

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

THURSDAY



A24 \*A8CES1AJ\* 22/08/2019 #122  
COMPANIES HOUSE

### 1 Company details

Company number 0 9 7 5 1 1 0 0

Company name in full PE Consulting Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) David

Surname Butler

### 3 Liquidator's address

Building name/number PO Box 1081

Street Aylesbury

Post town Buckinghamshire

County/Region

Postcode H P 2 0 9 L L

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

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**6** Period of progress report

From date	<sup>d</sup> 1	<sup>d</sup> 9	<sup>m</sup> 0	<sup>m</sup> 1	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 8
To date	<sup>d</sup> 1	<sup>d</sup> 8	<sup>m</sup> 0	<sup>m</sup> 1	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 9

**7** Progress report

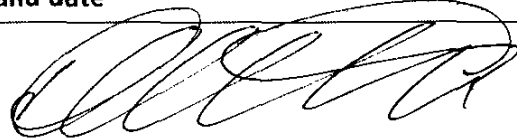
☒ The progress report is attached

**8** Sign and date

Liquidator's signature

Signature

X



X

Signature date

<sup>d</sup>2

<sup>d</sup>0

<sup>m</sup>0

<sup>m</sup>8

<sup>y</sup>2

<sup>y</sup>0

<sup>y</sup>1

<sup>y</sup>9

LIQ03

Notice of progress report in voluntary winding up



**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	David Butler
Company name	Fieldstead Insolvency Limited
Address	PO Box 1081 Aylesbury
Post town	Buckinghamshire
County/Region	
Postcode	H P 2 0 9 L L
Country	
DX	
Telephone	01296 433303



**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



**Important information**

**All information on this form will appear on the public record.**



**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**PE Consulting Limited**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**

Declaration of Solvency £		From 19/01/2018 To 18/01/2019 £	From 19/01/2018 To 18/01/2019 £
	<b>ASSET REALISATIONS</b>		
	VAT Refund	300.00	300.00
180,087.00	Cash at Bank	117,842.01	117,842.01
	Bank Interest Gross	18.69	18.69
		<u>118,160.70</u>	<u>118,160.70</u>
	<b>COST OF REALISATIONS</b>		
	Specific Bond	495.00	495.00
	Pre-appointment Fees	1,878.00	1,878.00
	Office Holders Fees	1,122.00	1,122.00
	Statutory Advertising	234.00	234.00
		<u>(3,729.00)</u>	<u>(3,729.00)</u>
	<b>UNSECURED CREDITORS</b>		
(1,500.00)	Trade & Expense Creditors - NH	NIL	NIL
(16,000.00)	Directors' Loan Account(s)	NIL	NIL
(15,219.00)	HM Revenue & Customs - VAT	NIL	NIL
(32,164.00)	HM Revenue & Customs - corporation	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>DISTRIBUTIONS</b>		
(80.00)	Ordinary Shareholders - A	114,431.70	114,431.70
(20.00)	Ordinary Shareholders - B	NIL	NIL
		<u>(114,431.70)</u>	<u>(114,431.70)</u>
<u>115,104.00</u>		<u>NIL</u>	<u>NIL</u>
	<b>REPRESENTED BY</b>		
			<u>NIL</u>

David Butler  
Liquidator

**PE CONSULTING LIMITED IN MEMBERS' VOLUNTARY LIQUIDATION**  
**ANNUAL REPORT FOR THE REVIEW PERIOD 19 JANUARY 2018 TO 18 JANUARY 2019**

**12 August 2019**

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## 1. EXECUTIVE SUMMARY

This Progress Report summarises the progress of the Liquidation for the period from 19 January 2018 to 18 January 2019 ("the Review Period").

A summary of key information in this report is detailed below.

### Realisations

Asset	Estimated to Realise per Declaration of Solvency £	Realisations to Date £	Estimated Future Realisations £	Estimated Total Realisations £
VAT Refund	Nil	300.00	Nil	300.00
Cash at Bank	180,087.00	117,842.01	Nil	117,842.01
Bank Interest	Nil	18.69	Nil	18.69
<b>Total</b>	<b>180,087.00</b>	<b>118,160.70</b>	<b>Nil</b>	<b>118,160.70</b>

### Expenses

Expense	Expense Incurred to Date £	Estimated Further Expense to Closure £	Estimated Total Expense £
Specific bond	495.00	Nil	495.00
Pre-appointment Fees	1,878.00	Nil	1,878.00
Office Holders Fees	1,122.00	Nil	1,122.00
Statutory Advertising	234.00	Nil	234.00
Ordinary Shareholders - A	114,431.70	Nil	114,431.70
<b>Total</b>	<b>118,160.70</b>	<b>Nil</b>	<b>118,160.70</b>

### Distributions

Class	Distribution Paid to Date	Estimated Total Distribution, Based Upon the Above
Preferential creditors	N/A	N/A
Unsecured creditors	N/A	N/A
Ordinary shareholders	£1,141.32 per share	£1,141.32 per share

## 2. INTRODUCTION

The purpose of this report is to detail my acts and dealing as Liquidator for the Review Period and it should be read in conjunction with my previous correspondence to members.

