

AM22

Notice of move from administration to creditors' voluntary liquidation



Companies House

FRIDAY



A19 *A819W33Y* #64
15/03/2019
COMPANIES HOUSE

1 Company details

Company number 0 3 0 2 0 3 4 7

Company name in full R & D Construction Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Court details

Court name High Court of Justice, Chancery Division

Court case number C R - 2 0 1 8 - 0 0 3 9 9 4

3 Administrator's name

Full forename(s) Paul James

Surname Pittman

4 Administrator's address

Building name/number 7th Floor, Dashwood House

Street 69 Old Broad Street

Post town London

County/Region

Postcode E C 2 M 1 Q S

Country

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Notice of move from administration to creditors' voluntary liquidation

5	Administrator's name [ⓐ]	
Full forename(s)	Matthew Robert	
Surname	Howard	
		ⓐ Other administrator Use this section to tell us about another administrator.

6	Administrator's address [ⓐ]	
Building name/number	6 Central Avenue	
Street	St Andrews Business Park	
Post town	Thorpe St Andrew	
County/Region	Norwich	
Postcode	N R 7 0 H R	
Country		
		ⓐ Other administrator Use this section to tell us about another administrator.

7	Appointor/applicant's name	
	Give the name of the person who made the appointment or the administration application.	
Full forename(s)	the	
Surname	Directors	

8	Proposed liquidator's name	
Full forename(s)	Paul James	
Surname	Pittman	
Insolvency practitioner number	1 3 7 1 0	

9	Proposed liquidator's address	
Building name/number	7th Floor Dashwood House	
Street	69 Old Broad Street	
Post town	London	
County/Region		
Postcode	E C 2 M 1 Q S	
Country		

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Notice of move from administration to creditors' voluntary liquidation

10 Proposed liquidator's name¹

Full forename(s)	Matthew Robert
Surname	Howard
Insolvency practitioner number	9 2 1 9

1 Other liquidator

Use this section to tell us about another liquidator.

11 Proposed liquidator's address²

Building name/number	6 Central Avenue
Street	St Andrews Business Park
Post town	Thorpe St Andrew
County/Region	Norwich
Postcode	N R 7 0 H R
Country	

2 Other liquidator

Use this section to tell us about another liquidator.

12 Period of progress report

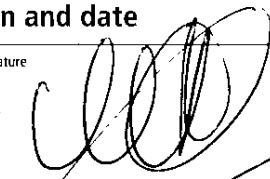
From date	d 2 5	m 0 5	y 2 0 1 8
To date	d 1 1	m 0 3	y 2 0 1 9

13 Final progress report☒ I have attached a copy of the final progress report.**14 Sign and date**

Administrator's signature

Signature

X



X

Signature date	d 1 3	m 0 3	y 2 0 1 9
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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **James Clarkson**

Company name **Price Bailey LLP**

Address **7th Floor Dashwood House
69 Old Broad Street**

Post town **London**

County/Region

Postcode **E C 2 M 1 Q S**

Country

DX

Telephone **0207 065 2660**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Joint Administrators' Final Progress Report relating to
R & D Construction Limited ("the Company")
In Administration

**R & D Construction Limited (“R & D” or “the Company”)
In Administration**

Joint Administrators Final Progress Report

STATUTORY INFORMATION

<i>Company name:</i>	<i>R & D Construction Limited</i>
<i>Court name and reference:</i>	High Court of Justice, Chancery Division CR-2018-003994
<i>Company number:</i>	03020347
<i>Trading address:</i>	Summer Road, Walsham-Le-Willows, Bury St Edmunds, IP31 3AJ
<i>Registered office:</i>	6 Central Avenue, St Andrews Business Park, Thorpe St Andrew, Norwich, NR7 0HR
<i>Former registered office:</i>	Summer Road, Walsham-Le-Willows, Bury St Edmunds, IP31 3AJ
<i>Principal trading activity:</i>	Groundworkers

Appointment Details

<i>Joint Administrators’ names:</i>	Paul James Pittman and Matthew Robert Howard
<i>Joint Administrators’ address:</i>	Price Bailey LLP, 7th Floor, Dashwood House, 69 Old Broad Street, London, EC2M 1QS Price Bailey LLP, 6 Central Avenue, St Andrews Business Park, Thorpe St Andrew, Norwich, NR7 0HR
<i>Date of appointment:</i>	25 May 2018
<i>Appointment made by:</i>	the Directors
<i>Actions of Administrators:</i>	Any act required or authorised under any enactment to be done by an administrator may be done by either or both of the Administrators acting jointly or alone.

SUMMARY OF THE ADMINISTRATORS' PROPOSALS

In my proposals I reported that I am an officer of the court, and I must perform my duties in the interests of the creditors as a whole in order to achieve the purpose of the Administration, which is to achieve one of three objectives set out in the insolvency legislation, namely to:-

- (a) rescue the Company as a going concern; or
- (b) achieve a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in Administration); or
- (c) realise property in order to make a distribution to one or more secured or preferential creditors.

Objective (a) could not be achieved as no purchaser could be found for the shares of the Company. The nature of the Company's trading and its financial circumstances meant that a Company Voluntary Arrangement was not appropriate as there was insufficient funding available to continue trading to allow the proposals to be drafted.

As a result, I sought to achieve objective (b) for the Company, by achieving a partial sale of the trade and assets of the business as a going concern, where contracts had not been terminated.

In order to achieve this objective, Matthew Howard and I formally proposed to creditors that we continued to manage the business, affairs and property of the Company in order to achieve the purpose of the Administration.

In particular, that we:

- (i) collect the outstanding deferred consideration from the sale of the business and recover any sums due to the Administration under the Transitional Services Agreement;
- (ii) continue to collect outstanding applications and retentions due to the Company with the assistance of Acasta Consulting;
- (iii) sell the Company's assets at such time(s) on such terms as we consider appropriate;
- (iv) investigate and, if appropriate, pursue any claims that the Company may have against any person, firm or Company whether in contract or otherwise, including any officer or former officer of the Company or any person, firm or Company which supplies or has supplied goods or services to the Company; and
- (v) do all such things and generally exercise all their powers as Administrators as we consider desirable or expedient at our discretion in order to achieve the purpose of the Administration or protect and preserve the assets of the Company or maximise the realisations of those assets, or of any purpose incidental to these proposals

Accordingly, it was proposed that the Administration would end by:

- placing the Company into Creditors' Voluntary Liquidation, and proposed that Matthew Howard and I are appointed Joint Liquidators of the Company and that we be authorised to act either jointly or separately in undertaking our duties as Liquidators.
- If, for any other reason, it became evident that it would not be necessary to instigate a Creditors Voluntary Liquidation, the Administration of the Company would end by filing notice of dissolution with the Registrar of Companies. The Company would then automatically be dissolved by the Registrar of Companies three months after the notice is registered.

In exceptional circumstances, it may have been necessary to bring the Administration to an end by another method and, for completeness I therefore sought approval to end by:

- the presentation of a winding up petition to the Court for the compulsory liquidation of the Company, whereby Matthew Howard and I would be appointed Joint Liquidators of the Company by the Court;
- the making of an application to Court for an order that the Administration ceases; or
- giving notice to the Court, creditors and Registrar of Companies that the objective of the Administration had been achieved.

These proposals were approved by the creditors at a physical meeting on 19 July 2018.

STEPS TAKEN DURING THE ADMINISTRATION

As detailed in my previous reports, a considerable amount of work was undertaken prior to my eventual appointment as Administrator. A detailed explanation of the events and circumstances leading up to my appointment was included in my Proposals dated 28 June 2018, and a summary of events was included in my progress report to 24 November 2018. Given the level of detail already disclosed, I have chosen not to replicate it below. If creditors would like a further copy of either the proposals or the report both are available on the online portal, alternatively do contact James Clarkson by email at james.clarkson@pricebailey.co.uk.

On 25 May 2018, Matthew Howard and I were appointed by the Directors as Joint Administrators of the Company and took over responsibility for the management of the affairs, business and property of the Company. The appointment permitted the Joint Administrators to take any actions required either jointly or alone, and I have been the Administrator primarily involved in dealing with the Company's affairs.

Since I was appointed, work was undertaken primarily to protect and realise the assets of the Company. Many of these matters were a continuation of the pre-appointment steps detailed in my previous reports as referred to above.

Company contracts & trading matters

Prior to my appointment the Company had 21 ongoing contracts with 12 different contract employers. Acasta were engaged by the Company prior to my appointment to perform a detailed review of the position of each contract. I continued to take advice from Acasta in relation to each contract and they have worked on my behalf to realise outstanding applications and retentions. Where possible they sought to achieve novations of contracts to reduce any possible contractual claim against the Company which would increase the total value of creditors.

