

Company registration number: 02952198

Charity registration number: 1077863

# SV2 - Supporting Victims Of Sexual Violence Limited

Annual Report and Unaudited Financial Statements

for the Year Ended 31 March 2019

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## **SV2 - Supporting Victims Of Sexual Violence Limited**

### **Contents**

<b>Trustees' Report</b>	<b>1 to 9</b>
<b>Statement of Trustees' Responsibilities</b>	<b>10</b>
<b>Independent Examiner's Report</b>	<b>11</b>
<b>Statement of Financial Activities</b>	<b>12</b>
<b>Balance Sheet</b>	<b>13</b>
<b>Statement of Cash Flows</b>	<b>14</b>
<b>Notes to the Financial Statements</b>	<b>15 to 22</b>
<b>Detailed Income and Expenditure</b>	<b>23</b>

## **SV2 - Supporting Victims Of Sexual Violence Limited**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2019.

#### **Reference and Administrative Details**

<b>Chairman</b>	E A Hepplewhite
<b>Chief Executive Officer</b>	S Goodwin
<b>Trustees</b>	B S Read M A Slack B M Davies E A Hepplewhite A W Stokes C Radford
<b>Secretary and Treasurer</b>	B S Read
<b>Senior Management Team</b>	S Goodwin, Chief Executive Office E Bednall, Head of Therapy (resigned 27 July 2018) L Freeman, Head of Advocacy and Support S Sian, Head of Therapy (appointed 24 July 2018)
<b>Principal Office and Registered Office</b>	Millfield House Hall Street Alfreton Derbyshire DE55 7BU
<b>Company Registration Number</b>	02952198
<b>Charity Registration Number</b>	1077863
<b>Bankers</b>	Yorkshire Bank 28 St Peter's Street Derby DE1 1SL  CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
<b>Independent Examiner</b>	Ashgates Corporate Services Limited 5 Prospect Place Millennium Way Pride Park Derby DE24 8HG

## **SV2 - Supporting Victims Of Sexual Violence Limited**

### **Trustees' Report**

#### **Report of the management committee**

The Charity's purpose as set out in the objects contained in the Organisation's Memorandum of Association is to:

help relieve the suffering and distress of persons who have been raped or sexually abused and;

advance the education of the public in the subject of rape and sexual abuse and their effects.

The aims of the Charity are; to reduce the impact of rape and sexual abuse on victims and their families; to encourage reporting of rape and sexual abuse; to support victims through the legal process and; to reduce the incidence of rape and sexual abuse by raising awareness. The aims fully reflect the purpose that the Charity was set up to further.

Since 2018 the Charity has also adopted key messages around Empowering; Informing; Supporting and; Protecting which are now well embedded and promoted in all SV2's literature and particularly on the Charity's new website launched in May 2019.

#### **Objectives, strategies and activities**

##### ***Ensuring SV2's work delivers the aims***

The number of new referrals into SV2's services increased, as expected, over the course of the year with 470 open cases as at 1st April 2019, 1,263 new client referrals and 974 cases closed during the same period.

The Charity has benefitted from a stable year in terms of contracts and funding the majority of which were renewed in 2017-2018 which has allowed time for internal development such as a new website [www.sv2.org.uk](http://www.sv2.org.uk) and the establishment of a consistent social media presence, which have significantly improved SV2's online profile.

Only one contract was re-tendered in 2018 which was the Police & Crime Commissioner's CORE service for victims of sexual violence. A new service specification was tendered in December 2018 and SV2 was successful in securing the new contract, which took effect on 1st April 2019.

In late 2018 the Ministry of Justice also offered up funding for a period of three years from 1st April 2019, through a competitive bidding process to provide/enhance services for victims of sexual violence and abuse. SV2 was successful in a bid to extend its therapy services and establish a hub in the rural North West of the County (Buxton). This funding will enable the recruitment of one additional part-time adult therapist and one part-time children's therapist working from the new Hub.

The Charity's Senior Management Team is well embedded in local strategic partnership forums and enjoys a positive relationship with a number of statutory and non-statutory agencies across the county. SV2 staff working in an operational context work with multi-agency staff to ensure a joint approach to supporting and safeguarding victims of sexual violence and abuse.

The Charity's new Business Plan, signed off by its Board of Trustees in January 2019, focusses on taking the Organisation forward and securing accreditation of its services in order to publically demonstrate the professionalism of the Organisation and the staff working in it. Over the course of the next three years SV2 is seeking independent accreditation of its Independent Sexual Violence Advisors (ISVAs) including Children's ISVAs, Working with Males and accreditation of its therapy service with the British Association of Counsellors & Psychotherapists (BACP).

