthly basis to the liquidation estate bank account until the case is closed by the joint liquidators.

## 10. OTHER RELEVANT INFORMATION

### Use of personal information

Please note that in the course of discharging our statutory duties as joint liquidators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation. If you are an individual and you would like further information about your rights in relation to our use of your personal data, you can access the same at <https://www.begbies-traynorgroup.com/privacy-notice>. If you require a hard copy of the information, please do not hesitate to contact us.

## 11. MEMBERS' RIGHTS

### Right to request further information

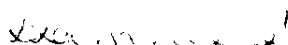
Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a member or members of the Company with at least 5% of the voting total rights of all the members having the right to vote at general meetings of the Company (or any member or members with less than 5% of the total voting rights, but with the permission of the Court) may request in writing that we provide further information about our remuneration or expenses which have been incurred during the period of this progress report.

### Right to make an application to Court

Pursuant to Rule 18.34 of the Rules, within 8 weeks of receipt of this progress report any member or members of the Company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company (or any member, or members with less than 10% of the total voting rights, but with the permission of the Court) may make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, the basis fixed for our remuneration is inappropriate.

## 12. CONCLUSION

We will report again in approximately twelve months time or at the conclusion of the liquidation, whichever is the sooner.



**Joanne Louise Hammond**  
**Joint Liquidator**

Dated: 23 January 2020

# ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 29 November 2018 to 28 November 2019

**Filosophy Consulting Ltd  
(In Liquidation)  
Joint Liquidators' Summary of Receipts & Payments  
To 28/11/2019**

Dec of Sol £		£	£
	ASSET REALISATIONS		
103,310.65	Cash at Bank	103,277.65	103,277.65
	COST OF REALISATIONS		
	Specific Bond	60.00	
	Office Holders Fees	3,000.00	
	Accountants Fees	75.00	
	Statutory Advertising	216.00	
	Bank Charges	37.35	(3,388.35)
	DISTRIBUTIONS		
	Ordinary Shareholders	97,500.00	(97,500.00)
<b>103,310.65</b>			<b>2,389.30</b>
	REPRESENTED BY		
	Vat Receivable		55.20
	Bank 1 Current		2,334.10
			<b>2,389.30</b>

*Joanne Louise Hammond*

Joanne Louise Hammond  
Joint Liquidator

## TIME COSTS AND DISBURSEMENTS

- a. Begbies Traynor (SY) LLP's charging policy; and
- b. Time Costs Analysis for the period from 29 November 2018 to 28 November 2019.



## **BEGBIES TRAYNOR CHARGING POLICY**

### **INTRODUCTION**

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance<sup>1</sup> requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. It also applies where payments are to be made to parties other than the firm, but in relation to which the office holder, the firm or any associate has an interest. Best practice guidance<sup>2</sup> indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

### **OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES**

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

### **EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES**

Best practice guidance classifies expenses into two broad categories:

- ❑ *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- ❑ *Category 2 disbursements (approval required)* - items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.

(A) The following items of expenditure are charged to the case (subject to approval):

- Car mileage is charged at the rate of 45 pence per mile;
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates
- Postage at the actual rate incurred.

<sup>1</sup> Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

<sup>2</sup> Ibid 1

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*:

- Telephone and facsimile;
- Printing and photocopying;
- Stationery;
- Postage charged at the appropriate rate.

#### **BEGBIES TRAYNOR CHARGE-OUT RATES**

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Sheffield office for the period covered by this report are as follows:

<b>Grade of staff</b>	<b>Charge-out rate (£ per hour) 1 May 2011 – 2 December 2018</b>
Partner	395
Director	345
Senior Manager	310
Manager	265
Assistant Manager	205
Senior Administrator	175
Administrator	135
Trainee Administrator	110
Support	60 - 110

Time spent by support staff such as secretarial, administrative and cashing staff is charged directly to cases. It is not carried as an overhead.

Time is recorded in 6 minute units.

These charge out rates have changed since the appointment of the joint liquidators in this matter and will apply as follows going forward:

<b>Grade of staff</b>	<b>Charge-out rate (£ per hour) 3 December 2018 – until further notice</b>
Partner	495
Director	445
Senior Manager	395
Manager	345
Assistant Manager	250
Senior Administrator	225
Administrator	175
Junior Administrator	140
Cashier	140
Secretarial	140

[illegible]

## STATEMENT OF LIQUIDATORS' EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance (to be discharged) £
Expenses incurred with entities not within the Begbies Traynor Group				
Specific Bond	Willis Limited	60.00	60.00	Nil
Accountants Fees	Brown McLeod Ltd	685.00	75.00	610.00
Statutory Advertising	EPE Reynell Advertising Limited	216.00	216.00	Nil
Bank Charges	Svenska Handelsbanken AB (publ)	37.35	37.35	Nil