

Section 94

**Return of Final Meeting in a
Members' Voluntary Winding Up****Pursuant to Section 94 of the
Insolvency Act 1986**

To the Registrar of Companies

S.94

Company Number

03093332

Name of Company

Corporate Team Enhancement Limited

~~By~~ We

Nicola Jayne Fisher, Satago Cottage, 360a Brighton Road, Croydon, CR2 6AL

Christopher Herron, Satago Cottage, 360a Brighton Road, Croydon, CR2 6AL

Note: The copy account must be
authenticated by the written
signature(s) of the Liquidator(s)

give notice that a general meeting of the company was duly held on ~~summoned for~~ 15 May 2017 pursuant to section 94 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of and that the same was done accordingly / ~~no quorum was present at the meeting.~~

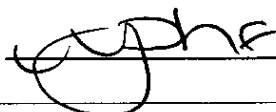
The meeting was held at Satago Cottage, 360a Brighton Road, Croydon, CR2 6AL

The winding up covers the period from 1 December 2015 (opening of winding up) to the final meeting (close of winding up).

The outcome of the meeting (including any resolutions passed at the meeting) was as follows:

The Joint Liquidators be granted their release .

Signed



Date 15 May 2017

Herron Fisher
Satago Cottage
360a Brighton Road
Croydon
CR2 6AL

Ref: COR0860/NF/CH/LD

WEDNESDAY



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A14

17/05/2017

#20

COMPANIES HOUSE

Corporate Team Enhancement Limited
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments
From 1 December 2015 To 15 May 2017

S of A £		£	£
	ASSET REALISATIONS		
7,410.00	Book Debts	7,413.56	
11,748.00	Tax Refund	11,828.38	
153,726.00	Cash at Bank	153,002.56	
	Bank Interest Gross	33.76	
			172,278.26
	COST OF REALISATIONS		
	Specific Bond	168.00	
	Joint Liquidators' Fees	2,500.00	
	Corporation Tax	6.46	
	Anti money laundering checks	6.00	
	Statutory Advertising	273.60	
			(2,954.06)
	UNSECURED CREDITORS		
(420.00)	Trade & Expense Creditors	495.00	
(2,015.00)	Customs & Excise	NIL	
			(495.00)
	DISTRIBUTIONS		
	Ordinary Shareholders	168,829.20	
			(168,829.20)
170,449.00			NIL

REPRESENTED BY

NIL


Nicola Jayne Fisher
Joint Liquidator

TO ALL KNOWN MEMBERS

6 March 2017

Our Ref

CH/NF/LD/COR0860/J

Dear Sirs

CORPORATE TEAM ENHANCEMENT LIMITED – IN MEMBERS' VOLUNTARY LIQUIDATION

I am now in a position to conclude the winding up of the affairs of the company. I have summoned a final meeting of the company's members to be held on 15 May 2017 at 10am. A notice for this meeting is enclosed with this report.

The purpose of this meeting is to present a copy of the enclosed report and for me to seek my release as joint liquidator of the company. There is no requirement for members to attend the meetings, and no information other than that provided in this report will be made available at these meetings. Members are asked to complete the enclosed proxy form and return it to my office before 12 noon on the business day prior to the meetings if they wish to vote at the meeting but are not attending in person.

The legislation states that I may not issue the final report until I have confirmed that no dividend or no further dividend will be declared. Accordingly, all known creditors have been paid in full and therefore no further dividend will be declared.

FURTHER INFORMATION

A member may, with the permission of the court or with at least 5% of the total voting rights of all the members having the right to vote at the general meetings of the company, request further details of the joint liquidators' remuneration and expenses, within 21 days of the receipt of this report.

A member may, with permission of the court or with at least 10% of the total voting rights of all the members having the right to vote at the general meetings of the company, apply to court to challenge the amount and/or basis of the joint liquidators' fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report.

If members have any queries regarding this report, the holding of the final meeting of creditors or the conduct of the liquidation in general, they should contact Laura Devine.

Yours faithfully


NICKY FISHER
Joint Liquidator

SATAGO COTTAGE 360a BRIGHTON ROAD CROYDON CR2 6AL
TEL 020 8688 2100 FAX 020 8688 4200

www.herronfisher.co.uk

Partners: Christopher Herron BSc(Hons) FIPA FABRP & Nicola Jayne Fisher FMAAT FIPA FABRP
Authorised to act as Insolvency Practitioners in the UK by The Insolvency Practitioners Association
Partners acting as administrative receivers and administrators contract without personal liability
Also in Eastbourne - Tel: 01323 723643

Crown Creditors

The Declaration of Solvency estimated that £2,015 was owed to HM Revenue & Customs. However, HMRC have confirmed that they have no outstanding VAT or tax liabilities. Furthermore, they have also confirmed that they have no objection to the liquidation being closed.