### 3. BACKGROUND

#### REGISTERED NAME, ADDRESS AND NUMBER

PE Consulting Limited - In Liquidation ("the Company")

Registered office: 1 Radian Court  
Knowlhill  
Milton Keynes  
MK5 8PJ

Former Registered Offices: Unit 7-8 Manor Courtyard  
Aston Sandford  
Buckinghamshire  
HP17 8JB

PO Box 1295  
20 Station Road  
Gerrards Cross  
Buckinghamshire  
SL9 8EL

Registered Number: 09751100

Other trading names: None

#### APPOINTMENT DETAILS

Name of Liquidator: David Andrew Butler

Address of Liquidators: 1 Radian Court  
Knowlhill  
Milton Keynes  
MK5 8PJ

Date of Appointment of Liquidator: 19 January 2018

The company's principal activity was architectural activities.

### 4. ADMINISTRATION AND PLANNING (INCLUDING STATUTORY REPORTING)

As Liquidator, I am required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit, they assist in the efficient and compliant progressing of the Liquidation, which ensures that I and my staff carry out our work to high professional standards.

### 5. ASSET REALISATIONS

The Liquidator's Annual Receipts and Payment account for the Review Period is attached at Appendix 1.

#### Asset Summary

Asset	Estimated to Realise per	Realisations to Date £
	Declaration of Solvency	
VAT Refund	£ Nil	300.00
Cash at Bank	180,087.00	117,842.01
Bank Interest Gross	Nil	18.69
<b>Total</b>	<b>180,087.00</b>	<b>118,160.70</b>

According to the Declaration of Solvency lodged in these proceedings, the assets of the Company had an estimated value of £180,087.00 which comprised of cash at bank only.

## **Assets**

### **Cash at Bank**

The Company's bank account was closed and the balance was transferred into the Liquidation.

### **Corporation VAT Refund**

The Company had a VAT refund due for a pre-appointment period which was received and distributed to the shareholders.

### **Bank Interest**

The total amount of £18.69 was received during the review period.

## **6. CREDITORS**

### **Secured Creditors**

There are no secured creditors.

### **Preferential Creditors**

There are no preferential creditors.

### **Unsecured Creditors**

As per the Declaration of Solvency there were a combined total of £64,883.00 in respect of the unsecured creditors, however, these were paid prior to liquidation hence the less than envisaged amount realised from cash at bank.

## **7. COSTS AND EXPENSES**

The payments shown on the summary of the Receipts and Payments at Appendix 1 are self-explanatory.

### **Liquidator's Remuneration**

The Liquidator's remuneration was approved on a fixed fee basis of £3,000 plus VAT relation to this assignment, as authorised by the passing of written resolutions by the members of the Company on 19 January 2018.

### **Summary of Costs**

The Liquidators time costs for the Review Period are shown at Appendix 2. The sum of £3,000 has been paid in accordance with the above resolution and any time costs incurred over this amount will be written off prior to the closure of the Liquidation.

### **Liquidators' Disbursements**

The Liquidator's category 1 disbursements paid for the Review Period total £729.00 are detailed at Appendix 2 and represent the simple reimbursement of actual out of pocket payments made on behalf of the assignment.

There have been no category 2 disbursements incurred.



## 8. SHAREHOLDERS' DISTRIBUTIONS

Distributions made to shareholders in the Review Period are shown in the table below.

Date	Share Class	Rate (£ per Share)	Total Distributed
02.02.2018	Ordinary	500.00	50,000.00
14.02.2018	Ordinary	300.00	30,000.00
13.08.2018	Ordinary	333.85	33,384.77
26.09.2018	Ordinary	7.469	746.90
<b>Total</b>		<b>1,141.32</b>	<b>114,131.67</b>

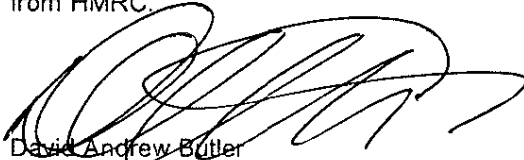
## 9. FURTHER INFORMATION

A member may, with the permission of the court or with the concurrence of 5% in value of the members (including the member in question) request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report.