## SV2 - Supporting Victims Of Sexual Violence Limited

### Trustees' Report

In addition, the county's Sexual Assault Referral Centre (SARC) will move to newly refurbished premises in Alfreton, Derbyshire which will allow SV2 to co-locate the majority of its staff group and which will also provide a significantly enhanced client experience for those accessing services at the SARC including new forensic standards accreditation.

#### The Charity's Services

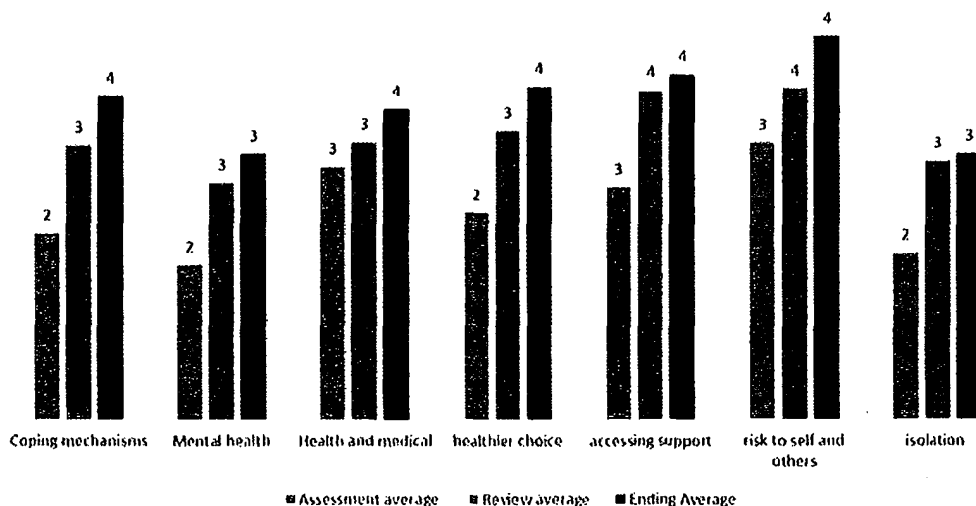
##### Counselling Services

SV2's adult therapy waiting list re-opened on 1st April 2018 and the number of referrals steadily increased over the course of the year. At the end of April 2019 there were 201 clients on the adult therapy waiting list who were waiting on average six months to access therapy.

The Children in Need funded part-time Children's Art Therapist has been providing support to children aged 13 and under during the course of the year from key sites across the city and county. This funding is due to end in October 2019 and as such a new bid was submitted to Children in Need in January 2019 to renew and extend this funding enabling the Charity to also provide support to parents and carers, which is being trialed before June 2019. The outcome of this bid will be known in June 2019. SV2 are pleased to announce this bid was successful.

The Charity is also a sub-contractor to the regional Paediatric SARC service provided by Nottingham University Hospitals and provides up to 10 sessions of therapeutic support to children aged 17 and under. SV2 is able to complement this service and enable self-referrals from 14-17 year olds by utilising an under spend from Derbyshire Clinical Commissioning Groups (CCGs) but this under spend is likely to be spent by the end of the year 2019-20, which will then restrict access to therapeutic support for 14-17 year olds.

Therapy RADAR Average Based on 50 completed clients  
01.04.2018-31.03.2019



*The table above sets out the improvement in outcome scores (the higher the better) for clients completing therapy over the 12 months.*

## SV2 - Supporting Victims Of Sexual Violence Limited

### Trustees' Report

NHS England published its national Sexual Assault & Abuse Strategy in January 2019 advocating access to lifelong support for victims and it is hoped that work to deliver the strategy will re-engage CCGs and NHS England in discussions regarding the commissioning of adequate therapeutic support for adults and children.

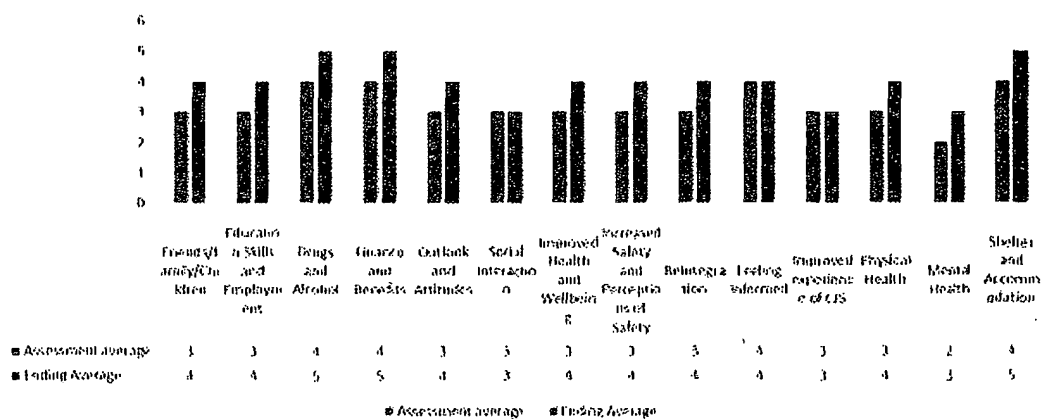
#### Sexual Assault Referral Centre (SARC) including Independent Sexual Violence Advisors (ISVAs)

