The Insolvency Act 1986

# Administrator's progress report

Name of Company Forty2 Digital Ltd Company number 06452117

In the

High Court of Justice, Chancery Division, Companies Court

[full name of court]

Court case number 21463 of 2009

(a) Insert full name(s) and address(es) of the administrator(s) 1 / We (a) Antony Robert Fanshawe of Begbies Traynor (Central) LLP, 41 Castle Way, Southampton, SO 2BW and Mark Robert Fry of Begbies Traynor (Central) LLP, 32 Cornhill, London, EC3V 3BT

to

administrator(s) of the above company attach a progress report for the period

from

(b) Insert dates

(b) 2 June 2010

(b) 11 November 2010

Signed

Joint / Administrator(s

Dated

12-11-10

#### **Contact Details:**

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form The contact information that you give will be visible to searchers of the public record

Begbies Traynor (Central) LLP	
41 Castle Way, Southampton, SO14 2BW,	
	Tel Number 023 8023 3522
Fax Number 023 8023 3504	DX Number 55954

When you have completed and signed this form please send it to the Registrar of Companies at



16/11/2010 COMPANIES HOUSE 280

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

A39

Antony Robert Fanshawe and Mark Robert Fry appointed joint administrators on 2 December 2009

The affairs, business and property of the Company are being managed by the joint administrators, who act as the Company's agents and without personal liability

# Forty2 Digital Ltd (In Administration)

Final Progress Report of the joint administrators pursuant to Rules 2.47 and 2.110 of The Insolvency Rules 1986

Period: 2 June 2010 to 11 November 2010

#### Contents

- Interpretation
- Statutory information
- Details of appointment of administrators
- Progress dunng the period
- Administrators' proposals
- Summary of steps taken duning the administration
- □ Outcome
- Appendices
  - Joint administrators' account of receipts and payments, showing the outcome for creditors and companing it to that originally estimated
  - 2 Summary of administrators' proposals, including major amendments to, and deviations from them
  - 3 Joint administrators' time costs and expenses

# 1. INTERPRETATION

#### Expression

#### Meaning

"the Company"	Forty2 Digital Ltd (In Administration)		
"the administration"	The appointment of administrators under Schedule B1 to the Insolvency Act 1986 on 2 December 2009		
"the joint administrators"	Antony Robert Fanshawe of Begbies Traynor (Central) LLP, 41 Castle Way, Southampton, SO14 2BW and Mark Robert Fry of Begbies Traynor (Central) LLP, 32 Comhill, London, EC3V 3BT		
"the Act"	The Insolvency Act 1986		
"the Rules"	The Insolvency Rules 1986		
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(a), Insolvency Act 1986)		
"secunty"	(i) In relation to England and Wales, any mortgage, charge, lien or other security and		
	<ul> <li>(ii) in relation to Scotland, any security (whether hentable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(b), Insolvency Act 1986)</li> </ul>		
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Insolvency Act 1986		

### 2. STATUTORY INFORMATION

Name of Company

Forty2 Digital Ltd

Trading name(s)

None

Date of Incorporation

12 December 2007

Company registered number

06452117

Company registered office

3rd Floor, Castlewood House, 77-91 New Oxford

Street, London, WC1A 1DG

# 3. DETAILS OF APPOINTMENT OF **ADMINISTRATORS**

Names of joint administrators

Antony Robert Fanshawe, a Licensed Insolvency

Practitioner of Begbies Traynor (Central) LLP, 41 Castle

Way, Southampton, SO14 2BW

and

Mark Robert Fry, a Licensed Insolvency Practitioner of Begbies Traynor (Central) LLP, 32 Comhill, London,

EC3V 3BT

Date of administrators' appointment

2 December 2009

Date of administrators' resignation

NA

Court

High Court of Justice, Chancery Division, Companies

Court

Court Case Number

21463 of 2009

Person(s) making appointment /

application

the Directors

Acts of the joint administrators

The joint administrators act as officers of the court and as agents of the Company without personal liability Any act required or authonsed under any enactment to be done by an administrator may be done by any one or more persons holding the office of administrator from

time to time

EC Regulation on Insolvency

The EC Regulation on Insolvency Proceedings (Council Regulation (EC) No 1346/2000) applies to these proceedings which are '[main / temtonal] proceedings' within the meaning of Article 3 of the Regulation

## 4. PROGRESS DURING THE PERIOD

Attached at Appendix 1 is our abstract of receipts and payments for the period from 2 June 2010 to 11 November 2010. This report should be read in conjunction with our previous report to creditors dated 1 July 2010.