A member may, with the permission of the court or with the concurrence of 10% in value of the members (including the member in question), apply to court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report.

## 10. CONCLUSION

The administration of the liquidation will be continuing to enable tax clearance to be obtained from HMRC.



David Andrew Butler  
Liquidator

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**PE Consulting Limited  
(In Liquidation)**

**LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT**

	Declaration of Solvency £	From 19/01/2018 To 18/01/2019 £	From 19/01/2018 To 18/01/2019 £
<b>RECEIPTS</b>			
VAT Refund		300.00	300.00
Cash at Bank	180,087.00	117,842.01	117,842.01
Bank Interest Gross		18.69	18.69
Vat Receivable		745.80	745.80
		<u>118,906.50</u>	<u>118,906.50</u>
<b>PAYMENTS</b>			
Specific Bond		495.00	495.00
Pre-appointment Fees		1,878.00	1,878.00
Office Holders Fees		1,122.00	1,122.00
Statutory Advertising		234.00	234.00
Trade & Expense Creditors - NH	(1,500.00)	0.00	0.00
Directors' Loan Account(s)	(16,000.00)	0.00	0.00
HM Revenue & Customs - VAT	(15,219.00)	0.00	0.00
HM Revenue & Customs - corporation tax	(32,164.00)	0.00	0.00
Ordinary Shareholders - A	(80.00)	114,431.70	114,431.70
Ordinary Shareholders - B	(20.00)	0.00	0.00
Vat Receivable		745.80	745.80
		<u>118,906.50</u>	<u>118,906.50</u>
<b>BALANCE - 18 January 2019</b>			<u><u>0.00</u></u>

David Butler  
Liquidator

# Time Entry - Cumulative Detailed SIP9 Time & Cost Summary

PEC1102 - PE Consulting Limited  
From: 19/01/2018 To: 18/01/2019  
Project Code: POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Partner - Non-IP	Total Hours	Time Cost (£)	Avg Hourly Rate (£)	Hours Cum (POST Only)	Time Costs Cum (POST Only)
700 : Formalities	0.30	0.00	0.00	0.00	3.20	3.50	995.50	284.43	3.50	995.50
ADM : Admin & Planning	2.20	0.00	0.10	0.00	0.00	2.30	865.50	376.30	2.30	865.50
Admin & Planning	2.50	0.00	0.10	0.00	3.20	5.80	1,861.00	320.86	5.80	1,861.00
600 : Case Specific	0.50	0.00	0.00	0.00	0.00	0.50	192.50	385.00	0.50	192.50
Case Specific Matters	0.50	0.00	0.00	0.00	0.00	0.50	192.50	385.00	0.50	192.50
800 : Shareholders - Distribution	0.30	0.00	0.00	0.00	0.00	0.30	115.50	385.00	0.30	115.50
Creditors	0.30	0.00	0.00	0.00	0.00	0.30	115.50	385.00	0.30	115.50
Total Hours	3.30	0.00	0.10	0.00	3.20	6.60	2,169.00	329.64	6.60	2,169.00
Total Fees Claimed							1,122.00			

\*\* - Denotes codes included in cumulative data that are not present in the period.

# Privacy Notice

The following information is provided to comply with the requirements of the General Data Protection Regulation.

This privacy statement describes why and how we collect and use personal data and provides information about individuals' rights. It applies to personal data provided to us, both by individuals themselves or by others. We may use personal data provided to us for any of the purposes described in this privacy statement or as otherwise stated at the point of collection.

<b>Identity and contact details of the controller and where applicable, the controller's representative and the data protection officer</b>	Where an insolvency practitioner of Fieldstead Insolvency Limited is appointed as office holder and the data processing is carried out as part of their statutory duties, the office holder(s) is/are the data controllers. The insolvency practitioner(s) can be contacted at: The contact details of Fieldstead Insolvency Limited are: 01296 433303 or <a href="mailto:creditors@fieldstead.co.uk">creditors@fieldstead.co.uk</a> .
<b>How we use your personal information</b>	The purpose for which personal information is processed may include any or all of the following: <ul style="list-style-type: none"><li>• deliver services and meet legal responsibilities</li><li>• verify identity where this is required</li><li>• communication by post, email or telephone</li><li>• understand needs and how they may be met</li><li>• maintain records</li><li>• process financial transactions</li><li>• prevent and detect crime, fraud or corruption</li><li>• may also need to use data to defend or take legal actions related to the above</li></ul>
<b>Lawful basis for the processing</b>	Most processing is carried out to comply with our legal obligations under statute and other regulatory obligations related to the insolvency process. We also believe our processing is for the legitimate interests of all stakeholders in the insolvency process, as they are entitled to be kept informed and may wish to engagement in the insolvency process. Where an insolvency practitioner from Fieldstead Insolvency Limited has engaged with a client to perform a service, we will be required to process data to provide the service in accordance with the contractual terms.
<b>What personal information we hold</b>	The categories are: contact details, financial information and location. In rare cases, we may hold some special category data, e.g. trade union membership or information about individuals' health, which will be necessary to administer the insolvency process in line with our legal obligations.
<b>Who we share our data with</b>	We may also use third parties located in other countries to help us run our business. As a result, personal data may be transferred outside the countries where we and our clients are located. This includes countries

