
ST MICHAEL ASSOCIATES
(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2013

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ST MICHAEL ASSOCIATES
(A company limited by guarantee)

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ST MICHAEL ASSOCIATES
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND
ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2013**

Patron	Mr J Fashanu
President	Dr A Bing
Trustees	Mrs T O Bamidele, Chair Mr O Akindayin Mr F A Adepoju Ms S Alli, Treasurer Mrs A Peat, Vice Chair Mr C Ebie Mrs G Okonkwo Mr A Dike
Company registered number	3095116
Charity registered number	1062584
Registered office	368 Old Kent Road London SE1 5AA
Company secretary	Benn Omotayo
Chief executive officer	Benn Omotayo
Independent auditors	Stephen Michael Associates Chartered Certified Accountants Statutory Auditors 1st Floor 3 More London Riverside London SE1 2RE
Bankers	Natwest Bank Plc P O Box 3753 65 Peckham High Street Peckham London SE15 5RZ

ST MICHAEL ASSOCIATES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2013

The Trustees (who are also directors of the charity for the purposes of the Companies Act) submit their annual report and the audited financial statements of St Michael Associates (the charitable company) for the year ended 31 August 2013. The Trustees confirm that the annual report and financial statements of the charitable company comply with current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

The charitable company also trades under the name SMA.

Structure, governance and management

a. CONSTITUTION

The charitable company is a charitable company limited by guarantee and was set up by a Memorandum of Association on 24 August 1995 and is a registered charity - number 1062584.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The charitable company is organised so that the Trustees meet to consider organisational and financial issues relating to the running of the charity. The day-to-day management is delegated to the Chief Executive. The Chief Executive co-ordinates the day-to-day issues of project and the professional support and guidance of all other staff and services users.

d. RISK MANAGEMENT

The trustees and partners have been mindful of the risks and contingencies throughout. The risks identified include the loss of key staff and slippage of projects, for example, with practical measures defined to ensure that there is an adequate plan in place to overcome them. The trustees actively review the risks that the charity faces, on an annual basis, in six key areas: strategic direction, finance, reputation, legal and statutory, human resources, and, information and communication technologies (ICT). All identified risks are assessed for both likelihood of occurrence and potential impact, in addition to SMA's attitude to the individual risks being ascertained.

This information is then used to develop a risk management strategy for the organisation, including the identification of existing controls in operation and any new controls the trustees considered necessary. This risk management strategy forms part of the annual planning process, against which the trustees review progress formally every three months. The trustees not only review annual plans but also seek to anticipate future risks by undertaking a regular three year planning programme.

In respect of financial risk, the trustees are satisfied that systems are in place to mitigate our exposure to unplanned adverse conditions.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2013

Objectives and Activities

a. POLICIES AND OBJECTIVES

SMA's object and its principal activity continue to be the promotion and the advancement of education of the public in general. We have laid out our objectives under three themes:

- 1 **EDUCATION** to promote the advancement of education of the public in general in the understanding of all aspects of education and training in schools and colleges and at all levels of the education system
- 2 **QUALITY OF LIFE** to improve the quality of life of disadvantaged pupils, young people and families in need, thus providing them with tools with which to become a useful and responsible citizen in their adult life
- 3 **INVOLVEMENT** to improve parental involvement and commitment in educational opportunities and for parents and carers to become involved in supporting extra curriculum activities through advice and training

Our policies is about potential never explored, lost talent, the inability to live a full life free from the charity of others, to expand opportunities so that nobody whatever their background or circumstance should be left behind, raising achievement, improving the life chances of children, young people and families through our 'Learning Beyond the Classroom', 'Family Support', and 'Prevention and Intervention Services'. Our work with the community revealed that the most socially excluded are the 'hard to reach', families, i.e. families living with vulnerable children and adults. These groups' problems are multiple, entrenched and often passed down the generation.

