

Company Registration No. 03089889 (England and Wales)

**MAYFAIR OFFICE LIMITED**  
**UNAUDITED ABBREVIATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2016**

# MAYFAIR OFFICE LIMITED

## CONTENTS

---

	Page
Abbreviated balance sheet	1
Notes to the abbreviated accounts	2 - 3

---

# MAYFAIR OFFICE LIMITED

## ABBREVIATED BALANCE SHEET

AS AT 31 AUGUST 2016

	Notes	2016 £	£	2015 £	£
<b>Fixed assets</b>					
Tangible assets	2		8,611		18,633
<b>Current assets</b>					
Debtors		38,261		52,443	
Cash at bank and in hand		163,560		128,182	
		<u>201,821</u>		<u>180,625</u>	
<b>Creditors: amounts falling due within one year</b>		<u>(99,080)</u>		<u>(102,355)</u>	
<b>Net current assets</b>			102,741		78,270
<b>Total assets less current liabilities</b>			<u>111,352</u>		<u>96,903</u>
<b>Capital and reserves</b>					
Called up share capital	3		2		2
Profit and loss account			111,350		96,901
<b>Shareholders' funds</b>			<u>111,352</u>		<u>96,903</u>

For the financial year ended 31 August 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These abbreviated financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board for issue on 20 December 2016

N. J. Churton  
**Director**

**Company Registration No. 03089889**

# MAYFAIR OFFICE LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS

**FOR THE YEAR ENDED 31 AUGUST 2016**

### **1 Accounting policies**

#### **1.1 Accounting convention**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

#### **1.2 Compliance with accounting standards**

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated).

#### **1.3 Turnover**

Turnover represents amounts receivable for services net of VAT.

#### **1.4 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery	33% straight line
Fixtures, fittings & equipment	20% straight line
Motor vehicles	25% reducing balance

#### **1.5 Foreign currency translation**

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to profit and loss account.

### **2 Fixed assets**

	<b>Tangible assets</b>
	<b>£</b>
<b>Cost</b>	
At 1 September 2015	54,732
Additions	200
	<hr/>
At 31 August 2016	54,932
	<hr/>
<b>Depreciation</b>	
At 1 September 2015	36,099
Charge for the year	10,223
	<hr/>
At 31 August 2016	46,321
	<hr/>
<b>Net book value</b>	
At 31 August 2016	8,611
	<hr/> <hr/>
At 31 August 2015	18,633
	<hr/> <hr/>

## MAYFAIR OFFICE LIMITED

### NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED)

*FOR THE YEAR ENDED 31 AUGUST 2016*

---

<b>3</b>	<b>Share capital</b>	<b>2016</b>	<b>2015</b>
		<b>£</b>	<b>£</b>
	<b>Allotted, called up and fully paid</b>		
	2 Ordinary of £1 each	2	2
		<b>==</b>	<b>==</b>

#### **4 Control**

In the directors' opinion the company is controlled by N.J. Churton who owns 100% of the company's share capital.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.