Novations of contracts are tri-partite agreements, meaning the Company, any purchaser and the contract employer are all required to agree to the novation.

Barnes Construction ("Barnes") – 2 ongoing contracts

The Directors had early conversations with Barnes during the pre-appointment period and Barnes offered their full support to the Company, agreeing to purchase materials required directly from the suppliers reducing the ongoing costs of operating the sites.

They had suggested that they would be open to a novation of contracts, if necessary, and an offer was received from Ashwell Construction Limited ("Ashwell") (a connected party, further details included below) for the two ongoing contracts which Acasta advised should be accepted.

I therefore continued to operate these sites during a short trading period whilst novations were agreed, with the sale to Ashwell completing on 13 June 2018. Further information regarding the sale is detailed below.

Churchmanor – 1 ongoing contract

On appointment the Company had one ongoing scheme with Churchmanor, which had largely been completed with just a small amount of work remaining. Due to issues on the site outside the Company's control no work was being carried out at the time of my appointment, nor during the short trading period.

As stated in my proposals Ashwell expressed an interest in taking on a novation of the contract. Whilst Churchmanor were holding a retention balance, there were no outstanding valuations or payments when Ashwell initially made an offer of £4,419 for the novation. Acasta rejected this offer, which resulted in it being increased to £8,198. Acasta recommended the acceptance of this offer and the novation subsequently completed on 20 July 2018.

Two further novation agreements were received from Ashwell relating to the novation of a contract R & D held with a supplier who do not wish to continue undertaking the work with Ashwell under a new contract. My solicitor reviewed the agreements on my behalf and their amendments were agreed by all parties prior to completion. As a result of the novations, R & D's liability with the supplier has also been transferred, reducing creditor claims in the Administration.

Countryside Properties ("CP") – 1 ongoing contract

On my appointment there was a receipt of approximately £245,000 anticipated on or around 1 June from CP in relation to outstanding applications. The decision was made to continue operating on the site on a limited basis in an attempt to secure this receipt, whilst possible novations were being explored by Acasta.

On 29 May CP issued payless notices reducing the outstanding application by approximately £200,000. The decision was made to reduce the site to a skeleton crew, to reduce ongoing costs, as it was apparent any receipts from them would be minimal.

On 1 June with no moneys being received the decision was made to cease operations on that site.

Acasta have been working on my behalf to collect the outstanding applications and retentions.

David Wilson Homes ("DWH") – 2 ongoing contracts

Prior to my appointment, the two DWH contracts were terminated by the contract employer on 22 May 2018. The Company had ceased to operate these sites on that date.

An expression of interest was received from a competitor of the Company on 4 June in relation to the Company's contracts. Acasta held initial discussions with them about their awareness of the ongoing contracts. They requested further information about two of the Company's contracts, one of which being a DWH contract. Acasta requested a signed Non-Disclosure Agreement before providing details of the two contracts.

Acasta also contacted DWH to make them aware of the interest in the contract, as they would also have needed to agree to any novation. They responded stating they were receptive to a novation of the contract.

On 12 June Acasta heard back from the interested party that they would not take a novation of the contract as they perceived there to be too much risk on the plot works.

Hopkins Homes ("Hopkins") – 5 ongoing contracts

Prior to my involvement Hopkins had shown their support for the Company, agreeing to pay suppliers directly for the materials required to keep the sites operating on schedule and to assist with R & D's cash flow issues.

Hopkins had indicated early on that they were receptive to the idea of novating contracts to ensure works were completed and an offer was received from Ashwell in relation to all 5 ongoing contracts. Ashwell's offer was accepted following advice received from Acasta.

I continued to operate the sites during a short trading period whilst the novations were agreed, with the sale completing on 13 June. Further details regarding the sale are below.

Huber Car Park Systems ("Huber") – 1 ongoing contract

Following Acasta's detailed review of the contracts it was apparent that, whilst there was a contract with Huber for the initial works completed by the Company, there was no contract for the ongoing works still being carried out on the site. All work had been invoiced on an agreed schedule of rates and prices and have been paid on that basis.

Ashwell had made an offer for the novation of the schedule of rates and therefore I continued to operate the site during the short trading period.

Acasta had attempted to agree a novation of the schedule of rates with Huber, but because there was no contract Huber would not agree to a novation.

Ashwell agreed to complete the works, with all amounts due prior to my appointment remaining due to R & D, and have subsequently completed the works.

Huber have since attempted to make a claim against R & D for liquidated and ascertained damages, costs and lost overheads and profit. Acasta have challenged this claim and are continuing in their attempts to realise the outstanding applications and retentions.

Integrated Water Services ("IWS") – 2 ongoing contracts

Much of the work under these contracts had been completed prior to my appointment, and the Company was not working on site when I was appointed. An initial offer had been received from Ashwell in relation to the novation of these contracts but they later decided not to proceed with the novations due to the high level of risk of adverse costs.

Acasta pursued the outstanding amounts due under the contracts, resulting in realisations of £44,401.22 plus VAT for the administration.

McCarthy & Stone – 1 ongoing contract

The contract held with McCarthy and Stone was nearing completion prior to my appointment, but between stages with no work being carried out on site on my appointment.

Acasta are attempting to realise the outstanding applications due to the Company on my behalf.

Morgan Sindell ("MS") – 2 ongoing contracts

Prior to my appointment MS had removed preferred supplier status from the Company and, despite having previously agreed the value of outstanding applications, submitted payless notices to the Company.

When it was apparent that, despite previous payment promises, no monies were forthcoming, the Company ceased operating on the sites on 18 May 2018, prior to my appointment.

On 14 June 2018 formal notices were received from MS terminating the contracts. Acasta are continuing with their attempts to realise the amounts due to the Company.

RG Carter – 1 ongoing contract

The Company had one ongoing contract with RG Carter when I was appointed. Although Ashwell had initially made an offer for the novation of the contract, they were not sure whether they would like to proceed with this contract. Other possible avenues were explored whilst Acasta had initial discussions with RG Carter to establish whether they would be receptive to a novation. I continued to operate the scheme whilst these discussions were taking place.

On 31 May 2018 RG Carter advised they did not want to novate the contracts. A notice of termination was received on 1 June 2018 terminating the contract under the insolvency clause. I therefore immediately ceased to operate the site.

Taylor Wimpey ("TW") – 2 ongoing contracts

Prior to my appointment I became aware that TW had brought in another groundworking company to work alongside the Company, giving doubts about any potential novations post appointment. Formal notice of this was received shortly after my appointment, on 29 May 2018.

I continued to operate the schemes in an attempt to secure the monies due to the Company and to allow time to discuss potential novations.

On 31 May 2018 notices were received from TW terminating the contracts under the insolvency clause. I immediately ceased operations on the site, placing staff elsewhere where possible. Withholding notices were also received in relation to the sums due, meaning they are unlikely to be received for some time. Acasta Consulting are pursuing these amounts on my behalf.

Gill Associates / Thornealley – 1 contract

On my appointment the Company had one scheme commencing for Thornealley under a letter of intent, where formal contracts had not yet been agreed. Following a receipt of an offer for the novation from Ashwell (further details below) I operated this site whilst the novation was further discussed and agreed with the contract employer. During this period an amount of £54,949.99 was received into the Administration account in relation to the outstanding applications.

The contract was novated to Ashwell as part of the sale to them, of which further details are included below.

Not Started and Completed contracts

Prior to my appointment the Company had completed some work for Churchmanor Estates under a letter of intent. The letter of intent was cancelled by Churchmanor prior to my appointment. Acasta sought to collect the amounts due for work done, and achieved a payment in full from them totalling £25,888.96 plus VAT.

On my appointment the Company had outstanding applications and retentions on 40 completed contracts. Acasta are working to collect these on my behalf.

Plant, machinery & office furniture

Edward Wells FRICS, an independent Chartered Surveyor, had completed a full valuation of the assets owned by the Company prior to my appointment.

I was made aware that Ashwell would be interested in submitting an offer for the assets owned by the Company, and received their initial offer totalling £77,500 on 30 May 2018. This offer was broken down between the different classes of assets owned by the Company and excluded two vehicles under hire purchase agreements.

Mr Wells advised that whilst the element of the offer relating to office furniture and equipment should be accepted, further negotiations would need to take place regarding the other assets. I attended meetings with Mr Wells and Ashwell on 1 June 2018 where further discussions were held, and Ashwell increased their offer to £102,000 which Mr Wells advised should be accepted. The sale results in minimal costs of realisation and does not include all assets detailed in Mr Wells valuation. Further details regarding the sale to Ashwell are included below.

