

# LIQ14

## Notice of final account prior to dissolution in CVL



Companies House

FRIDAY



A17 \*A7YVØBUI\* #360  
08/02/2019  
COMPANIES HOUSE

### 1 Company details

Company number 0 7 0 3 9 5 7 6

Company name in full Jokerpack Ltd

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Emma

Surname Bower

### 3 Liquidator's address

Building name/number The Manor House

Street 260 Ecclesall Road South

Post town Sheffield

County/Region

Postcode S 1 1 9 P S

Country

### 4 Liquidator's name ①

Full forename(s) Robert Neil

Surname Dymond

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number The Manor House

Street 260 Ecclesall Road South

Post town Sheffield

County/Region

Postcode S 1 1 9 P S

Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

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6

## Liquidator's release

☐ Tick if one or more creditors objected to liquidator's release.

:

7

## Final account

☒ I attach a copy of the final account.

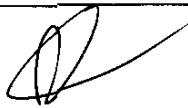
8

## Sign and date

Liquidator's signature

Signature

X



X

Signature date

<sup>d</sup>

0

<sup>d</sup>

7

<sup>m</sup>

0

<sup>m</sup>

2

<sup>y</sup>

2

<sup>y</sup>

0

<sup>y</sup>

1

<sup>y</sup>

9

# LIQ14

## Notice of final account prior to dissolution in CVL



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Samuel Green

Company name

Wilson Field Limited

Address

The Manor House

260 Ecclesall Road South

Post town

Sheffield

County/Region

Postcode

S 1 1 9 P S

Country

DX

Telephone

01142356780



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**Jokerpack Ltd  
(In Liquidation)  
Joint Liquidators' Abstract of Receipts & Payments  
From 8 February 2018 To 12 December 2018**

S of A £		£	£
	<b>ASSET REALISATIONS</b>		
22,991.92	Cash Held by Liquidator	22,991.92	
	Bank Interest Gross	8.81	
			23,000.73
	<b>COST OF REALISATIONS</b>		
	Specific Bond	58.00	
	Statement of Affairs Fee	5,000.00	
	Liquidators Fees	16,785.93	
	Storage of Records	80.00	
	Statutory Advertising	220.50	
	Land Registry Fees	3.00	
	Mileage	204.87	
	Collection of Records	640.00	
	VC Document Management	8.43	
			(23,000.73)
	<b>UNSECURED CREDITORS</b>		
(210.00)	Trade & Expense Creditors	NIL	
(172.80)	Directors Expenses	NIL	
(40,043.15)	HM Revenue and Customs - PAYE	NIL	
(16,463.60)	HM Revenue and Customs - Corporati	NIL	
			NIL
	<b>DISTRIBUTIONS</b>		
(200.00)	Ordinary Shareholders	NIL	
			NIL
<b>(34,097.63)</b>			<b>(0.00)</b>

REPRESENTED BY

NIL

  
Robert Neil Dymond  
Joint Liquidator

**JOKERPACK LTD (THE COMPANY) - IN LIQUIDATION**

**COMPANY NUMBER - 07039576**

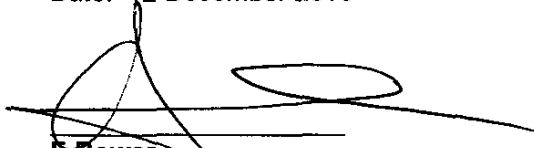
**THE INSOLVENCY ACT 1986**

**Notice of Final Account under R6.28 of the Insolvency (England and Wales) Rules 2016**

NOTICE IS HEREBY GIVEN to the Company's creditors that:

