

# MAGGS DAY CENTRE

## TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS 2016/2017

**Web Site:** [www.maggsdaycentre.co.uk](http://www.maggsdaycentre.co.uk)

**Email:** [mkirk@maggsdaycentre.co.uk](mailto:mkirk@maggsdaycentre.co.uk)

**Phone:** 01905-25027

**Charity Number:** 700852

**Company Number:** 2278501



## **CONTENTS**

	<b>Page Nos.</b>
TRUSTEES' ANNUAL REPORT	3
REPORT OF THE INDEPENDENT AUDITORS	22
STATEMENT OF FINANCIAL ACTIVITIES	23
BALANCE SHEET	24
NOTES AND ACCOUNTING POLICIES	25

## REPORT OF THE TRUSTEES

The Trustees are pleased to submit their annual report together with the audited financial statements of the charity for the year ended 31 March 2017.

### 1) Reference and Administrative Information

- a) **Charity Name:** **Maggs Day Centre**
- b) **Charity registration no.** **700852**
- c) **Company registration no.** **02278501**
- d) **Registered Office and other operational addresses, all used to fulfil the objects of the charity:**

**Maggs Day Centre**  
St Albans  
Deansway  
Worcester  
WR1 2JD

**Maggs Clothing Project/Annex**  
59/60 The Tything  
Worcester  
WR1 1JT

### 2) Trustees and Directors

The Directors of the company who are also Trustees of the charity and who served throughout the year were:

Mr Melvyn Akers	Chair
Mrs Susan Osborne	Vice Chair
Mr Charles Snailham	Treasurer
Mr Ian Crane	Company Secretary
Mrs Chris Cawthorne	
Mr David George	
Mr Leslie Davies	
Mr John Stanbury	resigned October 2016
Mrs Heather Giannasi	
Mr Graham Spence	
Mr Jon Elger	
Mr David Faulkner	appointed May 2016

- 3) **Manager:** Miss Mel Kirk who was appointed to the role in 2012. The Manager's role was re-designated as Chief Executive in August 2016.

#### **4) Principal Advisers:**

The principal advisers to the charity during the year were as follows:

- a) Auditors: Bishops Accountancy Limited, Hallow Park  
Hallow, Worcs. WR2 6PG
- b) Bankers: CAF Bank Ltd. 25 Kings Hill Avenue, Kings Hill  
West Malling, Kent
- c) Solicitors: HallmarkHulme LLP 3, 4 & 5 Sansome Place,  
Worcester WR1 1UQ
- d) Architects: Lett & Sweetland, 58 London Road,  
Worcester WR5 2DS
- e) Human Resources: Deminos Consulting Ltd. 1 Cornhill, London, EC3V 3ND

#### **5) Governing Documents**

MAGGS is a private charitable Company limited by guarantee, incorporated in England on 19 July 1988, and amended by Special Resolution on 27 November 1989. Maggs Day Centre was registered as a charity on 17 November 1988. (A copy of the Constitution is available on request)

#### **6) Membership**

Membership is open to supporters and sponsors of Maggs at the discretion of the Council of Governors. Membership is £1 a year, which is necessary to maintain the Register of members, which is a legal requirement. Membership fees become due at the Annual General Meeting. The liability of members is limited to a maximum of £1 should the organisation become insolvent and be wound up.

#### **7) Maggs' Charitable Objectives**

To promote the relief of suffering in such ways as the Charity shall consider to be appropriate, and in particular (but without prejudice to such object):

- I. To promote the establishment of care, support, the relief of any persons over the age of 18, without regard for race or creed, who are suffering from loneliness or from poverty or from any disability or disease attributable to loneliness and to establish, maintain and manage a shelter or centre and all ancillary services for such persons;
- II. By conducting or promoting or encouraging research into care and treatment of persons suffering from loneliness, poverty, disability or disease as aforesaid, and particularly into the care and treatment of persons so suffering and to disseminate the results thereof;
- III. By promoting or encouraging or assisting in the teaching or training of support workers for the treatment and care of persons suffering from loneliness and the effects thereof.

The Trustees have complied with the duty set out in Section 17 of the Charities Act 2011 to have

due regard to public benefit guidance by the Charity Commission when reviewing their aims and objectives and in planning their future activities.

#### **8) Area of Charitable Benefit**

The registered area of charitable benefit is Worcestershire and Herefordshire, but in practice the primary aim is to help anyone homeless, socially isolated or in need of food, shelter or support, in Worcester City and its surrounding area, through the provision of an open access day centre, associated support, activities centre and clothing store.

#### **9) Maggs mission and vision statement**

Maggs is a registered Charity that provides a Centre and ancillary support for people in material or emotional need, and/or who feel socially isolated, and/or who are homeless, or at risk of becoming homeless, in Worcester and its surrounding area.

#### **10) Values and Principles**

Mission Statement - We work with homeless and vulnerable people to raise self-confidence thereby enabling positive life changes.

Maggs offers a welcome to all its service users, treats them with sensitive non-judgmental acceptance, respects their wishes, enables them to make decisions about their own lives, and offers to work with them, through individual action plans. These are mutually agreed by the service user and support workers, towards maximum individual independence, whilst always maintaining confidentiality. Natural improvement, followed by more focused rehabilitation is possible only at the service user's own request and pace.

#### **11) Services offered:**

- Day Centre- a direct access Day Centre offering food, shelter, support, signposting, washing and laundry facilities.
- Health Hub- we host various health surgeries in the day centre, such as dentist, podiatrist, GP and nurse.
- Resilience Project – to bridge the gap between accessing services in the day centre and accessing services in the community. A worker can accompany service users to appointments until they have the confidence to access on their own.
- Befriending project – Service users are matched with volunteers who provide structured informal support alongside that which is provided by workers.
- Clothing Project– provides free clothes, sleeping bags, bedding and small domestic items to those in need.
- Activity Centre– provides various training opportunities to enhance self-esteem and gain skills to help integration into sustainable independent living.
- Service user volunteer opportunities. These are provided in various forms such as helping in the clothing project and assisting with gardening.