Prior to the short period of negotiation, settlement figures were obtained in relation to the assets subject to finance agreements. It was necessary to pay £20,925.70 to settle the finance liabilities prior to the sale of the assets.

Mr Wells sought a buyer of the two remaining vehicles on hire purchase. Having received settlement figures from the finance company it did not initially appear as though there was any equity in the assets, *however Mr Wells achieved a sale of the vehicles which provided sufficient funds to repay the finance company in full*, meaning an unsecured creditors claim for the associated costs and potential shortfall arising from recovery of the vehicles would not be submitted in the administration by the finance company.

Plant Hire Suppliers

It was necessary to liaise with a number of suppliers regarding plant on hire when I was appointed to ensure I could continue to make use of the equipment. The suppliers were paid for what I used during the period of the Administration as a cost of the Administration.

Transitional Services Agreement / HGV Operator licence

Prior to my appointment, the Company operated a heavy goods vehicle operator's licence for the *running of six vehicles for moving plant and materials. Following advice provided by my solicitor, Birketts LLP, I notified the Traffic Commissioners Office of my appointment and submitted to them an application to invoke regulation 31 which would allow me to continue carrying on the HGV operations until Ashwell were granted their licence.*

A Transitional Services Agreement was agreed with Ashwell for the provision of this service to them; further details of this were included in my previous reports.

I was advised on 6 July 2018 that Ashwell had been granted the interim operators licence and therefore the services I provided under the existing licence ceased at the close of business on that day.

Software licencing issues

Shortly after my appointment, on 5 June 2018, the Company's accounting and payroll software provider terminated the licences under the insolvency clause of the terms and conditions of the licence, despite there being no arrears under the agreement (although the provider is expected to have contractual claims against the Company). The termination of the licence prevented any access to the Company's accounting records and payroll information, which was required to ensure employees were paid on the Friday of that week.

A quote to reinstate the software was received from the software provider totalling £10,000 plus VAT, which would have given me one months full access for all users and a further five months read only access. This would give me sufficient time to ensure all data had been exported from the software.

A short period of negotiation ensued, but with employees wages needing to be calculated and paid at the end of the week it was necessary to make a payment of £8,000 plus VAT to maintain one months full access and the further five months read only access.

The information obtained assists with my investigations and also allows me to complete all outstanding pre-appointment taxation matters (CIS, PAYE, VAT etc.).

Employee matters

Prior to my involvement, the Company had 197 staff of which six site staff had resigned and left the Company before I was appointed. During the pre-appointment period the redundancy consultation process had already commenced with three employees. The Company had also reduced the use of sub-contractors to try and preserve employees' jobs.

Shortly after my appointment a staff meeting was held in the office where all office staff were informed of the Administration. Letters were sent to all staff employed by the Company, including site staff, so they were all aware of the position.

In the period following my appointment four office staff and 28 site staff resigned and left the Company.

I was aware of a further 11 potential redundancies that may have been necessary to reduce overhead costs. The consultation process with these employees commenced on 29 and 30 May 2018.

With several contracts having been terminated it was necessary to make eight office staff redundant on 31 May 2018. A representative from Insol Group HR, insolvency employment specialists, also attended to discuss the employees claims and entitlements with those affected.

Following the termination of the RG Carter contract and the cessation of the Countryside scheme on 1 June, it was also necessary to make 16 site staff redundant. 15 of these were made redundant on 4 June 2018, and the remaining staff member was made redundant on 11 June 2018. Insol Group HR have also assisted these employees in submitting their claims.

With the novations of contracts and sale of the remaining business completing on 13 June 2018, 130 staff transferred under TUPE regulations to Ashwell, the purchasing Company.

Five staff remained employed by the Company for the purposes of carrying on the HGV operations under the HGV operators licence, mentioned above. These staff were transferred under TUPE regulations to Ashwell when Ashwell were granted their interim HGV operators licence on 6 July 2018.

Business Rates Review

I arranged for a review of business rates to be undertaken by Goodman Nash Ltd on a no win no fee basis. They assessed the position and confirmed that there was an exemption available that had not been claimed. The Council agreed with their assessment and a refund of £9,068.62 has been received.

Utilities / IT / Phones

Following my appointment it was necessary to liaise with the Company's existing utility providers to ensure continued supply and that supply was transferred to the purchaser without disruption.

Leased Vehicles

The Company had a fleet of 83 leased vans and cars when I was appointed. It was necessary to liaise with the leasing companies to ensure those still required could continue to be used and to arrange collection of the others. Ashwell expressed an interest in taking on the leasing contracts for 43 of the vehicles which would reduce potential creditors' claims.

I worked with the leasing companies to effect the novations to Ashwell, and a novation of 40 vehicles was achieved. The 43 vehicles not novated to Ashwell were all collected by the leasing companies.

Winding-Up Petition

As mentioned in my proposals, a winding-up petition had been filed during the NOI period in breach of the moratorium created by the NOI with a hearing date of 4 July 2018. Given the fact that the Company is now in administration, a winding-up order cannot be made. My solicitors, Birketts LLP, contacted the creditor's solicitor to request that they would seek an order dismissing the petition, resulting in the petition being dismissed at the court hearing.

Creditors

I have continued to liaise with creditors since my appointment. This has included dealing with general enquiries, recording claims, dealing with 'retention of title' (ROT) claims and reviewing matters requiring further investigation.

Physical Creditors Meeting

In accordance with insolvency legislation, I initially convened a decision procedure by correspondence to consider my proposals issued on 28 June 2018, suspecting that a sufficient value of creditors would request a physical meeting to discuss the case.

Accordingly, sufficient creditors requisitioned a physical meeting which I convened to be held on 19 July 2018. At this meeting creditors were given an update on progress since the proposals had been issued. A number of creditors asked questions prior to undertaking the formal purpose of the meeting of considering the Administrators' proposals.

Creditors Committee Meetings

At the creditors meeting held on 19 July 2018 a creditors committee was formed. Two creditors committee meetings have been held since that date.

Pre-Appointment VAT Return

The outstanding VAT return relating to the pre-appointment period was completed based on the books and records of the Company and submitted to H. M. Revenue & Customs. HMRC selected the return for verification and requested additional information from me in support of the figures in the return. I provided the requested information and HMRC have agreed a VAT credit of £244,487 for the period. It is anticipated that this credit will be offset against the pre-appointment liabilities due to them, resulting in a reduction to unsecured creditor claims.

Distribution to Secured Creditor

I arranged for my solicitors, Birketts LLP, to perform a review of the security Lloyds Bank held over the Company's assets. Upon receipt of their report, in the previous reporting period distributions totalling £300,000 were declared and paid.

In the period since my last report, a final distribution totalling £55,359.40 was paid to the bank, after having adjusted for R & D partnership receipts that had been paid into the Company account in error.

Dividend to Preferential Creditors

Notice was given to preferential creditors of the last date for proving, which passed in the previous reporting period. Following this date I commenced the adjudication of preferential creditors' claims prior to declaring and paying a first and final dividend to preferential creditors. Further information regarding this dividend is detailed below.

Securing Company Information and Records

Under my instruction the Company's staff ensured that the Company records were all archived and listed. Another business also traded from the same premises so it was necessary for them to check through old records to ensure the records are separated. These records have been collected from the premises and taken into storage.

An IT consultant, Ardentia Consulting Limited, also attended the Company's offices and obtained a full back-up of the server and all email records hosted elsewhere.

Statutory Matters

There is certain work that I am required by the insolvency legislation to undertake in connection with the Administration that provides no financial benefit for the creditors. A description of the routine work undertaken since my last report is contained in Appendix 1.

OUTCOME OF ADMINISTRATION

Within my proposals I informed the creditors that objective (a), to rescue the Company as a going concern, could not be achieved and that as a result, I was seeking to achieve objective (b) for the Company; to achieve a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in Administration). I consider that the objectives of the administration have been achieved.

Preferential claims have been received totalling £6,305.96 and have been paid in full as detailed below. I have made a provision of £23,313.60 for further anticipated preferential claims.

Lloyds TSB Bank plc held a floating charge over the assets of the Company and have been paid £355,752.20 in settlement of the outstanding liabilities due to them.

There is sufficient surplus remaining to enable a dividend to be paid by Liquidators to non-preferential unsecured creditors, and further realisations are anticipated which will increase the value of the return to them.

The administration is to end by moving to a Creditors' Voluntary Liquidation. This will enable the remainder of the assets to be realised and a dividend to be declared and paid to non-preferential unsecured creditors.

RECEIPTS AND PAYMENTS ACCOUNT

My Receipts & Payments Account for the period from 25 May 2018 to 11 March 2019 is attached at Appendix 2, together with a separate trading account covering the same period. The surplus of £95,650.31 will be transferred to the Liquidator.

