

# CS01

## Confirmation statement



Companies House

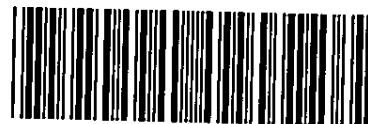


Go online to file this information  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

A fee may be payable  
Please see 'How to pay'

☒ **What this form is for**  
You may use this form to confirm  
that the company has filed up to  
date. You must file a confirmation  
statement at least once every year.

☐ **What this form is NOT for**  
You cannot use this form to  
report changes to the company's  
registered office address or  
alternative inspection  
(SAIL) information.



\*ASYWDL7F\*  
A13 26/01/2017 #276  
COMPANIES HOUSE  
\*A5XJL4DM\*  
A09 06/01/2017 #30  
COMPANIES HOUSE

### Before you start

You can check your company details for free on our online service  
[www.beta.companieshouse.gov.uk](http://www.beta.companieshouse.gov.uk)

#### Change to your company information

If you need to make any changes to

- Part 1 Principal business activities or standard industrial classification (SIC)
- Part 2 Statement of capital
- Part 3 Trading status of shares and exemption from keeping a register of people with significant control (PSC)
- Part 4 Shareholder information
- Part 5 Information about people with significant control (PSC)

Use the additional parts of this form to do this

#### Other changes

If you need to make any  
changes to

- registered office address
- single alternative inspection  
address (SAIL) and company  
records
- officer appointments

You must do this separately  
before or at the same time as this  
confirmation statement

## 1 Company details

Company number **008509701**  
Company name in full **BUSINESS MANAGEMENT ADVISORY  
SERVICES LIMITED**

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

## 2 Confirmation date

Please give the confirmation statement date. You must deliver this form within  
14 days of this date. Please check your company records for the date of your  
confirmation period.

Confirmation date <sup>d</sup> **31** <sup>m</sup> **12** <sup>y</sup> **2016**

① **Check when your confirmation  
statement is due**  
To check your confirmation  
statement date  
[www.beta.companieshouse.gov.uk](http://www.beta.companieshouse.gov.uk)

You can make a statement at  
any time during the confirmation  
period. This will change your next  
confirmation date.

## 3 Confirmation statement

I confirm that all information required to be delivered by the company pursuant  
to section 853A(1)(a) of the Companies Act 2006 in relation to the confirmation  
period ending on the confirmation date above either has been delivered or is  
being delivered with this statement.

Signature

Signature

**X**  **X**

② **Societas Europaea**  
If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership.

③ **Person authorised**  
Under either section 270 or 274 of  
the Companies Act 2006

This form may be signed by  
Director <sup>②</sup>, Secretary, Person authorised <sup>③</sup>, Charity commission receiver and  
manager, CIC manager, Judicial factor

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## Confirmation statement

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have checked the company information that we hold
- ☐ You have shown any relevant changes made to your information on the additional parts to this form or filed the appropriate form before or at the same time as this confirmation statement
- ☐ You have signed the form
- ☐ You have enclosed the correct fee if appropriate

**How to pay**

You must include a £40 fee with the first Confirmation Statement you file each year. Further Confirmation Statements made in the same year don't require a fee.

Make cheques or postal orders payable to 'Companies House'

**Important information**

All information on this form will appear on the public record, apart from information relating to usual residential addresses and day of birth.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales:  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

For companies registered in Scotland:  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland:  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

# CS01- additional information page

## Confirmation statement

### Part 1

## Standard industrial classification (SIC) code change

Only use this part to tell us of any changes to your standard industrial classification codes during this confirmation period.

✓ **This part must be sent at the same time as your confirmation statement.**

✗ **Do not send this part if none of your SIC codes have changed**

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**Standard industrial classification (SIC)**  
To check your current SIC code(s)  
[www.beta.companieshouse.gov.uk](http://www.beta.companieshouse.gov.uk)

### A1

#### New standard industrial classification code <sup>①</sup>

Please show any new SIC codes

Classification code 1

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Classification code 2

--	--	--	--	--	--

Classification code 3

--	--	--	--	--	--

Classification code 4

--	--	--	--	--	--

If you cannot determine a code, please give a brief description of the company's business activity below

Principal activity description


**① Standard industrial classification**  
Provide a trade classification code (SIC code 2007) or a description of your company's main business in this section

A full list of the trade classification codes are available on our website [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### A2

#### Removal of standard industrial classification

Please show any SIC codes which no longer apply

Classification code 1

--	--	--	--	--	--

Classification code 2

--	--	--	--	--	--

Classification code 3

--	--	--	--	--	--

Classification code 4

--	--	--	--	--	--

# CS01- additional information page Confirmation statement

## Part 2 Statement of capital change

Complete this part in full if there has been any change to your share capital or prescribed particulars since the last statement of capital was delivered.