- 1 The Company's affairs are fully wound up.
- 2 Within 21 days of the receipt of this final account, a secured creditor or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors or any unsecured creditor with the permission of the court) may request in writing that the Liquidators provide further information about their remuneration or expenses included within the final account.
- 3 Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this final account, make an application to court on the grounds that, in all the circumstances, the basis fixed for the Liquidators' remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Liquidators, as set out in the final account, are excessive.
- 4 A creditor may object to the release of the Liquidators by giving notice in writing to the Liquidators by the end of the period of 8 weeks from the delivery of this notice. However, if any request for information or any application to court is made, the period will run until that request or application is finally determined.
- 5 The Liquidators will vacate office under s171 of the Insolvency Act 1986 on delivering the final account to the Registrar of Companies at the end of the above period. The notice delivered will state whether any creditor has objected to the Liquidators' release.
- 6 The Liquidators will be released under s173 of the Insolvency Act 1986 at the same time as vacating office unless any of the creditors have objected to this, in which case the Liquidators will apply to the Secretary of State for their release in the alternative.

Date: 12 December 2018



**E Bower**  
Joint Liquidator

Emma Bower and Robert Neil Dymond, the Liquidators whose address is The Manor House, 260 Ecclesall Road South, Sheffield, S11 9PS may be contacted at this address or by telephone on 0114 235 6780 or via email at [s.green@wilsonfield.co.uk](mailto:s.green@wilsonfield.co.uk)

# **Liquidator's Final Account to Creditors and Members**

**Jokerpack Ltd - In Liquidation  
("the Company")**

**12 December 2018**

## **CONTENTS**

- 1** Introduction
- 2** Receipts and Payments
- 3** Work undertaken by the Liquidator
- 4** Outcome for Creditors
- 5** Liquidator's remuneration & Expenses
- 6** Conclusion

## **APPENDICES**

- A** Receipts and payments account ("R&P") from 8 February 2018 to 12 December 2018
- B** Time analysis for the period 8 February 2018 to 12 December 2018
- C** Additional information in relation to the Liquidator's fees, expenses & disbursements

## **1 Introduction**

- 1.1 I, Emma Bower, together with my colleague Robert Neil Dymond, of Wilson Field Limited ("Wilson Field"), The Manor House, 260 Ecclesall Road South, Sheffield, S11 9PS, was appointed as Liquidator of the Company on 8 February 2018. The affairs of the Company are now fully wound-up and this is my final account of the liquidation, which covers the period since my appointment ("the Period").
- 1.2 Information about the way that we will use, and store personal data on insolvency appointments can be found at <https://www.wilsonfield.co.uk/not-so-small-print/> If you are unable to download this, please contact us and a hard copy will be provided to you.
- 1.3 The trading address of the Company was Townsend Farmhouse, Whelford, Fairford, GL7 4DY. The business did not operate under a trading name.
- 1.4 The registered office of the Company was changed to Wilson Field, The Manor House, 260 Ecclesall Road South, Sheffield, S11 9PS and its registered number is 07039576.

## **2 Receipts and Payments**

- 2.1 At Appendix A is an account of my receipts and payments for the Period, which enables a comparison to the directors' statement of affairs values and provides details of the remuneration charged and expenses incurred and paid by the Liquidators.

## **3 Work undertaken by the Liquidators**

- 3.1 This section of the report provides creditors with an overview of the work undertaken in the liquidation since the date of my appointment, together with information on the overall outcome of the liquidation.

### ***Administration (including statutory compliance & reporting)***

- 3.2 As you may be aware, the Liquidators must comply with certain statutory obligations under the Insolvency Act 1986 and other related legislation. Details about the work I anticipated undertaking in this regard was outlined previously and I would confirm that in this period of the liquidation, the only matters that have affected the costs to any particular extent are my statutory duties following my appointment in investigating the circumstances surrounding the Liquidation and the associated steps required to conclude the Liquidation.
- 3.3 Where the costs of statutory compliance work or reporting to creditors exceeded the initial estimate, it will usually be because the duration of the case has taken longer than anticipated, possibly due to protracted asset realisations, which have in turn placed a further statutory reporting requirement on the Liquidators.
- 3.4 As noted in my initial fees estimate/information, this work has not necessarily brought any financial benefit to creditors, but is work required on every case by statute.

