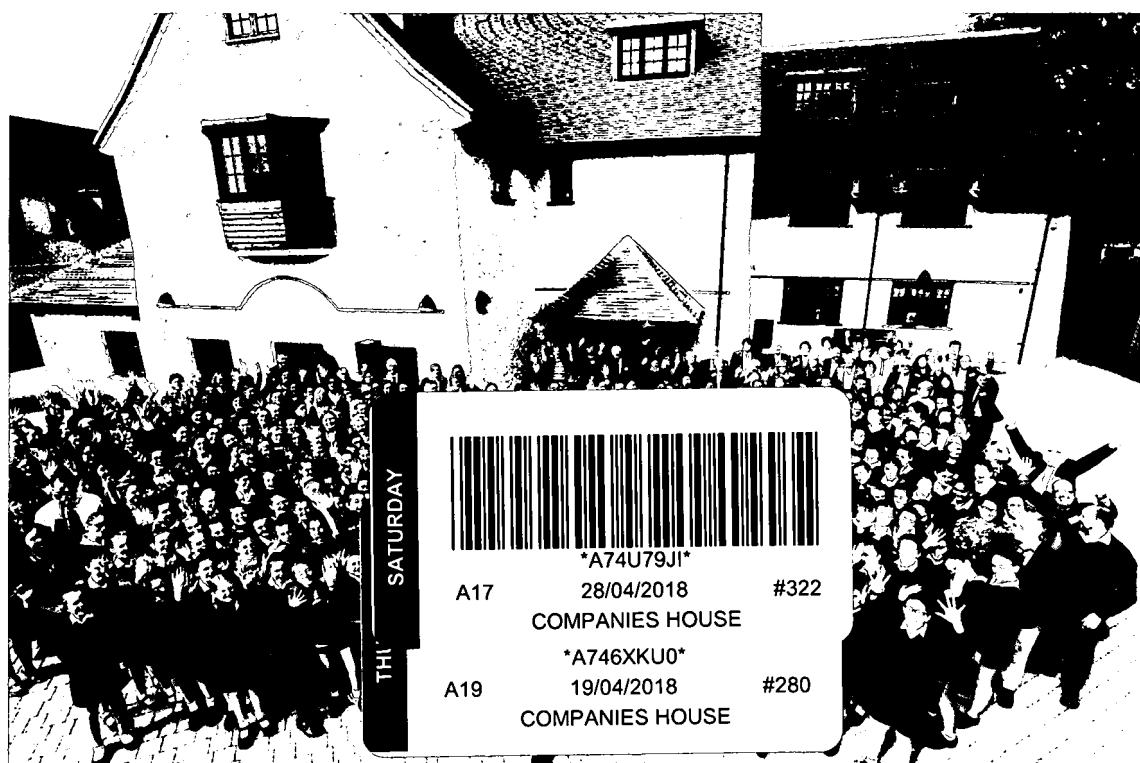




**THE PRIOR'S FIELD SCHOOL TRUST LIMITED**

**REPORTS AND CONSOLIDATED  
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JULY 2017**



*Opening the Arnold Building February 2017*

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**THE PRIOR'S FIELD SCHOOL TRUST LIMITED**  
**GOVERNORS, DIRECTORS AND TRUSTEES**  
**FOR THE YEAR ENDED 31 JULY 2017**

**GOVERNORS, DIRECTORS AND CHARITY TRUSTEES**

The Governors of The Prior's Field School Trust Limited ("the Charity") are the School's charity trustees under charity law and the directors of the charitable company. The members of the Governing Body who served during the year are detailed below.

		(1)	(2)	(3)	(4)
Mr R P Green FCA (Chairman)		•	•	•	•
Mr N A Andrews LLB (Deputy Chairman)				•	•
Mrs D C C Colvin OBE		•			
Mr M Chadwick ACA CTAI	Appointed 07/02/2017	•	•	•	
Mr I N H Davis BA BArch RIBA	Retired 07/2/2017		•		
Mr J M Evans BSc MRICS			•		
Mrs L Gillingham BA (Hons)	Appointed 21/6/2017	•			
Mr P Grinham MSc			•		
Ms T A Cook BA MCIPR					•
Mr A J Gough BSc UED, BSc (Hons) MA (Open)		•			
Mr I M Hinckley ACA CTA MBA				•	
Dr A M Jacob PhD, MBA, PGCE, DipTESOL, BSc	Resigned 21/6/2017	•			•
Mr S James			•		
Mr J J Jensen-Humphreys FCA			•	•	
Mr J R Macleod	Retired 16/3/2017		•		
Mrs H E Morris DipBldgCons MRICS		•	•		
Mr A Sanderson BA MIOD FBCS CDir CEng CITP		•			
Mr R J Southey BA FCA		•		•	

- (1) Education & Welfare Committee
- (2) Estates Committee
- (3) Finance Committee
- (4) Governance Committee

During the year the activities of the Governing Body were carried out through four committees. The membership of these committees is shown above for each Governor.

**THE PRIOR'S FIELD SCHOOL TRUST LIMITED**  
**SENIOR STAFF AND ADVISORS**  
**FOR THE YEAR ENDED 31 JULY 2017**

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**SENIOR STAFF AND ADVISORS**

**SENIOR STAFF**

<b>Head</b>	<b>Mrs T Kirnig MA PGCE</b>
<b>Bursar</b>	<b>Mrs L K Ranson BA DipEur HUM CMgr FCMI MBIFM</b>
<b>Clerk</b>	<b>Mrs J M Reckord BA (Hons) ACIS</b>

<b>PRINCIPAL ADDRESS</b>	<b>Priorsfield Road, Godalming, Surrey GU7 2RH</b>
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**ADVISORS**

<b>AUDITORS</b>	haysmacintyre 26 Red Lion Square London WC1R 4AG
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<b>BANKERS</b>	Nat West Bank Guildford Commercial Office PO Box 1, 2 <sup>nd</sup> Floor G3 2 Cathedral Hill Guildford Surrey GU1 3ZR
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<b>SOLICITORS</b>	GBH Law 7/8 Innovation Place Douglas Drive Godalming Surrey GU7 1JX
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	Barlow Robbins LLP The Oriel Sydenham Road Guildford Surrey GU1 3SR
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<b>INSURANCE BROKERS</b>	Marsh Brokers Limited Schools Division Rockwood House 9 – 17 Perrymount Road Haywards Heath West Sussex RH16 3DU
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<b>PROJECT MANAGER AND QS</b>	Madlins LLP Nova Scotia House 70 Goldsworth Road Woking Surrey GU21 6LQ
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<b>SCHOOL WEBSITE</b>	<a href="http://www.priorsfieldschool.com">www.priorsfieldschool.com</a>
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<b>CONTACT EMAIL ADDRESS</b>	<a href="mailto:clerktogovernors@priorsfieldschool.com">clerktogovernors@priorsfieldschool.com</a>
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The members of the Prior's Field School Trust Limited Governing Body present their Annual Report and Financial Statements for the year ended 31 July 2017 under the Charities Act 2011, including the Directors' and Strategic Reports under the Companies Act 2006.