## **12) Financial Background**

Maggs is wholly dependent on charitable funding, together with gifts from churches, schools, local businesses and the community at large. The level of service offered may vary in line with the funding available each year.

A fundraising Committee, currently comprised of 3 Trustees, the Chief Executive and Finance & Administration Officer, meets approximately every 8 weeks. Its objectives are to develop fundraising strategies and to secure funds for Maggs from appropriate sources.

## **13) Recruitment, and Appointment of Trustees/Company Directors**

The Directors of the Company are also charity Trustees for the purposes of charity law and under the Company's Articles of Association are known as "the Council of Governors". The number of members of the Council shall be not less than five nor more than fifteen.

The Council aims to be as representative as possible and tries to recruit new Directors/Trustees who are familiar with the needs of the service users, or in areas such as social work, health care, alcohol and substance misuse, dependency, institutionalisation, rehabilitation, project management, budgetary control, human resources management and administration.

The Trustees are interested in recruiting additional Trustees and applications would be welcomed. Anyone interested is invited to discuss this informally beforehand with the Chair of Trustees.

Under the requirements of the Memorandum and Articles of Association the members of the Council of Governors are elected at the Annual General Meeting to serve for a period of three years after which they retire but are eligible for re-election. Other nominations for election can also be made by members who have paid their subscriptions. Trustees/Directors must themselves be paid up members of the Association.

Potential new Trustees may result from direct approaches from those interested, by recommendation or via a local volunteer Centre.

The first stage of this selection process involves an interview with an existing Trustee. The potential Trustee would also be asked to present a CV.

The next step would involve a meeting with the Chief Executive and a review of Maggs' operations.

Subject to satisfactory performance, a potential Trustee would then be invited to attend a meeting with all Trustees (a Board meeting). Both parties would have the opportunity to ask questions and provided existing Trustees were satisfied, the potential Trustee would be invited to join the Board.

As part of the process, the potential Trustee would be asked to read the Charity Commission's 'The Essential Trustee' paper. Normal practice would also involve Maggs obtaining a DBS check.

The following Trustees retire by rotation at the AGM and offer themselves for re-election:

Mr Melvyn Akers  
Mr Charles Snailham  
Mr Ian Crane  
Mr Les Davies  
Mrs Heather Giannasi  
Mr Graham Spence

Nominations may be proposed from the floor providing those nominated have already been appointed as members, duly approved by the Board, and have paid their membership fees.

Nominees will be invited to attend the next Board meeting, and if both parties wish to proceed, references will be taken up prior to appointment.

#### **14) Trustee Induction and Training**

On appointment, Trustees/Directors are required to sign acceptance of the "Code of Conduct of Trustees" which binds them to observe all the MAGGS' policies and procedures.

Trustees/Directors are invited to tour the Day Centre, The Annexe and the Clothing Project. The Chair of Trustees or appointee and the Chief Executive give each new Trustee an introduction to the work of the Charity, and in doing so, use the Memorandum and Articles of Association along with the latest annual report and audited financial statements.

#### **15) Structure, governance and management**

##### Organisational structure

Board of Trustees/Directors

Chief Executive

Management Team

- Operations Manager
- Finance and Administration Officer
- Volunteer Co-ordinator

Support Workers  
(who report to the Chief Executive and Operations Manager)

Resilience Worker/Health Hub Facilitator/Clothing Project Manager

Training Development Facilitator

### Decision making

Policy and strategy decisions are made by the Board of Trustees/Directors.

Day to day management is delegated to the Chief Executive and the management team.

### Pay

Employee remuneration is based on local authority pay scales.

### Trustee meetings policy

The Trustees meet ten times per year. The meetings receive regular reports from the Finance Committee, the Chair, the Chief Executive, the Fundraising Committee and the Properties Committee.

There is a standing Finance Committee which also meets ten times per year, sets the budget, monitors income and expenditure and receives a budgetary report from the Finance & Administration Officer, including a regular bank reconciliation.

## **16) Training and Development**

Maggs' Trustees are committed to staff training, development and supervision. Maggs is a "learning organisation" that constantly evaluates its own work and invites comments and criticism from its service users and partner organisations. Maggs is committed to continually review what it does and the progress made against objectives.

In relation to staff development Maggs continues to offer staff access to a range of training courses. We are committed to ensuring staff have the training needed to constantly upgrade skills and cope with the changing demands of a pressured workplace.

## **17) Chairman's statement**

Whilst it has been a year of celebration for Maggs as an organisation life continues to get tougher for people who use our services. In June 2016 we received the Queens Award for Voluntary Service.

Maggs continues to offer a range of support to people who are homeless and isolated. People become homeless for lots of different reasons. Lack of affordable housing, poverty, unemployment and life events can all contribute to a person becoming homeless. Life events such as a relationship breakdown, losing a job, mental or physical health problems or substance misuse can be the trigger. Every person has a different story, but one thing is for sure; being homeless makes many of these problems even harder to restore.

Whilst the core of our mission is to offer food, shelter and companionship, we also offer services that support people to improve their health and general wellbeing. Life is

becoming harder for most of our service users; less housing and lower benefits are just two examples.

Figures show an increase in homelessness in the past year with more and more people finding themselves on the streets, in night shelters or going from sofa to sofa. Rough sleeping is isolating and dangerous. It damages peoples physical and mental health. Maggs does what it can but society needs to do more.