In setting out our objectives and planning our activities we have given careful consideration to the Charity Commission's general guidance on public benefit and in particular its supplementary public benefit guidance on advancing education, fee charging, and Safeguarding Children and Vulnerable Adults policy.

b. ACTIVITIES FOR ACHIEVING OBJECTIVES

This year we focus on improving social outcomes and better life chances for our service users. Activities for achieving our objectives include family support (with special focus on families living with autism and at risk of mental health challenges), out of school hours learning support, holiday revision classes, Saturday and Summer schools, social skills training and support, family learning partnership, induction classes on the British Education System for new arrival, career advice, dealing with challenging behaviour (at risk of NEET and anti-social behaviour), survival skills programme (particularly for those new to the country - accompanied or unaccompanied minors).

That is, have more family training, workshop, home visit and provide them with support and help they need to succeed in living a fulfilled life, which they don't get in a 1-on-1 basis elsewhere. By 31 August 2013, SMA has a database of over 9,848 users and organisations. Over 91% (8,962) are adults, young people, refugees, asylum seekers, lone parents, carers and the unemployed. Monthly enquiries for support from families living with autism or challenging behaviour and learning support increased to 1,806 by August 2013 (12% over the previous year). However, due to cuts in funding most of them were unable to receive the support they need.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2013

Everything we do is geared to increasing better life chances for our beneficiaries. We achieve this through the following projects

- Supporting families with children at risk of exclusion and truancy
- Meeting the needs of children left behind, at risk of NEET, mental health difficulties or challenging behaviour
- Meeting the educational and emotional needs of New Arrival children
- Basic/on-line key skills training including financial literacy promoting financial peace in the family
- Supporting self esteem and confidence and well being through adult learning and parenting classes
- Literacy and numeracy recovery and booster classes
- Meeting the needs of families living with autism
- Home visit for advice and information to explore issues and explain what intervention is required

PUBLIC BENEFIT

Our programme seeks to widen access to education and education resources. And also to fill the current gap in provision that have put families living with vulnerable children and young adults, and school children at risk of Not in Education, Employment and Training (NEET) and at risk of exclusion and better life chances. Yearly, the government spend over £760m in providing financial support for families and 16-18 year olds, most of which were NEET.

There is a clear social, economic and a moral imperative to do so before they reach the age 16+, before their truancy and academic underperformance becomes entrenched. Not enough resources in schools to give adequate support to those who begin to struggle made worse by poor attendance. Also peer pressure or poor family role models discourage them from aiming higher. The days where one could leave school at sixteen without qualifications and work their way up into a fulfilling and rewarding career are behind us and at SMA, we work towards Sandy Leitch's report (2006) which set out the importance of developing high skills for 2020.

The positive feedback we have received from the regular meetings held with the parents/carers, children, schools and communities we have worked with support our view of the success of our programmes.

Overall the projects broaden the career and educational prospects for the target groups and lessen the negative impact and increased demands that they place on teachers and other children when they do attend school as well as crime and public finance. Youth services analysis points to a clear correlation between truancy and those young people who end needing intervention from the Youth Offending Team so the projects reduce the numbers going through the care or correctional services.

We will continue to liaise closely with our beneficiaries so that the projects continue to meet the needs of those who participate and to deliver success and many other benefits besides, both to our parents/carers, pupils, schools and those in the community or state sector.

c. VOLUNTEERS

We developed and approved volunteering policy covering both volunteering opportunities at SMA and opportunities for our staff to volunteer. The charity is grateful for the unstinting efforts of its volunteers who are involved in service provision, events management, office work and administration. It is estimated that over 1,992 volunteer hours were provided during the 2012-13. If this is valued at £10.00 an hour the volunteer effort amounts to over £19,920.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2013

Achievements and performance

a. REVIEW OF ACTIVITIES

At the start of the year in September 2012 we aimed to inspire our users to develop their talents, self-esteem and confidence and promote community cohesion. We aim to provide the much needed supports to children, young people and parents living with autism and challenges both socially, academically and mentally. We aim to work with as many agents and organisations to recognise the issues facing our target beneficiaries. The team began working on the referral process and the publicity needed to inform and announce our projects. By the end of August 2013 more than 1,852 children and young people, 1,268 parents and 687 organisations had accessed our projects. Anyone referred to us were contacted within a week of referral.