## **REFERENCE AND ADMINISTRATIVE INFORMATION**

The Prior's Field School Trust Ltd is constituted as a company limited by guarantee registered in England, No. 667700 and is registered with the Charity Commission under Charity Number 312038. The Prior's Field School Foundation is a subsidiary charity registered in England No 312038-1. Priors Field Enterprises Ltd is a wholly owned subsidiary registered in England, No. 3760847.

Details of the Governors, Senior Staff and Principal Advisors during the year are shown on pages 1 and 2.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The Charity is governed by its Articles of Association adopted by special resolution on 22 March 2012.

### **Governing Body**

The Governing Body is self-appointing; with one-third of its members required to retire by rotation at each Annual General Meeting. The first appointed, or longest serving since their last reappointment, are the first to retire. Members retiring by rotation may offer themselves for re-election every three years up to a maximum period of twelve years.

### **Recruitment and Training of Governors**

Nominations for new Governors are sought through introductions from existing Governors, the Head or the Bursar. Particular regard is given to the need to maintain a range of skills within the Governing Body, including finance, education, pastoral and property expertise. Prospective Governors are invited to discuss their skills and experience with the Chairman and Deputy Chairman and Head in the first instance and are given information about the School and the role and responsibilities of a Governor.

New Governors are provided with induction support, including a tour of the school, discussion of key aspects of school business and developments and lesson observations. Through a "Buddy" system existing Governors provide support and guidance to new Governors. Newly appointed Governors are encouraged to attend external conferences and training events, and seminars organised by the Association of Governing Bodies of Independent Schools (AGBIS) and other providers. On-going training to all Governors is normally provided through workshop sessions at Board meetings.

### **Organisational Management**

The members of the Governing Body, as the charity trustees, are legally responsible for the overall management and control of the School. They meet as a Board at least three times a year. The work of reviewing and monitoring the implementation of their policies is carried out by four committees, each of which usually meets at least once a term. Each Governor is a member of at least one committee and all Governors are encouraged to attend meetings of other committees to assist in their understanding of the School's activities. Membership of the committees is shown on page 1.

- The Education and Welfare Committee monitors and evaluates the School's educational programmes and welfare policies and procedures; the committee is chaired by Tracy Cook.
- The Estates Committee monitors and evaluates the upkeep and further development of the school buildings and grounds; the committee is chaired by Paul Grinham.
- The Finance Committee scrutinises budgets and capital expenditure, monitors spending, reviews management accounts and finalises the audited financial statements and annual report for approval by the Governing Body; the committee is chaired by Robert Southey.

- The Governance Committee reviews all matters relating to the governance of the School including the functioning and membership of the Board and its committees and the appointment of new Governors; the committee is chaired by Neale Andrews.

The day to day management of the School is delegated to the Head and the Bursar, supported by the Senior Leadership Team; together this group are the key management personnel. The Head and the Bursar attend Board and most committee meetings.

#### **Employment and Remuneration**

The Board sets the remuneration of key management personnel, with the objective of providing appropriate incentives to encourage enhanced performance and of rewarding them fairly for their individual contributions to the success of the School. The appropriateness and relevance of the remuneration policy for all staff is reviewed annually, including reference to benchmarking information, to ensure that the School remains sensitive to the broader issues of pay and employment conditions elsewhere. Delivery of the School's charitable vision and purpose is primarily dependent on the key management personnel; the largest element of charitable expenditure is staff costs.

The School is actively committed to ensuring equality of opportunity through the creation of an environment in which individuals are treated on the basis of their relevant merits and abilities and where all members feel respected. Consultation with employees at all levels ensures that the views of employees are taken into account when decisions are made that are likely to affect their interests. All staff are briefed at the beginning of each term with shorter briefing sessions held once a week. The Senior Leadership Team meet regularly to discuss progress on the achievement of strategic plans; there are also regular meetings of Heads of Department, where teaching and learning strategies are discussed, and a weekly cross department planning meeting. The Governors brief staff on a regular basis covering topics of whole school interest.

The Head is a member of the Girls' Schools Association and the school is an accredited member of the Independent Schools Council. Cluster group meetings are arranged at all levels providing many opportunities for staff development.

### **OBJECTS, AIMS, OBJECTIVES AND ACTIVITIES**

#### **Charitable Objects**

The principal charitable object is to promote education in England and through the development of Prior's Field School.

#### **Aim**

To provide an excellent all round secondary education that brings out the best in each girl according to her abilities, talents and interests.

#### **Mission Statement**

Prior's Field pupils are inspired by an ambitious, tailored education which encourages them to develop the confidence to think for themselves. Their individuality and uniqueness are celebrated and all members of the community respect and enjoy the achievement of others. The School's culture of praise and encouragement ensures that everyone feels at home and is confident enough to know and be themselves. Through a wide range of opportunities new interests, passions and talents are discovered and nurtured: each girl is supported in realising her own potential. Pupils leave Prior's Field as well balanced, enterprising young women of integrity, fully prepared for the next stage in life and ready to make a valuable contribution.

More specifically, the principal activity of the School has been and continues to be to provide education and boarding care to 444 pupils (2016: 449) of whom 86 (2016: 89) were boarders.

#### **Primary Objectives for 2016/17**

- Successfully complete and promote the new Music Science and Technology building and review delivery of phases 2-5 of the Master Plan.
- Develop access to cloud based computing and complete the project evaluation of the most efficient way to transfer data to One Note and One Drive and Share Point. This will also provide the opportunity to consistently access pupil tracking and monitoring data instantaneously.
- Complete the review of academic provision in the Sixth Form and embed schemes of work to support the new linear 'A' level curriculum.

**Actions to achieve the primary objectives**

- The Arnold Building for music, science and technology was successfully completed in February 2017. This is the largest capital project ever undertaken in the School's history and provides eight state of the art laboratories, a music school (including an eighty seat recital room with adjacent recording studio), food technology suite and five general classrooms. These greatly enhanced facilities provide an excellent teaching and learning environment expanding the benefits gained from the Field Wing extension completed in 2013. The Governors have conducted a review of the Master Plan and concluded that a period of reflection is required before embarking on the next phase of the plan.
- Microsoft 365 was rolled out throughout the School and individual departments online resources uploaded to Share Point. This project will continue to be developed and reviewed
- The review of academic provision was completed, schemes of work created and approved and are now embedded across the Sixth Form.

**Public Benefit Activities**

The Governors have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The School is committed to ensuring that it is meeting its main aim and its charitable objective. The School's aims for the public benefit are:

- To recognise the need to respond to the challenge of change by giving all members of its community the opportunity to develop, by continual improvement of its facilities and by fostering links with the wider community.
- To optimise its resources and recognise its responsibilities for administering its charitable funds efficiently and for the benefit of the School and the wider community.

The Board of Governors is committed to widening access to the School and welcomes pupils from all backgrounds; economic status is no barrier to joining the School. Each pupil to whom support is offered must, in the opinion of the Head, be likely to make sound academic progress following admission, possess the potential to develop the quality of her work and benefit from participation in the wider, extra-curricular activities on offer at the School. In normal circumstances, each applicant should meet the School's normal academic entry requirements.

