

REGISTERED NUMBER: 05773229 (England and Wales)

TOP COPY COMMUNICATIONS LIMITED
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

F W Berringer & Co
Chartered Accountants
Lygon House
50 London Road
Bromley
Kent
BR1 3RA

CONTENTS OF THE FINANCIAL STATEMENTS
for the year ended 31 March 2017

	Page
Company information	1
Balance sheet	2
Notes to the financial statements	4
Report of the accountants	6

TOP COPY COMMUNICATIONS LIMITED

COMPANY INFORMATION
for the year ended 31 March 2017

DIRECTORS:

P J McKenna
Mrs H J Alexander - McKenna
Mrs J A Alexander

SECRETARY:

Mrs H J Alexander - McKenna

REGISTERED OFFICE:

Lygon House
50 London Road
Bromley
Kent
BR1 3RA

REGISTERED NUMBER:

05773229 (England and Wales)

ACCOUNTANTS:

F W Berringer & Co
Chartered Accountants
Lygon House
50 London Road
Bromley
Kent
BR1 3RA

TOP COPY COMMUNICATIONS LIMITED (REGISTERED NUMBER: 05773229)

BALANCE SHEET
31 March 2017

	Notes	2017 £	£	2016 £	£
FIXED ASSETS					
Intangible assets	3		-		-
Tangible assets	4		<u>520</u>		<u>693</u>
			<u>520</u>		<u>693</u>
CURRENT ASSETS					
Debtors	5	2,307		1,291	
Cash at bank		<u>6,262</u>		<u>214</u>	
		8,569		1,505	
CREDITORS					
Amounts falling due within one year	6	<u>9,027</u>		<u>1,798</u>	
NET CURRENT LIABILITIES			<u>(458)</u>		<u>(293)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>62</u>		<u>400</u>
CAPITAL AND RESERVES					
Called up share capital			2		2
Retained earnings			<u>60</u>		<u>398</u>
SHAREHOLDERS' FUNDS			<u>62</u>		<u>400</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

BALANCE SHEET - continued
31 March 2017

The financial statements have been prepared and delivered in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

In accordance with Section 444 of the Companies Act 2006, the Income statement has not been delivered.

The financial statements were approved by the Board of Directors on 15 November 2017 and were signed on its behalf by:

P J McKenna - Director

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2017

1. **STATUTORY INFORMATION**

Top Copy Communications Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. **ACCOUNTING POLICIES**

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Goodwill

Goodwill, being the amount paid in connection with the acquisition of a business in 2006, is being amortised evenly over its estimated useful life of five years.

Intangible assets

Intangible assets are initially measured at cost. After initial recognition, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 25% reducing balance

3. **INTANGIBLE FIXED ASSETS**

	Goodwill
	£
COST	
At 1 April 2016	
and 31 March 2017	<u>7,500</u>
AMORTISATION	
At 1 April 2016	
and 31 March 2017	<u>7,500</u>
NET BOOK VALUE	
At 31 March 2017	<u>-</u>
At 31 March 2016	<u>-</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2017

4. **TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2016 and 31 March 2017	<u>2,354</u>	<u>1,098</u>	<u>3,452</u>
DEPRECIATION			
At 1 April 2016	2,138	621	2,759
Charge for year	<u>54</u>	<u>119</u>	<u>173</u>
At 31 March 2017	<u>2,192</u>	<u>740</u>	<u>2,932</u>
NET BOOK VALUE			
At 31 March 2017	<u>162</u>	<u>358</u>	<u>520</u>
At 31 March 2016	<u>216</u>	<u>477</u>	<u>693</u>

5. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017 £	2016 £
Other debtors	<u>2,307</u>	<u>1,291</u>

6. **CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017 £	2016 £
Taxation and social security	1,467	658
Other creditors	<u>7,560</u>	<u>1,140</u>
	<u>9,027</u>	<u>1,798</u>

7. **RELATED PARTY DISCLOSURES**

As at the balance sheet date the company owed the directors £6,425 (2016 - £5)

A dividend of £6,200 was declared.

8. **FIRST YEAR ADOPTION**

The company has adopted FRS 102 for the year ended 31 March 2017. Whilst the transition to FRS 102 from old UK GAAP has had no effect on the Company's reported financial position or financial performance as at 1 April 2015 or 31 March 2016, there have been several presentational differences which are reflected in these financial statements. No transitional provisions on conversion to FRS 102 have been applied.

TOP COPY COMMUNICATIONS LIMITED

**REPORT OF THE ACCOUNTANTS TO THE DIRECTORS OF
TOP COPY COMMUNICATIONS LIMITED**

The following reproduces the text of the report prepared for the directors in respect of the company's annual unaudited financial statements. In accordance with the Companies Act 2006, the company is only required to file a Balance sheet. Readers are cautioned that the Income statement and certain other primary statements and the Report of the directors are not required to be filed with the Registrar of Companies.

As described on the Balance sheet you are responsible for the preparation of the financial statements for the year ended 31 March 2017 set out on pages three to six and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

F W Berringer & Co
Chartered Accountants
Lygon House
50 London Road
Bromley
Kent
BR1 3RA

15 November 2017

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.