By 28 February 2013, out of the 223 families that benefitted from our NEMFLA (Meeting the Needs of Ethnic Minority Families Living with Autism) project, a project funded by the Big Lottery Fund, major proportion (52 %) was considered to be at 'high risk' of family breakdown at the point of referral usually because the male partner had left the mother on her own to cope with the demands of caring for a child on the spectrum. While 91 out of 223 were lone parent families, almost half (48%) of referrals involved families containing two children or fewer. The large majority are black African (124) followed by Caribbean (61) and those described as Black British (47).

Due to significant income reduction in our funding this year, the annual targeted Summer educational provision for cohort of children and young people linked to their studies did not hold. As a result, these cohort of children and young people were unable to benefit from the usual learning from places of usual visit which include museums, cinemas, bowling, parks and shopping centres for practical money and financial literacy experiences.

Staff development takes place as planned and is delivered in four main ways:

- Courses/seminars organised by Southwark, organisations or companies
- Training, seminars and workshops
- Volunteering and shadowing both internally and externally
- The active use of INSET days for teachers and volunteers

External trainers are often invited to SMA to deliver or facilitate training and development programmes. By 31 August 2013 about 97.1 % of our children and young people have English as additional language (EAL).

Many of our children and young people start with skills below those expected of their age, and for a significant minority, they are well below, some with severe challenging behaviour and therefore at risk of NEET if preventive measure is not taken. The community we serve has a high level of social and economic disadvantage, with associated life challenges for families in health, housing and employment. Well over two third of children between the ages five and eleven are known to be eligible for free school meals and many of them have Special Education Needs (SEN). At the time of this report between 44.2% and 49.8% of our children were admitted to school as mid-year admission and were playing catch up in class. Some have attendance record of less than 50% in school. By 31 August 2013 the number of enquiries and several referrals particularly from parents who have concern about their children and from school that have concerns about pupils and parents living with autism increased to 1,672, 2012 figure was 1,493, an increase of over 12%. This year the waiting lists of prospective users are in excess of hundred. This is largely due to reduction in the level of our activities as a result of reduction in income compared to the previous year.

SMA placed particular emphasis on children and young people educational achievement, safety and life chances. The Chief Executive has played an outstanding leadership role in representing the interest of the organisation. Even though operating within a tight budget, the trustees consider that the performance of SMA this year has been most satisfactory.

However challenging the year under review was in terms of the level of income received, service delivery for

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2013

the Year 2012/13 is another excellent year for SMA, a year of development and progress. Our efforts to improve the life of disadvantaged families, young people and children have resulted in a general recognition by several trusts, companies, Local Education Authority, the community, schools and parents at large, with some partnership working with schools and other volunteering organisations.

We continue to work with our partners and hubs of expertise to develop our services and promote and make it more accessible to our users through website, HelpDesk services, free training, workshops and printed materials.

Our curriculum has been carefully planned taking into consideration the five outcomes of 'Every Child Matters' (ECM), and also the newly emerging "Every Parent Matters" policy. SMA's strengths are evidenced in the number of good courses and membership (including schools) both within and outside the London borough of Southwark.

The table below shows the projects undertaken with the number of days or hours or sessions during the year.

Projects	Time spent
<u>Curriculum support</u>	
Saturday school	23 weeks (6.5 hour week)
Homework support	56 days (five days a week term time only)
Holiday revision/booster classes	83 hours
Summer school	0 week
<u>Attitude and Behavioural support</u>	
Social skills training	Half day bi-weekly, term time only
Behaviour & anger management parents' workshop	3 sessions
NEET / Challenging Behaviour support	8 weeks (2 days for 9 hours a week)
<u>Parental/family support</u>	
Meeting the need of families living with autism	67.5 hours support weekly
Family support school system and transition	1 half day monthly, term time only
Understanding the British Education System	1 session
Secondary school transfer	1 sessions
School escort/mediation	12 visits
Literacy and Numeracy Recovery Classes	1 week
Leafleting (door to door distribution, postage & email)	5,000 copies

b. FUNDRAISING ACTIVITIES/INCOME GENERATION

SMA continues to look into ways to grow earned income and provide quality value for money services to our users.