There are several classifications of bursaries but all are means tested in accordance with an established policy. In the year to 31 July 2017 total fee discounts amounted to £794,781 (2016 – £735,591) of which £326,442 (2016 – £307,341) was awarded as means tested bursaries to 34 beneficiaries (2016 – [33]); 21 (2016 – [22]) of these students were granted bursaries in excess of 50%. Many more applications are received than the School can reasonably support.

The School works closely with the Royal National Children's Foundation and a growing list of partner charities that help identify pupils who could benefit substantively from the education and pastoral support that the School can provide. Five pupils receive significant contributions towards their fees from these external grant-making bodies (2016 – [ 9]) which resulted in full remission of their tuition fees. In addition, an independent benefactor has chosen to give one girl 100% financial support throughout her educational career at Prior's Field.

The School has established a partnership with Tinga Tinga School in Arusha, Tanzania, which provides 260 girls and 246 boys with a quality secondary curriculum. Tinga Tinga has a bold vision to focus on the education of girls and to change community attitudes towards the importance of education, a vision which the Prior's Field community wholeheartedly endorses. The girls at Prior's Field have raised £5,690 to date and a group of Biology and Geography students visited Tinga Tinga in July 2017 to hand over the donation, take out resources donated by the Prior's Field community and volunteer their time in teaching and sporting activities.

The School actively supports the local community, local charities and associations by making its facilities available at less than cost price or free to a variety of different clubs and organisations. Close links with local maintained schools continue to be strengthened and Prior's Field School sponsors various specialist workshops to which local schools are invited, including music, maths, design technology, cartography and life drawing. The Tennis Academy Director of Performance provides free lessons at a local junior school and also offers an outreach tennis programme hosted at Prior's Field.

## **STRATEGIC REPORT**

The following sections of this report constitute the Strategic Report

### **ACHIEVEMENTS AND PERFORMANCE**

#### **Review of achievements and performance for the year.**

The Sixth Form and Fifth Form students celebrated some wonderful exam results in 2017. Inspired and motivated by top-notch teaching and individual support, the girls went on to universities of their choice and degree subjects that reflect the diversity of their ambitions, interests and talents: from Neuroscience to Fine Art, Classics to Law, Acting, Music and Maths. Particular results highlights this year included:

- IGCSE mathematics: 47% of grades A\*, 87% A\*-A and 100% A\*-B, students having taken the examination five months early;
- Exceptional science results, with five students achieved an outstanding 100% in their Further additional science exam at GCSE;
- Geography, History, Latin, Mathematics, PE, Science and Additional Science were all in the top 10% of UK independent schools for value added uplift at GCSE, with Mathematics in the top 0.6%, Geography in the top 1.8%, Additional Science in the top 3.8%, History in the top 5% and Latin in the top 5.5%.
- Art, Business Studies, Classical Civilisation, English Literature and Textiles were all within the top 20% for a value added uplift at A level (All UK Schools).

Beyond exam results pupils had many opportunities to expand their horizons through a truly inspirational range of activities in support of the School's aim to offer a distinctive route to high achievement. Inspirational visitors included; the BBC's Chief News Correspondent, Kate Adie, who delivered this year's Huxley Lecture, the actress and alumna Victoria Hamilton returned as guest speaker for Speech Day, the author Marcus Sedgwick spent time in First and Third English lessons explaining his writing process, Dr Guy Sutton tutored Sixth Form Biology and Psychology students in Neuroscience on the "Brain Day", and the Olympic medal winner Cassie Patten was a guest of honour at the annual Sports Dinner.

This year the girls presented the musical "Oliver" to great acclaim and the world premiere of "A Right Royal Affair", written by the Head of Drama, was performed by the [Lower School] Nineteen pupils also achieved the RADA Shakespeare Award, with twelve girls gaining a distinction. The musicians performed regularly, taking advantage of their new facilities in the Arnold Building and were invited by the Guildford Rotary Club to perform at the GLive schools music concert.

Sporting achievements were celebrated in many disciplines with girls performing at the highest levels in athletics, cross-country running, hockey, netball, swimming, kayaking, sailing, horse riding, climbing and tennis.

Beyond the classroom pupils embraced the opportunity to volunteer in Costa Rica and Tanzania at our partner school Tinga Tinga. Staff organised Language trips to Madrid and Lille, Art students travelled to Barcelona, Historians visited Ypres, Geographers went to Iceland, and Duke of Edinburgh adventures took in large parts of Surrey and the more remote regions of the UK and Europe.

A wide variety of exciting extra curricular activities was sampled by the girls including; cryptography, debating, guitar making, Masterchef, philosophy, rugby, silversmithing, and trampolining. Sixth formers were challenged in a series of lunchtime pre-university seminars, led by the English Department on themes including Milton's 'Paradise Lost; Gothic literature; Modern American literature and Seamus Heaney.

### **FINANCIAL REVIEW AND RESULTS FOR THE YEAR**

The group's net income for the year was £85,824 (2016: £263,686).

The principal source of income is from tuition and boarding fees. This is supplemented by income from letting out the facilities to third parties. In pursuing its business, the charity takes account of its responsibility to maintain the Grade 2 listed buildings and site, which are its principal tangible asset. The group's total reserves amount to £10,516,904, of which £250,798 is restricted and £9,058,691 is designated, representing as far as possible, the investment the School has made in the fabric of the buildings. The remaining £1,207,415 are unrestricted general funds available to be applied to the group's general business.



### **Investment Policy and Objectives**

All surpluses are retained for reinvestment in the business. The Board reviews annually the level of reserves and the financial needs for the future taking into consideration the overall Strategic Plan covering the following five years. The Board is satisfied that the resources available to the Trust, including a continuing loan facility from its bankers, are sufficient to sustain its operations for the foreseeable future.

### **Fundraising Performance**

The Prior's Field School Foundation is a subsidiary charity whose purpose is to raise funds to provide for transformational bursaries and to develop the school's educational facilities. Working in collaboration with the Royal National Children's Foundation, and a growing list of partner charities we are able to reduce economic barriers further and enable more girls to access the education and pastoral care on offer at the School. The Foundation currently supports three pupils who joined the Sixth Form on 110% bursaries. During the year donations and fundraising activities raised a total of £110,780 and a further £46,000 was received in awards from eight partner charities; awards totalling £78,485 were granted. In total £460,000 has been raised since the formation of the Foundation in 2012.

### **Principal Risks and Uncertainties**

Detailed consideration of risk is delegated to the Governance Committee assisted by the Head and Bursar. Specific risks are assessed and controlled on a day-to-day basis by members of the Senior Leadership Team.