Millfield House is Derby & Derbyshire's Adult Sexual Assault Referral Centre (SARC) and is funded by NHS England, Derbyshire Constabulary, Derbyshire's Police & Crime Commissioner (PCC) and Derbyshire County Council. Crisis Workers provide 24/7 support to victims through a police initiated forensic medical examination, but can also provide support for forensic examinations at the SARC without police involvement, at the request of the victim. Clients are then supported by Crisis Workers to access follow on support from SV2s other services.

The SARC houses SV2's Advice Line which operates Monday to Friday 8am to 5pm. Advice can also be obtained at weekends and Bank Holidays between 8am and 5pm from an on-call Crisis Worker. The Advice Line is utilised by members of the public and professionals from other organisations seeking specialist advice.

Follow on support is provided by the Adult ISVA service. Advocacy is provided at offices in Derby and Codnor as well as outreach work in other areas of Derbyshire, where some clients are seen in their locality. ISVAs provide practical and emotional support based on a needs assessment undertaken with the client. This often includes support through a complex and demanding criminal justice process, at court during a trial and in supporting claims for Criminal Injuries Compensation. ISVAs will advocate on behalf of the victim with the criminal justice agencies ensuring that the victim is treated in accordance with the Victim's Code. ISVAs now also provide support to victims of perceived less serious sexual offences such as sexting, indecent exposure or revenge porn.

ISVA RADAR Average based on 4 completed client 1.4.2018 to 31.3.2019.



The table above sets out the improvement in outcome scores (the higher the better) for clients completing a final assessment following ISVA support over the 12 months.

## SV2 - Supporting Victims Of Sexual Violence Limited

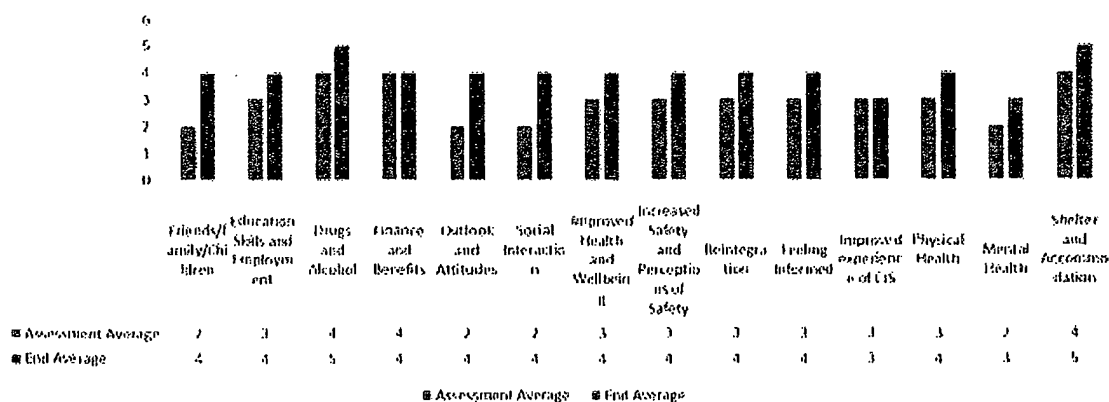
### Trustees' Report

#### Children's ISVAs (ChISVAs)

Derbyshire's Police and Crime Commissioner together with Derbyshire County Council funds the County's ChISVA service. Children are often seen in school or at Children's Centres and ChISVAs work closely with other agencies involved with the child to provide multi-agency support and safeguarding. ChISVAs may also provide support to parents/carers struggling to understand what has happened and the long term impacts on their child.

The ChISVA service now also includes support from an Online Safety Officer who is able to provide specific support and advice, to young people and their families, to assist them to stay safe online.

ChISVA RADAR Average based on 3 completed client 1.4.2018 to 31.3.2019



The table above sets out the improvement in outcome scores (the higher the better) for clients completing a final assessment following support from a Children's ISVA over the 12 months.