✓ This part must be sent at the same time as your confirmation statement.

✗ Not required for companies without share capital

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

You must complete both sections B1 and B2

NO CHANGE

### B1 Share capital

Complete the table(s) below to show the issued share capital

Complete a separate table for each currency (if appropriate). For example, add pound sterling in 'Currency table A' and Euros in 'Currency table B'

Continuation pages

Use a statement of capital continuation page if necessary

Currency Complete a separate table for each currency	Class of shares E g Ordinary/Preference etc	Number of shares	Aggregate nominal value (£, €, \$, etc) Number of shares issued multiplied by nominal value	Total aggregate amount unpaid, if any (£, €, \$, etc) Including both the nominal value and any share premium
Currency table A				
STERLING	ORDINARY £1	50	£ 50	NIL
Totals				

Currency table B				
Totals				

Currency table C				
Totals				

Totals (including continuation pages)	Total number of shares	Total aggregate nominal value ❶	Total aggregate amount unpaid ❶
	50	50	0

❶ Please list total aggregate values in different currencies separately  
For example £100 + €100 + \$10 etc

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## Confirmation statement

### Part 3

## Trading status of shares and exemption from keeping a register of people with significant control (PSC)

Use this Part to tell us of the trading status of shares and information about exemption from keeping a PSC register (if this is the first time you're giving this information or if any of this information has changed since you last gave it).

✓ This part must be sent  
at the same time as your  
confirmation statement.

✗ Do not send if none of this  
information has changed.

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### C1 Company's shares admitted to trading on a market ①

Were any shares admitted to trading on a market during the confirmation period? Please tick the appropriate box below

- ☐ No go to Part 4 section D1 'Non traded shareholders'
- ☐ Yes go to Section C2 'DTR5'

① A market is one established under the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside of the UK. The current UK recognised investment exchanges and regulated markets can be found at [www.fsa.gov.uk/register/exchanges](http://www.fsa.gov.uk/register/exchanges).

### C2 Exemption from providing shareholder information (DTR5) ②

Throughout the confirmation period, was the company a traded company and an issuer to which DTR5 applies? Please tick the appropriate box below

- ☐ No go to Section C3 'Exemption from keeping a PSC register'
- ☐ Yes You have now finished this Part and do not need to complete Parts 4 or 5

② Please review and complete (if necessary) this section if you have answered 'Yes' to section C1 'Company's shares admitted to trading on a market'

**DTR5**  
DTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority. Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%).

### C3 Exemption from keeping a people with significant control (PSC) register ③

Is the company exempt or has it ever been exempt from keeping a PSC register

- Yes continue (Tick only one box).
- No go to Part 4 section D2 'Shareholder information for certain traded companies'

Please tick the appropriate statement.

- ☐ The company is exempt from the requirement to obtain information and keep a register of its PSC because the company has voting shares admitted to trading on a regulated market in an EEA State other than the United Kingdom
- ☐ The company is exempt from the requirement to obtain information and keep a register of its PSC because the company has voting shares admitted to trading on a market listed in Schedule 1 of the Register of People with Significant Control Regulations 2016
- ☐ The exemption from keeping a PSC register (Part 21A) no longer applies ④

Please review and complete (if necessary) this section if you have answered 'No' to section C2 'DTR5'

③ **Exemption from keeping a PSC register**  
In accordance with Part 21A of the Companies Act 2006

④ **Exemption from keeping a PSC register no longer applies**  
If you need to provide PSC information complete and return any relevant sections of Part 5

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B2

Prescribed particulars

Please give the prescribed particulars of rights attached to each class of share shown in the 'share capital' tables in Section B1

Class of share

ORDINARY £1

Prescribed particulars

EVERY SHARE IS EQUAL

Prescribed particulars of rights attached to shares

The particulars are

- a particulars of any voting rights, including rights that arise only in certain circumstances,
- b particulars of any rights, as respects dividends, to participate in a distribution,
- c particulars of any rights, as respects capital, to participate in a distribution (including on winding up), and
- d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder

A separate table must be used for each class of share

Please use a prescribed particulars continuation page if necessary

Class of share

Prescribed particulars

Class of share

Prescribed particulars

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B2

Prescribed particulars

Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Section B1

Class of share

ORDINARY B1

Prescribed particulars

1

EVERY SHARE EQUAL

1 Prescribed particulars of rights attached to shares

The particulars are

- a particulars of any voting rights, including rights that arise only in certain circumstances,
- b particulars of any rights, as respects dividends, to participate in a distribution,
- c particulars of any rights, as respects capital, to participate in a distribution (including on winding up), and
- d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder

A separate table must be used for each class of share

Complete the table below to show the issued share capital  
Complete a separate table for each currency.

