

LIQ03

Notice of progress report in voluntary winding up





Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1	Company details	
Company number	0 7 0 3 8 4 5 4	→ Filling in this form Please complete in typescript or in bold black capitals.
Company name in full	Pro-man (UK) Limited	
2	Liquidator's name	
Full forename(s)	David Adam	
Surname	Broadbent	
3	Liquidator's address	
Building name/number	Redheugh House	
Street	Thornaby Place	
Post town	Thornaby	
County/Region	Stockton-on-Tees	
Postcode	T S 1 7 6 S G	
Country		
4	Liquidator's name ①	
Full forename(s)	Gary Paul	① Other liquidator Use this section to tell us about another liquidator.
Surname	Shankland	
5	Liquidator's address ②	
Building name/number	31st Floor	② Other liquidator Use this section to tell us about another liquidator.
Street	40 Bank Street	
Post town	London	
County/Region		
Postcode	E 1 4 5 N R	
Country		

LIQ03

Notice of progress report in voluntary winding up

6	Period of progress report											
From date	^d 0	^d 4	^m 0	^m 1	^y 2	^y 0	^y 2	^y 0				
To date	^d 0	^d 3	^m 0	^m 1	^y 2	^y 0	^y 2	^y 1				
7	Progress report											
<input checked="" type="checkbox"/> The progress report is attached												
8	Sign and date											
Liquidator's signature	Signature 											
Signature date	^d 0	^d 1	^m 0	^m 3	^y 2	^y 0	^y 2	^y 1				

LIQ03

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Jonathan Todd**

Company name **Begbies Traynor (Central) LLP**

Address **Redheugh House**

Teesdale South

Post town **Thornaby Place**

County/Region **Stockton-on-Tees**

Postcode

T	S	1	7	6	S	G
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Country

DX

Telephone **01642 796 640**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Pro-man (UK) Limited
(in Creditors Voluntary Liquidation)

Progress Report

Period: 4 January 2020 to 3 January 2021

Important Notice

This Progress Report has been produced solely to comply with our statutory duty to report to creditors and members of the Company on the progress of the liquidation.

The Report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

Contents

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- ☐ Assets that remain to be realised and work that remains to be done
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1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	Pro-man (UK) Limited (in Creditors Voluntary Liquidation)
"the liquidation"	The appointment of the liquidators on 4 January 2018.
"the liquidators", "we", "our" and "us"	David Adam Broadbent of Begbies Traynor (Central) LLP, 11 Clifton Moor Business Village, James Nicolson Link, Clifton Moor, York, YO30 4XG and Gary Paul Shankland of Begbies Traynor (Central) LLP, 31st Floor, 40 Bank Street, London, E14 5NR
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England and Wales) Rules 2016
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

2. COMPANY INFORMATION

Trading name(s):	<i>As above</i>
Company registered number:	07038454
Company registered office:	Redheugh House, Teesdale South, Thornaby Place, Stockton-on-Tees, TS17 6SG
Former trading address:	18 High Street, Great Broughton, Middlesbrough, TS9 7EH

3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced:	4 January 2018
Date of liquidators' appointment:	4 January 2018
Changes in liquidator (if any):	None

4. PROGRESS DURING THE PERIOD

Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period from 4 January 2020 to 3 January 2021.

What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorgroup.com/work-details>

Under the following headings we have explained the specific work that has been undertaken on this case - not every piece of work has been described, but we have sought to give a proportionate overview that provides sufficient detail to allow creditors to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to creditors.

The costs incurred in relation to each heading are set out in the attached Time Costs Analysis (see Appendix 2) - there is an analysis for the period of the report, and also an analysis of time spent on the case since the date of our appointment.

Please note that the details below relate to the work undertaken in the period of the report - our previous reports contain details of the work undertaken since our appointment.

General case administration and planning

It is necessary to develop and review the strategy in respect of certain key elements, such as asset realisations and investigations, dependent upon the specific circumstances of a case.

Periodic reviews have therefore been carried out, in order to ensure that asset realisations and investigations are progressing satisfactorily, and that statutory requirements of the relevant legislation are complied with.

Generally, it is also necessary to maintain records to demonstrate how the case was administered, and to document the reasons for any decisions that materially affect the case.