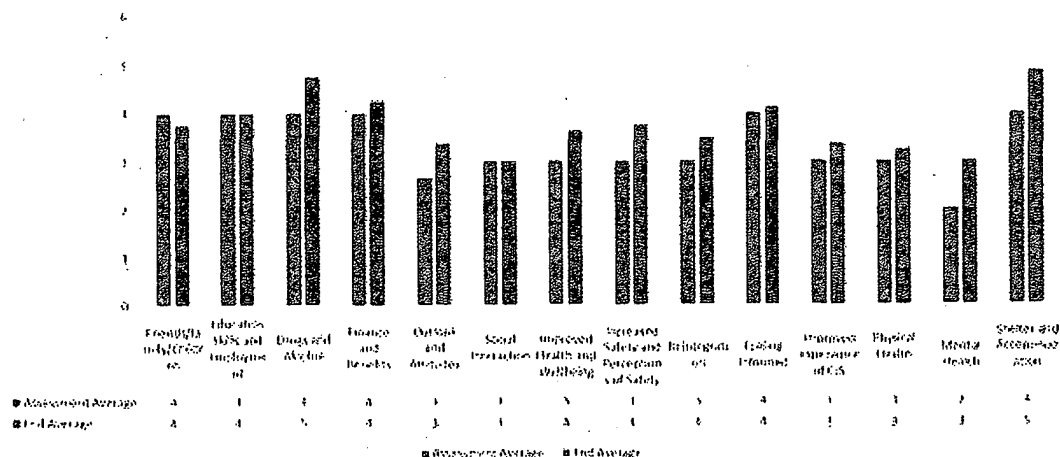
#### CORE Service

The PCC funded a service providing support for victims of perceived less serious sexual offences as part of the PCCs CORE offer of victim services. This service was reviewed during the course of 2018 which led to a new specification and re-tendering of the contract for a new service from 1st April 2019. The new service specification focusses on gaps in provision in the county such as support for low and medium risk sexual exploitation, support for secondary survivors and prevention through education and SV2 was successful in securing the new contract. This change led to the redundancy of an administrative assistant employed under the old contract in March 2019 as the new service has no requirement for an administrative function. The new service will be mobilised between April and June 2019.

## SV2 - Supporting Victims Of Sexual Violence Limited

### Trustees' Report

CORE RADAR Average based on 5 completed client 1.4.2018 to 31.3.2019



The table above sets out the improvement in outcome scores (the higher the better) for clients completing a final assessment following CORE support over the 12 months.

#### Risk and Needs Assessment

All SV2 services now utilise a RADAR risk and assessment tool which is designed to capture a client's needs at three stages; the initial assessment, at a review stage and then when ending support. A holistic approach is taken with clients as they are asked to score 0-5 (0 is the worst and 5 is the best) on the following categories to ensure the support is focused and meeting a client's needs;

- Improved Health and Wellbeing
- Increased Safety and Perceptions of Safety
- Reintegration
- Feeling informed
- Improved experience of CJS
- Mental and Physical Health
- Shelter and Accommodation
- Friends, Family and Children
- Education, Skills and Employment
- Drugs and Alcohol
- Finance and Benefits
- Outlook and Attitude
- Social Interaction

RADAR risk and needs assessment is now embedded across SV2 and as such the number of outcomes recorded will increase over the course of the next twelve months.



## SV2 - Supporting Victims Of Sexual Violence Limited

### Trustees' Report

#### School Consent Workshops

Provision of Consent Workshops to schools across the County as part of the CORE contract was limited during the year due to a number of factors but mainly a lack of specific resource in the second half of the year. Moving forward under the new contract work will be done to refine the workshop ensuring that it complements the new national curriculum guidance for schools regarding healthy relationships and sex education which will be introduced in schools from September 2019 and mandated in 2020.

#### How SV2's Activities Deliver to the Public

All of the Charity's work focusses on the alleviation of the impact of rape and sexual assault/abuse and is undertaken to further charitable purposes for public benefit.

#### Who Used SV2s Services?

The Charity's services are ring-fenced to residents of Derbyshire, although this is regardless of where the assault occurred and to non-residents who are assaulted in Derbyshire. Below is a summary of SV2s clients for 2018-19.