	<p>outside the EU and countries that do not have laws that provide specific protection for personal data. We have taken steps to ensure all personal data is provided with adequate protection and that all transfers of personal data outside the EU are done lawfully. Where we transfer personal data outside of the EU to a country not determined by the European Commission as providing an adequate level of protection for personal data, the transfers will be under an agreement which covers the EU requirements for the transfer of personal data outside the EU.</p> <p>Personal data held by us may be transferred to:</p> <p><b>Opus Restructuring LLP</b> Details of our member firm/other office locations are available here <a href="http://www.opusllp.com">www.opusllp.com</a>. We may share personal data with other member firms/other offices where necessary for administrative purposes and to provide professional services to our clients.</p> <p><b>Third party organisations that provide applications/functionality, data processing or IT services to us</b> We use third parties to support us in providing our services and to help provide, run and manage our internal IT systems. For example, providers of information technology, cloud based software as a service providers, identity management, website hosting and management, data analysis, data back-up, security and storage services. The servers powering and facilitating that cloud infrastructure are located in secure data centres around the world, and personal data may be stored in any one of them.</p> <p><b>Third party organisations that otherwise assist us in providing goods, services or information</b></p> <p><b>Auditors and other professional advisers</b></p> <p><b>Law enforcement or other government and regulatory agencies or to other third parties as required by, and in accordance with, applicable law or regulation</b> Occasionally, we may receive requests from third parties with authority to obtain disclosure of personal data, such as to check that we are complying with applicable law and regulation, to investigate an alleged crime, to establish, exercise or defend legal rights. We will only fulfil requests for personal data where we are permitted to do so in accordance with applicable law or regulation.</p>
<b>How long we retain your personal information</b>	<p>We retain personal data for as long as is necessary to achieve the purpose listed above and for any other permissible related purpose. For example, we retain most records until the time limit for claims arising from the activities has expired or otherwise to comply with statutory or regulatory requirements regarding the retention of such records.</p>
<b>Your rights</b>	<p>The GDPR provides the following rights for individuals:</p>

	<p><b>Right to inform</b> This privacy notice meets our requirement to inform you of our processing of your data.</p> <p><b>Access to personal data</b> You have a right of access to personal data held by us as a data controller. This right may be exercised by contacting us [insert contact information]. We will aim to respond to any requests for information promptly, and in any event within one month.</p> <p><b>Amendment of personal data</b> To update personal data submitted to us, you may email us at <a href="mailto:creditors@fieldstead.co.uk">creditors@fieldstead.co.uk</a> or, where appropriate, contact us via the relevant website registration page or by amending the personal details held on relevant applications with which you registered.</p> <p><b>Rights that do not apply in these particular circumstances</b> Not all of the rights under the GDPR are available as one of the reasons we are holding your data is on the basis of it being a legal obligation and therefore the right to erasure, data portability and to object do not apply.</p>
<b>Right to withdraw consent</b>	The data received was not based upon obtaining consent and therefore the right to withdraw consent does not apply.
<b>Changes to our privacy statement</b>	<p>We keep this privacy statement under regular review and will place any updates on our website. Paper copies of the privacy statement may also be obtained by writing to us at <a href="mailto:creditors@fieldstead.co.uk">creditors@fieldstead.co.uk</a>.</p> <p>This privacy statement was last updated on 5.7.2019.</p>
<b>Complaints</b>	<p>Should you want to complain about our use of personal data, please contact us at <a href="mailto:creditors@fieldstead.co.uk">creditors@fieldstead.co.uk</a>.</p> <p>You also have the right to lodge a complaint with the Information Commissioner's Office ("ICO") (the UK data protection regulator). For further information on your rights and how to complain to the ICO, please refer to the <a href="#">ICO website</a>.</p>
<b>Who provided the personal data</b>	The personal data we have used to contact you was provided by the company/individual (or persons acting on their behalf) on whose instructions we are acting or in relation to which our insolvency practitioner has been appointed. We also access information from the Registrar of Companies and other similar public-access data providers.