The Governors consider the economic and political uncertainties of current times and the ability of parents to afford fees to be the principal risks facing the School. The School has maintained good pupil numbers but there is no room for complacency. The Governing Body is mindful of the financial pressures on parents and has sought to limit fee increases as much as possible. The Senior Leadership Team and the Board have reviewed the Business Risk Register and have identified the following key risks that could have a negative impact if measures were not in place to monitor and mitigate control them:

- Failure to safeguard children
- Failure to recruit suitable staff to work in a boarding school environment
- Failure to educate and maintain reasonable exam grades
- Safety and Security infringements
- Politically motivated changes

In each case the Governing Body has examined the control measures in place to prevent or mitigate the risks and is satisfied that the Senior Leadership Team is successfully implementing these measures.

The Governors require the following key controls to be in place to manage business risk:

- Formal Terms of Reference, agendas and minutes for all Committee and Board meetings;
- Strategic development planning and subsequent staff briefing;
- Comprehensive budgeting processes, monitoring of management accounts and formal financial regulations setting out delegations and limitations of financial authority, together with operational practices and procedures;
- Formal written policies and operational guidelines regularly reviewed for effectiveness and updated to comply with regulatory changes;
- Prescribed recruitment and vetting procedures for staff; established organisational structures and lines of reporting; and
- The Head and the Bursar provide regular detailed reports to the Board and Committees.

The Governing Body is satisfied that the major risks identified have been adequately mitigated where necessary though it is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

### **Key Objectives for 2017/18**

- To complete the analysis of the curriculum review and develop a new timetable that increases opportunities for girls to develop to their full potential.
- Develop a new strategy to embed specific and meaningful training for emotional wellbeing for each member of the school community. Develop the management and monitoring processes for our co-curricular programme and trips provision using online systems.

- In conjunction with the launch of a new Languages Centre the languages curriculum will be reviewed to ensure that as many pupils as possible can become active learners in a second language.
- Develop a strategy to respond to the results of the most recent parental survey and adapt good practices highlighted, to enable them to be rolled out to all departments.

### **STATEMENT OF GOVERNORS' RESPONSIBILITIES**

The Governors are responsible for preparing the Governors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Governors to prepare financial statements for each financial year. The Governors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law, the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the Governors are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business; and
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.

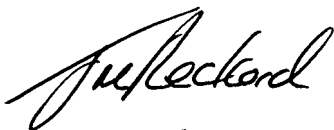
The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as each of the Governors is aware at the time the report is approved:

- there is no relevant audit information of which the company's auditors are unaware; and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Governors report, incorporating the Strategic Report, was approved by the Board of Governors on 29 November 2017.

And signed below on its behalf by



Company Secretary

J RECKORD

**THE PRIOR'S FIELD SCHOOL TRUST LIMITED**  
**REPORT OF THE INDEPENDENT AUDITORS**  
**TO THE GOVERNORS**

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We have audited the financial statements of Prior's Field School Trust Limited for the year ended 31 July 2017 which comprise the Consolidated Statement of Financial Activities, the Consolidated and Charity Balance Sheet, the Consolidated Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's charitable company's affairs as at **31 July 2017** and of the group's and parent charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of trustees for the financial statements**

As explained more fully in the Governors' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

□ A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**THE PRIOR'S FIELD SCHOOL TRUST LIMITED**  
**REPORT OF THE INDEPENDENT AUDITORS**  
**TO THE GOVERNORS**

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**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Governors' Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report (which incorporates the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Governors' Report (which incorporates the strategic report and the directors' report) has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report (which incorporates the strategic report and the directors' report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit



**Richard Weaver, Senior Statutory Auditor**  
for and on behalf of haysmacintyre, Statutory Auditors

**26 Red Lion Square**  
**London WC1R 4AG**

*29 November*

2017

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**  
**(Incorporating Income and Expenditure Account)**
**FOR THE YEAR ENDED 31 JULY 2017**

				Total funds	
				2017	2016
INCOME FROM:	Note	Unrestricted Funds £	Restricted Funds £	£	£
<b>Charitable activities</b>					
Fees	3	7,565,188	-	7,565,188	7,571,766
Other academic income		887,225	-	887,225	835,987
Other income		5,682	-	5,682	27,674
<b>Donations and legacies</b>		-	108,678	108,678	63,458
<b>Other trading activities</b>					
Letting income		115,533	-	115,533	103,371
Hire of sports and transport facilities		10,693	-	10,693	5,790
<b>Investments</b>		4,097	-	4,097	5,733
<b>Total income</b>		<u>8,588,418</u>	<u>108,678</u>	<u>8,697,096</u>	<u>8,613,779</u>
<b>EXPENDITURE ON</b>	8				
<b>Raising Funds</b>					
Trading expenditure		91,305	-	91,305	87,617
<b>Charitable activities</b>		8,413,735	106,232	8,519,967	8,262,476
<b>Total expenditure</b>		<u>8,505,040</u>	<u>106,232</u>	<u>8,611,272</u>	<u>8,350,093</u>
<b>NET INCOME</b>		<u>83,378</u>	<u>2,446</u>	<u>85,824</u>	<u>263,686</u>
 Total funds at 1 August 2016		<u>10,182,728</u>	<u>248,352</u>	<u>10,431,080</u>	<u>10,167,394</u>
<b>Total funds at 31 July 2017</b>		<u><u>£10,266,106</u></u>	<u><u>£250,798</u></u>	<u><u>£10,516,904</u></u>	<u><u>£10,167,394</u></u>

**CONTINUING OPERATIONS**

None of the group's activities were acquired or discontinued during the current or previous periods.

**TOTAL RECOGNISED GAINS AND LOSSES**

The Statement of Financial Activities of the parent undertaking is not presented as part of these financial statements. The parent undertaking's total funds at the year-end were £9,309,490 (2016: £9,223,665) and its surplus of income over expenditure for the year amounted to £85,824 (2016: £249,105).

Comparative figures for 2016 are shown in note 24.

## CONSOLIDATED BALANCE SHEET

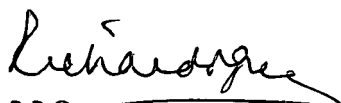
AS AT 31 JULY 2017

	Notes	2017 £	2016 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	12	15,667,253	14,309,795
<b>CURRENT ASSETS</b>			
Stock	13	21,490	22,160
Debtors	14	273,406	189,388
Cash at bank and in hand		968,028	871,357
		<u>1,262,924</u>	<u>1,082,905</u>
<b>CREDITORS:</b> amounts falling due within one year	15	<u>(2,146,463)</u>	<u>(2,352,545)</u>
<b>NET CURRENT (LIABILITIES)/ASSETS</b>		<u>(883,539)</u>	<u>(1,269,640)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>14,783,714</u>	<u>13,040,155</u>
<b>CREDITORS:</b> amounts falling due after more than one year	16	<u>(4,266,810)</u>	<u>(2,609,075)</u>
<b>NET ASSETS</b>		<u><u>£10,516,904</u></u>	<u><u>£10,431,080</u></u>
<b>FUNDS</b>			
<b>Unrestricted funds</b>	17a		
General		-	-
Non-charitable funds		1,207,415	1,207,415
Property fund (including revaluation reserve)		9,058,691	8,975,313
		<u>10,266,106</u>	<u>10,182,728</u>
<b>Restricted funds</b>	17b	<u>250,798</u>	<u>248,352</u>
<b>TOTAL FUNDS</b>	18	<u><u>£10,516,904</u></u>	<u><u>£10,431,080</u></u>

The balance of the revaluation reserve at 31 July was £2,059,943 (2016: £2,059,943).