Trading

For the sake of clarity, I have produced a separate trading account (also shown at appendix 2). Trading expenditure posit 1 June 2018 has been recharged to Ashwell under the Transitional Services Agreement.

Much of the trading expenditure incurred was necessary to ensure the contracts mentioned above could be novated successfully. There were additional trading costs associated with the controlled withdrawal from sites where novations could not be achieved.

Sale of business

As highlighted in my previous reports, I do not consider the sale to Ashwell to be a pre-pack sale, but am aware that it may be perceived that way. In the interests of being fully transparent and to provide full disclosure of the sale to creditors, I included detailed disclosure of the sale both within my proposals and my last progress report in order to meeting the requirements of both Statement of Insolvency Practice 13 and Statement of Insolvency Practice 16. If creditors would like a further copy of either the proposals or the report both are available on the online portal.

A summary of the transaction with Ashwell is as follows:

Date of transaction:	13 June 2018
Identity of Purchaser:	Ashwell Construction Limited (company number: 11350802)
Connection:	Company is under common control through the common directorship of Richard Pratt
Sale consideration received:	£100,000
Deferred consideration due:	£585,455.06 payable over 12 months
Other provisions:	Transitional Services Agreement entered into, effective 1 June 2018 Sale entirely at Purchasers' risk No warranties given by seller Deferred consideration guaranteed by the Directors Title passes once payment has been received in full

The price apportionment within the APA is summarised below: -

Asset	Price Apportionment
Goodwill	£100.00
Seller's Records	£1.00
Stock	£1,500.00
Vehicles	£30,500.00
Plant and Machinery	£69,899.00
Customer Contracts (8 contracts)	£583,455.06
Total Purchase Price	£685,455.06

The purchaser also took on 135 employees under the Transfer of Undertakings (Protection of Employment) Regulations ('TUPE'), resulting in a significant reduction in potential creditors.

In line with the Asset Sale Agreement entered into, a total of £490,310.70 has been received from Ashwell in the period to 11 March 2019. For the purposes of the receipts and payments account these receipts have been allocated as follows:

Hire purchase – Trimble S7 Measuring Equipment	£5,800.00
Hire purchase – Qty. of Trimbles & CAT generator	£18,200.00
Asset realisations – Plant & Machinery	£28,999.00
Asset realisations – Furniture & Equipment	£15,000.00
Asset realisations – Motor Vehicles	£30,500.00
Asset realisations – Stock	£1,500.00
Asset realisations – Seller's Records	£1.00
Outstanding applications & WIP	£390,310.70

A further £195,144.36 is due from Ashwell under the Agreement, with their regular payments due to be received until 15 June 2019.

As mentioned above, Ashwell have paid an additional £8,198 for the novation of the Churchmanor contract. This amount has been allocated to outstanding applications & WIP for the purposes of the receipts and payments account.

Hire Purchase Payments

£867.94 was paid to Lloyds Bank Commercial Finance and £20,057.76 paid to Aldermore to clear the hire purchase liabilities on the assets included within the sale of the business.

ASSETS

Mitsubishi Double Cab Pickup and VW Caddy Maxi Panel Van

In the previous reporting period, my agent, Mr Edward Wells FRICS, negotiated the sale of these vehicles for a total consideration of £26,100 plus VAT. A settlement figure of £26,065.83 was paid to Northridge Finance by Mr Wells from the proceeds received. Whilst the net realisation is minimal potential creditor claims are reduced as a result of this transaction.

Outstanding Applications and Work in Progress

As mentioned above, payments from Ashwell Construction Limited have been allocated to outstanding applications and work in progress totalling £398,508.70 (including the £8,198 for the novation of the Churchmanor contract), of which £146,366.52 was received in the period since my last report.

Realisations from contracts not novated and previously completed contracts total £184,831.17 to date, of which £4,847.53 has been received since my last report.

Book Debts

As previously disclosed, cheques held on appointment totalling £2,928.24 were banked shortly after my appointment. A further £477.76 was received from VP plc in relation to a refund of hire charges that had been paid in advance prior to the appointment of Administrators.

Cash at Bank

Cash totalling £132,749.20 was already held by Price Bailey LLP in a designated client account on my appointment.

Miscellaneous Receipts

Bank interest of £219.87 has been received on funds held in the bank account, of which £39.40 was received in the period since my last report.

Utilities refunds have been received from EDF Energy totalling £1,604.54 plus VAT.

A software licence refund of £388.37 has been received from Zoho Corporation following termination of the licence.

Vehicle tax refunds have been received in the period totalling £4,545.76.

Business rates refunds have been received totalling £9,959.90, of which £9,068.82 was received in the period since my last report.

Assets to be dealt with in the Liquidation

The following assets are to be dealt with in the Liquidation:

- The remaining outstanding applications and work in progress, which had an original estimated to realise value in the Directors statement of affairs of £1,163,445.06.

PAYMENTS

Agents/Valuers Fees

In the previous reporting period £1,200 has been paid to Mr Edward Wells FRICS for his assistance in the case.

Legal Fees & Disbursements

In the period since my last report, £10,342 plus disbursements of £10.99 has been paid to Birketts LLP to cover their costs is advising me on legal matters in relation to the case.

Professional Fees

£39,606.72 has been paid to Acasta Consulting for their assistance in achieving the novations to Ashwell and their work in achieving the outstanding applications and work in progress realisations to date. Of this amount £2,484.37 has been paid in the period since my last report.

In the previous reporting period, £855.00 has been paid to Mead Accounting for their assistance in preparing and submitting P11d forms on our behalf.

Agents Fees

In the period since my last report, £3,174.09 has been paid to Goodman Nash Limited for their assistance in achieving the business rates realisation.

IT Consultancy

In the period since my last report, £3,005.40 has been paid to Ardenta Consulting Limited for their work in producing a back-up of the Company's servers and email accounts.

Subcontractors

£6,785 has been paid to Ashwell Construction Ltd to cover staffing costs for time spent by their members of staff assisting the administrators. A full breakdown of time incurred was obtained and reviewed prior to payment being made.

Bank Charges

In the period since my last report bank charges of £15.00 have been charged to the estate account.

Insurance of Assets

In the period since my last report, insurance costs totalling £19,707.18 have been paid.

HR Advisors Fees

£5,687 has been paid to Insol Group HR for their assistance in dealing with employees claims and in claiming pre-appointment pension scheme arrears from the Redundancy Payments Office.

Statutory Advertising

£71.15 has been paid to Gazette Direct in relation to the advertising of the appointment of administrators in the London Gazette.

LIABILITIES

Secured Liabilities

An examination of the Company's mortgage register held by the Registrar of Companies showed that the Company had granted a floating charge to Lloyds TSB Bank plc on 6 March 2003.

The legislation requires that if the Company has created a floating charge after 15 September 2003, a prescribed part of the Company's net property (i.e. the money that would otherwise be available to the charge holder) should be ring-fenced for distribution to unsecured creditors. In this case the floating charge was created prior to 15 September 2003 such that the prescribed part provisions do not apply.

The statement of affairs disclosed an estimated liability due to Lloyds Bank plc of £349,349.40. As mentioned above, I arranged for my solicitors, Birketts LLP, to perform a review of the security the bank held over the Company's assets. Following receipt of their report, in the prior reporting period distributions totalling £300,000 were paid to Lloyds Bank.

In the period since my last report a final distribution of £55,359.40 was paid to Lloyds Bank after adjusting for R & D Partnership receipts totalling £981.60 that had been paid into the Company account in error.

I was later advised that during account closure the bank made an adjustment to charges on the account and as a result a refund was received of £588.80.

Preferential Creditors

The statement of affairs did not anticipate any preferential creditors. Claims totaling £5,305.96 have been received, and a further claim is anticipated from the Redundancy Payments Office in respect of pension scheme arrears totalling £23,313.60.

In the period since my last report a first and final dividend of 100p in the £ was declared to preferential creditors. The total amount distributed was £5,305.96. I have also made a provision for an anticipated preferential claim in respect of pension scheme arrears of £23,313.60 which has not yet been received from the Redundancy Payments Office.

Crown Creditors

The statement of affairs included £609,017.02 owed to HMRC. HMRC's provisional claim has been received totalling £491,470.82. In reviewing their claim it was noted that the supporting schedules do not equal the total value of their claim; further information has been requested from HMRC in this regard, together with confirmation that the pre-appointment VAT refund has been offset from their claim.

It is anticipated that a terminal loss relief claim will be submitted which will further reduce HMRC's claim in the Administration.