No further realisations have been made since the date of our last report

#### Remuneration

As previously reported the joint administrators' remuneration is fixed by reference to the time properly given by the joint administrators (as administrators) and the vanous grades of their staff calculated at the prevailing hourly charge out rates of Begbies Traynor (Central) LLP for attending to matters ansing in the administration and they are authorised to draw disbursements, including disbursements for services provided by their firm (defined as Category 2 disbursements in Statement of Insolvency Practice 9), in accordance with their firm's policy, details of which accompanied the Statement of Proposals of the Joint Administrators for Achieving the Purpose of the Administration pursuant to Paragraph 49 of Schedule B1 to the Insolvency Act 1986 and Rule 2 33 of the Insolvency Rules 1986

The relevant resolutions were approved at the initial meeting of creditors held on 28 January 2010

Total remuneration drawn in accordance with the above approval amounts to £15,981 35. Total time spent on this assignment amounts to 100 68 hours at an average composite rate of £160 per hour resulting in total time costs to date of £16,109. The following further information as regards time costs and expenses is set out at Appendix 3.

- Begbies Traynor (Central) LLP's policy for re-charging expenses/disbursements
- Begbies Traynor (Central) LLP's charge-out rates
- Narrative summary of time costs incurred
- Table of time spent and charge-out value

### 5. ADMINISTRATOR'S PROPOSALS

Attached at Appendix 2 is a summary of the joint administrators' proposals as approved by the initial meeting of creditors held on 28 January 2010.

No major amendments to or deviations from those proposals have been made

# 6. SUMMARY OF STEPS TAKEN DURING THE ADMINISTRATION

The Company received the sum of £750 in respect of its proportion of the proceeds from the sale of business and assets of the group

Book debts of £10,166 32 have been realised. These amounts are in-line with the estimated outcome shown in the joint administrators' proposals. The remaining debtors were written-off as uncollectable.

The sum of £5,476 was also received from the closure of the Company's pre-appointment bank account

# 7. OUTCOME

As the Notice accompanying this report confirms, once registered by Companies House (which we anticipate shortly), our appointment as joint administrators will cease to have effect and, unless the court makes an order otherwise, the Company will be deemed dissolved at the end of the particle of three manths from the date of registration of the notice (Form 2 35 B)

Name

loint Administrator

Date

11 November 2010

# Forty2 Digital Ltd (In Administration) Joint Administrators' Abstract of Receipts & Payments

From 02/12/2009 To 12/11/2010	From 02/06/2010 To 12/11/2010		Statement of Affairs
		FIXED CHARGE ASSETS	
750 00	NIL	Goodwill	750 00
750 00	NIL		
		FIXED CHARGE CREDITORS	
NIL	NIL	Fixed Charge Creditor (1)	NIL
NIL	NIL	• .,	
		ASSET REALISATIONS	
10,166 32	NIL	Debtors not subject to FC	9,941 32
5,476 10	NIL	Cash at Bank	5,476 10
0 20	NIL	Bank Interest Gross	
15,642 62	NIL		
		COST OF REALISATIONS	
15,981 35	5,120 55	Office Holders Fees	
117 52	28 42	Office Holders Expenses	
123 39	NIL	Legal Fees (1)	
75 88	NIL	Stationery & Postage	
50 40	NIL	Statutory Advertising	
44 08	NIL	Bank Charges	
(16,392 62)	(5,148 97)		
(0.00)	/F 440.07\		AC ACT AD
(0.00)	(5,148.97)		16,167.42
		REPRESENTED BY	
NIL			

