

LIQ03

Notice of progress report in voluntary winding up



Companies House

FRIDAY



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17/04/2020

#93

COMPANIES HOUSE

1 Company details

Company number 0 2 7 6 1 3 9 9

Company name in full J.M. Squire Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Toyah Marie

Surname Poole

3 Liquidator's address

Building name/number The Pinnacle

Street 3rd Floor

Post town 73-79 King Street

County/Region Manchester

Postcode M 2 4 N G

Country

4 Liquidator's name

Full forename(s) John Paul

Surname Bell

Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address

Building name/number The Pinnacle

Street 3rd Floor

Post town 73-79 King Street

County/Region Manchester

Postcode M 2 4 N G

Country

Other liquidator
Use this section to tell us about
another liquidator.

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6	Period of progress report											
From date	^d	^d	^m	^m	^y	^y	^y	^y				
	2	1	0	2	2	0	1	9				
To date	^d	^d	^m	^m	^y	^y	^y	^y				
	2	0	0	2	2	0	2	0				
7	Progress report											
<input checked="" type="checkbox"/> The progress report is attached												
8	Sign and date											
Liquidator's signature	<div style="display: flex; justify-content: space-between;"> <div> Signature X <i>T. Peall</i> </div> <div>X</div> </div>											
Signature date	^d	^d	^m	^m	^y	^y	^y	^y				
	1	7	0	4	2	0	2	0				

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Samantha Hall**

Company name **Clarke Bell Limited**

Address **The Pinnacle**

3rd Floor

Post town **73 King Street**

County/Region **Manchester**

Postcode **M 2 4 N G**

Country

DX

Telephone **0161 907 4044**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

J.M. Squire Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 21/02/2019 To 20/02/2020 £	From 21/02/2017 To 20/02/2020 £
	ASSET REALISATIONS		
334,317.00	Cash at Bank	NIL	334,266.20
		NIL	334,266.20
	DISTRIBUTIONS		
(2.00)	Ordinary Shareholders	NIL	334,266.20
		NIL	(334,266.20)
334,315.00		NIL	NIL
	REPRESENTED BY		
			NIL

**J.M. SQUIRE LIMITED
("THE COMPANY")
IN LIQUIDATION**

**JOINT LIQUIDATORS' PROGRESS REPORT FOR THE PERIOD
FROM 21 FEBRUARY 2019 TO 20 FEBRUARY 2020**

CONTENTS

1. Statutory Information
2. The Joint Liquidators
3. Progress During the Period, Together With Receipts & Payments Made
4. Assets Which Remain To Be Realised
5. Estimated Outcome for Creditors / Distributions
6. Pre Appointment Remuneration
7. Remuneration and Expenses
8. Conclusion

APPENDICES

- Appendix A Receipts and Payments Account for the Period from 21 February 2017 to 20 February 2019 full Account detailing the separate transactions for the year ended, 20 February 2020
- Appendix B Joint Liquidators' Disbursement Policy
- Appendix C Joint Liquidators' Activities

1. STATUTORY INFORMATION

Name of Company: J.M. Squire Limited - In Liquidation ("the Company")

Date of Incorporation: 3 November 1992

Company Registered Number: 02761399

Company Registered Office: 3rd Floor, The Pinnacle, 73 King Street, Manchester M2 4NG

Company's Director(s) and Secretary:

	Date Appointed	Shares Held
Director(s)		
Anne Squire	3 November 1992	1
John Martin Squire	3 November 1992	1
Secretary		
Anne Squire	3 November 1992	1

2. THE JOINT LIQUIDATORS

Names of Joint Liquidators: Toyah Marie Poole, (9740) and John Paul Bell (8608)
Licensed Insolvency Practitioners of Clarke Bell Limited, 3rd
Floor, The Pinnacle, 73 King Street, Manchester M2 4NG

Date of Appointment: 21 February 2017

Joint Liquidators' Contact Details: John Paul Bell and Toyah Marie Poole
info@clarkebell.com

Actions of Joint Liquidators; Any act required or authorised under any enactment to be done
by a Liquidator may be done by either or both of the Liquidators
acting jointly or alone.

3. PROGRESS MADE IN THE PERIOD, TOGETHER WITH RECEIPTS AND PAYMENTS ACCOUNT MADE

Attached at Appendix A is a copy of my Receipts and Payments account which includes

- (a) full account for the period of my appointment to the date of the last reporting period; and
- (b) full account detailing the separate specific transactions for the year ended, 20 February 2020.

All figures detailed in the Receipts and Payments account are shown net of VAT.

The balance of funds are held in an interest bearing estate bank account.

The progress and movement on the Account is explained as follows:

Asset Realisations

As per my Progress Report dated 11 April 2019, all assets have been realised. As such, there is nothing further to report in this regard

Costs of Realisations

During the period under review, the following professional agents have been engaged by us to provide the appropriate assistance.

Item of Expense	Initial Estimate of Costs (excluding VAT) £	Costs Incurred During the Period Under Review (excluding VAT) £	Costs Incurred to Date (excluding VAT) £
Agent Costs – Courts Trustees <ul style="list-style-type: none">to assist in the Winding Up of the company's Pension Scheme	0.00	0.00	0.00

The choice of professionals was based on my perception of their experience and ability to perform this type of work and the complexity and nature of the assignment.

It should be noted that Courts Trustees have not charged for the service in which they have provided.

Courts Trustees are not connected and do not have any conflict in acting, as Agents, in this matter.

All agent matters have now been dealt with, and as such, no further costs are anticipated.

