

# AM10

## Notice of administrator's progress report

SATURDAY



A20 \*A6JXR0QH\* 25/11/2017 #216  
COMPANIES HOUSE

### 1 Company details

Company number 0 5 7 8 8 6 4 6

Company name in full Trongate (GLA) Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Administrator's name

Full forename(s) Anne Clare

Surname O'Keefe

### 3 Administrator's address

Building name/number c/o The Zenith Building

Street 26 Spring Gardens

Post town Manchester

County/Region

Postcode M 2 1 A B

Country England

### 4 Administrator's name ①

Full forename(s) Simon

Surname Wilson

#### ① Other administrator

Use this section to tell us about  
another administrator.

### 5 Administrator's address ②

Building name/number c/o The Zenith Building

Street 26 Spring Gardens

Post town Manchester

County/Region

Postcode M 2 1 A B

Country England

#### ② Other administrator

Use this section to tell us about  
another administrator.

# AM10

## Notice of administrator's progress report

### 6 Period of progress report

From date	d 2	d 8	m 0	m 4	y 2	y 0	y 1	y 7
To date	d 2	d 7	m 1	m 0	y 2	y 0	y 1	y 7

### 7 Progress report

☒ I attach a copy of the progress report

### 8 Sign and date

Administrator's  
signature

Signature

X

*Al Keefe*

X

Signature date

d 2	d 4	m 1	m 1	y 2	y 0	y 1	y 7
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# AM10

## Notice of administrator's progress report



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Jessica Geddes

Company name AlixPartners

Address The Zenith Building

26 Spring Gardens

Post town Manchester

County/Region

Postcode M 2 1 A B

Country

DX

Telephone 0161 868 4500



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☒ The company name and number match the information held on the public Register.
- ☒ You have attached the required documents.
- ☒ You have signed the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

# Continuation page

## Name and address of insolvency practitioner

✓ **What this form is for**  
Use this continuation page to tell us about another insolvency practitioner where more than 2 are already jointly appointed. Attach this to the relevant form. <sup>①</sup>  
Use extra copies to tell us of additional insolvency practitioners.

✗ **What this form is NOT for**  
You can't use this continuation page to tell us about an appointment, resignation, removal or vacation of office.

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.  
  
All fields are mandatory unless specified or indicated by \*

### 1 Appointment type

Tick to show the nature of the appointment:

- ☒ Administrator
- ☐ Administrative receiver
- ☐ Receiver
- ☐ Manager
- ☐ Nominee
- ☐ Supervisor
- ☐ Liquidator
- ☐ Provisional liquidator

① You can use this continuation page with the following forms:  
- VAM1, VAM2, VAM3, VAM4, VAM6, VAM7  
- CVA1, CVA3, CVA4  
- AM02, AM03, AM04, AM05, AM06, AM07, AM08, AM09, AM10, AM12, AM13, AM14, AM19, AM20, AM21, AM22, AM23, AM24, AM25  
- REC1, REC2, REC3  
- LIQ2, LIQ3, LIQ05, LIQ13, LIQ14,  
- WU07, WU15  
- COM1, COM2, COM3, COM4  
- NDISC

### 2 Insolvency practitioner's name

Full forename(s) Elizabeth

Surname Mackay

### 3 Insolvency practitioner's address

Building name/number 107

Street West Regent Street

Post town Glasgow

County/Region

Postcode G 2 2 B A

Country

# Administrators' Progress Report for the period 28 April 2017 to 27 October 2017

Trongate (GLA) Limited  
In Administration

24 November 2017

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Appendix E.	Additional information in relation to the Administrators' fees
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## **1. Why this report has been prepared**

- 1.1 As you will be aware Anne O’Keefe, Elizabeth Mackay and Simon Wilson (the **Administrators**) were appointed on 26 July 2013.
- 1.2 In accordance with UK insolvency legislation, an administrator is required to provide a progress report covering the period of six months commencing on the date on which a company entered into administration and every subsequent period of six months. This progress report covers the period 28 April 2017 to 27 October 2017 (the **Period**) and should be read in conjunction with all previous reports.
- 1.3 This report has been prepared in accordance with rule 18.2 of the Insolvency (England and Wales) Rules 2016.
- 1.4 The purpose of this report is to provide statutory and financial information about the Company and to provide an update on the progress of the Administration, including details of assets realised during the Period, details regarding the Administrators’ fees and the expected outcome for each class of creditor.
- 1.5 As a reminder the administrator of a company must perform their functions with a view to achieving one of the following statutory objectives:  
  