We continue to broaden our fundraising activities to enable us explore ways of expanding our portfolio of services and at the same time extend our current services to enable us address and tackle issues of employment, training, development, participation and involvement, self-esteem, self-confidence, the prevention of crime and, reducing the proportion of children and young people at risk of becoming NEET, meeting the needs of families living with autism as well as expanding our fundraising base.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2013

c. INVESTMENT POLICY AND PERFORMANCE

The trustees have decided that at present, funds should be retained in Banks and Building Societies. Any change in such banking arrangements should be agreed by the board. As far as possible, funds will be retained in interest bearing accounts.

d. FACTORS RELEVANT TO ACHIEVE OBJECTIVES

- 1 Referrals
Our projects receive referrals from different sources including schools, L E A, voluntary organisations, children services and social services, EPS, CAMHS, Special schools, Children Centres as well as Self-referrals. While some service users come from colleagues and families mostly by word of mouth others are self-referred.
- 2 Terminology
The use of the term like "special needs" or "statement" or "at risk" or "hard to reach" or "psychologist"

Financial review

a. RESERVES POLICY

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by SMA should be 3 months of annual running costs. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. The trustees recognise that the current level of free reserve does not reach the above target and are considering ways in which additional funds will be raised.

b. DEFICIT

We have suffered a significant income reduction during the year under review. The management have setup a fundraising programme so as to reduce/eliminate the unrestricted deficit balance in the financial year. In order to have the most impact and addressing the unmet needs of our service users, we will continue to develop new activities for children, young people, parents, and families. We recognise that funding at the current level will not give SMA the opportunity to respond to the development on hand. At present, we intend to intensify our local fundraising events including charity voluntary donations. We believe by the year ending 31 August 2014, our efforts would have yielded corresponding income to wipe out the deficit.

c. PRINCIPAL FUNDING

Our projects have been very successful and have attracted funds from trust, companies and government.

This year, our grateful thanks to our funders in helping to bring smiles on the face of children, young people, and families, most of who are living incredible tough lives. Your financial support have helped preventing them from social exclusion and releasing their potentials.

We are most grateful to the Big Lottery Fund who, on the 17 June 2013, awarded us a continuation grant of £446,566 over three years for the NEMFLA project effective September 2013.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2013

Plans for the future

a. FUTURE DEVELOPMENTS

SMA is dedicated to improving educational standards and extending opportunities both through its educational and family support initiatives. Our initiatives are designed to engage and motivate, whilst maximising achievement with learners who are unable to access mainstream education or services at first contact or at risk of disengagement / NEET.

The future plan of St Michael Associates is to continue creating ambition and aspiration in people of all ages. We intend to combine aspects of cognitive behavioural therapy, counselling, anger management counselling and mentoring to understand the needs and barriers for each individual. This will be fused with life experiences themed around each individual's needs and their potential employment, enterprise, education and training opportunities. When delivered in the right environment, by our team of experts, having the 5 outcomes of Every Child Matters (ECM) outcomes and better life chances for their parents, the result will be amazing.

In 2012-13, we planned to increase the number of beneficiaries of our project by 30%. This we hope will reduce exclusion, disaffection, under achievement and reduce the number of children at risk of NEET and families at risk of mental health, stress, isolation and being ostracised. This was partly achieved.

In 2012-13, we planned to improve on our projects: 1) Supporting Families living with autism, 2) Supporting Boys Left Behind and at risk of NEET, and at the same time source for funding to start: 1) Educational Internet Resource Centre/Basic Skills Training, 2) Financial Literacy. These were more than 100% achieved with families living with autism and were less than 39% achieved in all other areas due to lack of fund.