The financial statements were approved and authorised for issue by the Governors on  
were signed below on its behalf by:

and



R P Green  
Chairman

## CHARITY BALANCE SHEET

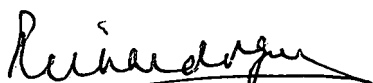
AS AT 31 JULY 2017

	Notes	£	2017	£	£	2016	£
<b>FIXED ASSETS</b>							
Tangible fixed assets	12			14,748,234			13,350,936
Investments	11			12,820			12,820
<b>CURRENT ASSETS</b>							
Stock	13		21,490			22,160	
Debtors	14		261,478			179,377	
Cash at bank and in hand			964,838			870,276	
			1,247,806			1,071,813	
<b>CREDITORS:</b> amounts falling due within one year	15	(2,474,561)			(2,658,829)		
<b>NET CURRENT (LIABILITIES)/ASSETS</b>				(1,226,755)		(1,587,016)	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>				13,534,299		11,776,740	
<b>CREDITORS:</b> amounts falling due after more than one year	16			(4,224,810)		(2,553,075)	
<b>NET ASSETS</b>				£9,309,489		£9,223,665	
<b>FUNDS</b>							
<b>Unrestricted funds</b>	17a						
General				-		-	
Property fund (including revaluation reserve)				9,058,691		8,975,313	
				9,058,691		8,975,313	
<b>Restricted funds</b>	17b			250,798		248,352	
<b>TOTAL FUNDS</b>	18			£9,309,489		£9,223,665	

The balance of the revaluation reserve at 31 July was £2,059,943 (2016: £2,059,943).

The financial statements were approved and authorised for issue by the Governors on  
were signed below on its behalf by:

and



R P Green  
Chairman

**THE PRIOR'S FIELD SCHOOL TRUST LIMITED**  
**CONSOLIDATED STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 JULY 2017**

	Notes	2017 £	2016 £
<b>Net cash inflow from operations</b>	1	(76,378)	1,287,055
<b>Cash flows from investing activities</b>			
Interest received		4,097	5,733
Bank charges and interest		(70,516)	(62,369)
Purchase of tangible fixed assets		(1,774,499)	(2,928,102)
		(1,840,918)	(2,984,738)
<b>Net cash provided by (used in) investing activities</b>		(1,917,296)	(1,697,683)
<b>Cash flows from Financing activities</b>			
Repayments of capital on loans		(192,034)	(192,033)
Repayments of capital on hire purchase		-	-
New loan capital		2,206,001	542,787
<b>Net cash provided by (used in) financing activities</b>		2,013,967	350,754
<b>Change in cash and cash equivalents in the reporting period</b>		£96,671	(£1,346,929)
<b>Reconciliation of net cash flow movement to movement in net debt</b>	2		
Increase/(decrease) in cash in the year		96,671	(1,346,929)
Cash (inflow)/outflow from movement in debt financing		(2,013,967)	(350,753)
<b>Change in net debt resulting from cash flow</b>		(1,917,296)	(1,697,682)
<b>Movement in net debt in the year</b>		(1,917,296)	(1,697,682)
Net debt at 1 August 2016		(1,572,904)	124,778
<b>Net debt at 31 July 2017</b>		<u>(£3,490,200)</u>	<u>£1,572,904</u>



THE PRIOR'S FIELD SCHOOL TRUST LIMITED

NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 JULY 2017

1. NET CASH INFLOW FROM OPERATIONS

	2017 £	2016 £
Net income before transfers	85,824	263,686
Depreciation	417,041	326,427
(Increase)/decrease in stock	670	882
(Increase)/decrease in debtors	(84,018)	288,676
(Decrease)/Increase in creditors	(562,314)	350,748
Interest received	(4,097)	(5,733)
Bank charges and interest paid	70,516	62,369
<b>Net cash inflow from operations</b>	<b>(£76,378)</b>	<b>£1,287,055</b>

2. ANALYSIS OF CHANGES IN NET DEBT

	At 1 August 2016 £	Cash flow £	At 31 July 2017 £
<b>Net Cash</b>			
Cash in hand and at bank	871,357	96,671	968,028
<b>Debt</b>			
Debt falling due within one year	(192,033)	(219,679)	(411,712)
Debt falling due after one year	(2,252,228)	(1,794,288)	(4,046,516)
	<u>(2,444,261)</u>	<u>(2,013,967)</u>	<u>(4,458,228)</u>
<b>Total</b>	<b>(£1,572,904)</b>	<b>(£1,917,296)</b>	<b>(£3,490,200)</b>

## 1. ACCOUNTING POLICIES

### Accounting convention

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Companies Act 2006 and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - effective 1 January 2015. The date of transition to FRS102 was 1 August 2014 and in preparing the financial statements, the Governors have considered whether the accounting policies required by the standard require the restatement of comparative information.

The accounts are drawn up on the historical cost basis of accounting, as modified by the revaluation of investments and freehold land and buildings.

The Trust has taken advantage of the exemption available to a qualifying entity in FRS 102 from the requirement to present a charity only Cash Flow Statement with the consolidated financial statements.

Having reviewed the funding facilities available to the Trust together with the expected ongoing demand for places and the Trust's future projected cash flows, the Governors have a reasonable expectation that the Trust has adequate resources to continue its activities for the foreseeable future and consider that there were no material uncertainties over the School's financial viability. Accordingly, they also continue to adopt the going concern basis in preparing the financial statements.

These financial statements consolidate the results of the Trust and its wholly-owned subsidiary Priors Field Enterprises Limited on a line by line basis.

The Trust is a Public Benefit Entity registered as a charity in England and Wales and a company limited by guarantee. It was incorporated on 15 August 1960 (company number: 667700) and registered as a charity on 4 September 1963, charity number: 312038).

### Critical accounting judgements and key sources of estimation uncertainty

In the application of the accounting policies, Governors are required to make judgement, estimates, and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affected current and future periods.

In the view of the Governors, no assumptions concerning the future or estimation uncertainty affecting assets or liabilities at the balance sheet date are likely to result in a material adjustment to their carrying amounts in the next financial year.

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the Trust's financial statements.

### Basis of consolidation

These financial statements consolidate the results of the Trust and its subsidiary charity, Prior's Field Foundation, with its wholly owned trading subsidiary Priors Field Enterprises Limited, on a line by line basis.

### Income

Income is accounted for once the Trust has entitlement to income, it is probable that income will be received and the amount of income receivable can be measured reliably.

Fees are shown net of bursaries, scholarships and other awards (note 3). Staff discounts are treated as an expenditure item.

## 1. ACCOUNTING POLICIES

### Expenditure

Expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been attributed to the functional categories of expenditure in the Statement of Financial Activities. The Trust is not registered for VAT and accordingly expenditure attributable to the Trust is included gross of irrecoverable VAT. The subsidiary is registered for VAT and expenditure attributable to that company is included net of VAT.