# SUMMARY OF ADMINISTRATORS' PROPOSALS, INCLUDING MAJOR AMENDMENTS TO AND DEVIATIONS FROM THEM

Proposals approved at the initial creditors' meeting held on 28 January 2010

- (1) "That the joint administrators' remuneration be fixed by reference to the time properly given by the joint administrators (as administrators) and the vanous grades of their staff calculated at the prevailing hourly charge out rates of Begbies Traynor (Central) LLP for attending to matters arising in the administration"
- (2) "That the joint administrators be authorised to draw disbursements, including disbursements for services provided by their firm (defined as Category 2 disbursements in Statement of Insolvency Practice 9), in accordance with their firm's policy, details of which accompanied The Statement of Proposals of the Joint Administrators for Achieving the Purpose of the Administration pursuant to paragraph 49 of Schedule B1 to the Insolvency Act 1986 and Rule 2 33 of the Insolvency Rules 1986"
- (3) "That the joint administrators' be discharged from liability in respect of any actions of theirs as administrators, pursuant to Paragraph 98 of Schedule B1 to the Insolvency Act 1986, with effect from the date their appointment as joint administrators ceases to have effect"
- (4) "That the joint administrators' be authorised to implement the provisions of Paragraph 83 of Schedule B1 to the Act whereby on the registration of a notice sent to the Registrar of Companies, their appointment as joint administrators cease to have effect and the Company will automatically be placed into creditors' voluntary liquidation."
- (5) "That the joint administrators seek nomination as joint liquidators in any subsequent winding up of the Company"
- (6) "That the joint administrators be authorised to be authorised to implement the provisions of Paragraph 84 of Schedule B1 to the Act when they are satisfied that their duties as administrators are fully discharged and the purpose of the administration full achieved. Under these provisions, on the registration of a notice sent by them to the Registrar of Companies, their appointment as joint administrators ceases to have effect, and at the end of three months the Company will automatically be dissolved."
- (7) "That the joint administrators be authorised to extend the period of the administration by either court order or consent of the creditors for a period not exceeding six months, in order to ensure that the objective of the administration can be fully achieved."

# JOINT ADMINISTRATORS' TIME COSTS AND EXPENSES

#### **BEGBIES TRAYNOR CHARGING POLICY**

#### INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance<sup>1</sup> requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. Best practice guidance<sup>2</sup> requires that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated

#### OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

#### EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories

- Category 1 disbursements (approval not required) specific expenditure that is directly related to the case usually referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- Category 2 disbursements (approval required) items of incidental expenditure directly incurred on the case which include an element of shared or allocated cost and which are based on a reasonable method of calculation
- (A) The following items of expenditure are charged to the case (subject to approval)
- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100 per meeting,
- Car mileage is charged at the rate of 40 pence per mile,

<sup>1</sup> Statement of Insolvency Practice 9 (SIP 9) - Remuneration of insolvency office holders in England & Wales

<sup>&</sup>lt;sup>2</sup> lbid 1

- Storage of books and records (when not chargeable as a Category 1 disbursement) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates,
- (B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a Category 1 disbursement:
- Telephone and facsimile
- Printing and photocopying
- Stationery

#### **BEGBIES TRAYNOR CHARGE-OUT RATES**

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Southampton office as at the date of this report are as follows.

Grade of staff	Charge-out Rate (Per hour) £
Partner 1	395
Partner 2	350
Director	325
Senior Manager	295
Manager	250
Assistant Manager	195
Senior Administrator	160
Administrator	130
Trainee Administrator	100
Support	100

Time spent by support staff for carrying out shorter tasks, such as typing or dealing with post, is not charged to cases but is carried as an overhead. Only where a significant amount of time is spent at one time on a case is a charge made for support staff.