Gender	Existing	New	Total
Female	410	1,083	1,493
Male	59	169	228
Transgender	1	8	9
Not Known	-	3	3
<b>Total</b>	<b>470</b>	<b>1,263</b>	<b>1,733</b>

#### New referrals

Incident (Adults)	Female	Male	Transgender	Unknown	Total
Recent rape / sexual violence	376	35	1	-	412
Historical rape / sexual violence	62	14	-	-	76
Historical child sexual abuse	134	39	2	-	175
Unknown	97	9	-	-	106
<b>Total</b>	<b>669</b>	<b>97</b>	<b>3</b>	<b>-</b>	<b>769</b>

Incident (13-17 year olds)	Female	Male	Transgender	Unknown	Total
Recent rape / sexual violence	129	8	-	-	137
Historical rape / sexual violence	27	1	1	-	29
Unknown	8	-	-	-	8
<b>Total</b>	<b>164</b>	<b>9</b>	<b>1</b>	<b>-</b>	<b>174</b>

## SV2 - Supporting Victims Of Sexual Violence Limited

### Trustees' Report

Incident under 13	Female	Male	Transgender	Unknown	Total
Sexual abuse, exploitation or rape	47	15	-	-	62
Unknown	4	2	-	-	6
<b>Total</b>	<b>51</b>	<b>17</b>	<b>-</b>	<b>-</b>	<b>68</b>

The remainder of new referrals (252) did not have a specified incident recorded.

#### Financial Review

SV2's financial position is stable over the medium term with the SARC (& ISVA), ChISVA, new CORE service and Ministry of Justice funding provided until 2021 and 2022.

Big Lottery Community Funding for adult therapy is due to end in September 2020 and as such future funding options will need to be explored during the course of 2019-20. Children in Need funding for 0-13 year olds is also due to expire in October 2019 and the Organisation is waiting upon the result of a bid to extend funding for a further three years.

Direct donations and donations via fundraising for SV2 increased in 2018-19 and the Charity attracted a total of £12,217 via donations during the course of the year.

#### Principal Funding Sources

The Charity's principle funders during 2018-19 were:

- NHS England
- Police and Crime Commissioner for Derbyshire
- Derbyshire County Council
- Derbyshire Constabulary
- National Lottery Community Fund 10300702
- Children in Need
- Henry Smith Charity
- Nottingham University Hospitals

**Reserves Policy** - Having now secured funding for the SARC, ChISVA and CORE together with the Therapy Services the amount of unrestricted funds totaling £53,211 will be held to settle any future outstanding liabilities should any funding be at risk.

## **SV2 - Supporting Victims Of Sexual Violence Limited**

### **Trustees' Report**

#### **Structure, Governance and Management**

##### **Governing Document**

The organisation is a charitable company limited by guarantee, incorporated and registered as a charity. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

##### **Recruitment and Appointment of the Management Committee**

The directors of the company are also charity trustees for the purpose of charity law and under the company's articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

All members of the Management Committee give their time voluntarily and receive no benefits from the charity.

Relevant business and professional skills are generally well represented on the management committee although there remains a gap in relation to a trustee with a background in therapeutic services. Efforts continue to recruit new trustees.

##### **Trustee Induction and Training**

Trustees are encouraged to attend both offices to familiarise themselves with the practical work of the charity. All trustees are provided with a copy of the Charity Commission's publication "The Essential Trustee". Trustees are also invited to participate in training delivered to staff wherever possible, such as safeguarding training. The Management Committee's Clerk retains a record of the Trustee's training.

##### **Risk Management**

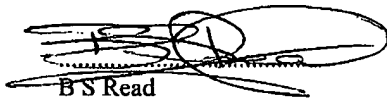
A new 2019-2021 Business Plan was agreed by the Management Committee in January 2019 outlining the future direction of the Charity. An updated risk register is considered by the Trustees at each bi-monthly meeting together with updates on the progress of the Business Plan.

##### **Organisational Structure**

The Charity's Management Committee is made up of up to 15 members who meet bi-monthly and are responsible for the strategic direction and policy of the Charity, at present the Committee has six members.

A scheme of delegation is in place and day to day responsibility for the provision of services and budget management rests with the Chief Executive along with two Heads of Service. The Chief Executive is responsible for ensuring that the Charity delivers the services specified and that key performance indicators are met. The Heads of Service have responsibility for the day to day operational management of the Charity's business, individual supervision of the staff team and also ensuring that the team continues to develop its skills and working practices in line with good practice.

The annual report was approved by the trustees of the charity on 17.12.19 and signed on its behalf by:

  
B S Read  
Company Secretary and Trustee

## SV2 - Supporting Victims Of Sexual Violence Limited

### Statement of Trustees' Responsibilities

The trustees (who are also the directors of SV2 - Supporting Victims Of Sexual Violence Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.


The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page one. In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant accounting information of which the company's accountants are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant accounting information and to establish that the charity's accounting are aware of that information.