4. ESTIMATED OUTCOME FOR CREDITORS / DISTRIBUTIONS

I set out specific information for each class of creditor.

Secured Creditors

The company has no Secured creditors.

Preferential Creditors

There are no known preferential claims.

Share Capital

The following distributions have been made to the Members:

Date	Amount Distribution	Type of Distribution	Rate of Distribution Per Share
30/05/2017	£167,133.10	Cash	£167,133.10 per £1 share
30/05/2017	£167,133.10	Cash	£167,133.10 per £1 share

5. PRE-APPOINTMENT REMUNERATION

Prior to my appointment at a meeting held on 21 February 2017, the Board previously authorised the

payment of a fee of £995 plus VAT to Clarke Bell Limited for preparing the Declaration of Solvency, and for producing and circulating the notices for the meeting of Members.

6. LIQUIDATORS' REMUNERATION AND EXPENSES

Remuneration

At the initial meeting of members held on 21 February 2017, members resolved the following in relation to my post appointment fees;

1. That the Joint Liquidator be entitled to draw £50 plus VAT, per creditor, for the settlement of any liability.

As the company held no creditors, no post appointment fees were drawn.

Guidance for Members

You may find it useful to read "A Guide To Liquidators' Fees" which can be downloaded from <http://www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees> Please note that there are different versions of the Guidance Notes, and in this case, you should refer to the April 2017 version.

A hard copy of this documents can be obtained on request from this office.

Joint Liquidators' Expenses

A detailed explanation of Category 1 and Category 2 disbursements, together with the approved rates for Category 2 disbursements, is set out in Appendix B.

Category 1 disbursements are those that are directly attributable to a third party invoice.

Category 1 disbursements incurred in the period under review, together with those incurred to date, are set out in the table below.

Type Of Expense	Provider	Incurred During The Period Under Review (£)	Paid To Date (£)	Total Amount Outstanding (£)
Statutory Advertising	Courts Advertising	0.00	0.00	0.00
Bordereau	Marsh Limited	0.00	0.00	0.00

Category 1 disbursements paid to date, we all discharged by the Company prior to my appointment.

Category 2 disbursements are those that are based upon an estimate or an internally set rate.

To date, no approval to enable us to draw Category 2 disbursements has been sought.

7. CONCLUSION

I am required to deliver a copy of our progress report within two months after the end of the period covered by the report.

We are currently waiting for HM Revenue and Customs to grant clearance in relation to Corporation Tax, PAYE and VAT. Once received, we can proceed to close our file and issue my Proposed Final Account.

Yours faithfully

A handwritten signature in black ink, appearing to read 'John Bell', written in a cursive style.

**JOHN PAUL BELL
JOINT LIQUIDATOR**

DATED: 17 APRIL 2020

APPENDIX B

JOINT LIQUIDATORS' DISBURSEMENT POLICY

Category 1 & Category 2 Disbursements

Disbursements are categorised as either Category 1 or Category 2.

Category 1

Category 1 disbursements are clearly identifiable third party costs that are directly attributable to the case. Occasionally these disbursements are paid by Clarke Bell Limited and then recharged to the case, usually when there are insufficient funds within the case to pay the disbursement at the time it falls due. Specific approval from creditors is not required for Category 1 disbursements.

Typical examples of Category 1 disbursements are:

- Postage
- Advertising
- Insurance
- Travel costs
- External room hire

Category 2

Category 2 disbursements are estimated or shared costs which may include some internal recharges from Clarke Bell Limited. It is likely that it is not possible, or too costly, to calculate the exact cost and an estimate is therefore used. These disbursements can be paid from the case if the basis of the charge has been approved by creditors.

Typical examples of Category 2 disbursements are:

- Photocopying
- Mileage
- Storage

The current levels of Category 2 disbursements recovered by Clarke Bell Limited are as follows:

Photocopying at £0.15 per copy.
Mileage at £0.45 per mile.
Storage and destruction of records at £12 per box of records, per annum.

APPENDIX C

JOINT LIQUIDATORS ACTIVITIES

Detailed below is a summary of the activities that have been undertaken in this matter during the period under review.

(a) Administration

This represents the work involved in the routine administrative functions of the case by the office holder and their staff, together with the control and supervision of the work done on the case by the office holder and their managers. It does not give direct financial benefit to the members, but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that office holders must follow.

- Case Planning – Reviewing the circumstances of the case to determine the appropriate strategy.
- Setting up electronic case files.
- Setting up the case on the firm's electronic case management system and entering data.
- Obtaining a specific bond, this is insurance required by Statute that every insolvency office holder has to obtain for the protection of each estate.
- Reviewing the adequacy of the specific bond on a quarterly basis.
- Dealing with all routine correspondence and emails relating to the case.
- Undertaking periodic file reviews.
- Maintenance of Liquidator's records.
- Preparing and filing of VAT Returns / VAT Forms (as applicable).
- Reviewing the VAT position on a quarterly basis.
- Opening, maintaining and managing the Liquidator's estate bank account.
- Undertaking regular reconciliations of the bank account containing estate funds.
- Dealing with the company's Pension Scheme.
- Overseeing and controlling the work done on the case by case administrators.
- Distributing realisations of assets to members.
- Preparing, reviewing and delivering progress reports to creditors and members.
- Filing returns at Companies House.
- Preparing and filing Corporation Tax Returns.
- Seeking closure clearance from HMRC and other relevant parties.

(b) Realisation of Assets

The Joint Liquidators have a duty to realise the company's assets for the benefit of the Estate.

- Liaising with the bank regarding the closure of the account.