

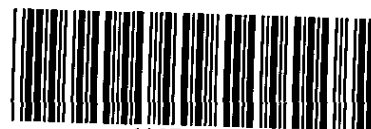
# LIQ13

## Notice of final account prior to dissolution in MVL



Companies House

FRIDAY



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A11

08/09/2017

#171

COMPANIES HOUSE

### 1 Company details

Company number 0 2 3 5 9 0 6 4

Company name in full Statefold Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Jeremy

Surname Karr

### 3 Liquidator's address

Building name/number 24 Conduit Place

Street London

Post town W2 1EP

County/Region

Postcode

Country

### 4 Liquidator's name ①

Full forename(s) Ian

Surname Franes

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number 24 Conduit Place

Street London

Post town W2 1EP

County/Region

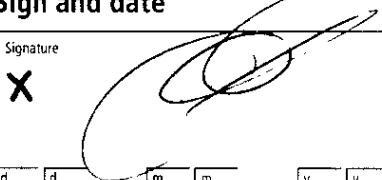
Postcode

Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

# LIQ13

## Notice of final account prior to dissolution in MVL

<b>6</b>	<b>Final account</b>	
	<input checked="" type="checkbox"/> I have delivered the final account of the winding up to the members in accordance with Section 94(2) and attach a copy.	
<b>7</b>	<b>Sign and date</b>	
Liquidator's signature	Signature 	
Signature date	<div> <div> <div>d</div> <div>0</div> </div> <div> <div>d</div> <div>5</div> </div> <div> <div>m</div> <div>0</div> </div> <div> <div>m</div> <div>9</div> </div> <div> <div>y</div> <div>2</div> </div> <div> <div>y</div> <div>0</div> </div> <div> <div>y</div> <div>1</div> </div> <div> <div>y</div> <div>7</div> </div> </div>	

# LIQ13

Notice of final account prior to dissolution in MVL



## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Elliot Segal**

Company name **Begbies Traynor (Central) LLP**

Address **24 Conduit Place**

**London**

Post town **W2 1EP**

County/Region

Postcode

Country

DX

Telephone **020 7262 1199**



## Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



## Important information

All information on this form will appear on the public record.



## Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



## Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**Statefold Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Declaration of Solvency £		From 10/07/2016 To 04/09/2017 £	From 10/07/2015 To 04/09/2017 £
	<b>ASSET REALISATIONS</b>		
350,000.00	Freehold Property	NIL	350,000.00
	Tax Refund	140.66	140.66
762.00	Cash at Bank	NIL	764.45
	Bank Interest Gross	0.46	4.02
	Third Party Funding	NIL	6,751.20
	Third Party Funding re Tax Provision	NIL	38,029.00
		<u>141.12</u>	<u>395,689.33</u>
	<b>COST OF REALISATIONS</b>		
	Specific Bond	NIL	126.00
	Joint Liquidators' Fees	NIL	5,000.00
	Corporation Tax	NIL	38,029.60
	Irrecoverable VAT	NIL	1,125.20
	Statutory Advertising	NIL	500.00
	Third Party Refund	908.53	908.53
		<u>(908.53)</u>	<u>(45,689.33)</u>
	<b>UNSECURED CREDITORS</b>		
(105,388.00)	Creditors	<u>NIL</u>	<u>NIL</u>
		NIL	NIL
	<b>DISTRIBUTIONS</b>		
	Dist in specie: £35 /sh - 05/04/2016	<u>NIL</u>	<u>350,000.00</u>
		NIL	(350,000.00)
<u>245,374.00</u>		<u>(767.41)</u>	<u>NIL</u>
	<b>REPRESENTED BY</b>		
			<u>NIL</u>

Note:

  
 \_\_\_\_\_  
 Jeremy Karr  
 Joint Liquidator

### **Important Notice**

This report has been produced solely to comply with our statutory duty to report to members of the Company pursuant to Section 94 of the Insolvency Act 1986. This report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

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## **Contents**

- ☐ Interpretation
- ☐ Company information
- ☐ Details of appointment of liquidators
- ☐ Progress during the period
- ☐ Outcome for creditors
- ☐ Distributions to members
- ☐ Remuneration and disbursements
- ☐ Unrealised assets
- ☐ Other relevant information
- ☐ Conclusion
- ☐ Appendices
  - 1. Liquidators' account of receipts and payments for period from 10 July 2016 to 9 July 2017, 10 July 2017 to 4 September 2017 and 10 July 2015 to 4 September 2017
  - 2. Liquidators' time costs and disbursements