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**D1**

### Shareholder information for a non-traded company

Show any information that has changed for each person

Please list the company shareholders in alphabetical order Joint shareholders should be listed consecutively

Shareholder's Name (Address not required)	Class of share	Shares held at confirmation date	Shares transferred (if appropriate)	
		Number of shares	Number of shares	Date of registration of transfer
ALAN FIBER	ORDINARY £1	49		/ /
JOHN MONK	ORDINARY £1	1		/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
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				/ /
				/ /

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D2

**Shareholder information for certain traded companies (not DTR5)**

Give details of any change to the information (since you last gave it) about people who held at least 5% of the issued shares of any class at the end of the confirmation period

Please list the shareholders in alphabetical order. Joint shareholders should be listed consecutively.

		Shares held at confirmation date	
Shareholder's name	Shareholder's address	Class of share	Number of shares

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### Part 5

## Information about people with significant control (PSC)

✓ This part must be sent at the same time as your confirmation statement.

✗ Don't complete this part if you've elected to keep information about people with significant control on the public register instead of in your own register.

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

Only use this Part to tell us about the people with significant control (PSC) of the company. This includes individuals, relevant legal entities (RLE) and other registrable persons (ORP).

Only complete this Part if this is the first time you have given this information or if there has been a change to any of the information since you last gave it.

If you've previously given this information and there has been no change to any of it, you don't need to complete or return this Part.

- Use section E1 to tell us about statements in your PSC register relating to the company
- Use F1-F5 for an individual who is a person with significant control.
- Use G1-G4 for a relevant legal entity (RLE)
- Use H1-H4 for an 'other registrable person' (ORP)
- Use I1-I3 for any additional statements relating to a PSC or RLE that are in your PSC register at the confirmation date.
- You can find more guidance on how to complete this part on our website [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)
- If you need to tell us about more PSCs, RLEs or ORPs, use a continuation page

### E1

If the company's PSC register contains one of the following statements during the confirmation period, please tick		If a statement is no longer true, give the date of the change and complete the relevant sections in Part 5	
If either of the statements below still apply at the confirmation statement date, don't complete the rest of Part 5.		If the statements appear more than once in the company's PSC register, use a continuation page	
Statement	Date (if applicable) that this ceased to be true during the period		
<input type="checkbox"/> The company knows or has reasonable cause to believe that there is no registrable person or registrable relevant legal entity in relation to the company	d	d	m m y y y y
<input type="checkbox"/> The company has not yet completed taking reasonable steps to find out if there is anyone who is a registrable person or registrable relevant legal entity in relation to the company.	d	d	m m y y y y
If the statements appear more than once in the company's PSC register, use a continuation page			

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F1

## Individual PSC particulars

### How to fill in this table

- Enter the particulars relating to this individual currently entered in the PSC register in column 1
- Use column 2 to indicate any information that was previously entered in the register (if applicable)
- Give the date of the change from previous to current information (if applicable)
- If you need to show more than one change to any of the particulars use a continuation page
- If you need to enter more than 1 date on which a person became (or ceased to be) a registrable person, use a continuation page

### Individual's details

	1) Current	2) Previous	Date of change
Title*	MR		/ /
Full forename(s)	ALAN EDWIN		/ /
Surname	FIBER		/ /
Country/State of residence	ENGLAND/BRITAIN		/ /
Nationality	BRITISH		/ /
Month/year of birth	X X m m y y y y	X X m m y y y y	/ /

### Individual's service address

Please complete the individual's service address below. You must also complete the individual's usual residential address in Section F2

	1) Current	2) Previous	Date of change
Building name/number	9		/ /
Street	PARK GROVE		
Post town	EDGWARE		
County/Region	MIDXX		
Postcode	H A 8 7 5 H		
Country	ENGLAND		

Date that this person became registrable (this cannot be before 06/04/2016)	Date (if applicable) that this person ceased to be registrable
d d m m y y y y	d d m m y y y y

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## Confirmation statement

F3

### Individual PSC nature of control

#### How to fill in this table

- Put a tick against the current nature of control relating to this individual entered in the PSC register in column 1
- Use column 2 to indicate any nature of control that was previously entered in the register
- Show any changes in chronological order (starting with the most recent) and give the date of change from previous to current information
- If you need to show more than 1 change, please use a continuation page