### Tangible fixed assets

Fixed assets are stated at cost or deemed cost less accumulated depreciation and impairment losses. Assets costing more than £1,000 are capitalised.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost less the estimated residual value of each asset over its expected useful life, as follows:

Leasehold buildings	- 2% on cost, with a full year charge in year of acquisition
Freehold buildings	- 2% on valuation, with a full year charge in year of acquisition
Motor vehicles	- 25% on a reducing balance basis, with a full year charge in year of acquisition
Furniture, fittings and equipment	- 10% on a straight line basis, with a full year charge in year of acquisition
Computer equipment	- 25% on a straight line basis, with a full year charge in year of acquisition (included in the total for furniture, fittings and equipment)
Plant and machinery	- 25% on a straight line basis, with a full year charge in year of acquisition

Freehold land and buildings are stated at valuation. Valuations are carried out periodically by external valuers on the basis of open market value as required by FRS 102 section 17.

### Financial Instruments

The Trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### Creditors and provisions

Creditors and provisions are recognised where the Trust has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### Stock

Stock is stated at the lower of cost and net realisable value. Stock reflects books and stationery, art and photography supplies and other items. Stock recognised in cost of sales during the year as an expense was £4,750 (2016: £5,000).

### Employee Benefits

Short term benefits including holiday pay are recognised as an expense in the period in which the service is received.

The school participates in a multi employer scheme, the Government's Teachers' Pensions Defined Benefit Scheme, for its teaching staff. The pension liability is the responsibility of the Teachers Pension Scheme. As a result it is not possible to identify the assets and liabilities of the scheme that are attributable to the school. Accordingly under FRS102 section 28 the scheme is accounted for as if it were a defined contribution scheme.

**1. ACCOUNTING POLICIES (continued)****Hire purchase and leasing commitments**

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to income and expenditure over the relevant period.

The capital element of future payments is treated as a liability.

Rentals paid under operating leases are charged to income and expenditure as incurred.

**Investments**

Fixed asset investments are included in the balance sheet at historic cost. The gains, losses and income of the investments are shown as movements on the relevant fund on the Statement of Financial Activities.

**Fund accounting**

Funds held by the Trust are:

**Unrestricted funds** – these are funds which can be used in accordance with the charitable objects at the discretion of the Governors

**Restricted funds** – these are funds that can only be used for particular restricted purposes within the objects of the Trust. Further explanation of the nature and purpose of the restricted funds is included in note 17b to the accounts

**Non charitable funds** – these are funds which are used by the trading subsidiary

**Designated funds** – these are unrestricted funds earmarked by the Board of Governors for particular purposes.

**2. TURNOVER**

The turnover of the Trust is wholly attributable to the principal activity of being an independent boarding and day school. The turnover of the trading subsidiary is wholly attributable to the principal activity of the management of sports, leisure facilities and transport.

**3. FEES RECEIVABLE**

	2017 £	2016 £
<b>Fees receivable consist of:</b>		
Gross fees	8,415,219	8,345,835
Less: Bursaries, scholarships and other awards	(850,031)	(774,069)
	<u>£7,565,188</u>	<u>£7,571,766</u>

**4. NET INCOME**

	2017 £	2016 £
<b>Net income is stated after charging</b>		
Depreciation of tangible fixed assets		
Owned	377,406	286,792
Leased	39,635	39,635
Auditors' remuneration – audit services	15,600	13,633
Auditors' remuneration – non audit services	1,775	-
Operating leases	52,050	79,277
and after crediting		
Other interest	4,097	5,733

**5. PARTICULARS OF EMPLOYEES**

	<b>2017 No.</b>	<b>2016 No.</b>
The average number of persons employed by the Trust during the year was:		
Education	90	91
Administration and domestic	55	53
	<u>145</u>	<u>144</u>
	<b>£</b>	<b>£</b>
Their total remuneration was:		
Wages and salaries	4,063,723	4,104,814
Social security costs	412,215	369,629
Other pension costs	593,931	585,986
Other staff costs	272,914	214,678
Termination costs	40,000	-
	<u>£5,382,783</u>	<u>£5,275,107</u>
The number of staff with emoluments within the following ranges were:	<b>No.</b>	<b>No.</b>
£60,000 - £69,999	3	3
£70,000 - £79,999	-	1
£80,000 - £89,999	2	1
£90,000 - £99,999	-	1
£110,000 - £119,999	<u>1</u>	<u>-</u>

The number of individuals above for whom retirement benefits are accruing is 6 (2016: 6). Employer pension contributions in the year were £70,937 (2016: £68,101).

The cost to the employer of remunerating key management personnel in the year was £767,757 (2016: £711,888).

**6. RELATED PARTY TRANSACTIONS****Governors' remuneration and reimbursed expenses**

None of the Governors received any form of remuneration. Travel and motor expenses reimbursed to four Governors amounted to £3,517 (2016: £3,582).

**Governors' Donations**

The aggregate of donations received from the Governors' in the year was £1,225 (2016: £1,000).

There were no other transactions with related parties in either year.

**7. GOVERNANCE COSTS**

	<b>2017 £</b>	<b>2016 £</b>
Auditors' remuneration	17,375	13,633
Auditors' remuneration - under-accrual from prior years	788	-
	<u>£18,163</u>	<u>£13,633</u>

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 JULY 2017

**8. EXPENDITURE**

	Staff costs £	Depreciation £	Other costs £	2017 £	2016 £
<b>Costs of raising funds:</b>					
Trading expenditure	-	41,399	49,906	91,305	87,617
<b>Charitable Activities:</b>					
<b>School operating costs</b>					
Teaching	3,871,934	-	193,292	4,065,226	4,044,467
Establishment	200,225	-	408,507	608,732	584,559
Welfare and catering	457,865	-	636,730	1,094,595	1,052,948
Administration	852,759	375,642	596,711	1,825,112	1,709,748
Other academic and support costs	-	-	908,139	908,139	857,121
Governance costs	-	-	18,163	18,163	13,633
	<u>5,382,783</u>	<u>375,642</u>	<u>2,761,542</u>	<u>8,519,967</u>	<u>8,262,476</u>
	<u>£5,382,783</u>	<u>£417,041</u>	<u>£2,811,448</u>	<u>£8,611,272</u>	<u>£8,350,093</u>

**9. INTEREST PAYABLE AND SIMILAR CHARGES**

	2017 £	2016 £
Bank interest	<u>£70,516</u>	<u>£62,369</u>

**10. TAXATION**

Tax is provided for in relation to trading activity where necessary. The charity is exempt from tax in so far as it applies its income for charitable purposes.

**11. INVESTMENT IN SUBSIDIARY UNDERTAKING**

	2017 £	2016 £
Priors Field Enterprises Limited	<u>£12,820</u>	<u>£12,820</u>

Incorporated in England and Wales

Activity: Provision of Sport and Leisure facilities, transport service and project management.