Approved by the trustees of the charity on 17.09.2019 and signed on its behalf by:



B S Read  
Company Secretary and Trustee

## **SV2 - Supporting Victims Of Sexual Violence Limited**

### **Independent Examiner's Report to the Trustees of SV2 - Supporting Victims Of Sexual Violence Limited**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2019 which are set out on pages 12 to 23.

#### **Responsibilities and basis of report**

As the charity's trustees of SV2 - Supporting Victims Of Sexual Violence Limited (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of SV2 - Supporting Victims Of Sexual Violence Limited are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

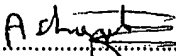
#### **Independent examiner's statement**

Since SV2 - Supporting Victims Of Sexual Violence Limited's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of SV2 - Supporting Victims Of Sexual Violence Limited as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
.....  
David Mark Newborough  
Ashgates Corporate Services Limited  
Independent Examiner  
Association of Chartered Certified Accountants

5 Prospect Place  
Millennium Way  
Pride Park  
Derby  
DE24 8HG

Date: 17/09/2019

## SV2 - Supporting Victims Of Sexual Violence Limited

### Statement of Financial Activities for the Year Ended 31 March 2019 (Including Income and Expenditure Account)

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
<b>Incoming resources:</b>				
Donations and grants	3	11,217	820,263	831,480
Investment income	4	47	-	47
Total Income		<u>11,264</u>	<u>820,263</u>	<u>831,527</u>
<b>Resources expended:</b>				
Charitable activities	5	<u>(2,054)</u>	<u>(796,824)</u>	<u>(798,878)</u>
Total Expenditure		<u>(2,054)</u>	<u>(796,824)</u>	<u>(798,878)</u>
Net income		<u>9,210</u>	<u>23,439</u>	<u>32,649</u>
Net movement in funds		9,210	23,439	32,649
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>44,001</u>	<u>107,447</u>	<u>151,448</u>
Total funds carried forward	16	<u>53,211</u>	<u>130,886</u>	<u>184,097</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2018 £
<b>Incoming resources:</b>				
Donations and grants:	3	5,996	675,072	681,068
Investment income	4	24	-	24
Total Income		<u>6,020</u>	<u>675,072</u>	<u>681,092</u>
<b>Resources expended:</b>				
Charitable activities	5	<u>(71,220)</u>	<u>(601,144)</u>	<u>(672,364)</u>
Total Expenditure		<u>(71,220)</u>	<u>(601,144)</u>	<u>(672,364)</u>
Net (expenditure)/income		<u>(65,200)</u>	<u>73,928</u>	<u>8,728</u>
Net movement in funds		(65,200)	73,928	8,728
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>109,201</u>	<u>33,519</u>	<u>142,720</u>
Total funds carried forward	16	<u>44,001</u>	<u>107,447</u>	<u>151,448</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2019 and 2018 is shown in note 16.

## SV2 - Supporting Victims Of Sexual Violence Limited

(Registration number: 02952198)  
Balance Sheet as at 31 March 2019

	Note	2019 £	2018 £
<b>Fixed assets</b>			
Tangible assets	10	-	-
		-	-
<b>Current assets</b>			
Debtors	11	22,518	18,688
Cash at bank and in hand		255,432	225,853
		277,950	244,541
<b>Creditors: Amounts falling due within one year</b>	12	(93,853)	(93,093)
<b>Net current assets</b>		184,097	151,448
<b>Net assets</b>		184,097	151,448
<b>Funds of the charity:</b>			
Restricted Funds		130,886	107,447
Unrestricted funds		53,211	44,001
<b>Total funds</b>	16	184,097	151,448

For the financial year ending 31 March 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

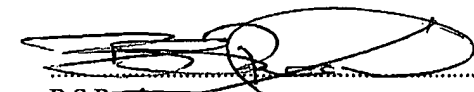
### Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 12 to 23 were approved by the trustees, and authorised for issue on

17 April 2019 and signed on their behalf by:

  
B S Read  
Company Secretary and Trustee

## SV2 - Supporting Victims Of Sexual Violence Limited

### Statement of Cash Flows for the Year Ended 31 March 2019

	Note	2019 £	2018 £
<b>Cash flows from operating activities</b>			
Net cash income		32,649	8,728
<b>Adjustments to cash flows from non-cash items</b>			
Investment income	4	<u>(47)</u>	<u>(24)</u>
		32,602	8,704
<b>Working capital adjustments</b>			
(Increase)/decrease in debtors	11	(3,830)	55,896
Increase in creditors	12	477	7,481
Increase in deferred income	12	<u>283</u>	<u>9,115</u>
Net cash flows from operating activities		29,532	81,196
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	4	<u>47</u>	<u>24</u>
Net increase in cash and cash equivalents		29,579	81,220
Cash and cash equivalents at 1 April		<u>225,853</u>	<u>144,633</u>
Cash and cash equivalents at 31 March		<u><u>255,432</u></u>	<u><u>225,853</u></u>

All of the cash flows are derived from continuing operations during the above two periods.