## 1. INTERPRETATION

<b><u>Expression</u></b>	<b><u>Meaning</u></b>
"the Company"	Statefold Limited (In Members' Voluntary Liquidation)
"the liquidators", "we", "our" and "us"	Jeremy Karr and Ian Franses of Begbies Traynor (Central) LLP, 24 Conduit Place, London, W2 1EP
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England and Wales) Rules 2016 (as amended)
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and  (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditors"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

## 2. COMPANY INFORMATION

Trading name:	N/A
Company registered number:	02359064
Company registered office:	24 Conduit Place, London, W2 1EP
Former trading address:	35 Dundonald Road, London, NW10 3HP

## 3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced:	10 July 2015
Date of liquidators' appointment:	10 July 2015
Changes in liquidator (if any):	None

## 4. PROGRESS DURING THE PERIOD

This is our final report and account of the liquidation and should be read in conjunction with the progress reports to members dated 2 September 2016 and 7 July 2017.

### **Receipts and Payments**

Attached at Appendix 1 is our abstract of receipts and payments for the periods 10 July 2016 to 9 July 2017, 10 July 2017 to 4 September 2017 and 10 July 2015 to 4 September 2017.

The only receipts during the period of this report has been £140.66 in respect of a corporation tax refund due to the Company and bank interest gross of 46 pence.

The only payment made during this time is £908.53 which is a partial refund to the third party who provided the funds of £38,029 which enabled the corporation tax liability to be paid as referred to in my previous report.

### **What work has been done in the period of the report, why was that work necessary and what has been the financial benefit (if any) to members?**

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorgroup.com/work-details> Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow members to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to members.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached. There is an analysis for the period of the report and also an analysis of time spent on the case since the date of our appointment. The details below relate to the work undertaken in the period of the report only. Our previous report contains the costs of the work undertaken since our appointment.

#### General case administration and planning

We have maintained files and records, carried out periodic reviews, maintained strategy and documented decisions which materially affect the administration of the case.

This work is necessary in order to comply with statutory duties although there is no direct financial benefit to members.

#### Compliance with the Insolvency Act, Rules and best practice

We prepared the progress reports to 9 July 2016 and 7 July 2017 and this progress report in addition to ensuring that the case remains adequately bonded.

This work is necessary in order to comply with statutory duties although there is no direct financial benefit to creditors.

#### Investigations

No investigations have taken place.

#### Realisation of assets

There have been no realisations of assets other than the corporation tax refund.

#### Trading

There has been no trading.

#### Dealing with all creditors' claims (including employees), correspondence and distributions

We have not been required to deal with claims of any creditors.

#### Other matters which includes meetings, tax, litigation, pensions and travel

We have liaised with HM Revenue & Customs ("HMRC") in order to obtain clearance that no liabilities are due.

This work is necessary as tax clearance is required to progress the liquidation to closure although there is no direct financial benefit to members.

## 5. OUTCOME FOR CREDITORS

As in any liquidation, in a members' voluntary liquidation creditors are required to prove their claims and the liquidators must examine the proofs and the particulars of the claims and admit them, in whole or in part, or reject them. The liquidators must then settle the priorities of the creditors (as between secured, preferential, and unsecured) before paying them in full with statutory interest.

The statement of assets and liabilities embodied within the Declaration of Solvency sworn by the directors indicated that there were outstanding creditors of £105,388. This consisted of amounts due to the directors under their loan accounts. They agreed to waive their claims which allowed the members' voluntary liquidation to proceed. No other claims have been received and we have obtained clearance from HMRC that no amounts were due to them in respect of PAYE/National Insurance, Corporation Tax and VAT.

## 6. DISTRIBUTIONS TO MEMBERS

A first and final distribution in specie of the freehold property, with a value of £350,000, was made to the members on 5 April 2016. This represented £35 per share

## 7. REMUNERATION & DISBURSEMENTS

Our remuneration has been fixed by a resolution of the members of the Company as a set amount of £5,000 plus VAT and direct disbursements and we confirm that this sum has been drawn.