Research has confirmed the strategic importance of family in the society and has identified five pathways to poverty as family breakdown, educational failure, economic dependence, indebtedness and addictions. Research also confirmed that children growing up in fatherless family are more likely to suffer from stress, depression, and other emotional, mental and psychological problems including health problem and engaging in high risk behaviour.

Studies confirmed that personal debt is the most serious social problem facing UK. A Bank of England survey estimated that nearly 6 million people felt they were currently struggling with their finances. Another studies suggested that the actual figure may be higher, the number of adults who claim to have had a serious debt problem is between 7 and 9 million. If we include the children of these adults then these numbers rise to between 9 and 12 million. We aim to reduce the impact of debt on families through financial education to enable families manage their finances well. This was less than 5% achieved due to lack of fund.

In 2012-13 we intended also to introduce "Parent Support Adviser" project. This project will focus on the 'three Es' empowering parents to become more effective parents, establishing relationships through agency working, and encouraging parents to take an active part in their children learning'. The main focus here is to give strong effective relationships between learners, school, community and parents, whatever their circumstances, thus creating effective parental engagement. This was less than 5% achieved due to lack of fund.

For 2013-14 we will continue to actively source for fund to enable us operate the above projects to nearing 100%.

MEMBERS' LIABILITY

The Trustees of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

ST MICHAEL ASSOCIATES
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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2013

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of St Michael Associates for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

DISCLOSURE OF INFORMATION TO AUDITOR

So far as each of the Trustees is aware at the time the report is approved

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

AUDITOR

The charitable company's auditors, Stephen Michael Associates have indicated their willingness to continue in office and offer themselves for re-appointment at the next Annual General Meeting.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on *25 February 2014* and signed on their behalf by



Mrs A Peat, Vice Chair

ST MICHAEL ASSOCIATES
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ST MICHAEL ASSOCIATES

We have audited the financial statements of St Michael Associates for the year ended 31 August 2013 which comprise the Statement of financial activities, the Balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities)

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standards - Provisions Available for Small Entities, in the following circumstances:

- In common with many other businesses of this size and nature, the charitable company uses our firm to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the Trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ST MICHAEL ASSOCIATES

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Trustees' report



Mr Stephen Oladapo Odeleye
Senior Statutory Auditor

For and on behalf of

Stephen Michael Associates
Chartered Certified Accountants
Statutory Auditors
1st Floor
3 More London Riverside
London
SE1 2RE
Date *26 February 2014*

ST MICHAEL ASSOCIATES
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STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
FOR THE YEAR ENDED 31 AUGUST 2013

	Note	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	35,765	-	35,765	141,436
Investment income	3	-	256	256	-
Incoming resources from charitable activities	4	-	-	-	850
TOTAL INCOMING RESOURCES		35,765	256	36,021	142,286
RESOURCES EXPENDED					
Charitable activities	9	35,765	15,542	51,307	133,800
Governance costs	6	2,569	3,220	5,789	6,441
TOTAL RESOURCES EXPENDED		38,334	18,762	57,096	140,241
MOVEMENT IN TOTAL FUNDS FOR THE YEAR - NET INCOME/(EXPENDITURE) FOR THE YEAR					
		(2,569)	(18,506)	(21,075)	2,045
<i>Total funds at 1 September 2012</i>		<i>2,569</i>	<i>(1,986)</i>	<i>583</i>	<i>(1,462)</i>
TOTAL FUNDS AT 31 AUGUST 2013		-	(20,492)	(20,492)	583

The notes on pages 14 to 23 form part of these financial statements

ST MICHAEL ASSOCIATES
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REGISTERED NUMBER: 3095116