## **SV2 - Supporting Victims Of Sexual Violence Limited**

### **Notes to the Financial Statements for the Year Ended 31 March 2019**

#### **1 General information**

The company is a private company limited by guarantee incorporated in England and Wales.

The registered office and principal place of business is:

Millfield House  
Hall Street  
Alfreton  
Derbyshire  
DE55 7BU

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016)). They also comply with the Companies Act 2006 and Charities Act 2011.

##### **Basis of preparation**

SV2 - Supporting Victims Of Sexual Violence Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in Sterling (£) and rounded to the nearest £1.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

The basis of this opinion is that sufficient reserves have been set aside to sustain the charity.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

## **SV2 - Supporting Victims Of Sexual Violence Limited**

### **Notes to the Financial Statements for the Year Ended 31 March 2019**

#### ***Deferred income***

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

#### ***Gift aid***

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

#### ***Investment income***

Interest received is recognised once the interest is declared and notified as being receivable.

#### ***Expenditure***

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Taxation***

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### ***Depreciation***

Tangible fixed asset expenditure is written off in the year of acquisition, where the cost has been covered by a specific donation in order to apply the matching concept.

#### ***Trade debtors***

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the Charity will not be able to collect all amounts due according to the original terms of the receivables.

#### ***Trade creditors***

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the Charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

## **SV2 - Supporting Victims Of Sexual Violence Limited**

### **Notes to the Financial Statements for the Year Ended 31 March 2019**

#### **Fund structure.**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

## SV2 - Supporting Victims Of Sexual Violence Limited

### Notes to the Financial Statements for the Year Ended 31 March 2019

#### 3 Income from donations and grants

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Donations and grants;				
Donations from companies, trusts and similar proceeds	-	820,263	820,263	675,072
Other income from donations	<u>11,217</u>	<u>-</u>	<u>11,217</u>	<u>5,996</u>
	<u>11,217</u>	<u>820,263</u>	<u>831,480</u>	<u>681,068</u>

#### 4 Investment income

	Unrestricted funds £	Total 2019 £	Total 2018 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>47</u>	<u>47</u>	<u>24</u>

#### 5 Charitable activities expenditure

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Resources expended	<u>2,054</u>	<u>796,824</u>	<u>798,878</u>	<u>672,364</u>
	<u>2,054</u>	<u>796,824</u>	<u>798,878</u>	<u>672,364</u>

## SV2 - Supporting Victims Of Sexual Violence Limited

### Notes to the Financial Statements for the Year Ended 31 March 2019

#### 6 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2019 £	2018 £
Independent examination	1,875	1,860
Other financial services	1,905	1,890

#### 7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2019 £	2018 £
<b>Staff costs during the year were:</b>		
Wages and salaries	479,559	405,465
Social security costs	37,398	30,888
Pension costs	5,809	2,368
	<u>522,766</u>	<u>438,721</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2019 No	2018 No
Staff members	28	25
Full time equivalent	19	16

No employee received emoluments of more than £60,000 during the year.

#### 9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

## SV2 - Supporting Victims Of Sexual Violence Limited

### Notes to the Financial Statements for the Year Ended 31 March 2019

#### 10 Tangible fixed assets

	Office equipment and fittings £	Total £
<b>Cost</b>		
At 1 April 2018	40,200	40,200
At 31 March 2019	40,200	40,200
<b>Depreciation</b>		
At 1 April 2018	40,200	40,200
At 31 March 2019	40,200	40,200
<b>Net book value</b>		
At 31 March 2019	-	-
At 31 March 2018	-	-

#### 11 Debtors

	2019 £	2018 £
Trade debtors	6,874	7,516
Prepayments	15,341	11,172
Other debtors	303	-
	<u>22,518</u>	<u>18,688</u>

#### 12 Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors	27,701	45,344
Other taxation and social security	9,009	9,136
Other creditors and accruals	28,744	10,497
Deferred income	28,399	28,116
	<u>93,853</u>	<u>93,093</u>

Deferred income above is where funding was deemed receivable in the year but relates to future periods.

#### 13 Pension and other schemes

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £5,808 (2018 - £2,368).