Whilst this work has not benefitted creditors, it was still a necessary part of the general control of the case.

Compliance with the Insolvency Act, Rules and best practice

It is necessary to develop and review the strategy in respect of certain key elements, such as asset realisations and investigations, dependent upon the specific circumstances of a case.

Periodic reviews have therefore been carried out, in order to ensure that asset realisations and investigations are progressing satisfactorily, and that statutory requirements of the relevant legislation are complied with.

Generally, it is also necessary to maintain records to demonstrate how the case was administered, and to document the reasons for any decisions that materially affect the case.

Whilst this work has not financially benefitted creditors, it was still a necessary part of the general control of the case.

Investigations

As outlined in our previous Progress Reports, a number of concerns had arisen from our statutory investigations, solicitors have since confirmed that no further action is required.

Although this work has not benefitted creditors financially, it was still necessary in accordance with insolvency legislation.

Realisation of assets

Creditors will recall that the Company's management information suggested it was owed approximately £292,000 from three separate customers. Upon our appointment, demand was served with all three debtors raising disputes / defences or counter claims.

Solicitors have been instructed and latterly a construction debt recovery specialist, however no realisations nor any settlement terms have been received to date. Our endeavours will continue but given the age and nature of the debts in questions, coupled with the costs incurred to date any return to creditors appears unlikely.

Cash at Bank

A further amount totalling £81.86 has been recovered during the period of this report.

This work is unlikely to benefit creditors financially, it is still required to be undertaken as part of our statutory duties.

Dealing with all creditors' claims (including employees), correspondence and distributions

Liquidators are required to log creditor claims, and respond to general correspondence received – further details of claims received (and dividend prospects) are outlined in the next section of this report.

This work has not financially benefitted creditors (given there is currently no dividend payable) but was still required to be undertaken to ensure their queries were dealt with in a swift and timely manner.

Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure and/or Decision Procedures, tax, litigation, pensions and travel

Matters within in this category include the preparation and submission of tax returns for the period after our appointment as Joint Liquidators.

Whilst this work has not financially benefitted creditors, it has still been necessary in order to comply with our statutory requirements in respect of reporting to H M Revenue & Customs.

5. ESTIMATED OUTCOME FOR CREDITORS

Secured / Preferential creditors

As far as we are aware, there are no secured or preferential creditors.

Prescribed Part for unsecured creditors pursuant to Section 176A of the Act

Section 176A of the Act provides that, where a company has created a floating charge on or after 15 September 2003, the Liquidator must make a prescribed part of that company's net property available for the unsecured

creditors and not distribute it to the floating charge holder, except in so far as it exceeds the amount required for the satisfaction of unsecured debts.

To the best of our knowledge and belief, there are no unsatisfied floating charges created or registered on or after 15 September 2003 – consequently, there is no prescribed part of net property available for distribution to the unsecured creditors.

Unsecured creditors

It was estimated that the Company had unsecured creditors totalling £266,298 of which £12,000 related to liabilities due to H M Revenue & Customs. Creditors will also recall a number of contingent creditors (circa 20) whose claims were marked at £1.

Current claims received to date total £388,801.66 of which £2,922.58 relates to H M Revenue & Customs the disparity between those estimated claims and those proved by creditors is as a result of a number of those contingent creditors now being brought to fruition, in addition to several trade and expense creditors claiming additional sums due.

Based upon realisations to date (and estimated future recoveries) no dividend will be available to unsecured creditors.

6. REMUNERATION & DISBURSEMENTS

Pre-appointment costs (i.e. the Statement of Affairs fee)

Begbies Traynor (Central) LLP's professional fees for assisting the Company and its director in preparing the Statement of Affairs and seeking the creditors' decision on the nomination of Liquidators, have been fixed at £5,000 plus VAT and disbursements and £1,000 plus VAT for Baldwins Accountants for assistance with preparing the report on the Company's financial position required by Statement of Insolvency Practice 6.

The sum of £500 plus VAT has been drawn against our firm's costs – no payment has been made to the former accountants.

Post-appointment costs (i.e. the Liquidator's Remuneration)

Our remuneration has yet to be fixed by a resolution of creditors, and given the level of realisations anticipated, this is likely to remain the case.