Non-preferential Unsecured Creditors

The statement of affairs included 302 non-preferential unsecured creditors (including HMRC but excluding employees) with an estimated total liability of £6,255,920.54. I have received claims from 173 creditors at a total of £5,611,417.49. I have not received claims from 141 creditors with original estimated claims in the statement of affairs of £1,130,314.51.

DIVIDENDS

It appears likely that a dividend will be declared to non-preferential unsecured creditors and accordingly the Company is being placed into Creditors' Voluntary Liquidation to facilitate the distribution.

INVESTIGATION INTO THE AFFAIRS OF THE COMPANY

As previously reported, I undertook an initial investigation into the Company's affairs to establish whether there were any potential asset recoveries or conduct matters that justified further investigation, taking account of the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs involved. Specifically, I recovered, listed and reviewed the Company's accounting records; obtained and reviewed copy bank statements for the 6 months prior to the Company ceasing to trade from the Company's bankers; and compared the information in the Company's last set of accounts with that contained in the statement of affairs lodged in the Administration and made enquiries about the reasons for the changes.

I am also investigating various matters of concern raised by creditors and the creditors committee. Whilst these investigations are continuing I am not at liberty to disclose full details of the nature of my investigations. Details have been given to members of the Creditors' Committee who are aware it is privileged information and should not be shared with any other party. Further details will be given to the body of creditors at the appropriate time.

These investigations have not yet been concluded and will be continued in the Liquidation.

Within three months of my appointment as Administrator, I am required to submit a confidential report to the Secretary of State to include any matters which have come to my attention during the course of my work which may indicate that the conduct of any past or present Director would make them unfit to be concerned with the management of the Company. I would confirm that my report has been submitted.

ADMINISTRATORS' REMUNERATION

My remuneration was approved on a time cost basis based on a fees estimate of £167,822. The fees estimate acts as a cap and I cannot draw remuneration in excess of that estimate without first seeking approval from the Creditors' Committee. My total time costs to 11 March 2019 amount to £170,035.40, representing 820.95 hours work at a blended charge out rate of £207.12 per hour, of which £25,077.65 was charged in the period since 25 November 2018, at a blended charge out rate of £211.00 per hour. *The actual blended charge out rate incurred is higher than the estimated blended charge out rate of £194.27 in my fees estimate, due to annual increases in charge out rates applied by the firm.*

I have drawn £146,539.10 to 11 March 2019 of which £90,000 was drawn in the period since 25 November 2018. £21,282.90 of my original fee estimate has not yet been drawn and I reserve the right to pay this out of the assets of the Company in the Liquidation, and in priority to the costs and expenses of the Liquidation pending future approval of an increase to my fees estimate from the Creditors Committee within the liquidation once there have been further realisations.

A detailed schedule of my time costs incurred to date and since 25 November 2018, compared with my original fees estimate is attached as Appendix 3.

As you are aware, when my remuneration was authorised by the Creditors' Committee, my estimate of total time costs took into account the work that I will undertake as Liquidator. As you can see from the information provided in this report, the total time costs I have incurred in this matter, in respect of the categories of work for which I am being remunerated on a time cost basis, have exceeded the total estimated remuneration I set out in my fees estimate. This is mainly for the following reasons:

- Additional time has been required for communicating with creditors than anticipated (200.7 hours incurred compared to 170.6 hours estimated);
- Additional time has been required to obtain information and evidence relevant to our investigations (63.5 hours incurred in total on investigations compared to 51.1 hours estimated);
- It has been necessary to spend additional time on trading matters post cessation of trade, including trying to resolve PAYE issues with HMRC (175.05 hours incurred compared to 109.55 hours estimated).

I intend to seek a decision to approve an increase in my fees estimate from the Creditors Committee in the liquidation.

I also anticipate needing to seek approval to exceed the estimate if my work leads to further areas of investigation, any arbitration or legal proceedings with any party, or if discussions become protracted in collecting funds due from outstanding applications and retentions resulting in the case being open longer than anticipated.

Further information about creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk/>. A copy of 'A Creditors Guide to Administrators' Fees' also published by R3, together with an explanatory note which shows Price Bailey LLP's fee policy are available at the link www.pricebailey.co.uk/creditors. Please note that there are different versions of the Guidance Notes and in this case you should refer to the April 2017 version.

ADMINISTRATORS' EXPENSES

I have incurred expenses of £569.35 in the period since 25 November 2018. In the whole of the Administration I have incurred total expenses of £6,416.28.

I have drawn £5,846.93 to 11 March 2019, all of which was drawn in the period since 25 November 2018.

I have incurred the following expenses in the period since my last progress report:

Type of expense	Amount incurred/ accrued in the reporting period
Postage costs	£10.26
Records storage	£559.09

Expenses of £569.35 remain unpaid, and these will be paid out of the assets of the Company in the Liquidation, and in priority to the costs and expenses of the Liquidation.

I have not incurred any category 2 disbursements since my last progress report.

I have used the following agents or professional advisors in the reporting period:

Professional Advisor	Nature of Work	Basis of Fees
Acasta Consulting Limited	Insolvency specialist Quantity Surveyors	2% of realisations from novations & 20% of all other realisations.
Goodman Nash Ltd	Business rates review	35% of realisations.

The choice of professionals used was based on my perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of my fee arrangement with them. I have reviewed the fees charged and am satisfied that they are reasonable in the circumstances of this case.

Acasta Consulting Limited have continued their work in attempting to realise the amounts due to the Company under the contracts held.

In the period covered by my previous progress report, Goodman Nash Ltd had conducted a business rates review and agreed an adjustment with the Council. Whilst their work was largely completed in the previous reporting period, the refund was received in the period since my last report.

A comparison of my estimated expenses compared to expenses incurred to date is as follows:

Nature of expense	Estimated expenses	Expenses incurred & accrued to date
Postage costs	£1,180.63	£404.01
Subsistence	£99.65	£93.65
Statutory bonding	£1,100.00	£1,100.00
Road closure payment	£875.00	£875.00
Mileage costs	£1,194.90	£1,010.88
Storage costs	£600.00	£2,932.74
Birketts LLP	£16,999.00	£10,352.99
Statutory advertising	£150.00	£71.15
Edward Wells FRICS	£1,200.00	£1,200.00
Acasta Consulting Limited	£11,991.00 plus unknown	£39,606.72
Insol Group HR	£1,595.00 plus unknown	£5,687.00
Ardenta Consulting Limited	No estimate included	£3,005.40
Goodman Nash Limited	No estimate included	£3,174.09
Total	£36,985.18	£69,513.63

As is clear from the comparison, expenses incurred to date have exceeded the total expenses I estimated I would incur when my remuneration was authorised by the Creditors Committee. This is largely due to Acasta being paid on a percentage of realisations basis. Given the nature of the amounts due to the Company Acasta are working to collect, their fees could not be reliably estimated.

Creditors will also note that storage costs are greater than anticipated. This is due to the quantity of records collected and stored being far greater than originally anticipated. The full listing of records stored is being reviewed and arrangements are being made for the destruction of records where appropriate to reduce future storage costs.

Ardenta Consulting's estimated costs were erroneously omitted from my original estimate.

FURTHER INFORMATION

An unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question) request further details of the Administrators' remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the court or with the concurrence of 10% in value of the unsecured creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the Administrators' fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

To comply with the Provision of Services Regulations, some general information about Price Bailey LLP can be found at www.pricebailey.co.uk/legal.

Price Bailey LLP uses personal information in order to fulfil the legal obligations of our Insolvency Practitioners under the Insolvency Act and other relevant legislation, and also to fulfil the legitimate interests of keeping creditors and others informed about the insolvency proceedings. You can find more information on how Price Bailey LLP uses your personal information on our website at www.pricebailey.co.uk/legal.

SUMMARY

The Administration as approved in the proposals is now complete and our files will be closed. If creditors have any queries regarding the conduct of the Administration, or this report, or if they want hard copies of any of the documents made available online, they should contact James Clarkson on 01603 709330, or by email at james.clarkson@pricebailey.co.uk.

A handwritten signature in black ink, appearing to read 'PJ Pittman', with a stylized flourish at the end.

Paul James Pittman
JOINT ADMINISTRATOR

The affairs, business and property of the Company are being managed by the Joint Administrators, Paul James Pittman and Matthew Robert Howard. The Joint Administrators act as agents of the Company and contract without personal liability.

Appendix 1

1. Administration

- Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.
- Dealing with all routine correspondence and emails relating to the case.
- Maintaining and managing the office holder's estate bank account.
- Maintaining and managing the office holder's cashbook.
- Undertaking regular bank reconciliations of the bank account containing estate funds.
- Reviewing the adequacy of the specific penalty bond on a quarterly basis.
- Undertaking periodic reviews of the progress of the case.
- Overseeing and controlling the work done on the case by case administrators.
- Preparing, reviewing and issuing progress reports to creditors and members.
- Filing returns at Companies House.
- Preparing and filing VAT returns.
- Preparing, reviewing and issuing a final progress report to creditors and other relevant parties.
- Filing final returns at Companies House and in Court (as applicable).

