



**Companies House**

for the record

Company Name

**INSTANT FLOORING LIMITED**

Company Type

**Private Company Limited By Shares**

Company Number

**2764853**

Information extracted from  
Companies House records on

**16th August 2003**

## 363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



A42  
COMPANIES HOUSE

0673  
13/09/03

### Section 1: Company details

Ref: 2764853/03/10

	Current details	Amended details																												
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>3c Sapwith Crescent Wickford Business Park Wickford Essex SS11 8YU</b>	Address    UK Postcode    - - - - -																												
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Address where the Register is held  At Registered Office</b>	Address    UK Postcode    - - - - -																												
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Not Applicable</b>	Address    UK Postcode    - - - - -																												
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><b>9305</b></td> <td><b>Other service activities n.e.c.</b></td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC Code	Description	<b>9305</b>	<b>Other service activities n.e.c.</b>											<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description												
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> Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.																														

## Section 2: Details of Officers of the Company

## Current details

## Amended details

## &gt; Company Secretary

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name

Neil CHURCH

Address

12 Vanquisher Walk  
Gravesend  
Kent  
DA12 4LS

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

2 KELSEY DRIVE

GRAVESEND

KENT

UK Postcode DA12 4NR

Date of change 09/08/2002

Date Neil CHURCH

ceased to be secretary (if applicable)

-- / -- / --

Particulars of a new Company Secretary must be notified on form 288.

## &gt; Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name

Terence Paul DUCK

Address

234 Singlewell Road  
Gravesend  
Kent  
DA11 7RE

105 HARVEY

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

105 HARVEY BANK ROAD

WEST WICKHAM

KENT

UK Postcode

BL4 9DP

Date of birth

-- / -- / --

Nationality

Occupation

Date of change -- / -- / --

Date Terence Paul DUCK ceased to be director (if applicable)

-- / -- / --

Particulars of a new Director must be notified on form 288.

Date of birth 06/12/1956

Nationality British

Occupation Managing Director

## Section 3: Share Capital

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> <b>Ordinary</b> <b>Nominal value of each share</b> <b>£1.00</b> <b>Number of shares issued</b> <b>100</b> <b>Aggregate Nominal Value of issued shares</b> <b>£100.00</b>	<b>Class of share</b>  <b>Nominal value of each share</b>  <b>Number of shares issued</b>  <b>Aggregate Nominal Value of issued shares</b>  
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> <b>100</b> <b>Total Nominal value of shares issued</b> <b>£100.00</b>	<b>Total number of shares issued</b>  <b>Total Nominal value of shares issued</b>  
<b>&gt; At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or by ringing 0870 3333636.</b>		

**Section 4: Details of Shareholders**

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder</b> <b>Name</b> <b>Mr Terence Paul DUCK</b>		<b>Name</b> <hr/>		<b>Shares transferred by</b> <b>Mr Terence Paul DUCK</b>		
<b>Address</b> <b>234 Singlewell Road</b> <b>Gravesend Kent</b> <b>DA11 7RE</b>		<b>Address</b> <hr/>				
		<hr/>				
		<b>UK Postcode</b> _ _ _ _ _				
<b>Shares held</b> <b>Class</b> <b>Ordinary</b>	<b>Number</b> <b>99</b>	<b>Shares held</b> <b>Class</b>	<b>Number</b>	<b>Class</b>	<b>Number</b>	<b>Date of transfer</b> _ _ / _ _ / _ _ _ _
						_ _ / _ _ / _ _ _ _
<b>&gt; Shareholder</b> <b>Name</b> <b>Shane Richard GWALTER</b>		<b>Name</b> <hr/>		<b>Shares transferred by</b> <b>Shane Richard GWALTER</b>		
<b>Address</b> <b>11 Sapho Park</b> <b>Gravesend</b> <b>Kent</b> <b>DA12 4NA</b>		<b>Address</b> <hr/>				
		<hr/>				
		<b>UK Postcode</b> _ _ _ _ _				
<b>Shares held</b> <b>Class</b> <b>Ordinary</b>	<b>Number</b> <b>1</b>	<b>Shares held</b> <b>Class</b>	<b>Number</b>	<b>Class</b>	<b>Number</b>	<b>Date of transfer</b> _ _ / _ _ / _ _ _ _
						_ _ / _ _ / _ _ _ _

**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			



Companies House

— for the record —

## 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

### 1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

*[Handwritten Signature]*  
(Director / Secretary)

Date

09 / 09 / 2003

*This date must not be earlier than the  
return date at 2 below*

#### What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

### 2. Date of this return

- ☐ This AR is made up to **9/9/2003** If you are making this return up to an earlier date, please give the date here

— / — / —

*Note: The form must be delivered to CH within 28 days of this date*

### 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **9th September 2004** please give the new date here:

— / — / —

### 4. Where to send this form

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

### Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

Telephone number *inc code*

Address

DX number *if applicable*

DX exchange

Postcode