

2845211

THE C.R.O.S.S. PROJECT

ANNUAL REPORT AND ACCOUNTS

2002/2003



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THE C.R.O.S.S. PROJECT

COMPANY INFORMATION

LEGAL STATUS

A Company limited by guarantee not having a share capital. The governing instruments are the Company's Articles of Association. The Company is a Registered Charity

DIRECTORS AND TRUSTEES

Mr Andrew Willis Chairman
Mrs Marjorie W. Dowling
Rev. Ronald E Richardson
Mr. J. Michael Roberts
Mrs Gwyneth Dixon
Mr Jeremy Mitson (appointed 19th May 2003)
Mrs Freda Jackson (resigned 19th May 2003)

SECRETARY

Mrs Marjorie W. Dowling

REGISTERED OFFICE

The Belle Isle Christian Centre
Belle Isle Avenue
Wakefield
WF1 5JY

REGISTERED CHARITY NUMBER

1026601

COMPANY REGISTRATION

Registered in England No. 2845211

BANKERS

The Co-operative Bank
8 Providence Street
WAKEFIELD

THE C.R.O.S.S. PROJECT

DIRECTORS' REPORT

The Directors present their Report and Financial Statements for the period ended 31 August 2003

PRINCIPAL ACTIVITY

The principal activity is to advance the education of children of school age by presenting Christianity in a lively and interesting way.

DIRECTORS AND TRUSTEES

The Directors and Trustees set out below have held office during the period:

Rev. Ronald E Richardson
Mr. J. Michael Roberts
Mr Andrew Willis
Mrs Marjorie W. Dowling
Mrs Gwyneth Dixon
Mr Jeremy Mitson (appointed 19th May 2003)
Mrs Freda Jackson (resigned 19th May 2003)

DIRECTORS' RESPONSIBILITIES

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those financial statements, the Directors are required to:

select suitable accounting policies and then apply them consistently;

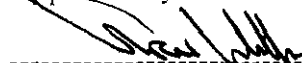
make judgements and estimates that are reasonable and prudent;

comply with applicable accounting standards subject to any material departures disclosed in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board and signed on its behalf by



Date 19.1.2004

Mr A. Willis, Chairman

THE C.R.O.S.S. PROJECT

TRUSTEES' REPORT

The Trustees present their Report and Financial Statements for the period ended 31st August 2003

OBJECTIVES, ORGANISATION AND ACTIVITIES

The Charity's legal status is that of a Company Limited by Guarantee and is governed by the Company's Articles of Association.

The Charity operates from its offices at The Belle Isle Christian Centre, Belle Isle Avenue, Wakefield WF1 5JY

The object of the charity is to advance the education of children of school age by presenting Christianity in a lively and interesting way to young people.

DIRECTORS AND TRUSTEES

The Directors and Trustees are appointed for a period of four years by the Annual General meeting. The following have held office during the year

Mr Andrew Willis
Mrs Marjorie W. Dowling
Rev. Ronald E Richardson
Mr. J. Michael Roberts
Mrs Gwyneth Dixon
Mr Jeremy Mitson (appointed 19th May 2003)
Mrs Freda Jackson (resigned 19th May 2003)

AGENTS AND ADVISORS

The Charity's Bank Account is maintained at The Co-operative Bank, 8 Providence Street, Wakefield

THE C.R.O.S.S. PROJECT

Review of Activities 2002-2003

Schools Work

Work continues in all our main schools in Wakefield and links have been strengthened. TVB went to City High and Outwood Grange and both saw this as a highlight of their year. We are very dependant on the relationship we form with the teachers, particularly those in the RE department. However, knowing other Christians in the school also helps us to broaden our efforts in other areas. In drama, music and sport.

The work in special schools has grown this year. As well as Pinderfields Hospital School we now have links with Kingsland School. Andi was invited to a meeting of Heads from all the local Special schools and this has paved the way for further opportunities.

Beyond our normal contacts we visited a number of Primary schools, including lunchtime groups, which help the pupils move to Secondary schools where they can join the lunchtime groups there. As well as lunchtime, some groups now meet after school and in Outwood this has continued within the community and local church youth Group at Wrenthorpe Methodist. This is something we want to develop within our vision, to see links between young people in the community, the local school and church. For this we very much rely on church youth workers to support us in all three areas. Our aim is to model this at six of the main schools within the next five years.

Hybrid

This year Ruth Brunskill was our only hybrid volunteer. She came from Middlesborough and had previously been involved in a Youth for Christ project in Sunderland. There she worked in schools and did church based youth work..

With us, Ruth was based with Christchurch, South Ossett, a church, which has given The Cross Project strong support throughout its 10 years. Unfortunately for personal reasons Ruth was only with us up until Easter.