Objective 1: rescuing the company as a going concern;  
  
Objective 2: achieving a better result for the company’s creditors as a whole than would be likely if the company were wound up (without first being in administration); or  
  
Objective 3: realising property in order to make a distribution to one or more secured or preferential creditors.
- 1.6 In this case the Administrators are pursuing the third statutory objective. Further details on the actions taken to achieve that objective can be found in section 3 of this report.
- 1.7 Details of the Administrators’ fees and disbursements incurred are detailed at Appendices C to E.
- 1.8 More information relating to the Administration process, Administrators’ fees and creditors’ rights can be found on AlixPartners’ creditor portal (<http://www.alixpartnersinfoportal.com>). Log-in details to access this information can be found within the covering letter you have received.
- 1.9 If you require a hard copy of this report or have any queries in relation to the contents of this report or the Administration generally, please contact Jessica Geddes on 0161 838 4502, by email at [creditorreports@alixpartners.com](mailto:creditorreports@alixpartners.com), or write to AlixPartners’ office at The Zenith Building, 26 Spring Gardens, Manchester, M2 1AB.

## 2. Summary of information for creditors

### Estimated dividend for creditors

Description	Estimated debt £	Likely level of return £
Secured creditors	4.3 million	£1 million
Unsecured creditors	624,872	3 pence in the pound

### Notes:

The estimated debt of the secured creditors was confirmed by Nationwide Building Society plc (**Nationwide**) in April 2016 and includes £100,000 of accrued interest. Nationwide acts as security agent for two syndicated lenders, West Bromwich Building Society and Leeds Building Society (the **Lenders**).

The level of return for the Lenders is currently anticipated to be in the region of £1 million which includes the rent received (as noted in section 3.5). The final return will be confirmed upon the realisation of the Company's only assets, a property located in Glasgow. Further information is provided in section 3 of this report.

The estimated level of debt to unsecured creditors has been taken from the Statement of Affairs (**SoA**). Dilapidation settlements, as detailed in section 3, are subject to Nationwide's floating charge and will therefore result in a dividend being available to the unsecured creditors via the Unsecured Creditors' Fund, details of which are provided in section 4.

In respect of unsecured creditors, UK insolvency legislation stipulates that creditors of the same class should be treated equally. Hence the funds available for distribution are split on a pro-rata basis amongst all creditors of each class, regardless of the size of their claims.



### **3. Progress of the Administration**

- 3.1 Attached at Appendix B is the Administrators' Receipts and Payments Account for the Period. These accounts are prepared on a cash basis, therefore details of costs incurred but not yet paid are excluded from the accounts and are summarised at Appendix D.
- 3.2 In addition to their statutory objective, the Administrators have duties imposed by insolvency and other legislation and their regulating professional bodies. The Administrators have set out information in respect of the progress of these duties in addition to that of the realisation of assets and distribution of available funds.

#### **Realisation of assets – fixed charge**

- 3.3 The Company's main asset is a property located at 176-189 Trongate, Glasgow, G1 5HF (the **Property**). The Property consists of the three units, formally tenanted by three individual occupants, Shoe Zone, JD Sports (**JD**) and Instant Cash Loans (**ICL**).
- 3.4 As detailed in previous reports, there was a fixed interest loan product between Nationwide and the Company which expired in January 2017. If the Property was sold prior to this date, an early release of the security would have been required which would have resulted in break costs being incurred. The Lenders, being the only creditors to benefit from the realisation of the Property, expressed their preference for the Property to be held until January 2017. The Administrators agreed to hold the Property until January 2017, unless offers had been received at a level which satisfied the loan inclusive of break costs. As the fixed loan product has expired, the Administrators can now work towards realising the Property.
- 3.5 GVA Grimley Limited (**GVA**) continue to manage the Property and collect rental income. To date, rental income totals £786,399. The Lenders have the benefit of an assignment over the rent; therefore, rental income does not form part of the Administration estate. The rent is collected by GVA and, after the deduction of the agreed costs, remitted to the Lenders.