Unsecured Creditors

The Declaration of Solvency listed one creditor with an estimated liability of £420. I have received an actual claim of £495 from this creditor and confirm that this has been paid in full.

Furthermore, a formal Notice to Prove was advertised in The London Gazette on 3 December 2015, with the last date for claims being 8 January 2016. No further claims were received.

Share Capital

The following distributions have been made to the Company's shareholders Mr Robert Noah and Mrs Catherine Noah:

Date	Amount of Distribution	Rate of distribution per Share
14/12/2015	£ 80,000.00	£40,000.00
15/12/2015	£ 60,000.00	£30,000.00
31/03/2016	£ 14,000.00	£ 7,000.00
28/10/2016	£ 23,000.00	£11,500.00
04/01/2017	(£ 9,000.00)	(£ 4,500.00)
22/02/2017	<u>£ 829.20</u>	£ 414.60
	<u>£168,829.20</u>	

It has not been necessary to instruct any agents or professional advisers in this matter.

JOINT LIQUIDATORS' REMUNERATION

My remuneration was previously authorised by Members at a meeting held on 1 December 2015 on a fixed fee basis of £2,500, plus disbursements, plus VAT. This fee has been paid in full as shown on the attached Receipts & Payments Account at Appendix I.

A description of the routine work undertaken in the Liquidation to date is as follows:

1. Administration and Planning
 - Preparing the documentation and dealing with the formalities of appointment.
 - Statutory notifications and advertising.
 - Preparing documentation required.
 - Dealing with all routine correspondence.
 - Maintaining physical case files and electronic case details on IPS.
 - Review and storage.
 - Case bordereau.
 - Case planning and administration.
 - Preparing reports to members.
 - Convening and holding meetings of members.
2. Cashiering
 - Maintaining and managing the liquidator's cashbook and bank account.
 - Ensuring statutory lodgements and tax lodgement obligations are met.

3. Creditors

- Dealing with creditor correspondence and telephone conversations.
- Preparing reports to creditors as required.
- Maintaining creditor information on IPS.
- Advertising for creditors.

4. Realisation of Assets

- Recovering funds held in Company's bank account and arranging closure of same.
- Querying receipt of subsequent funds from the bank; dealing with return of the same following the bank's error.
- Monitoring receipt of the book debt due to the Company.
- Monitoring receipt of the tax refund due to the Company.

A copy of 'A Creditors Guide to Liquidators' Fees' is available at the link www.herronfisher.co.uk/links.htm. A hard copy can be obtained on request from the address on the front page.

JOINT LIQUIDATORS' EXPENSES/DISBURSEMENTS

My total expenses to 15 May 2017 amount to £447.60, which were incurred as follows and which have been paid in full, as shown on the attached Receipts and Payments Account.

Type of disbursement	Amount £
Anti-money laundering checks	6.00
Specific Bond	168.00
Statutory advertising	<u>273.60</u>
	<u>447.60</u>

It was not necessary for me to instruct any agents or professional advisers in this matter.

FURTHER INFORMATION

A member may, with the permission of the court or with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company, request further details of the joint liquidators' remuneration and expenses within 21 days of receipt of this report.

A member may, with permission of the court or with at least 10% of the total voting rights of all the members having the right to vote at the general meetings of the company, apply to court to challenge the amount and/or basis of the joint liquidators' fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report.

As Insolvency Practitioners, when carrying out all professional work relating to an insolvency appointment, Christopher Herron and I are bound by the Insolvency Code of Ethics, a copy of which can be found at <http://www.insolvency-practitioners.org.uk/regulation-and-guidance/ethics-code> and I can confirm that we have not identified any threats to the ethical fundamental principles in respect of this case. We are also bound by the regulations of our professional body, which can be found at <http://www.insolvency-practitioners.org.uk>.

To comply with the Provision of Services Regulations, some general information about Herron Fisher, including about our complaints policy and Professional Indemnity Insurance, can be found at <http://www.herronfisher.co.uk>.

SUMMARY

The winding up of the company is now for all practical purposes complete and so, having received HMRC's necessary clearance to close the liquidation, I am able to summon a final meeting of the company's Members to receive my final report and seek my release as Joint Liquidator.

Members should note that if I obtain my release as Joint Liquidator at the final meeting of members on 15 May 2017, my case files are placed in storage thereafter. If members have any queries they are asked to contact Laura Devine before the meeting is held.