Residential

At the end of March a good number of young people went to Bonsall Camp, near Matlock Bath in Derbyshire. Although the accommodation was more basic than previous residentials, in the interest of keeping costs reasonable, a great time was had by all. Needless to say the young people had no complaints about the accommodation.

The young people were presented with a good programme of fun and teaching and were challenged to think further about their Christian faith.

Later in the year instead of our usual activity day at Carlton Lodge we held a day at Pugneys Water Park. This was local and therefore of lower budget. We took the lunchtime group from Outwood Grange and after the activities they had tea and a youth service at Wrenthorpe Methodist. We hope to do this again for other groups in the future.

Youth Work

The LIFT event that started last year has grown over the year. The first came at the end of a Christian Emphasis week run at two schools. The Kings Church helped us by funding the week and event and by hosting TVB, a Youth For Christ band.

They took lessons in City High and Outwood Grange schools.

A further two events took place one with a guest speaker and the other held outside at Kettlethorpe school. We would like to thank everyone who has been involved in these events and made such a significant contribution to the lives of the young people who have attended.

This year Andi took the lead in Interface and after consultation with others decided to run another Youth Alpha course. A couple of young people made a commitment on the weekend away. Helen Andrews has started a diocesan youth workers forum and it was decided to invite people from n:vision to attend this instead. Neil continued to help with Horbury churches Together by assisting with a couple of Interface style youth events. We also helped a couple of times at South Ossett Baptist youth group.

Church

Our involvement with churches tends to be centered on those churches we have close links with. It would be good to receive invites from more of the churches in Wakefield.

We conducted youth services at Wrenthorpe Methodist and took a service at South Ossett Baptist. We also led a service at Christchurch Ossett and Neil was the main speaker at The Horbury Churches Together Annual Forum. Neil also attended Normanton Baptist's church council meeting.

In addition to these visits we attended a Kings Church service at the start of TVB Mission week and Andi was involved in a clergy-training day for the Wakefield diocese.

Staff Development

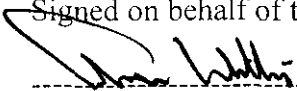
With only one hybrid volunteer this year, our in-house training was fairly low key, but was also offered to other local youth workers. Ruth and Andi continued with their studies on the Engage Course for Christian Youth work. Neil attended the Schools Ministry network conference in Leicestershire.

With Neil leaving to move to Northallerton after his marriage to Sue we decided to appoint Andi as our new Project leader, after she returns from Maternity leave. We also took the opportunity to refocus upon our vision and seek God's guidance for the future. To this end we decided to appoint 2 part time schools workers. This gives the project more flexibility and we wanted to strengthen links with other youth work in the Wakefield churches, as the posts enable them to take up other part time roles within local churches. This was after hearing that a couple of churches have and are considering taking on part time Youth workers.

Trustees

Finally we would like to thank Freda Jackson for her support and guidance to The Cross Project since, almost, the beginning of the Project. We wish her God's blessing in everything she does in the future. Freda resigned as Trustee during the year, due to other commitments taking up more of her time. We were pleased to have Jeremy Mitson join us during the year.

Signed on behalf of the Trustees



Mr A. Willis , Chairman

Date- 19.1.2004

THE C.R.O.S.S. PROJECT

INCOME AND EXPENDITURE ACCOUNT AND STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDING 31st AUGUST 2003

	General	Hybrid	Total	2002
	(Unrestricted)	(Restricted)		
	£	£	£	£
INCOMING RESOURCES				
Donations	33,023	1,020	34,043	37,350
Interest Received	73		73	217
Tax Refunds	4,889	34	4,923	4,485
Maternity Refund	1,877		1,877	0
Fund Raising Activities	2,083		2,083	2,222
Events	1,836		1,836	1,713
	<u>43,781</u>	<u>1,054</u>	<u>44,835</u>	<u>45,987</u>
RESOURCES EXPENDED				
Salaries (Note 3)	31,748		31,748	31,903
Other Staffing costs	1,551	357	1,908	1,958
Premises costs	2,653		2,653	2,312
Administration	2,794	314	3,108	2,722
Events	1,939		1,939	1,876
Resources Purchased	346	16	362	846
Volunteer expenses	0		0	7,039
Fund Raising Activities	86		86	256
Depreciation	316	126	442	2,266
	<u>41,434</u>	<u>813</u>	<u>42,247</u>	<u>51,178</u>
NET INCOMING RESOURCES	2,347	241	2,588	-5,191
Balance brought forward	430	1,861	2,291	7,482
Balance carried forward	<u>2,777</u>	<u>2,102</u>	<u>4,879</u>	<u>2,291</u>