For your information, our time costs incurred during the reporting period (i.e. from 4 January 2020 to 3 January 2021) amount to £6,069 which represents 19.3 hours at an average rate of £314.46 per hour.

The time costs incurred during the period of our appointment (i.e. from 4 January 2018 to 3 January 2021) amount to £22,962 against which no amount has been drawn on account of our remuneration.

For the sake of clarity, no sums have been drawn on account of our remuneration.

Liquidators' Disbursements

"Category One" disbursements in the sum of £204.36 (detailed in Appendix 3) have been incurred against which £169.20 has been recovered from the Liquidation estate.

No "Category Two" disbursements have been incurred.

Third Party Subcontractors

Tilly Bailey & Irvine Solicitors

Solicitors have provided assistance with the book debt collection, as well as advising on concerns raised from my statutory investigations.

Although costs have been incurred by the solicitors, no charge has been applied to the estate.

Strong Construction Services

Construction debt recovery specialists have provided assistance with the book debt collection.

Although costs have been incurred by the collection agents, no charge has been applied to the estate.

Time Costs Analysis

The following further information in relation to our time costs and disbursements is set out in the attached (at Appendix 2):

- ☐ Begbies Traynor (Central) LLP's charging policy & charge-out rates;
- ☐ Table of time spent and charge-out value for the reporting period (i.e. from 4 January 2020 to 3 January 2021); and
- ☐ Table of time spent and charge-out value for the period of our appointment (i.e. from 4 January 2018 to 3 January 2021).

A copy of 'A Creditors' Guide to Liquidators Fees (E&W) 2017' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at www.begbies-traynor.com/creditorsguides

Alternatively, if you require a hard copy of the Guide, please contact our office.

7. LIQUIDATORS' EXPENSES

No material expenses have been incurred during the period - a cumulative statement showing the total expenses incurred since the date of our appointment also appears at Appendix 3.

8. ASSETS THAT REMAIN TO BE REALISED AND WORK THAT REMAINS TO BE DONE

What work remains to be done, why is this necessary and what financial benefit (if any) will it provide to creditors?

General case administration and planning

Until this matter is concluded, we will continue to perform periodic reviews, in order to ensure that the statutory requirements of the relevant legislation are complied with.

Continuing records will also be made to demonstrate how the case is being administered, and to document the reasons for any decisions that materially affect the case.

Whilst this work will not benefit creditors financially, it will still be a necessary part of the general control of the case.

Compliance with the Insolvency Act, Rules and best practice

Pursuant to The Insolvency Act 1986 and the Insolvency Rules 1986, together with subsequent amendments, over the remaining course of the administration of this estate we will ensure that the case is adequately bonded (an insurance to protect the interests of unsecured creditors in the potential asset realisations on a case).

We will also produce a Progress Report within two months after the anniversary of the date of when the Company entered Liquidation, which is issued / made available to all creditors and members, and filed with the Registrar of Companies.

Once this matter is ready for conclusion and we will draft our Final Report to be circulated to members / creditors, and subsequently filed at Companies House.

In the meantime, the cashiering duties (bank reconciliations and maintaining accounting records) will also continue to be undertaken by our support staff.

Whilst this work will not benefit creditors financially, it will still be required to ensure our files are conducted in a statutory compliant manner.

Investigations

No further investigations are required.

Realisation of assets

As outlined above we will continue to work with Strong Construction Services in an effort to maximise asset realisations.

Based on current recoveries, this work will not benefit creditors financially but is still required to be undertaken as part of our statutory duties.

Dealing with all creditors' claims (including employees), correspondence and distributions

Until this matter has concluded, we will continue to log creditor claims, and respond to general correspondence received.

Although this work will not financially benefit creditors (as there is no dividend payable) it will still be required to ensure that their queries are dealt with in a timely manner.

Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure and/or Decision Procedure, tax, litigation, pensions and travel

Until this matter is concluded, we will continue to prepare / submit tax returns for the periods after our appointment as Joint Liquidators.

Whilst this work will not financially benefit creditors, it is still necessary to comply with our statutory requirements in respect of reporting to HM Revenue & Customs.

How much will this further work cost?

Clearly there is a cost implication in completing the remaining balance of work above, however, any fees payable for the same are restricted to the balance of funds within the estate.