BALANCE SHEET
AS AT 31 AUGUST 2013

	Note	£	2013 £	£	2012 £
FIXED ASSETS					
Tangible assets	12		2,729		6,627
CURRENT ASSETS					
Debtors	13	2,312		3,184	
Cash at bank		51		14,451	
		<u>2,363</u>		<u>17,635</u>	
CREDITORS: amounts falling due within one year	14	<u>(25,584)</u>		<u>(23,679)</u>	
NET CURRENT LIABILITIES			<u>(23,221)</u>		<u>(6,044)</u>
NET (LIABILITIES)/ASSETS			<u><u>(20,492)</u></u>		<u><u>583</u></u>
CHARITY FUNDS					
Restricted funds	15		-		2,569
Unrestricted funds	15		<u>(20,492)</u>		<u>(1,986)</u>
TOTAL (DEFICIT)/FUNDS			<u><u>(20,492)</u></u>		<u><u>583</u></u>

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved and authorised for issue by the Trustees on *25 February 2014* and signed on their behalf, by

A. Peat

Mrs A Peat, Vice Chair

[Signature]

Ms S Alli, Treasurer

The notes on pages 14 to 23 form part of these financial statements

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2013

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005, applicable accounting standards and the Companies Act 2006.

1.2 Company status

The charitable company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

1.4 Incoming resources

All incoming resources are included in the Statement of financial activities when the charitable company has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the charitable company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the charitable company and compliance with constitutional and statutory requirements.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2013**

1. ACCOUNTING POLICIES (continued)

1.6 Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases

S/Term Leasehold Property	-	10% straight line
Office equipment	-	25% straight line
Computer equipment	-	25% straight line

1.7 Operating leases

Rentals under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term

Benefits received and receivable as an incentive to sign an operating lease are recognised on a straight line basis over the period until the date the rent is expected to be adjusted to the prevailing market rate

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2013**

2. VOLUNTARY INCOME

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Grants	35,765	-	35,765	124,966
Government grants	-	-	-	16,470
Voluntary income	35,765	-	35,765	141,436

	2013 £	2012 £
Grants		
The Foyle Foundation	-	14,000
Southwark Cathedral	-	1,411
Help the London Child	-	3,000
Big Lottery Fund	35,765	106,555
Total	35,765	124,966

	2013 £	2012 £
LOCAL AND NATIONAL GOVERNMENT GRANTS		
London Borough of Southwark - Main	-	16,470

3. INVESTMENT INCOME

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Investment income - other local investments	-	256	256	-

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Parental Voluntary Contribution	-	-	-	850

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2013**

5. EXPENDITURE BY CHARITABLE ACTIVITY

SUMMARY BY FUND TYPE

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Family Support, Supplementary education and social skills	35,765	15,542	51,307	133,800

SUMMARY BY EXPENDITURE TYPE

	Staff costs 2013 £	Depreciation 2013 £	Other costs 2013 £	Total 2013 £	Total 2012 £
Family Support, Supplementary education and social skills	16,101	3,898	31,308	51,307	133,800

6. GOVERNANCE COSTS

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Auditors' remuneration	1,349	1,639	2,988	2,984
Auditors' remuneration non audit costs	900	609	1,509	2,012
MC/Staff/Parent Meetings & pupils' presentation	320	972	1,292	1,445
	2,569	3,220	5,789	6,441

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2013**

7. DIRECT COSTS

	Basis of Allocation	Family Support, Supplement ary education and social skills £	Total 2013 £	Total 2012 £
Learning and teaching materials	Actual	4,503	4,503	16,554
Canteen	Actual	16	16	1,112
Project/subcontract costs	Actual	253	253	1,996
Health and safety	Actual	259	259	601
Learning and behaviour support	Actual	8,260	8,260	17,893
Wages and salaries	Actual	14,754	14,754	49,720
National insurance	Actual	1,347	1,347	4,137
Depreciation	Actual	3,898	3,898	3,524
		33,290	33,290	95,537