Maggs funding depends on the generosity of individuals, schools, churches and charitable trusts. We do not receive state funding. Worcester can feel proud that Maggs has operated for over 30 years thanks to the generosity of the public and charitable trusts. We are also custodians of an ancient monument. Maggs Day Centre is based in a Norman church. Some of the stonework has deteriorated and the legacy from 2016 enabled us to address the most urgent repairs.

Everyone involved with Maggs, service users, staff, donors, volunteers, trustees and partner organisations can feel proud of the work that makes a real difference to people's well-being. Thank you to everyone who contributed to another successful year.

## **18) 2016- 2017 : Achievements and Performance**

WR1 2JD (Maggs' postcode) in 2015 was ranked in the Index of Multiple Deprivation as 5081 out of 32844 neighbourhoods in the entire UK. We are in the top 20% of the most deprived neighbourhoods in the UK. At the end of February 2017 there were 3088 people on Worcester City's housing waiting list, compared to 2460 in April 2016 which shows an increased need for support for those at risk of homelessness.

Between 30 and 55 people access our services daily. In 2016 we helped 691 individuals in the Day Centre, an increase of 6% from the previous year. 120 individuals accessed our Activity Centre in the same period (a 30% increase on figures from the previous year). Over 100 individuals accessed the Clothing Project each month.

In 2016 Worcester the rough sleeper count was a physical count carried out in November. Despite 49 rough sleepers being identified in the pre-intelligence meeting only 10 rough sleepers could be found on the night. The reason for this difference is that many change their locations each night, some may have managed to find a sofa to sleep on that night (therefore could not be counted). Many sleep outside the area where the count took place.

82% of those accessing Maggs Day Centre were male with an average age of 39. The largest age bracket that individuals fall into is 25-39. Most of our service users are white British – 73%, 2% are Gypsy or Irish traveller, 16% are any other white background (most of these individuals are Eastern Europeans), and the other 9% come from various other ethnic groups with 3% being of BME origin. Between 80 and 85% of rough sleepers are either long term or returning rough sleepers.

### **Developments in our service in the last 12 months**

- We are currently at stage 2 of a Lottery Reaching Communities grant application. If successful we will provide a countywide homeless outreach team for 3 years
- We have recently been accredited by the Mentoring and Befriending Foundation.
- We are currently trialling complementary therapies such as massage and Reiki to run in conjunction with our Homeless Health Hub. The Health Hub now also includes a sexual health advice drop in.
- We hosted for the second consecutive year the emergency winter shelter (this was managed and staffed by CCP)
- We have extended the Health Hub Facilitator and Resilience Worker post for another 2 years, to bridge the gap of accessing mainstream services.
- We are one of the primary agencies working on the Critical 10 working group. This is a multiagency working group that works with the 10 most entrenched and hardest to engage rough sleepers in the City.
- Maggs' listening project is a volunteer befriending service and gained accreditation by the Mentoring and Befriending Foundation in June 2016.
- Sanctuary Housing are assisting with various aspects of Maggs including a review of trustee documents and developing a training programme for service users into an online interactive programme that can also be accessed via an app. They will also assist in marketing for the new premises
- We continue to be a model of excellence as a placement provider with the University
- We host various activities. Many of these courses are enrichment and basic skills courses. The aim of our Activity Centre is to begin to teach the skills needed to function in mainstream society. Our Friday sessions are funded by the CLF in partnership with the WEA. This is the 5<sup>th</sup> year that we have been successful in securing this partnership. Last year service users created their own music video. We held an exhibition of poetry and art in Worcester Cathedral in February.
- Service users are offered various volunteer opportunities to enhance employability skills. One service user teaches our cookery classes, another cleans the annexe, and several service users have helped in our Clothing Project. One service user celebrated his 8<sup>th</sup> year of volunteering in the Clothing Project in 2017. We also held a magic course and cookery remains a long-standing session.

This financial year we put into place specific targets. Information below shows that we have achieved the majority of those targets. Details are as follows:

- **Survive and be financially viable:**
- To raise at least £230,000 to maintain existing service level and if possible to exceed this target to fund enhancements to the service

This was achieved – £285,000 was generated.

- To increase existing database of supporters by at least 10%, and increase the number of online donations

This was achieved – especially in relation to online donations.

- To apply to Charitable Trusts for both core funding and enhancements to existing services in light of service user needs

Big lottery – County wide outreach team 3 years. We got through round 1 and currently in stage 2.

We were successful with Sobell for 3 years' tutor costs and also with Garfield Weston. We have applied with the Hawthorne Trust, Trusthouse and a number of smaller Trusts.

- Review the effectiveness of the current staffing structure

This was completed, and the Team Leader post changed to Operations Manager. The Service Manager position was changed to Chief Executive, and the Management team put into place. This has proved to be a much more effective structure.

- Provide new and enhanced services to homeless people:

- To develop strong links with Mental Health Services

Yes. We have contacts with Mental Health Services and Studdart Kennedy refer to our activities. We are working with the Mental Health Commissioners but their plan to fund two mental wellbeing workers has been dropped as they do not currently have sufficient funding available. They are also still unable to provide a drop-in at Maggs. We will continue to campaign for this.

- To have at least 25 service users who have accessed the Health Hub who are now able to access effectively mainstream health services without the assistance of Maggs

Yes. Many service users are now registered with Farrier House Surgery who were previously unregistered with health services.

- Develop links to improve service users' access to sexual health services

Yes. We now have a volunteer who is a retired sexual health nurse who provides sexual health advice. Mainly women access this.

- To gain Mentoring and Befriending Accreditation and ensure that at least 10 service users have benefited from this service by the end of the year

Achieved Accreditation. 7 service users have accessed this facility so far. There is an issue due to service users failing to keep appointments. We now plan to develop a generalised befrienders scheme which will hopefully solve this problem.