### ***Realisation of Assets***

#### **Cash held by Liquidator**

- 3.5 The Statement of Affairs ("SOA") showed cash held by Liquidator of £22,992 which comprised of funds held within the Company's bank account with Barclays Bank Plc of £22,792 and £200 relating to the unpaid share capital from the director. These funds were held within a general trust account pending the Liquidation.
- 3.6 Following my appointment these funds were transferred to a designated client account.



- 3.7 No further funds to be received in this regard.

**Bank Interest Gross**

- 3.8 During the Period covered by this report, have received gross bank interest of £9.

***Creditors (claims and distributions)***

- 3.9 Further information on the outcome for creditors in this case can be found at section 4 of this report. A liquidator is not only required to deal with correspondence and claims from unsecured creditors, but also those of any secured and preferential creditors of the Company. This may involve separate reporting to any secured creditor and dealing with distributions from asset realisations caught under their security, most typically a debenture as well as dealing with general handling of communications with stakeholders, such as customers and suppliers.
- 3.10 Claims from preferential creditors typically involve employee claims and payments made on behalf of the Company by the Redundancy Payments Service ("RPS") following dismissal. I would confirm that in this case, no preferential claims were anticipated.
- 3.11 The above work will not necessarily bring any financial benefit to creditors generally and the more creditors there are on an assignment, the higher the resultant cost will usually be, however a liquidator is required by statute to undertake this work. In this case, the SOA estimated claims of £56,890 from 6 creditors.

***Investigations***

- 3.12 Some of the work the Liquidators were required to undertake was to comply with legislation such as the Company Directors' Disqualification Act 1986 ("CDDA 1986") and Statement of Insolvency Practice 2 – Investigations by Office Holders in Administration and Insolvent Liquidations and may not necessarily bring any financial benefit to creditors, unless those investigations revealed potential asset recoveries that could have been pursued for the benefit of creditors.
- 3.13 My report on the conduct of the Directors of the Company to the Department for Business, Energy & Industrial Strategy under the CDDA 1986 was submitted in accordance with statutory timescales and is confidential.
- 3.14 Following my appointment, correspondence was issued to the director seeking clarification on a number of transactions highlighted upon the analysis of the Company's bank statements carried out of which a response was received and transactions verified.
- 3.15 In addition to this, I sought copies of dividend vouchers to verify that dividends of £30,421 had been declared and issued lawfully to shareholders and copies of the Company's payroll records to support transactions made to the director and a former employee, who was also the director's wife. From this, I was able to verify dividend payments totalling £39,000 and reconcile the majority of the payroll transactions, with the exception of 3 payments of nominal values.
- 3.16 Consideration has also been given to reviewing the remuneration trust which has been challenged by HMRC. Given that the director continuously sought professional legal advice on the scheme, there are no funds available on the case and that HMRC are the only creditor (who have their own powers to pursue this matter) the decision was taken that no further action would be taken on this.
- 3.17 I can therefore confirm that my investigations are complete with no further action. Confirmation of this has been sent to HMRC who have been asked to provide any objections with the closure of this case. A deadline of 21 days was issued on 1 November 2018. To date nothing has been received from HMRC.

## **4 Outcome for Creditors**

### ***Secured Creditors***

- 4.1 The Company did not extend security to any of its creditors.

### ***Preferential Creditors***

- 4.2 No preferential claims were anticipated and none have been received.

### ***Unsecured Creditors***

- 4.3 I received claims totalling £29,281 from 5 creditors.
- 4.4 The Company did not grant any floating charges. Accordingly, there was no requirement to create a fund out of the Company's net floating charge property for unsecured creditors (known as the **Prescribed Part**), which only applies to charges created after 15 September 2003.
- 4.5 I can confirm that the realisations in the liquidation are insufficient to declare a dividend to the unsecured creditors after defraying the expenses of the proceedings.
- 4.6 Notice is hereby given that no dividend will be declared to unsecured creditors in this matter as the funds realised have already been used for paying the expenses of the liquidation.