2. Creditors

- Liaising with the Redundancy Payments Office regarding employee claims.
- Dealing with creditor correspondence, emails and telephone conversations regarding their claims.
- Maintaining up to date creditor information on the case management system.
- Paying tax deducted from the dividends paid to employees.

R & D Construction Limited
(In Administration)
Joint Administrators' Trading Account

Statement of Affairs £	From 25/11/2018 To 11/03/2019 £	From 25/05/2018 To 11/03/2019 £
POST APPOINTMENT SALES		
Recharges	10,758.69	99,527.23
Management Charge	NIL	5,937.78
	<u>10,758.69</u>	<u>105,465.01</u>
PURCHASES		
Materials	NIL	19,342.25
Plant Hire	NIL	32,954.00
	<u>NIL</u>	<u>(52,296.25)</u>
OTHER DIRECT COSTS		
Sub Contractors	NIL	49,162.39
Direct Labour	NIL	85,651.79
	<u>NIL</u>	<u>(134,814.18)</u>
TRADING EXPENDITURE		
Rates	NIL	286.03
Heat & Light	73.93	73.93
Telephone	NIL	97.56
Sundry Expenses	NIL	174.96
Vehicle Running Costs	NIL	75.00
Advertising	NIL	71.15
Stationery	62.76	78.45
Gasoil/Fuel	NIL	7,745.89
Protective Equipment	NIL	35.00
Software Licences	NIL	8,000.00
Vehicle Hire Costs	(4,513.26)	19,530.54
	<u>4,376.57</u>	<u>(36,168.51)</u>
TRADING SURPLUS/(DEFICIT)	<u>15,135.26</u>	<u>(117,813.93)</u>

R & D Construction Limited
(In Administration)
Joint Administrators' Summary of Receipts & Payments

Statement of Affairs £		From 25/11/2018 To 11/03/2019 £	From 25/05/2018 To 11/03/2019 £
	HIRE PURCHASE (1)		
12,000.00	2016 Mitsubishi L200 double cab picku	NIL	12,200.00
(11,282.87)	Finance Company	NIL	(11,874.00)
		NIL	326.00
	HIRE PURCHASE (2)		
9,000.00	2017 VW Caddy Maxi panel van	NIL	13,900.00
(14,191.83)	Finance Company	NIL	(14,191.83)
		NIL	(291.83)
	HIRE PURCHASE (3)		
5,800.00	Timble S7 Measuring Equipment	NIL	5,800.00
(867.94)	Finance Company	NIL	(867.94)
		NIL	4,932.06
	HIRE PURCHASE (4)		
20,100.00	Qty. of Trimble & CAT generator	NIL	18,200.00
(20,001.24)	Finance Company	NIL	(20,057.76)
		NIL	(1,857.76)
	ASSET REALISATIONS		
NIL	Leasehold Improvements	NIL	NIL
28,999.00	Plant & Machinery	NIL	28,999.00
15,000.00	Furniture & Equipment	NIL	15,000.00
30,500.00	Motor Vehicles	NIL	30,500.00
1,500.00	Stock	NIL	1,500.00
1,163,445.06	Outstanding Applications & WIP	151,214.05	583,339.87
2,928.24	Book Debts	NIL	3,406.00
Uncertain	Corporation Tax Refund	NIL	NIL
Uncertain	VAT Refund	NIL	NIL
132,749.20	Cash at Bank	NIL	132,749.20
1.00	Seller's Records	NIL	1.00
100.00	Goodwill	NIL	NIL
	Bank Interest Gross	39.40	219.87
	Utilities Refund	NIL	1,604.54
	Software Refunds	NIL	388.37
	Vehicle Tax Refund	NIL	4,545.76
	Rates Refund	9,068.82	9,959.90
	Trading Surplus/(Deficit)	15,135.26	(117,813.93)
		175,457.53	694,399.58
	COST OF REALISATIONS		
	Agents/Valuers Fees (1)	NIL	1,200.00
	Legal Fees (1)	10,342.00	10,342.00
	Legal Fees - disbursements	10.99	10.99
	Professional Fees	2,484.37	40,461.72
		(12,837.36)	(52,014.71)
	COST OF ADMINISTRATION		
	Agents Fees	3,174.09	3,174.09
	IT Consultancy	3,005.40	3,005.40
	Subcontractors	6,785.00	6,785.00
	Administrator's Fees	90,000.00	146,539.10
	Administrator's Expenses	3,473.28	3,473.28
	Bank Charges	15.00	15.00
	HR Advisors Fee's	NIL	5,687.00
	Statutory Advertising	NIL	71.15
	Insurance of Assets	19,707.18	19,707.18

R & D Construction Limited
(In Administration)
Joint Administrators' Summary of Receipts & Payments

Statement of Affairs £	From 25/11/2018 To 11/03/2019 £	From 25/05/2018 To 11/03/2019 £
	VAT Paid	327.67
		(126,487.62)
	PREFERENTIAL CREDITORS	
	Redundancy Payments Office	1,775.88
	Employees Wage Arrears	948.79
Uncertain	Employees Holiday Pay	1,642.99
	Pension Schemes	938.30
		(5,305.96)
	FLOATING CHARGE CREDITORS	
(349,349.40)	Lloyds Bank plc	55,752.20
		(55,752.20)
	UNSECURED CREDITORS	
(5,641,711.69)	Trade & Expense Creditors	NIL
Uncertain	Employees	NIL
(609,017.02)	Customs & Excise	NIL
		NIL
	DISTRIBUTIONS	
(1,176.00)	Ordinary Shareholders	NIL
		NIL
(5,225,475.49)	(24,925.61)	95,650.31
	REPRESENTED BY	
	VAT Receivable	8,971.55
	Bank 1 - Current IB	84,694.29
	VAT Payable	1,197.85
	Vat Control Account	786.62
		95,650.31

R & D CONSTRUCTION LIMITED
(In Administration)