- Ensure that regular student placements are taken up

Yes. we have had more students than we can cater for this year. This is partly due to the fact that we are the University's charity of the year and partly because we are regarded as a model of excellence for student placements. We also benefit from word of mouth recommendations by previous students. Feedback suggests that many want a placement with us as most other organisations do not allow students to have contact with service users.

- To achieve further funding for tutors, and the Resettlement Resilience Worker/ Health Hub Facilitator

Yes. We have funding from a few grant making trusts for tutors. The Resilience Worker was funded this year out of reserves as agreed by trustees.

- To get all external repairs completed, which will then make the day centre a more welcoming environment to attend and further protect our scheduled ancient monument

Yes. All external stonework repairs have now been completed including additional stones that became detached during the restoration work. However a monument inside the building is now potentially dangerous and needs attention. Applications for this work are in the process of being completed.

- To encourage staff to develop a more pro-active approach to promoting opportunities to service users

Yes. Having a dedicated Operations Manager has assisted with this process. She is more solution focused. Now many staff identify their own training requirements. Staff also have developed a reminder scheme for service users, both internally and externally, especially with the probation service so that they are less likely to forget to attend appointments. The Resilience Worker is trialing a balance score card approach to goal setting, where goals are colour coded in the form of traffic lights. So far this has proved to be effective way to track their progress.

- To effectively streamline Maggs Services so that each branch of Maggs is deployed appropriately to provide the most effective service for the service users

Yes. All paperwork has been reviewed. The core paperwork package contains all elements in one document including referral forms to other parts of Maggs. The support plan has been reduced significantly in length. All paperwork is being digitised which improves security and internal efficiency.

- To have at least 50 service users actively engaged in a support plan

No. However all paperwork has been reviewed and streamlined significantly. Our staff are working with 200 people. Information is being recorded but in many instances a formal support plan is not in place. With effect from 1/4/17 all new service users are expected to complete a support plan.

- To increase attendance at Annex training activities by 15%

Yes. In 2015, 96 individuals accessed a range of enrichment and basic skills courses. In 2016 the total was 120.

- Influence and making sure the concerns of homeless people are heard:
- Influence local policy initiatives by representing the views of Maggs service users.

Yes. Maggs service users were involved in a review of the effectiveness of City Council services. We have also enabled various organisations to conduct health questionnaires. Maggs is part of the Locality Forum and in regular dialogue with the Clinical Commissioning Group and Mental Health Commissioners. We are also involved in research to shape a new programme to be delivered to the perpetrators of domestic violence.

- To set up a stronger social media presence. This will include a regular blog which should educate the public in homeless related matters and provide an alternative giving scheme.

Yes. We now have a dedicated marketing worker. She has just completed the development of a talk so she can become a public speaker. Both the Chief Executive and the substantive public speaker give regular talks to various organisations and education establishments. There are over 800 followers on Facebook and we now have a blog page where various people's stories are posted.

Our alternative giving scheme is being taken up increasingly. We have more churches purchasing meal vouchers from us that they can distribute when people come to them asking for money for food. During this year we have been appointed as charity of the year by Worcester University and Sanctuary Housing Association. Sanctuary is reviewing trustee documents, producing an interactive training programme for service users and will design the windows for the new property. CP Foods continues to provide us with IT support.

- **Building Stronger Relationships with other providers:**

- To strengthen links with CCP and City Council.

There has been a considerable improvement this year. The City Council have supported and backed our Big Lottery application for a countywide outreach team. We have also worked in collaboration with both parties to provide the emergency winter shelter. We are currently in negotiations as to how this service can be improved next year. CCP also hold two drop-ins at the Day Centre each week. Information sharing is also practiced (within clearly defined parameters) to ensure the best possible transition for service users. We work in close collaboration with both organisations in the critical 10 which identifies rough sleepers with the most complex needs.

- To refer at least 5 service users to take up and maintain a tenancy through the Smart Move Scheme, as per the joint working protocol.

No. However we now have other potential supported living landlords that we can refer to outside of Worcester City (Blue Skies Housing Association and Aspire). If we take these new partners into account then we have exceeded this target. Those ready to find accommodation will be referred to CCP who are contracted to provide support in this area.

- **Engage with regional and national networks:**
- To produce at least one piece of local research relating to homelessness.

Yes, produced in March 2017. This was a piece of primary and secondary research and analyses the need for dual diagnosis services on a national, county and city level.

## Outcomes

### Referrals

SmartMove	5
CCP	106
6Towns	10
STAA	126
Volunteer	30
Accredited Courses	5
befriender	7
into accommodation	91

### Drop ins

Dentist	15
Podiatrist	31
Doctor	91
Nurse	86
Swanswell	17
Sexual Health	7

### Health

Helped with physical health	307
Helped with mental health	244
helped with substance misuse issues	99

### General

initial paperwork	157
Support plan	64
repatriation	11
reduced stress/ anxiety	30
improved money management	78
improved personal safety	100
improved literacy and numeracy	152
independent and able to make life choices	82
Sustained tenancy for more than 1 month	32
improved support networks	135
into work	20
improved employability skills	46

## Impact

Most of our service users suffer from multiple complex needs including health and substance misuse issues. We are seeing greater numbers with significant enduring mental health problems each year as other services are reduced. Around 90% (compared to 25% in the general population) of those who access Maggs have some form of mental health condition. Research has indicated that most people who become homeless will develop some mental health issue because of being a rough sleeper. Around 60% suffer some form of physical health condition.

There are various people and organisations that benefit from Maggs. Most importantly rough sleepers whom we support. They access our services and engage at their own pace. This improves their general wellbeing in the first instance and eventually helps towards integration into mainstream society. This person-centred approach is based on individual needs rather than a one size fits all model.