## SV2 - Supporting Victims Of Sexual Violence Limited

### Notes to the Financial Statements for the Year Ended 31 March 2019

#### 14 Charity status

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

#### 15 Commitments

##### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2019 £	2018 £
<b>Land and buildings</b>		
Within one year	11,000	11,000
Between one and five years	917	11,917
	<u>11,917</u>	<u>22,917</u>
<b>Other</b>		
Within one year	14,300	6,848
Between one and five years	8,604	9,443
	<u>22,904</u>	<u>16,291</u>

The total amount of lease payments recognised as an expense in the financial statements was £17,939 (2018: £19,386).

#### 16 Funds

	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Balance at 31 March 2019 £
Unrestricted funds	44,001	11,264	(2,054)	53,211
Restricted funds	<u>107,447</u>	<u>820,263</u>	<u>(796,824)</u>	<u>130,886</u>
<b>Total funds</b>	<u>151,448</u>	<u>831,527</u>	<u>(798,878)</u>	<u>184,097</u>
	Balance at 1 April 2017 £	Incoming resources £	Resources expended £	Balance at 31 March 2018 £
Unrestricted funds	109,201	6,020	(71,220)	44,001
Restricted funds	<u>33,519</u>	<u>675,072</u>	<u>(601,144)</u>	<u>107,447</u>
<b>Total funds</b>	<u>142,720</u>	<u>681,092</u>	<u>(672,364)</u>	<u>151,448</u>

## SV2 - Supporting Victims Of Sexual Violence Limited

### Notes to the Financial Statements for the Year Ended 31 March 2019

#### 17 Analysis of net funds

	At 1 April 2018 £	Cash flow £	At 31 March 2019 £
Cash at bank and in hand	225,853	29,579	255,432
Net funds	<u>225,853</u>	<u>29,579</u>	<u>255,432</u>

#### 18 Financial instruments

##### Categorisation of financial instruments

	2019 £	2018 £
Financial assets that are debt instruments measured at amortised cost	6,874	7,516
Financial liabilities measured at amortised cost	93,853	93,093

#### 19 Related party transactions

There were no related party transactions in the year.

#### 20 Non-adjusting events after the financial period

Following the balance sheet date the Charity entered into financial commitments in respect of other operating leases. The total amount of these commitments due within one year are £9,507 and amounts due over one year are £30,242.



## SV2 – Supporting Victims Of Sexual Violence Limited

### Detailed Income and Expenditure for the Year Ended 31 March 2019

INCOMING RESOURCES	<u>2019</u>		<u>2018</u>	
	Unrestricted	Restricted	Unrestricted	Restricted
Derbyshire County Council (Vol Sec)	-	500	-	8,213
NHS England	-	413,057	-	334,359
NHS N.Derbys CCG	-	-	-	9,449
NHS S.Derbys CCG	-	-	-	4,921
NHS Erewash CCG	-	-	-	5,133
NHS Erewash CCG	-	-	-	9,000
NHS Hardwick CCG	-	-	-	9,004
Nottingham University Hospitals	-	51,196	-	-
Derbys County Council	-	-	-	38,086
Police and Crime Commissioner	-	-	-	63,478
Derbyshire County Council	-	-	-	12,510
Children in Need	-	26,154	-	25,759
Police and Crime Commissioner	-	66,165	-	-
Police and Crime Commissioner	-	40,992	-	44,180
National Lottery Community Fund 10300702	-	165,649	-	82,529
Foundation Derbyshire	-	-	-	986
Henry Smith Charity	-	52,150	-	25,950
Foundation Derbyshire	-	2,000	-	1,000
Derby City Council	-	2,400	-	-
Donations	11,217	-	5,996	-
Interest Received	47	-	24	-
	<u>11,264</u>	<u>820,263</u>	<u>6,020</u>	<u>675,072</u>
<b>DIRECT CHARITABLE EXPENDITURE</b>				
Wages, NIC and Counselling	-	594,353	61,810	433,638
Training and Supervision	-	34,645	1,364	18,122
Rent, Rates and Services	-	18,927	725	20,792
Light, Heat and Power	-	2,181	-	5,414
Repairs and Renewals	-	67,274	-	67,980
Travel and Subsistence	-	15,842	1,572	14,857
Telephone	-	15,547	271	9,607
Postage, Stationery and Books	-	8,024	36	5,142
Insurances	-	4,022	-	3,266
Accountancy Fees and Bookkeeping	-	16,600	-	12,758
Professional Fees and Consultancy	1,950	7,313	5,000	4,713
Advertising and Subscriptions	-	11,431	392	4,586
Sundry Expenses	104	665	50	269
	<u>2,054</u>	<u>796,824</u>	<u>71,220</u>	<u>601,144</u>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>	<u>9,210</u>	<u>23,439</u>	<u>(65,200)</u>	<u>73,928</u>