Expenses will continue to be incurred whilst our collection activities remain ongoing however, we do not expect to incur any further material expenses.

9. OTHER RELEVANT INFORMATION

Investigations and reporting on Directors conduct

You may be aware that a liquidator has a duty to enquire into the affairs of an insolvent company to determine its property and liabilities and to identify any actions which could lead to the recovery of funds. In addition, a liquidator is also required to consider the conduct of the Company's directors and to make an appropriate submission to the Department for Business Energy and Industrial Strategy. We can confirm that we have discharged our duties in these respects.

Use of personal information

Please note that in the course of discharging our statutory duties as liquidators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation.

If you are an individual and you would like further information about your rights in relation to our use of your personal data, you can access the same at <https://www.begbies-traynorgroup.com/privacy-notice>. If you require a hard copy of the information, please do not hesitate to contact our office.

10. CREDITORS' RIGHTS

Right to request further information

Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the court) may request in writing that we provide further information about our remuneration or expenses which have been incurred during the period of this progress report.

Right to make an application to court

Pursuant to Rule 18.34 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, the basis fixed for our remuneration is inappropriate.

11. CONCLUSION

We will report again in approximately twelve months time or at the conclusion of the liquidation, whichever is the sooner.



David Adam Broadbent
Joint Liquidator

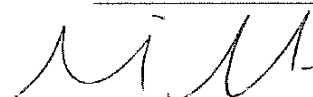
Dated: 1 March 2021

ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 4 January 2020 to 3 January 2021

Pro-man (UK) Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £		From 04/01/2020 To 03/01/2021 £	From 04/01/2018 To 03/01/2021 £
	ASSET REALISATIONS		
	Bank Interest Gross	0.74	2.19
Uncertain	Book Debts	NIL	NIL
1,000.00	Cash at Bank / Cash in Hand	81.86	1,081.86
		82.60	1,084.05
	COST OF REALISATIONS		
	Statement of Affairs Fee	NIL	500.00
	Statutory Advertising	NIL	169.20
		NIL	(669.20)
	UNSECURED CREDITORS		
(19.00)	Contingent Creditors	NIL	NIL
(64,308.00)	Directors Loan Account	NIL	NIL
(12,000.00)	HM Revenue and Customs	NIL	NIL
(189,969.00)	Trade Creditors	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(2.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
(265,298.00)		82.60	414.85
	REPRESENTED BY		
	Bank 1 Current		414.85
			414.85



David Adam Broadbent
Joint Liquidator

TIME COSTS AND DISBURSEMENTS

- a. Begbies Traynor (Central) LLP's charging policy;
- b. Time Costs Analysis for the reporting period (i.e. from 4 January 2020 to 3 January 2021); and
- c. Cumulative Time Costs Analysis for the period of appointment (i.e. from 4 January 2018 to 3 January 2021)

BEGBIES TRAYNOR CHARGING POLICY

INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance¹ requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. Best practice guidance² indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories:

- ❑ *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- ❑ *Category 2 disbursements (approval required)* - items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.

(A) The following items of expenditure are charged to the case (subject to approval):

- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100 (London £150) per meeting;
- Car mileage is charged at the rate of 45 pence per mile;
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the;

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*:

- Telephone and facsimile
- Printing and photocopying
- Stationery

¹ Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

² Ibid 1

BEGBIES TRAYNOR CHARGE-OUT RATES

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Teesside office as at the date of this report are as follows:

Grade of staff	Charge-out rate (£ per hour)
	1 December 2018 – until further notice
Partner	495
Director	445
Senior Manager	395
Manager	345
Assistant Manager	250
Senior Administrator	225
Administrator	175
Junior Administrator	140
Support	140

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead.

Time is recorded in 6 minute units.