Not only does Maggs have a positive impact on the lives of our service users but it also helps the wider community in the following ways. It provides service users with activities which keeps people off the streets. Service users are not able to access activities if they are under the influence of any substances. This in turn reduces the use of substances. We believe this reduces crime and helps the Police service.

Other beneficiaries include the NHS. Improving general wellbeing results in a reduction in demand for emergency health treatment, including attendance at A&E departments.

Enforcement services benefit as engagement and work towards integration will mean fewer issues for them to deal with such as loitering, criminal behaviour and anti-social behaviour. The local economy is assisted as there is less shoplifting whilst people work towards the journey of independence. Tourists are more likely to return if there is no large homeless community present in the city.

The most significant impact that Maggs can have is increasing the likelihood of preventing people from dying on the streets unnecessarily as we do our utmost to facilitate engagement.

Below are two case studies that demonstrate the impact Maggs can have on service users.

M is a 60-year-old single lady who first presented after having been evicted from her property due to rent arrears. She was accommodated at the YMCA but due to many behavioural incidents she was evicted. We referred M into the Critical 10 group as there were serious concerns for her safety and mental well-being. We were aware of her arrears, which were substantial but at that point we were not fully aware of the impact the eviction had on her mental health. During the time M was accessing Maggs, she was very isolated although there were some moments of engagement. It was a case of trying to piece together her history and current state through small snippets of information and her reaction to suggestions and topics of conversation. Multi-agency meetings were set up with Housing, Social Services, the Police and CCP, all of which had been

trying to engage with M but without success. Over several months her behaviour became increasingly erratic and volatile, and she withdrew all communication with support workers. There was a glimmer of hope when M was offered a temporary place in a hotel for two weeks in the hope that this would encourage her to engage with services and consider the benefit of getting somewhere to live again. M refused any support and was adamant that she would never sign up for any benefits. She continued to access the Day Centre for food and sometimes attended activities but there were now real concerns for her mental health as she was appearing to present signs of psychosis and physical aggression. We had many conversations with Mental Health teams, GP services and the Police to request that she be assessed and taken off the streets for her own safety and that of the public. After four months of monitoring a joint report was compiled and presented to the Mental Health Team. M was eventually arrested and taken in for assessment under the Mental Health Act. She was detained and received the mental health support that she required. She is now settled and happy.

MB is a 49-year-old male who was referred to Maggs Activities through his housing support worker when he moved to his current address. He had previously been living with his parents and was receiving support to assist him to live independently. He has a severe speech impediment which limits his communications skills and employment opportunities.

MB began attending a cookery course once a week to develop cookery skills and healthy eating practices. He has discussed his speech impediment on several occasions but has always maintained that he does not allow it to interfere with his day to day life. He says that he can always find a way of using other words to replace words which people may not understand. MB has a very happy, positive attitude and is always punctual when attending groups. He enjoys the camaraderie within a group. He has now completed an online food hygiene certificate which he required some support with as he has limited experience of using a computer. He has also attended a healthy eating on a budget course funded by Maggs.

Recently MB requested support to find volunteer work as he gets bored at home on his own and finds that at those times he will often overeat. He had been referred to a gym to assist him to lose weight and fill his time but he found that he was unable to afford the monthly payments. We discussed volunteer options. Bearing in mind his speech impediment we agreed that something active would be a good option. Initially we looked at dog walking in a shelter or rehoming centre.. An opening became available at Second Chance Furnishings who collect and deliver furniture to those in need. An appointment was arranged. MB has now been volunteering for 6 months and continues to attend the cookery course.

## **19) Dissemination of information**

Information regarding Maggs' activities and achievements is disseminated using the following:

- Website
- Facebook
- Twitter
- Blog
- Leaflets
- Public speaking
- Local media

## **20) Collaboration with other agencies at the day centre and outside visits:**

### **Maggs welcomes the following agencies to visit the centre by appointment:-**

- CCP
- Podiatrist
- An NHS dentist, GP and nurse.
- Complementary therapist – offers massage and reiki

## **21) Partnership Working**

Maggs works in close and successful partnership with many relevant statutory and voluntary agencies who work with and support the single homeless, including:

Armchair Furniture Recycling  
Citizens Advice "CAB/WHABAC"  
CCP  
Clinical Commissioning Group  
Mental Health Commissioners  
Worker's Education Association  
Healthwatch  
NEXUS Housing Association  
Sanctuary Housing Association  
Fortis Housing Association  
Pathways/Swanswell  
St Paul's Hostel for the Homeless  
West Mercia Constabulary  
West Mercia Probation Trust  
Worcester Municipal Charities  
Worcestershire Safeguarding Board  
Worcestershire County Council  
Worcester Cathedral  
Worcester City Council  
YMCA Worcester

(this list is not exhaustive)

## **22) Financial and Accommodation Help**

As in previous years Maggs received most generous financial support from voluntary and charitable organisations, churches, schools and from individuals throughout the City, County, Country, and sometimes from international sources.

Maggs is also fortunate to enjoy the sponsorship of Worcester Municipal Charities who are the landlords of our three premises for which we pay peppercorn rents only. In 2017 we are due to move the Clothing Project and Annexe into one building purchased and refurbished by Worcester Municipal Charities.

Other help includes:

**a) Donors and Partners**

CP Foods, Santander Foundation, Hopmarket Charity, Eveson Trust, Dumbreck Charity, Henry Smith Charity, Lloyds TSB Foundation, Worcester Municipal Charities, Six Master's Charities, Masonic Foundation, Hilden Charitable Fund, Worcester University, DRP Holdings, Sanctuary Housing, Hawthorne Foundation, Garfield Weston Foundation, Ratcliff Foundation, Sobell Foundation.

**b) Clothing Project**

We are grateful to the many individuals who have donated unwanted clothing and household items for distribution via the Clothing Project. During the year, we distributed over 7000 items. The estimated new cost of these items would have been over £50,000.