We would advise that our time costs for the period 10 July 2016 to 9 July 2017 amount to £4,590 which represents 24.7 hours at an average rate of £185.83 per hour.

Our time costs for the period 10 July 2017 to 4 September 2017 amount to £738 which represents 3.6 hours at an average rate of £205 per hour.

Cumulative time costs since the date of our appointment amount to £17,045.50 which represents 74.2 hours at an average rate of £229.72 per hour.

The following further information in relation to our time costs and disbursements is set out at Appendix 2:



- ☐ Time Costs Analysis for the period 10 July 2016 to 9 July 2017
- ☐ Time costs Analysis for the period 10 July 2017 to 4 September 2017.
- ☐ Begbies Traynor (Central) LLP's charging policy

The Time Costs Analysis for the period of this report attached at Appendix 2 shows the time spent by each grade of staff on the different types of work involved in the case, and gives the total costs and average hourly rate charged for each work type. An additional analysis is also attached which details the time costs for the entire period for which we have administered the liquidation.

Please note that each analysis provides details of the work undertaken by us and our staff following our appointment only.

### **Disbursements**

We have drawn direct disbursements of £626 which are in respect of the specific bond and statutory advertising as shown on the receipts and payments account.

### **Why have subcontractors been used?**

No subcontractors have been used.

### **Category 2 Disbursements**

No category 2 disbursements have been drawn.

## **8. UNREALISABLE ASSETS**

There are no assets that have proved to be unrealisable.

## **9. OTHER RELEVANT INFORMATION**

### **Right to request further information**

Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a member or members of the Company with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company (or any member or members with less than 5% of the total voting rights but with the permission of the Court) may request in writing that we provide further information about our remuneration or expenses which have been detailed in this progress report.

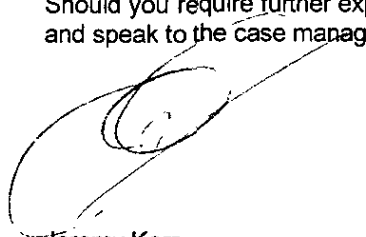
### **Right to make an application to Court**

Pursuant to Rule 18.34 of the Rules, within 8 weeks of receipt of this progress report any member or members of the Company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company (or any member, or members with less than 10% of the total voting rights, but with the permission of the Court) may make an application to Court on the grounds that the remuneration charged or the expenses incurred as set out in this progress report are excessive, or the basis fixed for our remuneration is inappropriate.

## 10. CONCLUSION

Following the Company's affairs being fully wound up, we will deliver our final account to the Registrar of Companies and upon delivery of which we will vacate office and be released as liquidators under Section 171(6) of the Act.

Should you require further explanation of any matters contained within this report, you should contact our office and speak to the case manager, Elliot Segal in the first instance, who will be pleased to assist.

A handwritten signature in black ink, appearing to be 'Jeremy Karr', written over a horizontal line.

Jeremy Karr  
Joint Liquidator

Dated: 4 September 2017

## ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 10 July 2016 to 9 July 2017, 10 July 2017 to 4 September 2017 and  
10 July 2015 to 4 September 2017

**Statefold Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

<b>Declaration of Solvency £</b>		<b>From 10/07/2016 To 09/07/2017 £</b>	<b>From 10/07/2015 To 09/07/2017 £</b>
	<b>ASSET REALISATIONS</b>		
350,000.00	Freehold Property	NIL	350,000.00
	Tax Refund	140.66	140.66
762.00	Cash at Bank	NIL	764.45
	Bank Interest Gross	0.46	4.02
	Third Party Funding	NIL	6,751.20
	Third Party Funding re Tax Provision	NIL	38,029.00
		<u>141.12</u>	<u>395,689.33</u>
	<b>COST OF REALISATIONS</b>		
	Specific Bond	NIL	126.00
	Joint Liquidators' Fees	NIL	5,000.00
	Corporation Tax	NIL	38,029.60
	Irrecoverable VAT	NIL	1,125.20
	Statutory Advertising	NIL	500.00
	Third Party Refund	908.53	908.53
		<u>(908.53)</u>	<u>(45,689.33)</u>
	<b>UNSECURED CREDITORS</b>		
(105,388.00)	Creditors	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>DISTRIBUTIONS</b>		
	Dist in specie: £35 /sh - 05/04/2016	NIL	350,000.00
		<u>NIL</u>	<u>(350,000.00)</u>
<u><b>245,374.00</b></u>		<u><b>(767.41)</b></u>	<u><b>NIL</b></u>
	<b>REPRESENTED BY</b>		
			<u><b>NIL</b></u>