Analysis of Time Costs for the period 25 November 2018 to 11 March 2019

Classification of Work	Insolvency Practitioners		Managers		Administrators		Assistants and Support Staff		Total Hours	Time Cost	Average Hourly Rate
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)		£	£
Administration and Planning	18.30	7,012.70	27.95	5,371.25	0.00	0.00	17.50	985.90	63.75	13,369.85	209.72
Case Planning & Strategy	0.35	123.90	0.25	48.25	0.00	0.00	0.15	15.00	0.75	187.15	249.53
Routine Correspondence	12.50	4,864.00	4.20	811.50	0.00	0.00	0.80	36.80	17.50	5,712.30	326.42
Bank Account Management	2.00	685.40	0.00	0.00	0.00	0.00	9.45	324.80	11.45	1,010.20	88.23
Cashbook Management	0.55	220.00	1.50	288.50	0.00	0.00	0.45	45.00	2.50	553.50	221.40
Progress Reviews	0.00	0.00	0.00	0.00	0.00	0.00	1.40	138.00	1.40	138.00	98.57
Checklists	0.00	0.00	0.30	57.50	0.00	0.00	0.00	0.00	0.30	57.50	191.67
Progress Reports	1.45	551.00	12.50	2,375.00	0.00	0.00	1.05	48.30	15.00	2,974.30	198.29
Companies House & Court Filings	0.20	71.40	0.20	38.00	0.00	0.00	0.30	13.80	0.70	123.20	176.00
VAT Returns	0.00	0.00	0.80	156.00	0.00	0.00	0.00	0.00	0.80	156.00	195.00
Corporation Tax Returns	0.00	0.00	1.20	231.50	0.00	0.00	0.00	0.00	1.20	231.50	192.92
Draft Final and Final Report	0.00	0.00	6.00	1,170.00	0.00	0.00	0.00	0.00	6.00	1,170.00	195.00
Other Matters	1.25	497.00	1.00	195.00	0.00	0.00	3.90	364.20	6.15	1,056.20	171.74
Creditors	7.10	2,782.80	27.10	5,239.00	0.00	0.00	3.70	210.20	37.90	8,232.00	217.20
Employee Correspondence	0.15	60.00	0.20	38.00	0.00	0.00	0.00	0.00	0.35	98.00	280.00
RPO Correspondence	0.20	76.00	0.00	0.00	0.00	0.00	0.00	0.00	0.20	76.00	380.00
Creditor Correspondence	2.45	980.00	20.10	3,902.50	0.00	0.00	0.00	0.00	22.55	4,882.50	216.52
Notice of Intended Dividend	0.00	0.00	1.30	253.50	0.00	0.00	0.00	0.00	1.30	253.50	195.00
Claims Adjudication	0.00	0.00	0.60	114.00	0.00	0.00	0.00	0.00	0.60	114.00	190.00
Declaring and Paying Dividends	2.20	826.80	4.00	760.00	0.00	0.00	1.10	48.80	7.30	1,635.60	224.05
Tax on Employee Dividends	0.00	0.00	0.00	0.00	0.00	0.00	2.60	161.40	2.60	161.40	62.08
Other Matters	2.10	840.00	0.90	171.00	0.00	0.00	0.00	0.00	3.00	1,011.00	337.00
Investigations	0.35	140.00	12.70	2,469.00	0.00	0.00	0.40	12.80	13.45	2,621.80	194.93
Books & Records Recovery	0.00	0.00	0.70	133.00	0.00	0.00	0.40	12.80	1.10	145.80	132.55
Initial Investigations	0.00	0.00	6.60	1,287.00	0.00	0.00	0.00	0.00	6.60	1,287.00	195.00
Other Matters	0.35	140.00	5.40	1,049.00	0.00	0.00	0.00	0.00	5.75	1,189.00	206.78
Realisation of Assets	0.85	323.00	1.60	308.50	0.00	0.00	0.00	0.00	2.45	631.50	257.76
Insurance Review	0.00	0.00	0.10	19.00	0.00	0.00	0.00	0.00	0.10	19.00	190.00
Liaising with Agents re Realisations	0.00	0.00	0.70	136.00	0.00	0.00	0.00	0.00	0.70	136.00	194.29
Liaising with Solicitors re Realisations	0.85	323.00	0.50	95.00	0.00	0.00	0.00	0.00	1.35	418.00	309.63
Other Matters	0.00	0.00	0.30	58.50	0.00	0.00	0.00	0.00	0.30	58.50	195.00
Trading	0.00	0.00	1.00	192.50	0.00	0.00	0.00	0.00	1.00	192.50	192.50
Purchases & Sales Control	0.00	0.00	0.70	154.00	0.00	0.00	0.00	0.00	0.70	154.00	191.43
Real Time Information - HMRC	0.00	0.00	0.30	58.50	0.00	0.00	0.00	0.00	0.30	58.50	195.00
Other Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.30	30.00	0.30	30.00	100.00
Total	26.60	10,258.50	70.35	13,580.25	0.00	0.00	21.90	1,238.90	118.85	25,077.65	211.00
Average Hourly Rate, £		385.66		193.04		0.00		56.57			

R & D CONSTRUCTION LIMITED
(In Administration)

Analysis of Time Costs for the period 25 May 2018 to 11 March 2019

Classification of Work	Insolvency Practitioners		Managers		Administrators		Assistants and Support Staff		Total Hours	Time Cost	Average Hourly Rate
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)		£	£
Administration and Planning	66.55	24,775.00	28.65	5,533.65	85.30	14,193.25	96.45	4,352.00	276.95	48,853.90	176.40
Case Planning & Strategy	11.60	4,378.20	0.95	210.65	1.05	174.50	0.15	15.00	13.75	4,778.35	347.52
File & Systems Set Up	0.15	57.00	0.00	0.00	0.20	33.00	0.90	41.40	1.25	131.40	105.12
Statutory Notice on Appointment	0.35	133.00	0.00	0.00	0.00	0.00	0.00	0.00	0.35	133.00	380.00
Statutory Bond on Appointment	0.10	38.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	38.00	380.00
Meetings of Members & Creditors	5.15	1,957.00	0.00	0.00	0.00	0.00	0.00	0.00	5.15	1,957.00	380.00
Routine Correspondence	26.05	10,013.00	4.20	811.50	18.95	3,134.25	13.45	617.30	62.65	14,576.05	232.66
Bank Account Management	12.75	4,331.10	0.00	0.00	0.00	0.00	62.65	2,303.00	75.40	6,634.10	87.99
Cashbook Management	1.40	510.80	1.50	288.50	4.70	793.00	0.55	48.20	8.15	1,640.50	201.29
Bank Reconciliations	0.45	159.50	0.00	0.00	0.10	16.50	0.50	52.00	1.05	228.00	217.14
Bond Reviews	0.10	38.00	0.00	0.00	0.50	82.50	0.00	0.00	0.60	120.50	200.83
Progress Reviews	0.00	0.00	0.00	0.00	1.10	181.50	1.40	138.00	2.50	319.50	127.80
Checklists	0.00	0.00	0.30	57.50	2.10	346.50	0.20	9.20	2.60	413.20	158.92
Progress Reports	1.45	551.00	12.50	2,375.00	32.00	5,360.00	4.25	195.50	50.20	8,481.50	168.95
Companies House & Court Filings	0.85	318.40	0.20	38.00	1.30	214.50	1.15	52.90	3.50	623.80	178.23
VAT Returns	0.00	0.00	0.80	156.00	8.90	1,468.50	0.45	20.70	10.15	1,645.20	162.09
Corporation Tax Returns	0.00	0.00	1.20	231.50	0.00	0.00	0.00	0.00	1.20	231.50	192.92
Tax Clearance	0.00	0.00	0.00	0.00	0.00	0.00	0.20	9.20	0.20	9.20	46.00
Draft Final and Final Report	0.00	0.00	6.00	1,170.00	0.00	0.00	0.00	0.00	6.00	1,170.00	195.00
Other Matters	6.15	2,290.00	1.00	195.00	14.40	2,388.50	10.60	849.60	32.15	5,723.10	178.01
Creditors	63.40	24,153.80	32.05	6,863.50	131.20	21,838.00	45.40	2,142.40	272.05	54,997.70	202.16
RPO Document Submission	0.25	83.50	0.00	0.00	0.00	0.00	0.00	0.00	0.25	83.50	334.00
Employee Correspondence	0.25	98.00	0.20	38.00	17.30	2,867.00	0.00	0.00	17.75	3,003.00	169.18
RPO Correspondence	0.20	76.00	0.00	0.00	0.40	71.00	0.00	0.00	0.60	147.00	245.00
Creditor Correspondence	50.40	19,189.50	20.30	3,940.50	103.00	17,145.00	27.00	1,256.00	200.70	41,531.00	206.93
Maintaining Creditor Records on IPS	0.00	0.00	0.00	0.00	1.40	231.00	13.10	602.60	14.50	833.60	57.49
Notice of Intended Dividend	0.00	0.00	1.30	253.50	1.60	274.00	0.00	0.00	2.90	527.50	181.90
Claims Adjudication	0.55	209.00	2.10	615.00	0.50	82.50	0.00	0.00	3.15	906.50	287.78
Additional Information on Claims	0.00	0.00	3.25	1,085.50	0.00	0.00	0.00	0.00	3.25	1,085.50	334.00
Declaring and Paying Dividends	2.65	997.80	4.00	760.00	1.10	189.00	2.70	122.40	10.45	2,069.20	198.01
Tax on Employee Dividends	0.00	0.00	0.00	0.00	0.00	0.00	2.60	161.40	2.60	161.40	62.08
Other Matters	9.10	3,500.00	0.90	171.00	5.90	978.50	0.00	0.00	15.90	4,649.50	292.42
Investigations	15.20	5,783.00	12.90	2,507.00	32.00	5,317.50	3.40	150.80	63.50	13,758.30	216.67
Books & Records Recovery	0.00	0.00	0.70	133.00	11.30	1,887.00	0.65	24.30	12.65	2,044.30	161.60
Books & Records Listing	0.00	0.00	0.00	0.00	0.10	19.00	0.00	0.00	0.10	19.00	190.00
CDDA Report	1.35	513.00	0.20	38.00	1.00	165.00	0.00	0.00	2.55	716.00	280.78
Initial Investigations	3.30	1,254.00	6.60	1,287.00	17.10	2,826.50	2.75	126.50	29.75	5,494.00	184.67
Other Matters	10.55	4,016.00	5.40	1,049.00	2.50	420.00	0.00	0.00	18.45	5,485.00	297.29
Realisation of Assets	16.65	6,308.60	1.60	308.50	14.70	2,406.50	0.15	6.90	33.10	9,030.50	272.82
Insurance Set Up	0.35	133.00	0.00	0.00	0.50	82.50	0.00	0.00	0.85	215.50	253.53
Insurance Review	0.40	133.60	0.10	19.00	3.60	594.00	0.00	0.00	4.10	746.60	182.10
Bond Debt Recovery	0.90	342.00	0.00	0.00	0.10	19.00	0.00	0.00	1.00	361.00	361.00
Liaising with Agents re Realisations	6.70	2,546.00	0.70	136.00	6.80	1,129.50	0.15	6.90	14.35	3,818.40	266.09
Liaising with Solicitors re Realisations	5.70	2,166.00	0.50	95.00	0.40	76.00	0.00	0.00	6.60	2,337.00	354.09
Freehold/Leasehold Property	0.00	0.00	0.00	0.00	0.10	16.50	0.00	0.00	0.10	16.50	165.00
Other Matters	2.60	988.00	0.30	58.50	3.20	489.00	0.00	0.00	6.10	1,535.50	251.72
Trading	68.90	26,182.00	1.00	192.50	100.10	16,532.00	5.05	458.50	175.05	43,365.00	247.73
Info Gathering, Business Plans, Cashflow	0.00	0.00	0.00	0.00	1.40	231.00	0.00	0.00	1.40	231.00	165.00
Purchases & Sales Control	0.15	57.00	0.70	134.00	72.50	11,975.00	0.00	0.00	73.35	12,166.00	165.86
Staff & Trade Unions	0.00	0.00	0.00	0.00	5.90	973.50	0.00	0.00	5.90	973.50	165.00
Real Time Information - HMRC	0.55	209.00	0.30	58.50	18.30	3,099.50	4.50	433.20	23.65	3,800.20	160.68
Monitoring Trade	0.00	0.00	0.00	0.00	0.00	0.00	0.55	25.30	0.55	25.30	46.00
Other Matters	68.20	25,916.00	0.00	0.00	2.00	253.00	0.00	0.00	70.20	26,169.00	372.78
Other Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.30	30.00	0.30	30.00	100.00
Total	230.70	87,202.40	76.20	15,405.15	363.30	60,287.25	150.75	7,140.60	820.95	170,035.40	207.12
Average Hourly Rate, £		377.99		202.17		165.94		47.37			