**c) Christmas and Harvest Festival** We sincerely thank the various churches, schools and community groups who so generously offer us Christmas collections and their Harvest Festival produce each year. We again appealed successfully for this help to come preferably in the form of tinned and non-perishable goods or cash which enables us to stretch our food budgets across the year.

**d) Gift Aid**

Maggs Day Centre submits a Gift Aid claim to HMRC on a yearly basis, which increases the private donations from UK taxable donors by 25%.

**e) Volunteers**

Maggs actively recruits, trains and supports volunteers who wish to join the staff team on an unpaid basis.

The volunteer co-ordinator manages different groups of volunteers. Service user volunteers are also recruited.

Volunteers provide invaluable assistance both to the project workers and to our service users. We currently benefit from the regular support of around 40 volunteers who work with us in various capacities. They work in the kitchen to provide meals for service users and in the clothing store to sort, fold clothing and organise the project. They also help us with our allotment project and as befrienders.

We are very grateful for the occasional support provided by corporate organisations, particularly CP Foods. We would like to thank Philip Jones (Achaleon) for the maintenance of our website.

**Maggs simply could not offer the service we do without the help we receive from individuals who choose to donate their time and care to further our work.**

### **23) Financial Review of the Year**

Incoming resources for the year totalled £284,996. Resources expended amounted to £267,812 resulting in a surplus of £17,184.

Incoming resources for the year totalled £284,996 which is £75,000 above budget. However income includes £12,000 from the Hopmarket Charity which is actually in respect of 2017/2018. A further £10,000 granted by the Sobell Foundation covers expenditure for the years 2017/2018 and 2018/2019. Accounting convention means that these monies must be shown as income for the year in which they were granted. A legacy amounting to £5,875 is included in 2016/2017 income although the funds have not as yet been received.

Online donations showed a significant increase and totalled over £28,000. Expenditure was broadly in line with budget. In overall terms the financial outcome was satisfactory.

Our premises in Deansway are ideally situated but being located in a Norman Church require regular and often extensive maintenance and repairs. During the year almost £15,000 was spent on stonework renovation. A further £5,467 was spent on new equipment.

2017/2018 looks to be a potentially difficult year. Grants from Lloyds TSB Charitable Foundation and The Henry Smith Charity (totalling £50,000) which were received in 2016/2017 have come to an end. A number of new grant making Trusts have been approached and decisions are awaited. Competition for grants is currently very strong.

During 2017 our Copenhagen Street premises should be relocated. We have budgeted £20,000 to cover costs. We anticipate transferring £40,000 from our reserves to fund relocation expenditure and certain staff costs.

We would like to express our thanks to everyone who supported Maggs financially during the year. Without this help we would not be able to provide the help and support for the homeless and vulnerable that they desperately need.

### **24) Risk Management**

The Trustees confirm that they have reviewed the major risks which the Charity faces.

The major risk to the organisation's work in the coming year is again posed by the general economic climate, which makes our income, both from grant making bodies and individual donors less predictable and more insecure.

The Finance Committee has again set prudent budgets and regularly monitors expenditure against income. The Trustees have examined all the operational and business risks and are satisfied that the systems in place together with the insurance policies mitigate the significant risks.

### **25) Investment Policy**

Apart from retaining a prudent amount in reserves each year, all of the Charity's funds are spent

in the short term so there are no funds for long term investment as such. The reserves are placed on short-term deposits at competitive interest rates.

## **26) Reserves Policy**

In line with the Charity Commission's guidance, the Trustees have adopted a policy to try to maintain a general reserve of 50% of annual expenditure. Unrestricted net current assets at 31 March 2017 were £247,370 which represents approximately 95% of the budgeted 2017/2018 expenditure.

## **27) Trustees Responsibilities in Relation to the Financial Statements**

The Trustees as Directors are responsible for preparing the report and financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable laws). Under Company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies, and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

## **28) Disclosure of information to auditors**

Each person who was a Director at the time this report was approved confirms that:

- so far as he or she is aware, there is no relevant audit information of which the Charity's auditors are unaware; and
- he or she has taken all the steps that he or she ought to have taken as Director in order to make himself/herself aware of any relevant audit information and to establish that the Charity's auditor is aware of that information.

## **29) Auditors**

It is proposed that our current auditors Bishops Accountancy Limited are re-appointed for the

financial year 2017/2018.

### **30) Small company provisions**

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 20 September 2017 and signed on its behalf.

A handwritten signature in black ink, appearing to read 'M Akers', written in a cursive style.

Melvyn Akers  
Chairman

**Maggs Day Centre**  
**Independent auditor's report**  
**to the members of Maggs Day Centre**

We have audited the financial statements of Maggs Day Centre for the year ended 31 March 2017 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditor**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on the financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.



Sally Bishop (Senior Statutory Auditor)  
for and on behalf of Bishop's Accountancy Limited  
Accountants and Statutory Auditors  
21 September 2017

Hallow Park Offices  
Hallow  
Worcester WR2 6PG

**Maggs Day Centre**  
**Statement of Financial Activities (including Income and Expenditure Account)**  
**for the year ended 31 March 2017**

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<b>Income and endowments from:</b>					
Donations and legacies	3	168,967	104,186	273,153	342,677
Charitable activities	4	10,523	-	10,523	14,652
Bank interest received		1,320	-	1,320	1,532
<b>Total income</b>		<b>180,810</b>	<b>104,186</b>	<b>284,996</b>	<b>358,861</b>
<b>Expenditure on:</b>					
Charitable activities	5	176,897	90,915	267,812	240,141
<b>Total expenditure</b>		<b>176,897</b>	<b>90,915</b>	<b>267,812</b>	<b>240,141</b>
<b>Net income</b>		<b>3,913</b>	<b>13,271</b>	<b>17,184</b>	<b>118,720</b>
Gross transfers between funds	12	-	-	-	-
<b>Net movement of funds in year</b>		<b>3,913</b>	<b>13,271</b>	<b>17,184</b>	<b>118,720</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		303,795	29,458	333,253	214,533
<b>Total funds carried forward</b>	<b>12</b>	<b>307,708</b>	<b>42,729</b>	<b>350,437</b>	<b>333,253</b>