#### **Strategy**

- 3.6 As referred to in previous reports, a neighbouring tenant of the Property expressed an interest in purchasing the entire Property with vacant possession. The Administrators and the Lenders accepted the offer which is in the region of £1 million.
- 3.7 The sale is progressing and the Administrators' solicitors are in negotiations with the prospective purchaser. The prospective purchaser is simultaneously agreeing a subsequent sale of part of the Property to a third party. Once the contract with the third party has been agreed, they will complete the purchase of the Property.

## **Realisation of assets – floating charge**

### **Dilapidation settlements**

- 3.8 As detailed in previous progress reports, GVA served final schedules of dilapidations on ICL and JD. ICL paid the full amount due in the previous period.
- 3.9 A dilapidations settlement of £82,600 has been agreed with JD and payment has been released to the Administrators. As this has been received outside of the Period, it is not detailed in the Receipts and Payments Account at Appendix B.

## **Administration (including statutory reporting)**

- 3.10 In addition to their duties relating to realising and distributing the assets of the Company, the Administrators must comply with certain statutory compliance matters in accordance with the Insolvency Act 1986. These include, notifying the stakeholders of the appointment, preparing bi-annual reports to creditors advising of the progress of the Administration and liaising with employees. The Administrators are responsible for liaising with HMRC to determine the final position in respect of corporation tax, VAT and other taxes that may be owed by or to the Company, and for filing tax returns for the duration of the Administration.
- 3.11 In order to ensure the matters of the Administration are being progressed sufficiently, the Administrators have a duty to conduct periodic case reviews and complete case checklists. In addition, the Administrators' treasury function will also comply with cash accounting requirements including raising payments, processing journal vouchers and posting receipts, preparing bank reconciliations and statutory returns.
- 3.12 The time taken for statutory tasks is largely fixed, insofar as the cost of preparing a report to creditors or filing an annual return is similar for most cases, except where cases are very large or complex. Where the costs of statutory compliance and reporting to creditors exceeds the initial estimate, it will generally be because the duration of the case has been longer than expected, due to for example protracted realisation of assets, and therefore additional periodic reports have had to be prepared and distributed to stakeholders.

## **Creditors (claims and distribution)**

- 3.13 As the dilapidations claim has been received from JD, the Administrators will shortly commence the unsecured claim agreement process.
- 3.14 Details of the estimated outcome for creditors can be found in section 4.

## 4. Estimated outcome for creditors

### The Lenders

- 4.1 The charges granted to Nationwide by the Company and dates of creation are summarised below:

Security	Date of creation
Debenture	8 June 2006
Standard security over the Property	8 June 2006
Assignment of rental income	8 June 2006
Charge over deposit account	29 May 2012
Legal charge containing a fixed charge	24 July 2013

- 4.2 Nationwide also holds a cross-guarantee over the Company, Stylegreen Limited and Glassford Property Management Limited (together the **Group**), which are companies that the Administrators have also been appointed over. The Administrators ceased to act in relation to Stylegreen Limited on 29 January 2014, whilst the Administration of Glassford Property Management Limited continues.
- 4.3 As detailed in section 2, Nationwide acts as security agent for the Lenders. The Administrators will distribute funds to Nationwide directly and Nationwide will ensure that any fixed or floating charge distributions will be split between the Lenders, as agreed in the original lending facility.
- 4.4 At the date of appointment, the Lenders were owed £4.6 million (excluding interest and charges) from the Company and a total of £64.9 million across the Group. As detailed in section 2, in April 2016 Nationwide confirmed that the estimated debt owed to the Lenders was £4.3 million in respect of the Company.
- 4.5 The likely level of return to the Lenders is estimated to be £1 million from the sale of the Property. It is therefore likely that the Lenders will suffer a shortfall in respect of their lending.

### Preferential creditors

- 4.6 The Company had no employees therefore there are no preferential creditors.

### Unsecured Creditors' Fund

- 4.7 Where there is a floating charge which was created on or after 15 September 2003, the Administrators are required to create a fund from the Company's net property available for the benefit of unsecured creditors (**Unsecured Creditors' Fund**), commonly known as the 'Prescribed Part'.
- 4.8 Based on present information, the Administrators estimate the value of the Company's net floating charge property to be £102,600. Arising from this, the value of the Unsecured Creditors' Fund is estimated to be £23,520.

- 4.9 Based on current information, unsecured creditors are estimated to be owed approximately £624,872. The Administrators will shortly commence the claim agreement process and distributions to unsecured creditors will be made in the upcoming months.
- 4.10 The amount is likely to be in the region of three pence in the pound and further information will be provided in due course.