**Trading activities**

The Trust owns the whole of the share capital, consisting of 2 ordinary £1 shares and 1,281,790 £0.01p preference shares (2016: 1,281,790 preference shares at £0.01p), of Priors Field Enterprises Limited. Services supplied to the Trust amounted to £86,463 (2016: £90,618). Costs recharged by the Trust to Priors Field Enterprises Limited amounted to £34,579 (2016: £31,994). At the year-end £351,017 was due to the subsidiary (2016: £329,082).

During the year the subsidiary had turnover amounting to £91,810 (2016: £96,408) and expenditure totalling £91,305 (2016: 85,884) and paid tax of £nil (2016: £1,732). It had tangible fixed assets of £919,019 (2016: £958,858), debtors of £362,944 (2016: £339,093), cash of £3,190 (2016: £1,081) and creditors of £64,918 (2016: £78,799). Its share capital was £12,820 (2016: £12,820) and profit and loss account was £1,207,415 (2016: £1,207,415).

## 12. TANGIBLE FIXED ASSETS - GROUP

	Freehold land and buildings £	Assets in course of construction £	Leasehold property £	Furniture fittings and equipment £	Plant and machinery £	Motor vehicles £	Total £
<b>Cost or valuation</b>							
At 1 August 2016	10,383,829	2,751,024	1,435,735	1,014,122	28,633	21,600	15,634,943
Additions at cost	1,598,625	-	-	174,314	1,560	-	1,774,499
Disposals	-	-	-	(332,033)	-	-	(332,033)
Revaluation	-	-	-	-	-	-	-
Transfers	2,751,024	(2,751,024)	-	-	-	-	-
At 31 July 2017	14,733,478	-	1,435,735	856,403	30,193	21,600	17,077,409
<b>Depreciation</b>							
At 1 August 2016	170,477	-	479,715	627,718	26,891	20,347	1,325,148
Charge for the year	259,670	-	39,635	115,933	1,490	313	417,041
Disposals	-	-	-	(332,033)	-	-	(332,033)
On Revaluation	-	-	-	-	-	-	-
At 31 July 2017	430,147	-	519,350	411,618	28,381	20,660	1,410,156
<b>Net Book Value</b>							
At 31 July 2017	£14,303,331	£-	£916,385	£444,785	£1,812	£940	£15,667,253
At 31 July 2016	£10,213,352	£2,751,024	£956,020	£386,404	£1,742	£1,253	£14,309,795

The leasehold property included within the group relates to a lease between the School and its subsidiary company. All assets are owned by the Trust.

Group cost or valuation at 31 July 2017 is represented by:

	Freehold land and Buildings £	Assets in course of construction £	Leasehold Property £	Furniture fittings and Equipment £	Plant and Machinery £	Motor Vehicles £	Total £
Revaluation surplus in 2005 brought forward	1,297,961	-	-	-	-	-	1,297,961
Revaluation surplus in 2013 brought forward	135,544	-	-	-	-	-	135,544
Revaluation surplus in 2015 brought forward	626,437	-	-	-	-	-	626,437
Cost	12,673,536	-	1,435,735	856,404	30,193	21,600	15,017,468
At 31 July 2017	£14,733,478	£-	£1,435,735	£856,404	£30,193	£21,600	£17,077,410

If freehold land and buildings had not been revalued they would have been included at the following historical cost.

	2017 £	2016 £
Cost	£12,673,536	£8,323,887

The freehold land and buildings were valued on an open market basis by Lambert Smith Hampton on 30 April 2015; land, which is not depreciated, is valued at £2,650,000, buildings (which are depreciated at 2% pa) were valued at £7,350,000 giving a total valuation of £10,000,000.

## 12. TANGIBLE FIXED ASSETS -TRUST

TRUST	Freehold land and buildings £	Assets in course of construction £	Furniture fittings and equipment £	Motor Vehicles £	Total £
<b>Cost or valuation</b>					
At 1 August 2016	10,383,829	2,751,024	986,146	1,750	14,122,749
Additions	1,598,625	-	174,315	-	1,772,940
Disposals	-	-	(332,033)	-	(332,033)
Revaluation	-	-	-	-	-
Transfers	2,751,024	(2,751,024)	-	-	-
At 31 July 2017	14,733,478	-	828,428	1,750	15,563,656
<b>Depreciation</b>					
At 1 August 2016	170,477	-	599,742	1,594	771,813
Charge for the year	259,670	-	115,933	39	375,642
Disposals	-	-	(332,033)	-	(332,033)
On Revaluation	-	-	-	-	-
At 31 July 2017	430,147	-	383,642	1,633	815,422
<b>Net Book Value</b>					
At 31 July 2017	£14,303,331	£-	£444,786	£117	£14,748,234
At 31 July 2016	£10,213,352	£2,751,024	£386,404	£156	£13,350,936

## 13. STOCK: GROUP AND TRUST

	2017 £	2016 £
Stationery	6,990	5,412
Other	14,500	16,748
	£21,490	£22,160

## 14. DEBTORS

	Group		Trust	
	2017 £	2016 £	2017 £	2016 £
Unpaid fees and miscellaneous debtors	97,867	62,762	97,063	62,762
Prepayments and accrued income	154,341	110,745	143,217	101,523
Other debtors	21,198	15,881	21,198	15,092
	£273,406	£189,388	£261,478	£179,377



## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 JULY 2017

## 15. CREDITORS: amounts falling due within 1 year

	Group		Trust	
	2017 £	2016 £	2017 £	2016 £
Bank loans and overdrafts	411,712	192,033	411,712	192,033
Trade creditors	216,746	146,944	215,197	145,528
Fees received in advance and deposits held	592,505	611,488	592,505	611,488
Taxation and social security	121,831	130,835	103,814	112,667
Other creditors	388,194	365,864	388,194	365,864
Accruals and deferred income	415,475	905,381	412,122	902,167
Amounts due to subsidiary	-	-	351,017	329,082
	<u>£2,146,463</u>	<u>£2,352,545</u>	<u>£2,474,561</u>	<u>£2,658,829</u>

The bank loan and overdraft are secured as noted in note 16.

## ANALYSIS OF DEFERRED INCOME

	Group		Trust	
	2017 £	2016 £	2017 £	2016 £
Deferred income at 1 August	32,500	42,448	32,500	42,448
Applied during the year	50,146	32,500	50,146	32,500
Released during the year	(32,500)	(42,448)	(32,500)	(42,448)
Deferred income at 31 July	<u>£50,146</u>	<u>£32,500</u>	<u>£50,146</u>	<u>£32,500</u>

## 16. CREDITORS: amounts falling due after more than one year

	Group		Trust	
	2017 £	2016 £	2017 £	2016 £
<b>Due within 1 - 2 years</b>				
Bank loans	411,712	411,712	411,712	411,712
Fees in advance	161,868	220,701	161,868	220,701
Deferred VAT payable	14,000	14,000	-	-
<b>Due within 2 - 5 years</b>				
Bank loans	1,145,790	841,642	1,145,790	841,642
Fees in advance	16,426	80,146	16,426	80,146
Deferred VAT payable	28,000	42,000	-	-
<b>Due after 5 years (payable by instalments)</b>				
Bank loans	2,489,014	998,874	2,489,014	998,874
Deferred VAT payable	-	-	-	-
	<u>£4,266,810</u>	<u>£2,609,075</u>	<u>£4,224,810</u>	<u>£2,553,075</u>

THE PRIOR'S FIELD SCHOOL TRUST LIMITED

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 JULY 2017

16. CREDITORS: amounts falling due after more than one year (continued)

The school has three bank loans and an overdraft at the year-end; the loan balance brought forward from 2012 is payable by monthly instalments and due to be completed by 2021. Interest is payable at a rate equivalent to 1.25% per annum above base rate subject to a minimum of 4% and maximum of 6%.