NICKY FISHER
Joint Liquidator

**Corporate Team Enhancement Limited
(In Liquidation)**

APPENDIX T

Joint Liquidators' Abstract Of Receipts And Payments

RECEIPTS	Declaration of Solvency (£)	From 01/12/2015 To 30/11/2016 (£)	From 01/12/2016 To 15/05/2017 (£)	Total (£)
Book Debts	7,410.00	7,413.56	0.00	7,413.56
Tax Refund	11,748.00	11,828.38	0.00	11,828.38
Cash at Bank	153,726.00	153,002.56	0.00	153,002.56
Bank Interest Gross		32.31	1.45	33.76
		172,276.81	1.45	172,278.26

PAYMENTS

Funds received in error		(9,094.53)	9,094.53	0.00
Specific Bond		168.00	0.00	168.00
Joint Liquidators' Fees		2,500.00	0.00	2,500.00
Corporation Tax		0.00	6.46	6.46
Anti money laundering checks		6.00	0.00	6.00
Statutory Advertising		273.60	0.00	273.60
Trade & Expense Creditors	(420.00)	495.00	0.00	495.00
Customs & Excise	(2,015.00)	0.00	0.00	0.00
Ordinary Shareholders		177,000.00	(8,170.80)	168,829.20
		171,348.07	930.19	172,278.26
Net Receipts/(Payments)		928.74	(928.74)	0.00

MADE UP AS FOLLOWS

Bank 1 Current	273.82	(273.82)	0.00
VAT Receivable / (Payable)	654.92	(654.92)	0.00
	928.74	(928.74)	0.00


 Nicola Jayne Fisher
 Joint Liquidator

Company number: 03093332

In the matter of the Insolvency Act 1986

CORPORATE TEAM ENHANCEMENT LIMITED - IN LIQUIDATION

**NOTICE OF THE
FINAL MEETING OF THE COMPANY
PURSUANT TO SECTION 94 OF THE INSOLVENCY ACT 1986**

Notice is hereby given, pursuant to section 94 of the Insolvency Act 1986, that the final meeting of the above named company will be held at Satago Cottage, 360a Brighton Road, Croydon, CR2 6AL, on 15 May 2017 at 10am, for the purpose of laying before the meeting an account showing how the winding up has been conducted and the company's property disposed of and hearing any explanation that may be given by the joint liquidators and to determine whether the joint liquidators should have their release.

A member entitled to attend and vote at the above meeting may appoint a proxy to attend and vote instead of him or her. A proxy need not be a member of the company.

Proxies for use at the meeting must be lodged at Satago Cottage 360a Brighton Road Croydon CR2 6AL no later than 12 noon on the business day preceding the date of the meeting.

Signed:



NICKY FISHER
Joint Liquidator

Dated: 6 March 2017

Proxy (Winding up by the Court)

* Insert the name
of the company

**CORPORATE TEAM ENHANCEMENT LIMITED
(IN LIQUIDATION)**

Notes to help completion
of the form

And
IN THE MATTER OF THE INSOLVENCY ACT 1986

Please give full name
and address for
communication

Name of creditor/shareholder _____

Address _____

Please insert name of
person (who must be 18 or
over) or the "chairman of the
meeting" (See note
below). If you wish to
provide for alternative
proxy-holders in the
circumstances that your first
choice is unable to attend
please state the name(s) of
the alternatives as well

Name of proxy-holder

1 _____

2 _____

3 _____

Please delete words in
brackets if the proxy-holder
is only to vote as directed
i.e. he has no discretion

I appoint the above person to be my/the creditor's/shareholder's proxy-holder at the meeting of creditors/shareholders to be held on 15 May 2017, or at any adjournment of that meeting. The proxy-holder is to propose or vote as instructed below [and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion].

Voting instructions for resolutions

*Please delete as
appropriate

1. That the joint liquidators be granted their release **ACCEPT / REJECT ***

Any other resolutions which
the proxy-holder is to
propose or vote in favour of
or against should be set out
in numbered paragraphs in
the space provided below
paragraph 1. If more room is
required please use a
separate sheet to be
attached to this form.

This form must be signed

Signature _____ Date _____

Name in CAPITAL LETTERS _____

Only to be completed if the
creditor/shareholder has not
signed in person

Position with creditor/shareholder or relationship to creditor/shareholder or other authority for signature

Please note that if you nominate the chairman of the meeting to be your proxy-holder he will either be the joint liquidator or an experience member of his staff.