## **5. What happens next**

### **Creditors' rights**

- 5.1 Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the agreement of at least 5% of the value of the unsecured creditors) may request in writing that the Administrators provide further information about their fees or expenses (other than pre-administration costs) which have been itemised in this progress report.
- 5.2 Any secured creditor, or an unsecured creditor (with the agreement of at least 10% of the value of unsecured creditors) may, within eight weeks of receipt of this report, make an application to court on the grounds that the basis fixed for the Administrators' fees is inappropriate, or that the fees charged or the expenses incurred by the Administrators during the period of this report are excessive.

### **Extension/Next report**

- 5.3 This report has been prepared for court in support of the application to extend the Administration by 12 months. In the event that the request to extend the Administration is approved, a further report will be circulated to all creditors within one month of the next six month period ended 27 April 2018 or sooner if the Administration has been finalised. For details of the proposed exit route please see Appendix F.

For and on behalf of  
Trongate (GLA) Limited



**Anne O'Keefe**  
Administrator

Encs

## Appendix A. Statutory information

### Company information

Company name	Trongate (GLA) Limited
Registered number	05788646
Registered office	c/o AlixPartners, The Zenith Building, 26 Spring Gardens, Manchester, M2 1AB
Former registered office	11 Upper Grosvenor Street, Mayfair, London, W1K 2ND
Trading address	11 Upper Grosvenor Street, Mayfair, London, W1K 2ND
Trading name	Trongate (GLA)
Court details	High Court of Justice, Chancery Division, Leeds District Registry
Court reference	1000 of 2013

### Appointor's information

Name	Address	Position
Nationwide Building Society	Nationwide House, Pipers Way, Swindon, SN38 1NW	Qualifying Floating Chargeholder

### Administrators' information

Name	Address	IP number	Name of authorising body
Anne O'Keefe	AlixPartners, The Zenith Building, 26 Spring Gardens, Manchester, M2 1AB	008375	Insolvency Practitioners Association
Elizabeth Mackay	AlixPartners, Cornerstone, 107 West Regent Street, Glasgow, G2 2BA	009569	Insolvency Practitioners Association
Simon Wilson	The Zenith Building, 26 Spring Gardens, Manchester, M2 1AB	008963	Insolvency Practitioners Association

In accordance with paragraph 100(2) of schedule B1 of the Insolvency Act 1986, all functions of the Administrators are to be exercised by any or all of the Administrators. All references to the Administrators should be read as the Joint Administrators.

### Extension of Administration

The Administration has been extended for a period of six months with the consent of the Lenders. The Administration was subsequently extended on two further occasions with the consent of the court and at present the Administration will end on 25 January 2018. As the Administration will not be completed prior to this date, a further extension of 12 months will be requested with the consent from the court in due course.

## Appendix B. Receipts and Payments Account for the period 28 April 2017 to 27 October 2017 and a Cumulative Account for the period since appointment

Statement of Affairs £	Period £	Cumulative £
<b>Fixed charge assets</b>		
Receipts		
2,500,000 Freehold property	-	-
Contribution from the Lenders	5,400	50,663
Insurance refund	-	1,517
Sundry receipts	-	456
Bank interest	-	354
	<b>5,400</b>	<b>52,991</b>
Payments		
Administrators' fees	4,500	36,917
Legal fees	1,700	9,850
Category 1 disbursements:		
Travel and subsistence	-	29
Stationery and postage	-	252
Statutory advertising	-	85
Category 2 disbursements:		
Photocopying and printing	-	168
Mileage	-	103
Bank charges	-	5
	<b>(6,200)</b>	<b>(47,409)</b>
<b>Balance of fixed charge assets</b>	<b>(800)</b>	<b>5,582</b>
<b>Floating charge assets</b>		
Receipts		
Dilapidation settlements	-	50,000
	<b>-</b>	<b>50,000</b>
Payments		
Administrators' fees	-	10,000
	<b>-</b>	<b>(10,000)</b>
Distributions		
Floating chargeholder	-	10,000
	<b>-</b>	<b>(10,000)</b>
<b>Balance of floating charge assets</b>	<b>-</b>	<b>30,000</b>
<b>Total balance</b>	<b>-</b>	<b>35,582</b>
<b>Represented by</b>		
Interest bearing account		34,738
VAT receivable		844
		<b>35,582</b>

Note: The above is subject to small rounding differences.