The second loan has a year-end balance of £1.50m. Monthly capital repayments commenced in September 2014 and interest is payable at a rate equivalent to 1.57% per annum above base rate.

The third loan has a year-end balance of £2.68m. Monthly capital repayments commenced in August 2017 and interest is payable at a rate equivalent to 1.57% per annum above base rate.

The loans and overdraft are all held with the same bank which holds first legal charge over the school and its associated assets, unlimited guarantee by the Prior's Field Enterprise Limited and a debenture by both the School and the Prior's Field Enterprise Limited.

17a. UNRESTRICTED FUNDS

	Brought forward at 1 August 2016 £	Income £	Expenditure £	Transfers £	Carried forward at 31 July 2017 £
General funds	-	8,497,113	(8,413,735)	(83,378)	-
Non-charitable funds	1,207,415	91,810	(91,810)	-	1,207,415
	<u>1,207,415</u>	<u>8,588,923</u>	<u>(8,505,545)</u>	<u>(83,378)</u>	<u>1,207,415</u>
Designated funds					
Property fund	8,975,313	-	-	83,378	9,058,691
	<u>8,975,313</u>	<u>-</u>	<u>-</u>	<u>83,378</u>	<u>9,058,691</u>
	<u>£10,182,728</u>	<u>£8,588,923</u>	<u>£(8,505,545)</u>	<u>£-</u>	<u>£10,266,106</u>

The Property fund balance represents, as far as possible, the net book value of the property held by the Trust at the year end.

17b. RESTRICTED FUNDS

	Brought forward at 1 August 2016 £	Income £	Expenditure £	Transfers £	Carried forward at 31 July 2017 £
Blake award	9,057	-	(1,000)	-	8,057
Archive Fund	-	20,000	(6,322)	-	13,678
Foundation	239,295	88,678	(98,910)	-	229,063
	<u>£248,352</u>	<u>£108,678</u>	<u>£(106,232)</u>	<u>£-</u>	<u>£250,798</u>

The Blake award is used to support the History of Art department of the school.

The Archive Fund has been donated to formalise and develop the School's archives to make them more readily accessible for research.

The Foundation is used to provide for bursaries and to develop the school's educational facilities.

## 18. ANALYSIS OF TRUST NET ASSETS BETWEEN FUNDS

GROUP		Tangible Fixed assets £	Other assets/ (liabilities) £	Total £
Restricted funds		-	250,798	250,798
Unrestricted funds				
General funds		5,689,543	(5,689,543)	-
Non charitable funds: trading subsidiary		919,019	288,396	1,207,415
Designated funds		9,058,691	-	9,058,691
		<u>£15,667,253</u>	<u>£(5,150,349)</u>	<u>£10,516,904</u>

TRUST	Investments £	Tangible Fixed assets £	Other assets/ (liabilities) £	Total £
Restricted funds	-	-	250,798	250,798
Unrestricted funds				
General funds	12,820	5,689,543	(5,702,363)	-
Designated funds	-	9,058,691	-	9,058,691
	<u>£12,820</u>	<u>£14,748,234</u>	<u>£(5,451,565)</u>	<u>£9,309,489</u>

## 19. PENSION COSTS

**Teachers pension scheme**

The School participates in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £446,907 (2016: £447,345).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by the Teachers' Pension Scheme Regulations 2014. Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set following scheme valuations undertaken by the Government Actuary's Department. The latest actuarial valuation of the TPS was prepared as at 31 March 2012 and the valuation report, which was published in June 2014, confirmed an employer contribution rate for the TPS of 16.4% from 1 September 2015. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 16.48%.

This employer rate will be payable until the outcome of the next actuarial valuation, which is due to be prepared as at 31 March 2016 and completed in 2018, with any resulting changes to the employer rate expected to take effect from 1 April 2019. This valuation will also determine the opening balance of the cost cap fund and provide an analysis of the cost cap as required by the Public Service Pensions Act 2013.

The School also administers a defined contribution scheme for support staff. The cost for the year of the school's contributions was £132,543 (2016:£130,083). The School has also contributed £14,482 (2016:£11,779) to personal stakeholder schemes.

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 JULY 2017

**20. FINANCIAL COMMITMENTS**

At 31 July 2017, the last major capital project, The Arnold Building, was largely finished and the Governors had approved and committed capital expenditure of £85k for final elements to be completed. A further £100k has been approved and committed for other facility improvement projects throughout the year. (2016: £146,000).

**21. OPERATING LEASE COMMITMENTS****Operating leases not related to land and buildings**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Within one year	45,540	69,854
Within 1 - 2 years	23,055	41,431
Within 2 - 5 years	32,935	30,553
	<u>£101,530</u>	<u>£141,838</u>

**22. SHARE CAPITAL AND CONTROLLING PARTY**

The Trust is limited by guarantee and therefore has no share capital. The liability of the members in the event of a winding up is £1 each. No one member has overall control of the Trust.

**24. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

<b>INCOME FROM</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2016 £</b>
<b>Charitable activities</b>			
Fees	7,571,766	-	7,571,766
Other academic income	835,987	-	835,987
Other income	27,674	-	27,674
<b>Donations and legacies</b>	-	63,458	63,458
<b>Other trading activities</b>			
Letting income	103,371	-	103,371
Hire of sports and transport facilities	5,790	-	5,790
<b>Investments</b>	5,733	-	5,733
<b>Total income</b>	<u>8,550,321</u>	<u>63,458</u>	<u>8,613,779</u>
<b>EXPENDITURE ON</b>			
<b>Raising Funds</b>			
Trading expenditure	87,617	-	87,617
<b>Charitable activities</b>			
Educational expenditure	8,143,225	119,251	8,262,476
<b>Total expenditure</b>	<u>8,230,842</u>	<u>119,251</u>	<u>8,350,093</u>
<b>NET INCOME</b>	319,479	(55,793)	263,686
Gains on revaluation of fixed assets	-	-	-
<b>NET MOVEMENT IN FUND</b>	319,479	(55,793)	263,686
 Total funds at 1 August 2015	 <u>9,863,249</u>	 <u>304,145</u>	 <u>10,167,394</u>
<b>Total funds at 31 July 2016</b>	<u><u>£10,182,728</u></u>	<u><u>£248,352</u></u>	<u><u>£10,431,080</u></u>