## **5 Liquidators' Remuneration & Expenses**

- 5.1 The basis of the Liquidators' remuneration was fixed by reference to the time properly spent by her and her staff in managing the Liquidation.
- 5.2 My time costs for the Period are £23,418. This represents 100 hours at an average rate of £234 per hour. Attached as Appendix B is a Time Analysis which provides details of the activity costs incurred by staff grade during the Period in respect of the costs fixed by reference to time properly spent by me in managing the liquidation.
- 5.3 A narrative explanation of the work undertaken by the Liquidators during the Period can be found at section 3 of this report and I would confirm that £16,786 has been drawn during the Period on account of my accrued time costs plus category 2 disbursements of £213.
- 5.4 You will recall that I provided creditors with my fees estimate prior to the agreement of the basis of my remuneration as time costs. Creditors should note, that I have exceeded my time costs proposed relating to creditor communications. My fee estimate provided to creditors prior to the date of my appointment was based upon the information available to me at the time. I can confirm that additional time has been spent corresponding with HM Revenue & Customs in relation to claims received.
- 5.5 The approved fees estimate currently in force imposes an overall cap on my fees of £25,501. I would confirm that my fees have not exceeded the estimate as approved by creditors.
- 5.6 Attached as Appendix C is additional information in relation to the Liquidator's fees and the expenses and disbursements incurred in the liquidation.
- 5.7 A copy of 'A Creditors' Guide to Liquidators' Fees' is available on request or can be downloaded from <https://www.icaew.com/en/technical/insolvency/understanding-business-restructuring-and-insolvency/creditors-guides>

**6 Conclusion**

- 6.1 This final account will conclude my administration of this case. The Notice accompanying this account explains creditors rights on receipt of this information and also when I will vacate office and obtain my release as Joint Liquidator.

Yours faithfully

A handwritten signature in black ink, consisting of a large, stylized 'E' followed by a horizontal line and a small loop.

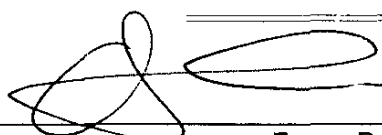
**E Bower**  
Joint Liquidator

Enc

**Jokerpack Ltd  
(In Liquidation)  
Joint Liquidators' Summary of Receipts & Payments  
To 12/12/2018**

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	<b>ASSET REALISATIONS</b>		
22,991.92	Cash Held by Liquidator	22,991.92	
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	Statutory Advertising	220.50	
	Land Registry Fees	3.00	
	Mileage	204.87	
	Collection of Records	640.00	
	VC Document Management	8.43	
			(23,000.73)
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(210.00)	Trade & Expense Creditors	NIL	
(172.80)	Directors Expenses	NIL	
(40,043.15)	HM Revenue and Customs - PAYE	NIL	
(16,463.60)	HM Revenue and Customs - Corporati	NIL	
			NIL
	<b>DISTRIBUTIONS</b>		
(200.00)	Ordinary Shareholders	NIL	
			NIL
<b>(34,097.63)</b>			<b>(0.00)</b>