## Appendix C. Administrators' fees and pre-administration costs

### Fees

A copy of 'A Creditors' Guide to Administrations' can be downloaded from AlixPartners' creditor portal (<http://www.alixpartnersinfoportal.com>). If you would prefer this to be sent to you in hard copy please contact the Administrators and they will forward a copy to you.

Approval of the Administrators' fees has been sought in accordance with insolvency legislation. On 30 October 2013 the Lenders approved that the basis of the Administrators' fees be fixed by reference to the time properly spent by the Administrators and their staff on matters arising in the Administration.

To date fees totalling £36,917 have been drawn against fixed charge realisations, and fees totalling £10,000 have been drawn against floating charge realisations.

### Administrators' details of time spent to date

The Administrators' time costs for the Period are £8,152. This represents 32 hours at an average rate of £257 per hour. Detailed below is a Time Analysis for the Period which provides details of the costs incurred by activity and by staff grade.

	Employee Grade Hours				£		
	Managing director /director	Vice president	Associate/analyst	Treasury/support	Hours incurred	Time cost for the Period	Average rate per hour
<b>Administration and planning</b>							
Strategy and control	1.2	-	1.5	-	2.7	991.50	367
Statutory duties	0.9	-	2.5	-	3.4	776.00	228
Case administration	1.0	-	0.3	-	1.3	540.00	415
Accounting and treasury	0.6	-	8.4	-	9.0	1,648.00	183
<b>Realisation of assets - fixed charge</b>							
Asset realisation strategy	-	-	0.3	-	0.3	91.50	305
Asset identification and valuation	-	-	0.8	-	0.8	244.00	305
Sale of assets	-	-	1.0	-	1.0	305.00	305
Asset accounting and administration	-	-	1.5	-	1.5	221.50	148
<b>Realisation of assets - floating charge</b>							
Asset realisation strategy	-	-	1.0	-	1.0	270.00	270
Asset accounting and administration	0.4	-	0.3	-	0.7	212.50	304
<b>Creditors</b>							
Reporting to creditors	0.7	-	9.3	-	10.0	2,851.50	285
<b>Totals</b>	<b>4.8</b>	<b>-</b>	<b>26.9</b>	<b>-</b>	<b>31.7</b>	<b>8,151.50</b>	<b>257</b>

A cumulative time analysis from the date of the Administrators' appointment to the end of the Period is set out below. Narrative explanations of the work undertaken during the Period are provided in section 3 of this report.

	Employee Grade Hours				£		
	Managing director /director	Vice president	Associate/analyst	Treasury/support	Hours incurred	Time cost for the Period	Average rate per hour
<b>Administration and planning</b>							
Planning	-	0.5	-	-	0.5	160.00	320
Strategy and control	1.5	5.8	2.1	1.2	10.6	3,428.50	323
Statutory duties	1.3	1.0	4.6	6.6	13.5	2,653.50	197
Case administration	1.3	6.2	3.5	14.8	25.8	5,333.00	207
Accounting and treasury	2.1	8.6	24.5	42.7	77.9	13,497.00	173
Internal documentation	0.1	0.8	2.1	1.2	4.2	872.50	208
<b>Investigations</b>							
Director conduct reports	0.9	-	0.3	1.8	3.0	655.00	218
Internal documentation	-	-	-	0.5	0.5	75.00	150
<b>Realisation of assets - fixed charge</b>							
Asset realisation strategy	0.3	8.9	2.1	0.7	12.0	3,891.06	323
Asset identification and valuation	0.5	-	20.7	6.9	28.1	6,567.00	234
Sale of assets	0.2	0.6	1.0	0.2	2.0	655.00	328
Dealing with third party assets	-	-	0.2	-	0.2	44.00	220
Asset accounting and administration	1.5	3.1	5.0	13.7	23.3	4,334.00	186
<b>Realisation of assets - floating charge</b>							
Asset realisation strategy	-	-	1.0	-	1.0	270.00	270
Asset accounting and administration	0.6	-	1.8	-	2.4	555.00	231
<b>Creditors</b>							
Reporting to creditors	7.1	11.2	62.3	21.9	102.5	25,479.50	249
Secured creditors	1.5	1.9	21.7	1.9	27.0	7,186.50	266
Unsecured creditors	-	0.8	0.1	1.4	2.3	467.50	203
<b>Totals</b>	<b>18.9</b>	<b>49.4</b>	<b>153.0</b>	<b>117.7</b>	<b>329.0</b>	<b>76,420.06</b>	<b>225</b>



## **Appendix D. Administrators' expenses and disbursements**

### **Expenses of the Administration**

An analysis of the costs paid to date, together with those incurred but not paid as at the end of the Period is provided below.