THE C.R.O.S.S. PROJECT

BALANCE SHEET AS AT 31 AUGUST 2003

	Notes	General (Unrestricted) £	Hybrid (Restricted) £	Total £	2002 £
FIXED ASSETS	6	<u>544</u>	<u>379</u>	<u>923</u>	<u>1,365</u>
CURRENT ASSETS					
Debtors	7	1,877	0	1,877	0
Cash at bank & in hand		3,052	1,723	4,775	2,568
		<u>4,929</u>	<u>1,723</u>	<u>6,652</u>	<u>2,568</u>
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	<u>2,696</u>	<u>0</u>	<u>2,696</u>	<u>1,642</u>
NET CURRENT ASSETS/ LIABILITIES		<u>2,233</u>	<u>1,723</u>	<u>3,956</u>	<u>926</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>2,777</u>	<u>2,102</u>	<u>4,879</u>	<u>2,291</u>
CAPITAL AND RESERVES					
Surplus brought forward		430	1,861	2,291	7,482
Surplus for the year		2,347	241	2,588	-5,191
		<u>2,777</u>	<u>2,102</u>	<u>4,879</u>	<u>2,291</u>

The Directors have:

- taken advantage of the Companies Act 1985 in not having these accounts audited under Section 249A(1);
- confirmed that no notice has been deposited under Section 249B(2) of the Companies Act 1985;
- acknowledged their responsibilities for ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985;
- acknowledged their responsibilities for preparing accounts which give a true and fair view of the company and of its profit/loss (which ever is applicable) for the year then ended in accordance with the requirements of Section 226 of the Companies Act 1985 and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to this company;
- (i) taken advantage of the exemptions conferred by Part III of Schedule 8 of the Companies Act 1985; and
(ii) in their opinion the company is entitled to those exemptions on the basis that it qualifies as a small company.

Approved by the board on
and signed on its behalf by:

Mr A. Willis Chairman

Date 19.1.2004

THE C.R.O.S.S. PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 AUGUST 2003

1. ACCOUNTING POLICIES

- (a) Accounting convention:
The financial statements are prepared under the historical cost convention.
- (b) Depreciation:
Depreciation is calculated to write off the cost of fixed assets over a period of five years.
- (c) Taxation:
Refunds of income tax are accounted for in the period in which they are received.
- (d) *Statement of Recommended Practice:*
In the "The Statement of Financial Activities", prepared under the Charity Commission's "Statement of Recommended Practice", advantage has been taken of the option in paragraph 348 not to use the expenditure headings and sub headings in paragraph 60 of that document.

2. FUNDS

The Project maintains two Funds as follows:

Unrestricted

General

The general expenditure of the Project.

	£
Balance Brought Forward 1 st September 2002	430
Net Incoming Resources in year	2,347

Balance Carried Forward 31 st August 2003	2,777

Restricted

Hybrid

Hybrid is a Creative Arts Team headed by one of the Schools' Workers and uses volunteers to deliver the work. The volunteers are funded by donations from their respective supporters. The Hybrid Fund collects these donations and pays the expenses of the volunteers and other costs associated with Hybrid.

	£
Balance Brought Forward 1 st September 2002	1,861
Net Incoming Resources in year	241

Balance Carried Forward 31 st August 2003	2,102

3. EMPLOYEE EMOLUMENTS

	2003	2002
	£	£
Salaries	27,620	27,750
National Insurance	2,448	2,411
Pensions and life assurance	1,467	1,533
Permanent Health Insurance	<u>213</u>	<u>209</u>
	<u>31,748</u>	<u>31,903</u>

No employee received £50,000 p.a. or more

Average number of employees	2	2
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4. NET INCOMING RESOURCES

The net incoming resources are stated after charging

	2003	2002
	£	£
Reporting Accountants Fee	-	100
Depreciation	442	2,266
Trustees/Directors Remuneration	-	-

5. TRANSACTIONS WITH TRUSTEES/DIRECTORS

The following transactions took place with Trustees/Directors

	2003	2002
	£	£
Mrs M. W. Dowling		
Reimbursement of Office Expenses etc.	<u>465</u>	<u>288</u>
Mr J. M. Roberts		
Reimbursement of Office Expenses etc.	<u>24</u>	<u>0</u>

6. TANGIBLE FIXED ASSETS

	Office Equipment and Office alterations £
COST	
At 30 September 2002	9,278
Additions	0
Less Written Off	0

At 31 August 2003	9,278

ACCUMULATED DEPRECIATION	
At 30 September 2002	7,913
Charge for the period	442
Less Written Off	0

At 31 August 2003	8,355

NET BOOK VALUE	
At 30 September 2002	1,365
	=====
At 31 August 2003	923
	=====
Depreciation rate	20% of cost

7. DEBTORS

	£	£
Maternity pay refund	1,877	0
	=====	=====

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2003	2002
	£	£
Interest free loans	500	500
Other creditors	2,196	1,142
	-----	-----
	2,696	1,984
	=====	=====