1) Current (as at the confirmation statement date)	2) Previous	Date of change
<b>Nature of control</b> <b>Ownership of shares</b> 1 The individual holds, directly or indirectly, the following percentage of shares in the company (tick only one) <input type="checkbox"/> 1a) more than 25% but not more than 50% <input type="checkbox"/> 1b) more than 50% but less than 75% <input checked="" type="checkbox"/> 1c) 75% or more	<b>Nature of control</b> <b>Ownership of shares</b> <input type="checkbox"/> 1a <input type="checkbox"/> 1b <input type="checkbox"/> 1c	/ /
<b>Ownership of voting rights</b> 2 The individual holds, directly or indirectly, the following percentage of voting rights in the company (tick only one) <input type="checkbox"/> 2a) more than 25% but not more than 50% <input type="checkbox"/> 2b) more than 50% but less than 75% <input checked="" type="checkbox"/> 2c) 75% or more	<b>Ownership of voting rights</b> <input type="checkbox"/> 2a <input type="checkbox"/> 2b <input type="checkbox"/> 2c	/ /
<b>Ownership of right to appoint/ remove directors</b> <input checked="" type="checkbox"/> 3 The individual holds, directly or indirectly, the right to appoint or remove a majority of the board of directors of the company	<b>Ownership of right to appoint/ remove directors</b> <input type="checkbox"/> 3	/ /

Only complete the section below if none of the above apply

1) Current	2) Previous	Date of change
<input type="checkbox"/> The individual has the right to exercise, or actually exercises, significant influence or control over the company	<input type="checkbox"/> The individual has the right to exercise, or actually exercises, significant influence or control over the company	/ /

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## Confirmation statement

### F4 Nature of control by a firm over which the individual has significant control

The individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:

1) Current	2) Previous	Date of change
<p>1 the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one)</p> <p><input type="checkbox"/> 1a) more than 25% but not more than 50%</p> <p><input type="checkbox"/> 1b) more than 50% but less than 75%</p> <p><input type="checkbox"/> 1c) 75% or more</p>	<p><b>Ownership of shares</b></p> <p><input type="checkbox"/> 1a</p> <p><input type="checkbox"/> 1b</p> <p><input type="checkbox"/> 1c</p>	<p>/ /</p>
<p>2 the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one)</p> <p><input type="checkbox"/> 2a) more than 25% but not more than 50%</p> <p><input type="checkbox"/> 2b) more than 50% but less than 75%</p> <p><input type="checkbox"/> 2c) 75% or more</p>	<p><b>Ownership of voting rights</b></p> <p><input type="checkbox"/> 2a</p> <p><input type="checkbox"/> 2b</p> <p><input type="checkbox"/> 2c</p>	<p>/ /</p>
<p><input type="checkbox"/> 3 the members of that firm (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company</p>	<p><b>Ownership of right to appoint/ remove directors</b></p> <p><input type="checkbox"/> 3</p>	<p>/ /</p>
<p><input type="checkbox"/> 4 the members of that firm (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company</p>	<p><b>Significant influence or control</b></p> <p><input type="checkbox"/> 4</p>	<p>/ /</p>

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**F5 Nature of control by a trust over which the individual has significant control**

The individual  
has the right to exercise or actually exercises significant influence or control over the activities of a trust and

1) Current	2) Previous	Date of change
<p>1 the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one)</p> <p><input type="checkbox"/> 1a) more than 25% but not more than 50%</p> <p><input type="checkbox"/> 1b) more than 50% but less than 75%</p> <p><input type="checkbox"/> 1c) 75% or more</p>	<p><b>Ownership of shares</b></p> <p><input type="checkbox"/> 1a</p> <p><input type="checkbox"/> 1b</p> <p><input type="checkbox"/> 1c</p>	<p>/ /</p>
<p>2 the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one)</p> <p><input type="checkbox"/> 2a) more than 25% but not more than 50%</p> <p><input type="checkbox"/> 2b) more than 50% but less than 75%</p> <p><input type="checkbox"/> 2c) 75% or more</p>	<p><b>Ownership of voting rights</b></p> <p><input type="checkbox"/> 2a</p> <p><input type="checkbox"/> 2b</p> <p><input type="checkbox"/> 2c</p>	<p>/ /</p>
<p><input type="checkbox"/> 3 the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company</p>	<p><b>Ownership of right to appoint/ remove directors</b></p> <p><input type="checkbox"/> 3</p>	<p>/ /</p>
<p><input type="checkbox"/> 4 the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company</p>	<p><b>Significant influence or control</b></p> <p><input type="checkbox"/> 4</p>	<p>/ /</p>