Time is recorded in 6 minute units

Staff Grade	Partner	Director	Sentor Manager	Manager	Assistant Manager	Senior Administrator	Junior Administrator Administrator	Junior Administrator	Support	Total hours	Time cost £	Average hourly rate
Administration and planning							- - - -					
Appointment and case planning	•			1 40	1 00	0 50	0 30	,	,	3 20	512	160 00
Administration and banking	1 00	•	•	13 88	0 40	1 00	1 40	10 20	11 80	39 68	6,349	160 00
Statutory reporting and statement of affairs	2 20	•	•	15 20	•	4 15	•	3 00	-	24 55	3,928	160 00
Investigations												
CDDA and investigations	-	•		3 40		0 25		0 20		3 85	616	160 00
Realisation of assets												
Debt collection	1 30			3 30		1 20	•	09 9		12 40	1,984	160 00
Property, business and asset sales	0 10	•	٠	•			•	0.20		060	144	160 00
Retention of Title/Third party assets	-		'		•		,		,			
Trading								,				
Trading						-	•	•	,			
Creditors												
Secured	-	•	•	•	!	•	•		,			
Others	٠	•	•	09 1	•	3 50		4 60	,	9 70	1,552	160 00
Creditors' committee	,	•	•	•		•	•	•				
Other matters												
Meetings	1 50	•	-	0 20	,	0 40	•	90 -	•	3 40	544	160 00
Тах	•	•	-	0 2 0		135				1 55	248	160 00
Litigation	•	•	•	0 70	-		•	,		07.0	112	160 00
Other		•	•		1	0.75	-			0 75	120	160 00
Total hours by staff grade	07.9			40 18	1 40	13 10	1 70	25 80	11 80	100 68		
Total time cost by staff grade	1,072	•	_	6,429	224	2,096	272	4,128	1,888		16,109	160 00
Average hourly rate £	160 00			00 091	160 00	160 00	160 00	160 00	160 00			

#### SUMMARY OF OFFICE HOLDERS' TIME COSTS

CASE NAME

Forty2 Digital Ltd

CASE TYPE

**ADMINISTRATION** 

OFFICE HOLDERS

Antony Robert Fanshawe and Mark Robert Fry

DATE OF APPOINTMENT

2 December 2009

TRULY ADVERTISING LTD ("TRULY")
LEFTFIELD DIGITAL LTD ("LEFTFIELD")
FORTY2 DIGITAL LTD ("FORTY2")
(ALL IN ADMINISTRATION) ("the Group")

#### 1 CASE OVERVIEW

1 1 This overview and the time costs analysis attached is intended to provide sufficient information to enable the body responsible for the approval of the office holders' fees to consider the level of those fees in the context of the case

#### 12 Complexity of the case

In order to maximise realisations in the administration, significant time was spent on negotiating a pre-pack sale of the business and assets of the Company External factors within the advertising and marketing industries were considered

#### 13 Exceptional responsibilities

There are no exceptional responsibilities

#### 14 The office holders' effectiveness

As detailed in the previous letter to creditors, the business and assets of the Group were sold on 4 December 2009. An offer of £50,000 was accepted and this exceeded the going concern valuation provided and what would be achieved on a break up basis. This amount was apportioned to each of the Group Companies based on their relative book values with regards to chattel assets and in proportion to their total turnover in respect of the balance.

#### 15 Nature and value of property dealt with by the office holders'

As the business was primarily service based its physical assets consisted of office furniture and equipment. There was also an element of goodwill in respect of the employee team and client relationship.

#### 1 6 Anticipated return to creditors

Please refer to the attached progress report, which includes narrative details and an estimated outcome statement

#### 17 Time costs analysis

An analysis of time costs incurred between 2 December 2009 and 11 November 2010 prepared in accordance with Statement of Insolvency Practice 9 is attached showing the number of hours spent by each grade of staff on the different types of work involved in the case, and giving the average hourly rate charged for each work type

The time costs analysis provides details of work undertaken by the office holders and their staff following their appointment only

In addition to the post appointment time costs detailed in the time costs analysis, pursuant to rule 2 67(1)(c) of the Insolvency Rules 1986, the office holders' consider that the sum of £400 plus VAT is also properly recoverable in relation to work undertaken prior to their appointment consisting of determining whether it was reasonably likely that the purpose of administration would be achieved and completing the required statements of the proposed administrators. The sum is calculated as follows

	Partner(s)	Manager(s)	Total Hours	Time Cost	Average Hourly Rate
Hourly Rate	£160	£160			
Pre- appointment Time	0 hours	2 5 hours	2 5 hours	£400	£160

#### 18 The views of the creditors

Creditors have been notified of the appointment and pre-pack sale of the business. Queries received from creditors have been dealt with via telephone or in writing

#### 19 Approval of fees

Please refer to the administrators' proposals

#### 1 10 Approval of Expenses and Disbursements

Please refer to the administrators' proposals

#### 1 11 Other professionals employed & their costs

Agents and solicitors were instructed based on their ability and expertise in dealing with the specific issues relating to this case. Fees incurred to date are detailed in the attached account.