SIP9 Pro-man (UK) Limited - Creditors Voluntary Liquidation - 83PR453 OVL - Time Costs Analysis From 04/01/2020 To 03/01/2021

Staff Grade	Consultant/Partner	Director	Shirking	Mgr	Asst Mgr	Shr Admin	Admin	Mr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	1.5		2.0							3.5	1,532.50	437.86
			0.6				1.2	0.6	0.1	2.5	863.50	236.96
	1.5		2.5				1.2	0.6	0.1	6.3	2,196.00	348.57
												0.00
Compliance with the Insolvency Act, Rules and best practice												0.00
									0.9	0.9	126.00	140.00
												0.00
												0.00
Investigations	1.0		0.6				4.5			6.3	1,596.50	253.73
	1.0		0.8				4.5		0.9	7.2	1,724.50	239.51
			0.5					0.1		0.6	211.50	352.50
			0.5					0.1		0.6	211.50	352.50
Realisation of assets			4.5				0.3			4.8	1,630.00	341.25
												0.00
												0.00
												0.00
Trading			4.5				0.3			4.8	1,630.00	341.25
												0.00
												0.00
												0.00
Dealing with all creditors claims (including employees), correspondence and distributions			0.2							0.2	79.00	395.00
												0.00
												0.00
												0.00
Other matters which includes seeking decisions of creditors, meetings, investigation, pensions and travel			0.2							0.2	79.00	395.00
												0.00
												0.00
												0.00
Total for Other matters:									0.2	0.2	28.00	140.00
	2.5		8.9				6.0	0.7	1.2	19.3		
	1,237.50		3,515.50				1,050.00	98.00	189.00	6,089.00		
	495.00	0.00	395.00			0.00	175.00	140.00	140.00			314.46
Total fees drawn to date £:											0.00	

SIP9 Pro-man (UK) Limited - Creditors Voluntary Liquidation - 83PR453-CVL - Time Costs Analysis From 04/01/2018 To 03/01/2021

Staff Grade	Consultant/Partner	Director	Sen Mngt	Mngt	Asst Mngt	Sen Admin	Admin	Jr Admin	Support	Total Hours	Time Cost £	Average hourly rate
General Case Administration and Planning	3.0		2.5	7.9			2.4	7.4		23.2	5,620.00	240.86
			1.4	1.4			1.9	4.9	1.1	10.7	2,038.50	190.51
	3.0		3.9	9.3			4.3	12.3	1.1	31.5	7,658.50	233.81
									0.2	0.2	22.00	110.00
Compliance with the Insolvency Act, Rules and best practice	0.4							0.5	4.0	4.9	775.00	147.96
											0.00	0.00
	2.0		0.6	4.0			4.5	3.5		14.8	3,723.50	251.59
	2.4		0.8	4.0			4.5	4.0	4.2	19.3	4,470.50	224.65
Investigations	1.0		8.3	6.7				13.1		29.1	5,377.00	184.76
	1.0		8.3	6.7				13.1		29.1	5,377.00	184.76
			4.5	4.8			0.3			9.6	3,142.00	327.29
			4.5	4.8			0.3			9.6	3,142.00	327.29
Realisation of assets											0.00	0.00
											0.00	0.00
											0.00	0.00
											0.00	0.00
Trading											0.00	0.00
											0.00	0.00
											0.00	0.00
											0.00	0.00
Dealing with all creditors claims (including employees), correspondence and distributions											0.00	0.00
											0.00	0.00
											0.00	0.00
											0.00	0.00
Other matters which includes seeking decisions of creditors, meetings, tax, litigation, pensions and travel											0.00	0.00
											0.00	0.00
											0.00	0.00
											0.00	0.00
Total											0.00	0.00
											0.00	0.00
											0.00	0.00
											0.00	0.00
Total for Other matters:											0.00	0.00
											0.00	0.00
											0.00	0.00
											0.00	0.00
Total time cost by staff grade:											0.00	0.00
											0.00	0.00
											0.00	0.00
											0.00	0.00
Average hourly rate £:											0.00	0.00
											0.00	0.00
											0.00	0.00
											0.00	0.00

STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance owing £
Bordereau Premium	Marsh Limited	10.00	<i>Nil</i>	10.00
Bordereau Premium	Insolvency Risk Services	9.00	<i>Nil</i>	9.00
Statutory Advertising	Courts Advertising	169.20	169.20	<i>Nil</i>
Storage Costs	Archive Solutions	7.20	<i>Nil</i>	7.20
Storage Costs	Restore	5.96	<i>Nil</i>	5.96
Property Search	Land Registry	3.00	<i>Nil</i>	3.00