Note:

\_\_\_\_\_  
Jeremy Karr  
Joint Liquidator

**Statefold Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Declaration of Solvency £		From 10/07/2017 To 04/09/2017 £	From 10/07/2015 To 04/09/2017 £
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	<b>UNSECURED CREDITORS</b>		
(105,388.00)	Creditors	NIL	NIL
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	<b>DISTRIBUTIONS</b>		
	Dist in specie: £35 /sh - 05/04/2016	NIL	350,000.00
		NIL	(350,000.00)
<b>245,374.00</b>		<b>NIL</b>	<b>NIL</b>
	<b>REPRESENTED BY</b>		
			<b>NIL</b>

Note:

\_\_\_\_\_  
Jeremy Karr  
Joint Liquidator

## TIME COSTS AND DISBURSEMENTS

- a. Begbies Traynor (Central) LLP's charging policy;
- b. Time Costs Analysis for the period from 10 July 2016 to 9 July 2017;
- c. Time Costs Analysis for the period from 10 July 2017 to 4 September 2017
- d. Cumulative Time Costs Analysis for the period from 10 July 2015 to 4 September 2017.

## **BEGBIES TRAYNOR CHARGING POLICY**

### **INTRODUCTION**

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of a solvent estate and seeks member approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to members regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance<sup>1</sup> requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where member approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. Best practice guidance<sup>2</sup> indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

### **OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF SOLVENT ESTATES**

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

### **EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF SOLVENT ESTATES**

Best practice guidance classifies expenses into two broad categories:

- ❑ *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- ❑ *Category 2 disbursements (approval required)* - items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.

(A) The following items of expenditure are charged to the case (subject to approval):

- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100 per meeting;
- Car mileage is charged at the rate of 45 pence per mile;
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates;

<sup>1</sup> Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

<sup>2</sup> Ibid 1

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*:

- Telephone and facsimile
- Printing and photocopying
- Stationery

#### **HOURLY CHARGE OUT RATES**

	<b>Standard</b>
	<b>1 May 2011 –</b>
	<b>until further notice</b>
	<b>Regional</b>
Partner	395
Director	345
Senior Manager	310
Manager	265
Assistant Manager	205
Senior Administrator	175
Administrator	135
Trainee Administrator	110
Support	60 - 110



Staff Grade	Consultant/Partner	Director	Sr Mgr	Mgr	Asst Mgr	Sr Admin	Admin	Jr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning			1.9							1.9	569.00	310.00
	Case planning											
	Administration		0.4				3.5	0.6	0.4	4.9	706.50	144.18
	Total for General Case Administration and Planning		2.3				3.5	0.6	0.4	6.8	1,295.50	190.51
Compliance with the Insolvency Act, Rules and best practice												0.00
	Appointment											
	Banking and Bonding						0.2	0.6		0.8	93.00	116.25
	Case Closure		1.8							1.8	558.00	310.00
	Statutory reporting and statement of affairs	0.6					9.2	0.4		10.2	1,493.00	146.37
	Total for Compliance with the Insolvency Act, Rules and best practice:	0.6	1.9				9.4	1.0		12.8	2,144.00	167.50
Investigations												0.00
	COOA and investigations											
	Total for investigations:											0.00
Realisation of assets												0.00
	Debt collection											
	Property, business and asset sales	0.3								0.3	103.50	345.00
	Retention of Title/Third party assets											0.00
	Total for Realisation of assets:	0.3								0.3	103.50	345.00
Trading												0.00
	Trading											
	Total for Trading:											0.00
Dealing with all creditors claims (including employees), correspondence and distributions												0.00
	Secured											
	Others	1.9								1.9	655.50	345.00
	Creditors committee											0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:	1.9								1.9	655.50	345.00
Other matters which includes meetings, tax, litigation, pensions and travel												0.00
	Seeking decisions of creditors including meetings											
	Other											
	Tax											
	Litigation											
	Total for Other matters:											0.00
	Total hours by staff grade:	2.8	4.1				15.8	1.6	0.4	24.7	391.50	135.00
	Total time cost by staff grade:	966.00	1,271.00				2,133.00	176.00	44.00	4,590.00		
	Average hourly rate £:	0.00	310.00	0.00	0.00	0.00	135.00	110.00	110.00			165.83
	Total fees drawn to date £:										0.00	