8. SUPPORT COSTS

	Basis of Allocation	Family Support, Supplement ary education and social skills £	Total 2013 £	Total 2012 £
Volunteer expenses	Actual	-	-	199
Software	Actual	1,480	1,480	1,344
Property repairs and maintenance	Actual	-	-	3,689
Advertising	Actual	-	-	274
Telephone	Actual	653	653	3,444
Rent and rates	Actual	12,358	12,358	12,535
Heat and light	Actual	603	603	707
Sundry expenses	Actual	780	780	2,847
Printing and stationery	Actual	905	905	2,341
Fund raising expenses	Actual	-	-	8,635
Insurance	Actual	1,163	1,163	2,121
Parking fines	Actual	-	-	30
Bank charges	Actual	75	75	97
		18,017	18,017	38,263

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2013**

9. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Activities undertaken directly 2013 £	Support costs 2013 £	Total 2013 £	Total 2012 £
Family Support, Supplementary education and social skills	<u>33,290</u>	<u>18,017</u>	<u>51,307</u>	<u>133,800</u>

10. NET INCOME / (EXPENDITURE)

This is stated after charging

	2013 £	2012 £
Depreciation of tangible fixed assets - owned by the charity	3,898	3,524
Auditors' remuneration	2,988	2,984
Auditors' remuneration non audit costs	<u>1,509</u>	<u>2,012</u>

During the year, no Trustees received any remuneration (2012 - £NIL)

During the year, no Trustees received any benefits in kind (2012 - £NIL)

During the year, no Trustees received any reimbursement of expenses (2012 - £NIL)

11. STAFF COSTS

Staff costs were as follows

Wages and salaries	14,754	49,720
Social security costs	1,347	4,137
	<u>16,101</u>	<u>53,857</u>

The average monthly number of employees during the year was as follows

	No.	No
Staff	2	4
Management and administration	1	1
	<u>3</u>	<u>5</u>

No employee received remuneration amounting to more than £60,000 in either year

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2013**

12. TANGIBLE FIXED ASSETS

	S/Term Leasehold Property £	Office equipment £	Computer equipment £	Total £
Cost				
At 1 September 2012 and 31 August 2013	7,065	12,887	40,545	60,497
Depreciation				
At 1 September 2012	4,241	12,139	37,490	53,870
Charge for the year	706	250	2,942	3,898
At 31 August 2013	4,947	12,389	40,432	57,768
Net book value				
At 31 August 2013	2,118	498	113	2,729
At 31 August 2012	2,824	748	3,055	6,627

13. DEBTORS

	2013 £	2012 £
Other debtors	2,312	2,056
Prepayments and accrued income	-	1,128
	<u>2,312</u>	<u>3,184</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2013**

14. CREDITORS.
Amounts falling due within one year

	2013	2012
	£	£
Trade creditors	3,433	39
Other taxation and social security	6,139	6,139
Other creditors	8,856	-
Accruals and deferred income	7,156	17,501
	25,584	23,679

DEFERRED INCOME ANALYSIS

	Big Lottery Fund - Reaching Communitie s £	2013 £	2012 £
Balance as at 01 September 2012	12,505	12,505	13,865
Received in the year	23,260	23,260	105,195
Income for the year	-	-	(106,555)
Balance as at 31 August 2013	35,765	35,765	12,505

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**NOTES TO THE FINANCIAL STATEMENTS
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15. STATEMENT OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
Unrestricted funds				
General Funds	(1,986)	256	(18,762)	(20,492)
Restricted funds				
Big Lottery Fund	2,569	35,765	(38,334)	-
Total of funds	583	36,021	(57,096)	(20,492)

SUMMARY OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
General funds	(1,986)	256	(18,762)	(20,492)
Restricted funds	2,569	35,765	(38,334)	-
	583	36,021	(57,096)	(20,492)

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Tangible fixed assets	-	2,729	2,729	6,627
Current assets	-	2,363	2,363	17,635
Creditors due within one year	-	(25,584)	(25,584)	(23,679)
	-	(20,492)	(20,492)	583

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2013

17. OPERATING LEASE COMMITMENTS

At 31 August 2013 the charitable company had annual commitments under non-cancellable operating leases as follows

	2013 £	2012 £
Expiry date.		
Within 1 year	11,880	11,880
Between 2 and 5 years	11,880	11,880
	<u>11,880</u>	<u>11,880</u>