REPRESENTED BY

  
 \_\_\_\_\_  
 Emma Bower  
 Joint Liquidator

# Time Entry - Detailed SLP9 Time & Cost Summary

JOKE01C - Jokerpack Ltd  
From: 08/02/2018 To: 12/12/2018  
Project Code: POST

Classification of Work Function	Directors & IP's	Managers	Administrators	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
ADCA : Cashiering	1.00	0.90	0.40	4.20	6.50	1,698.50	261.31
ADCR : Case Reviews	3.30	0.10	6.20	0.00	9.60	3,058.00	318.54
ADDI : Directors/Client	0.50	0.00	0.60	0.00	1.10	363.00	330.00
ADGA : File Maintenance	2.00	0.00	0.60	1.60	4.20	1,370.00	326.19
ADSC : Statutory and Compliance	3.00	0.20	15.60	0.50	19.30	4,630.50	239.92
<b>Admin and Planning</b>	<b>9.80</b>	<b>1.20</b>	<b>23.40</b>	<b>6.30</b>	<b>40.70</b>	<b>11,120.00</b>	<b>273.22</b>
CRCO : Communications with Creditors	0.00	0.00	0.70	1.00	1.70	274.00	161.18
CRTV : Tax and VAT	1.70	0.20	2.70	1.00	5.60	1,759.00	314.11
<b>Creditors</b>	<b>1.70</b>	<b>0.20</b>	<b>3.40</b>	<b>2.00</b>	<b>7.30</b>	<b>2,033.00</b>	<b>278.49</b>
INAT : Antecedent Transactions	0.00	0.00	9.30	0.00	9.30	1,701.00	182.90
INDR : CDDA Report	0.40	0.10	11.90	0.00	12.40	2,795.50	225.44
INRE : Investigation and Review	1.00	0.00	24.10	4.00	29.10	5,493.00	188.76
<b>Investigations</b>	<b>1.40</b>	<b>0.10</b>	<b>45.30</b>	<b>4.00</b>	<b>50.80</b>	<b>9,989.50</b>	<b>196.64</b>
REIS : Identifying, Securing and Insuring	0.00	0.00	0.00	0.60	0.60	141.00	235.00
REPB : Property/Business and Asset Sales	0.00	0.00	0.50	0.00	0.50	135.00	270.00
<b>Realisation of Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.50</b>	<b>0.60</b>	<b>1.10</b>	<b>276.00</b>	<b>250.91</b>
<b>Total Hours</b>	<b>12.90</b>	<b>1.50</b>	<b>72.60</b>	<b>12.90</b>	<b>99.90</b>	<b>23,418.50</b>	<b>234.42</b>

## APPENDIX C

### Additional Information in Relation to the Liquidators' Fees, Expenses & Disbursements

#### 1 Staff Allocation and the Use of Sub-Contractors

- 1.1 The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.
- 1.2 The constitution of the case team will usually consist of a Partner, a Manager, and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.
- 1.3 We have not utilised the services of any sub-contractors in this case.

#### 2 Professional Advisors

- 2.1 On this assignment, we have not utilised the services of any professional advisors in this case.

#### 3 Liquidators' Expenses & Disbursements

- 3.1 The estimate of expenses (including disbursements) which were anticipated at the outset of the Liquidation was provided to creditors when the basis of my fees were approved, a copy of which is set out below:

Expense	Disbursement
Company search fees	£1.00
Pre-appointment advertisement	£73.50
Bond	£58.00
Post-appointment advertisement	£147.00
Collection of books and records	£200.00
Postage, stationery & photocopying etc	£25.30
Document upload centre	£150.00
Insolvency software fee	£65.43
Document management fee	£16.90
Room hire	£150.00
Storage of books and records	£240.00
Statement of affairs fee	£5,000.00
Mail redirection	£185.00
Land registry fee	£6.00
<b>Total estimate</b>	<b>£5,724.13</b>

#### Summary of Liquidators' expenses

- 3.2 A summary of the expenses paid by the Liquidators during the Period as well as an outline of the total expenses paid during the entire Liquidation can be found in the Receipts and Payments account at Appendix A.
- 3.3 Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

- 3.4 Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage. Details of Category 2 disbursements charged by this firm (where appropriate) were provided at the time the Liquidator's fees were approved by creditors.

#### **4 Charge-out rates and fee estimate**

- 4.1 A schedule of Wilson Field Limited's charge-out rates and the Joint Liquidators' fee estimate are detailed on the following pages.