Staff Grade	Consultant/Partner	Director	Snr Mgr	Mngr	Asst Mngr	Snr Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average Hourly rate £
General Case Administration and Planning												
Administration			0.7				1.5		0.5	2.7	474.50	175.74
Total for General Case Administration and Planning:			0.7				1.5		0.5	2.7	474.50	175.74
Compliance with the Insolvency Act, Rules and best practice												
Appointment												0.00
Banking and Bonding								0.2		0.2	22.00	110.00
Case Closure												0.00
Statutory reporting and statement of affairs		0.6								0.6	207.00	345.00
Total for Compliance with the Insolvency Act, Rules and best practice:		0.6						0.2		0.8	229.00	286.25
Investigations												
GDCA and investigations												0.00
Total for Investigations:												0.00
Realisation of assets												
Debt collection												0.00
Property, business and asset sales												0.00
Retention of Third/Third party assets												0.00
Total for Realisation of assets:												0.00
Trading												0.00
Total for Trading:												0.00
Secured												0.00
Others		0.1								0.1	34.50	345.00
Creditors committee												0.00
Total for Dealing with all creditors claims (including employees), correspondence and distributions:		0.1								0.1	34.50	345.00
Seeking decisions of creditors including meetings												0.00
Other												0.00
Tax												0.00
Litigation												0.00
Total for Other matters:												0.00
Total hours by staff grade:		0.7	0.7				1.5	0.2	0.5	3.6		
Total time cost by staff grade:		241.50	217.00				207.50	22.00	55.00	738.00		
Average hourly rate £:	0.00	345.00	310.00	0.00	0.00	0.00	135.00	110.00	110.00		0.00	205.00
Total fees drawn to date £:												

Staff Grade	Case planning	Consultant/Partner	Director	Srvt Mngt	Mrgt	Asst Mngt	Srvt Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Liaison	Administration		0.1	1.9				15.2	1.9	1.4	1.9	589.00	310.00
	Total for General Case Administration and Liaison		0.1	11.8				15.2	1.9	1.4	30.4	6,107.50	200.90
compliance with the Insolvency Act, Rules and best practice	Appointment			13.7				15.2		1.4	32.3	6,694.50	207.32
	Banking and Bonding								0.7		0.7	77.00	110.00
	Case Closure			1.8				0.2	3.1		3.3	968.00	111.52
	Statutory reporting and statement of affairs		1.8					9.2	0.4		1.8	558.00	310.00
	Total for Compliance with the Insolvency Act, Rules and best practice		1.8	1.8				9.4	4.2		17.2	2,910.00	168.19
Investigations	CDDA and investigations												0.00
	Total for investigations												0.00
Realisation of assets	Debt collection												0.00
	Property, business and asset sales		10.5								10.5	3,622.50	345.00
	Retention of Title/Third party assets												0.00
	Total for Realisation of assets		10.5								10.5	3,622.50	345.00
Trading	Trading												0.00
	Total for Trading												0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Secured												0.00
	Others		9.0								9.0	3,105.00	345.00
	Creditors committee												0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions		9.0								9.0	3,105.00	345.00
Other matters which includes meetings, tax, litigation, enquiries and travel	Seeking decisions of creditors including meetings												0.00
	Other												0.00
	Tax						0.8	3.5	0.9		5.2	711.50	136.83
	Litigation												0.00
	Total for Other matters		21.4	15.5			0.8	3.5	0.8		8.2	711.50	136.83
	Total hours by staff grade						0.8	28.1	7.0	1.4	74.2		
	Total time cost by staff grade		7,383.00	4,865.00			140.00	3,793.50	770.00	154.00		17,045.50	
	Average hourly rate £:	0.00	345.00	310.00	0.00		175.00	135.00	110.00	110.00			228.72
	Total fees drawn to date £:											5,000.00	