R & D CONSTRUCTION LIMITED
(In Administration)

Comparison of Actual Times Costs to Estimate

Classification of Work	Time costs for the period 25 May 2018 to 11 March 2019			Time Costs Estimate			Variance	
	Total Hours	Time Cost	Average Hourly Rate	Total Hours	Time Cost	Average Hourly Rate	Total Hours	Time Cost
		£	£		£	£		£
Administration and Planning	276.95	48,853.90	176.40	345.95	58,958.30	170.42	-69.00	-10,104.40
Case Planning & Strategy	13.75	4,778.35	347.52	19.30	5,707.00	295.70	-5.55	-928.65
File & Systems Set Up	1.25	131.40	105.12	0.90	41.40	46.00	0.35	90.00
Statutory Notice on Appointment	0.35	133.00	380.00	0.00	0.00	0.00	0.35	133.00
Statutory Bond on Appointment	0.10	38.00	380.00	0.10	38.00	380.00	0.00	0.00
Meetings of Members & Creditors	5.15	1,957.00	380.00	19.15	5,664.50	295.80	-14.00	-3,707.50
Routine Correspondence	62.65	14,576.05	232.66	49.10	8,081.10	164.58	13.55	6,494.95
Bank Account Management	75.40	6,634.10	87.99	55.30	4,634.60	83.81	20.10	1,999.50
Cashbook Management	8.15	1,640.50	201.29	0.00	0.00	0.00	8.15	1,640.50
Bank Reconciliations	1.05	228.00	217.14	5.25	647.50	123.33	-4.20	-419.50
Bond Reviews	0.60	120.50	200.83	3.00	710.00	236.67	-2.40	-589.50
Progress Reviews	2.50	319.50	127.80	10.00	2,510.00	251.00	7.50	-2,190.50
Checklists	2.60	413.20	158.92	2.60	429.00	165.00	0.00	-15.80
Overseeing & Control	0.00	0.00	0.00	2.00	760.00	380.00	-2.00	-760.00
Progress Reports	50.20	8,481.50	168.95	103.50	17,442.50	168.53	-53.30	-8,961.00
Companies House & Court Filings	3.50	623.80	178.23	4.05	488.10	120.52	-0.55	135.70
VAT Returns	10.15	1,645.20	162.09	7.45	1,605.70	215.53	2.70	39.50
Corporation Tax Returns	1.20	211.50	192.92	8.00	1,512.00	189.00	-6.80	-1,280.50
Tax Clearance	0.20	9.20	46.00	2.70	183.70	68.04	-2.50	-174.50
Draft Final and Final Report	6.00	1,170.00	195.00	49.00	7,160.00	146.12	-43.00	-5,990.00
Other Matters	32.15	5,723.10	178.01	4.55	1,343.20	295.21	27.60	4,379.90
Creditors	272.05	54,997.70	198.88	275.65	46,811.20	169.82	-3.60	8,186.50
RPO Document Submission	0.25	83.50	334.00	0.00	0.00	0.00	0.25	83.50
Employee Correspondence	17.75	3,003.00	167.22	21.50	3,569.00	166.00	-3.75	-566.00
RPO Correspondence	0.60	147.00	245.00	2.00	330.00	165.00	-1.40	-183.00
Creditor Correspondence	200.70	41,531.00	205.24	170.60	29,889.90	175.20	30.10	11,641.10
Maintaining Creditor Records on IPS	14.50	833.60	57.49	16.55	761.30	46.00	-2.05	72.30
Notice of Intended Dividend	2.90	527.50	181.90	12.50	1,385.00	110.80	-9.60	-857.50
Claims Adjudication	3.15	906.50	287.78	29.00	5,645.00	194.66	-25.85	-4,738.50
Additional Information on Claims	3.25	1,085.50	334.00	0.00	0.00	0.00	3.25	1,085.50
Declaring and Paying Dividends	10.45	2,069.20	198.01	15.50	2,525.00	162.90	-5.05	-455.80
Tax on Employee Dividends	2.60	161.40	62.08	1.00	46.00	46.00	1.60	115.40
Other Matters	15.90	4,649.50	276.05	7.00	2,660.00	380.00	8.90	1,989.50
Investigations	63.50	13,758.30	218.82	51.10	13,699.00	268.08	12.40	59.30
Books & Records Recovery	12.65	2,044.30	161.60	8.10	1,336.50	165.00	4.55	707.80
Books & Records Listing	0.10	19.00	190.00	0.00	0.00	0.00	0.10	19.00
CDDA Report	2.55	716.00	280.78	4.50	1,065.00	236.67	-1.95	-349.00
Initial Investigations	29.75	5,494.00	184.73	38.50	11,297.50	293.44	-8.75	-5,803.50
Other Matters	18.45	5,485.00	326.93	0.00	0.00	0.00	18.45	5,485.00
Realisation of Assets	33.10	9,030.50	273.37	81.20	21,012.90	258.78	-48.10	-11,982.40
Insurance Set Up	0.85	215.50	253.53	0.60	120.50	200.83	0.25	95.00
Insurance Review	4.10	746.60	182.10	1.20	198.00	165.00	2.90	548.60
Book Debt Recovery	1.00	361.00	373.45	9.50	1,997.50	210.26	-8.50	-1,636.50
Bank Account Closure	0.00	0.00	0.00	1.00	46.00	46.00	-1.00	-46.00
Liaising with Agents re Revaluations	14.35	3,818.40	266.61	34.85	9,308.40	267.10	-20.50	-5,490.00
Liaising with Solicitors re Realisations	6.60	2,337.00	354.09	16.05	4,852.00	302.31	-9.45	-2,515.00
Freehold/Leasehold Property	0.10	16.50	165.00	0.00	0.00	0.00	0.10	16.50
Other Matters	6.10	1,535.50	251.72	18.00	4,490.50	249.47	-11.90	-2,955.00
Trading	175.05	43,365.00	247.73	109.55	27,228.60	248.55	65.50	16,136.40
Info Gathering, Business Plans, Cashflow	1.40	231.00	165.00	6.40	1,464.50	228.83	-5.00	-1,233.50
Purchases & Sales Control	73.35	12,166.00	165.86	50.90	10,785.00	211.89	22.45	1,381.00
Staff & Trade Unions	5.90	973.50	165.00	14.90	3,340.00	224.16	-9.00	-2,366.50
Real Time Information - HMRC	23.60	3,800.20	160.68	6.40	921.80	144.03	17.20	2,878.40
Monitoring Trade	0.55	25.30	46.00	4.25	1,431.30	336.78	-3.70	-1,406.00
Other Matters	70.20	76,169.00	372.78	26.70	9,286.00	347.79	43.50	16,883.00
Other Matters	0.30	30.00	0.00	0.40	152.00	380.00	-0.10	-122.00
Total	781.60	161,525.80	206.66	863.65	167,710.00	194.14	-82.05	2,295.40