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

**Maggs Day Centre**  
**Registered number: 02278501**  
**Balance Sheet**  
**as at 31 March 2017**

	Notes	2017 £	2016 £
<b>Fixed assets</b>			
Tangible assets	9	60,418	74,437
<b>Current assets</b>			
Debtors	10	72,786	38,209
Cash at bank and in hand		238,729	233,316
		<u>311,515</u>	<u>271,525</u>
<b>Creditors: amounts falling due within one year</b>	11	(21,496)	(12,709)
<b>Net current assets</b>		<u>290,019</u>	<u>258,816</u>
<b>Net assets</b>		<u>350,437</u>	<u>333,253</u>
<b>Charity Funds</b>			
Unrestricted funds	12	307,708	303,795
Restricted funds	12	42,729	29,458
<b>Total charity funds</b>		<u>350,437</u>	<u>333,253</u>

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.



Melvyn Akers  
Director and trustee  
Approved by the board on 20 September 2017



Ian Crane  
Director and trustee

**Maggs Day Centre  
Notes to the Financial Statements  
for the year ended 31 March 2017**

**1 Accounting policies**

***Basis of preparation***

The financial statements are prepared on a going concern basis under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS 102.

***Fund accounting***

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

***Income recognition***

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. A corresponding amount is recognised in expenditure.

Donations of food and other goods received for use by the charity have not been quantified for reasons of practicality.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

***Expenditure recognition***

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**Maggs Day Centre**  
**Notes to the Financial Statements**  
**for the year ended 31 March 2017**

**Fixed assets**

Fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Equipment	10% - 33% per annum
-----------	---------------------

**Leasing**

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

**Pensions**

The company operates an externally managed defined contribution pension scheme for senior employees and a second externally managed defined contribution pension scheme for all other eligible employees who wish to join. Contributions are charged to the statement of financial activities as they become payable in accordance with the rules of the two schemes. Contributions outstanding at the year end amounted to £670 (2016: £394).

**Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

<b>2 Net income for the year</b>	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Depreciation	19,014	17,969
Auditor's remuneration	2,100	2,000
	<hr/>	<hr/>

**Maggs Day Centre**  
**Notes to the Financial Statements**  
**for the year ended 31 March 2017**

**3 Income from donations and legacies**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
<b>Grants and donations</b>		
Worcester Municipal Charities (CIO)	54,230	54,995
The Henry Smith Charity	25,000	25,000
Lloyds Bank Foundation for England & Wales	25,000	25,000
The Hopmarket Charity	24,630	11,250
The Eveson Charitable Trust	22,500	22,500
The Sobell Foundation	15,000	-
Garfield Weston Foundation	10,000	-
Hawthorne Charitable Trust	3,000	-
University of Worcester	1,395	-
Six Masters' Charities	1,000	2,000
Dumbreck Charity	1,000	1,000
Clothiers Company of Worcester	1,000	-
Sainsburys	1,000	-
VDG Builders	1,000	-
The Tudor Trust	-	10,000
The Rowlands Trust	-	5,000
The Hilden Charitable Fund	-	5,000
Help The Homeless	-	3,000
Ratcliffe Foundation	-	1,000
Sundry grants	850	-
Donations from churches	15,866	12,214
Donations from schools	757	1,316
Donations from the general public	64,050	46,947
Legacies	5,875	116,455
	<u>273,153</u>	<u>342,677</u>

Income from donations and legacies was £273,153 (2016: £342,677), of which £168,967 was unrestricted (2016: £229,763) and £104,186 was restricted (2016 £112,914).

**4 Income from charitable activities**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Collaborative education	8,208	12,019
Client meals	2,315	2,633
	<u>10,523</u>	<u>14,652</u>

Income from charitable activities was £10,523 (2016: £14,652), which was all unrestricted in both years.

**Maggs Day Centre**  
**Notes to the Financial Statements**  
**for the year ended 31 March 2017**

**5 Expenditure on charitable activities**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
<b>Running costs</b>		
Salaries and wages	154,912	142,035
Food	3,224	3,547
Running expenses	3,785	5,973
Newspapers	338	294
Repairs and equipment	21,197	10,058
Computer costs	933	1,304
Telephone	3,114	3,006
Rent and council tax	26,344	26,315
Heat and light	6,061	6,612
Cleaning and refuse	2,874	3,577
Insurance	4,693	4,754
Activity centre costs	6,541	6,231
Staff training and expenses	6,757	3,620
Recruitment costs	1,789	972
Befrienders expenses	220	-
Client expenses	138	106
Bank charges	51	83
Depreciation	19,014	17,969
Loss/(profit) on disposal of fixed assets	472	(440)
Auditors' remuneration	2,520	2,400
Legal fees	2,835	1,725
	<u>267,812</u>	<u>240,141</u>

Expenditure on charitable activities was £267,812 (2016: £240,141), of which £176,897 was unrestricted (2016: £128,489) and £90,915 restricted (2016: £111,652).

**6 Analysis of staff costs and remuneration of key management personnel**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Wages and salaries	148,290	132,612
Social security costs	4,108	6,088
Other pension costs	2,514	3,335
	<u>154,912</u>	<u>142,035</u>

The charity considers its key management personnel comprise the trustees and the Chief Executive Officer. The total employment benefits of the key management personnel were £32,757 (2016: £31,116). No employees received employee benefits in excess of £60,000 (2016: none).