	Paid in prior period £	Paid in the period £	Incurred but not paid £	Total anticipated cost £
Legal costs	8,150	1,700	2,378	12,228
Agent's fees	-	-	-	12,000
Insurance	-	-	10,389	28,000
<b>Total</b>				<b>52,228</b>

Note, GVA's costs for managing the Property are deducted from rental income which is assigned to Nationwide and therefore not included above.

### **Administrators' disbursements**

Category 1 disbursements of £366 have been drawn on account. Approval to draw category 2 disbursements has been given by the Lenders and £271 has also been drawn in relation to the below.

- Photocopying – charged at the rate of 10 pence per sheet for notifications and reports to creditors and other copying.
- Printing – charged at the rate of 10 pence per sheet for black and white printing and 15 pence per sheet for colour.
- Business mileage for staff travel – charged at the rate of 45 pence per mile.

## **Appendix E. Additional information in relation to the Administrators' fees**

### **Policy**

Detailed below is AlixPartners' policy in relation to:

- staff allocation and the use of sub-contractors;
- professional advisors; and
- disbursements.

### **Staff allocation and the use of sub-contractors**

The Administrators' general approach to resourcing their assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.

The case team will usually consist of a managing director, a vice president, an associate and an analyst. The exact case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment. On larger, more complex cases, several staff at all grades may be allocated to meet the demands of the case. The Administrators' charge-out rate schedule overleaf provides details of all grades of staff.

With regard to support staff, time spent by treasury staff in relation to tasks such as recording transactions and dealing with bank accounts is charged but secretarial time is only recovered if a large block of time is incurred, eg report compilation and distribution.

The Administrators have not utilised the services of any sub-contractors in this case.

### **Professional advisors**

On this assignment the Administrators have used the professional advisors listed below. The Administrators have also indicated the basis of their fee arrangement with them, which is subject to review on a regular basis.

Name of professional advisor	Basis of fee arrangement
DWF LLP (legal advice)	Hourly rate and disbursements
Bircroft Insurance Services Limited (insurance)	Risk based premium
Willis Towers Watson Limited (insurance)	Risk based premium
GVA Grimley Limited (valuation and disposal advice)	Fixed fee and 0.01% of realisations

The Administrators' choice was based on their perception of the professional advisors' experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of their fee arrangement with them.

### **Disbursements**

Category 1 disbursements do not require approval by creditors. Category 1 disbursements may include external supplies of incidental services specifically identifiable to the case eg postage, case advertising, invoiced travel and external printing, room hire

and document storage. Any properly reimbursed expenses incurred by the Administrators and their staff will also be chargeable.

Category 2 disbursements do require approval prior to being paid and will be drawn in accordance with the approval given, they may include business mileage for staff travel – charged at the rate of 45 pence per mile.

## **Charge-out rates**

A schedule of AlixPartners' charge-out rates for this assignment effective from 1 January 2017 is detailed below. Time is charged by managing directors and case staff in units of six minutes.

Description	Rates from 1 January 2017 £
Managing director	465-510
Director	445
Vice president	385
Associate	270-305
Analyst	155-270
Treasury and support	90-175

## **Appendix F. Exit route and discharge from liability**

### **Extension**

The Administration has been extended for a period of six months with the consent of the Lenders. The Administration was subsequently extended on two further occasions with the consent of court and the Administration will at present end on 25 January 2018.

However it will not be possible to conclude all outstanding matters in the Administration prior to this date. The Administrators are therefore seeking the approval of the court for a further extension to the Administration period of 12 months, in accordance with paragraph 76 of schedule B1 of the Insolvency Act 1986.

### **Discharge from liability**

Lenders approved on 30 October 2013 that the Administrators will be discharged from liability under paragraph 98 of schedule B1 of the Insolvency Act 1986 directly after their appointment as Administrators ceases to have effect.