## WILSON FIELD LIMITED CHARGE OUT RATES AND DISBURSEMENT POLICY

In accordance with Statement of Insolvency Practice 9 ("SIP 9") covering fees and disbursements, we are required to disclose to you our policy for recovering non-specific disbursements, and the charge out rates for the various grades of staff who may be involved in this case.

### Remuneration

The office holder(s) will seek approval from creditors to draw remuneration on a time cost basis, in accordance with the rates detailed below.

	Hourly charge out rate (£)			
Grade	01/02/2014 to 31/10/2014	01/11/2014 onwards	01/11/2017 onwards	01/07/2018 onwards
Director/Insolvency Practitioner	350-500	500	500	500
Manager	260-400	400	400	400
Assistant Manager	N/A	395	395	N/a
Team Leader	N/A	390	390	390
Senior Administrator	240	330	330	395
Administrator (1-5 years experience)	120-240	230-300	230-300	230 - 300
Trainee Administrator	-	-	180	180
Assistant & Support staff	100-130	130	130	130

All time is recorded in 6 minute units.

### Category 1 Disbursements

In accordance with SIP 9, these do not require the approval of creditors and are costs where there is specific expenditure directly referable both to the appointment in question and a payment to an independent third party. These may include advertising, insurance, travel expenses etc.

### Category 2 Disbursements

In accordance with SIP 9, these require the prior approval of creditors.

Category 2 disbursements are charged in accordance with the liquidator's prevailing recovery policy at the time the disbursement is incurred. The rates applicable from 1 July 2018 are detailed below:

Disbursement	Charge	Period charged
Document Upload Centre charge	£150 for life of case	On appointment
Room Hire where held at a Wilson Field office	£100 per meeting	On appointment
Mileage	45p per mile	On appointment (where appropriate)
Storage of books and records	£80 per box per year	Once records are logged and then annually

In common with all professional firms, our charge out and disbursements rates increase from time to time. We reserve the right to change the rates without prior notice to you. Any change will be reported in the next statutory report to creditors.



WILSON FIELD LIMITED  
FEE ESTIMATE

Breakdown / Grade	Partner	Cost (£)	Manager	Cost (£)	Other Senior Professionals	Cost (£)	Assistants & Support Staff	Cost (£)	Total Hours	Total Cost	Average Cost per Hour
Admin and Planning (inc appointments/cashiering/case reviews/director client file maintenance/out of office call/statutory and compliance/strategic overview)	10.00	5,000.00	4.00	1,500.00	20.00	3,600.00	10.00	1,300.00	44.00	11,400.00	260.91
Case Specific Matters (inc the VET/Shareholders)	0.00	0.00	0.00	0.00	1.00	130.00	0.05	6.50	1.05	136.50	130.00
Creditors (inc calculations/distributions/creditors claims/communications with creditors/employees/tax and VAT/Creditors' services/furnished part rate/AR&A)	1.50	750.00	1.00	395.00	3.00	540.00	1.00	130.00	6.50	1,815.00	279.23
Investigations (inc CDDA report/precedent transactions/investigation and review)	10.00	5,000.00	5.00	1,975.00	20.00	3,600.00	5.00	650.00	40.00	11,225.00	280.63
Realisation of Assets (inc debt collection/identifying security and insuring/property business and asset sales/ROT)	1.00	500.00	0.00	0.00	2.00	280.00	0.50	65.00	3.50	845.00	241.43
Trading (inc accounting for trading/ongoing employee issues/management of operations)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total No Hrs	22.50	11,250.00	10.00	3,950.00	46.00	8,150.00	16.35	2,151.50	95.05	25,501.50	268.30

Please note this estimate covers the whole period of liquidation. It is not anticipated that further remuneration approval will be sought.

Grade	Hourly charge out rate (£)	SP Column
Director/JP	500	Partner
Assistant Manager	195	Manager
Administrator	270	Other Senior Professional
Trainee Case Administrator	160	Other Senior Professional
Secretarial & Support	130	Assistant & Support Staff