<b>Average number of employees</b>	<b>2017</b>	<b>2016</b>
	<b>Number</b>	<b>Number</b>
Direct charitable work	<u>11</u>	<u>10</u>

**7 Auditor's remuneration**

The auditor's remuneration constituted an audit fee of £2,100 (2016: £2,000).

**Maggs Day Centre**  
**Notes to the Financial Statements**  
**for the year ended 31 March 2017**

**8 Related party transactions and trustees' expenses and remuneration**

No trustees received any remuneration during the year (2016: nil) and there has been no reimbursement of expenses (2016: nil).

During the year the charity paid £805 (2016: £197) for Trustee Indemnity Insurance.

No trustee or other person related to the charity had any personal interest in any other contract or transaction entered into by the charity during the year (2016: nil).

**9 Tangible fixed assets**

	<b>Equipment £</b>
<b>Cost</b>	
At 1 April 2016	155,198
Additions	5,467
Disposals	<u>(21,539)</u>
At 31 March 2017	<u>139,126</u>
<b>Depreciation</b>	
At 1 April 2016	80,761
Charge for the year	19,014
On disposals	<u>(21,067)</u>
At 31 March 2017	<u>78,708</u>
<b>Net book value</b>	
At 31 March 2017	<u>60,418</u>
At 31 March 2016	<u>74,437</u>

**10 Debtors**

	<b>2017 £</b>	<b>2016 £</b>
Grants and legacies receivable	62,577	29,000
Prepayments and accrued income	<u>10,209</u>	<u>9,209</u>
	<u>72,786</u>	<u>38,209</u>

**11 Creditors: amounts falling due within one year**

	<b>2017 £</b>	<b>2016 £</b>
Trade creditors	15,513	2,792
Accruals	4,822	3,807
Other taxes and social security costs	-	4,795
Other creditors	<u>1,161</u>	<u>1,315</u>
	<u>21,496</u>	<u>12,709</u>

**Maggs Day Centre**  
**Notes to the Financial Statements**  
**for the year ended 31 March 2017**

**12 Analysis of charitable funds**

	At 1 April 2016 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2017 £
<b>Unrestricted funds</b>					
General reserve	213,795	180,810	(176,897)	34,833	252,541
Repair reserve	50,000	-	-	(14,833)	35,167
Resilience worker salary	40,000	-	-	(20,000)	20,000
	<u>303,795</u>	<u>180,810</u>	<u>(176,897)</u>	<u>-</u>	<u>307,708</u>
<b>Restricted funds</b>					
Donated facilities and services	-	27,323	(27,323)	-	-
Life skills courses	2,921	15,000	(3,646)	-	14,275
Maggs Clothing Project	-	9,368	(6,710)	-	2,658
Manager's salary	25,000	25,000	(25,000)	-	25,000
Training facilitator and support worker's salaries	-	25,000	(25,000)	-	-
Resettlement worker's salary	1,377	-	(1,377)	-	-
Consultation area	160	-	(80)	-	80
Drum project	-	1,395	(1,395)	-	-
Kitchen	-	1,000	(284)	-	716
Other	-	100	(100)	-	-
	<u>29,458</u>	<u>104,186</u>	<u>(90,915)</u>	<u>-</u>	<u>42,729</u>
<b>Total funds</b>	<u>333,253</u>	<u>284,996</u>	<u>(267,812)</u>	<u>-</u>	<u>350,437</u>

**Designated funds**

In 2016 the trustees set aside £50,000 for a reserve towards the costs of carrying out major repairs to the Day Centre. Repairs costing £14,833 were carried out on the external stonework this year so this amount has been transferred from the Repair Reserve to General Reserves.

The trustees also set aside £40,000 to cover the salary of a resilience worker for two years, £20,000 of which has been transferred to General Reserves this year.

**Restricted funds**

The charity receives donated facilities and services in the form of the use of the Day Centre, the Clothing Store and St Alban's Annexe, all of which are provided rent-free by Worcester Municipal Charities (CIO), together with payment of utility bills at the Clothing Store and St Alban's Annexe.

Grants were received towards the cost of running life skills courses for our users.

A grant was received to fund the running of a clothing store, which offers free clothing, shoes and small domestic items to those in need.

A grant was received towards the cost of the manager's salary and associated on costs.

A grant was received to fund the salaries of the Training and Development Facilitator and a support worker to help homeless clients.

A grant was received in 2016 to fund the salary of a resettlement resilience worker, the balance of which was spent in 2017.

**Maggs Day Centre**  
**Notes to the Financial Statements**  
**for the year ended 31 March 2017**

**Restricted funds (continued)**

A grant was received to furnish a new consultation area at the Day Centre. The balance on the fund represents the net book value of the furniture and fittings purchased.

A grant was received towards the cost of running the kitchen.

Grants were received from other organisations and individuals to fund specific costs of the charity.

**13 Analysis of net assets between funds**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total £</b>
Tangible fixed assets	60,338	80	60,418
Current assets	268,866	42,649	311,515
Current liabilities	(21,496)	-	(21,496)
	<u>307,708</u>	<u>42,729</u>	<u>350,437</u>

**14 Operating leases**

In 2009 a 150-year lease of St Albans, from which the charity operates, was granted by the Worcester Diocesan Board of Finance to Worcester Municipal Charities (CIO), which in turn has granted the charity a lease at a peppercorn rent.

The fair market value of the rent of this building and the other properties provided to us by Worcester Municipal Charities (CIO) at a peppercorn rent, including utility bills, has been estimated at £27,323 (2016: £28,453). In accordance with the SORP, this has been shown in the accounts as expenditure and an equal amount shown as Grants received. There is no overall effect on the charity's results for the year.