### Liquidator's Progress Report

S.192

Pursuant to Sections 92A and 104A and 192 of the Insolvency Act 1986

To the Registrar of Companies

Company Number
00480610

We

Name of Company

John Cheatle Limited

Nigel Morrison, Grant Thornton UK LLP, Hartwell House, 55-61 Victoria Street, Bristol, BS1 6FT David J Dunckley, Grant Thornton UK LLP, 30 Finsbury Square, London, EC2P 2YU

the liquidators of the company attach a copy of our Progress Report under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 15 April 2015 to 14 April 2016

Grant Thornton UK LLP Hartwell House 55-61 Victoria Street Bristol BS1 6FT

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Our Ref NZM/ZLC/RJJ/EZF/J97006/

To the creditors and members

Recovery and Reorganisation

**Grant Thornton UK LLP** 4 Hardman Square Spinningfields Manchester M3 3EB

T+44 (0)161 953 6900 F +44 (0)161 953 6317 grantthomton co uk

13 June 2016

Dear Sirs

#### John Cheatle Limited - In Liquidation

#### Introduction

- 11 Following my appointment as joint liquidator of the above company with David Dunckley on 15 April 2015, in accordance with section 104A of the Insolvency Act 1986 I now report on the progress of the liquidation for the year ended 14 April 2016 and attach
  - Appendix A, an account of our receipts and payments for the year ended 14 April 2016
  - Appendix B, a statement of the remuneration charged by the joint liquidators in the period 15 April 2015 to 14 April 2016 and a statement of expenses incurred in the period
  - Appendix C, an analysis of time costs as required by Statement of Insolvency Practice 9
  - Appendix D, an extract from the Insolvency Rules 1986 relating to creditors' rights to request additional information from the liquidator (rule 4 49E)
  - Appendix E, an extract from the Insolvency Rules 1986 relating to creditors' rights to challenge the liquidator's remuneration or expenses if excessive (rule 4 131)
- 12 Please note that we are both authorised by the Insolvency Practitioners Association to act as insolvency practitioners

#### 2 **Statutory information**

The company's statutory details are as follows

Registered number

00480610

Registered office

c/o Grant Thornton UK LLP 4 Hardman Square Spinningfields Manchester

M3 3EB

#### 3 Progress report

#### **Assets**

#### **Administration Surplus**

- 3.1 The only asset is the balance transferred from the administration of £346,234
- 3 2 The remaining balance per the final administration report was £300,875 The outstanding VAT from the administration totalled £46,506 and has been reclaimed from HM Revenue and Customs Bank charges were deducted totalling £1,147
- 3 3 No statement of affairs has been prepared for the liquidation

#### Other realisations

- 3 4 We have received a VA  $\Gamma$  late repayment supplement of £3,221 and a rates refund of £3,948 in the period
- 3 5 No further realisations are anticipated

#### Liabilities

#### Secured creditors

- As previously reported, HSBC Bank plc (the Bank) was owed an estimated £4.8 million at the date of administration appointment
- 3 7 Distributions totalling £585,000 were made to the Bank under both the fixed and floating charges during the administration
- 3 8 A further distribution has been paid during the liquidation of £45,000
- 3 9 A final distribution will be paid to the Bank following the payment of the prescribed part dividend to unsecured creditors

#### Preferential creditors

- 3 10 During the administration, we settled employees' arrears of wages totalling £47,386 in respect of the retained employees Such arrears would have represented a preferential claim
- 3 11 The employee claims for arrears of wages, accrued holiday pay and pensions to the date of appointment also rank as preferential claims and have been agreed and settled totalling £49,027
- 3 12 The Bank's subrogated preferential claim in respect of monies advanced to pay wages in the administration was agreed at £95,759 We distributed £70,000 to the Bank on account during the administration and the remaining balance of £23,187 has now been paid
- 3 13 All preferential claims have now been settled in full

#### Unsecured creditors

- 3 14 According to the directors' statement of affairs total unsecured creditors were estimated to be in excess of £5 9 million
- 3 15 Unsecured claims totalling £1,912,821 have been received and agreed to date
- 3 16 In accordance with Section 176A of the Insolvency Act 1986, certain funds which would otherwise be payable to the secured creditor, will be made available instead to the unsecured creditors via the prescribed part
- 3 17 The prescribed part is currently calculated at c£60,500 and a first and final dividend will be paid to the unsecured creditors shortly

#### 4 Joint liquidators' remuneration and expenses

- 4.1 The administrators requested that their remuneration be calculated according to the time properly given by the administrators and their staff in attending to matters arising in the administration. Time is charged in 6 minute units
- 4.2 The Bank has restricted the hourly charges out rates per staff category and a schedule of the restricted rates is included in Appendix C
- 4.3 Pursuant to rule 4.127(5A) of the Insolvency Rules 1986, this basis applies also in the liquidation
- 4.4 Administrators' fees of £140,000 have been paid during the liquidation as indicated in Appendix A
- 4 5 You will note from the SIP 9 table attached at Appendix C that our time costs during the liquidation to 14 April 2016 are £67,118 and from the receipts and payments account attached at Appendix A, that we have drawn £7,500
- 4 6 Time is charged in units of 6 minutes Background information regarding the fees of liquidators can be found at https://www.r3.org.uk/media/documents/publications/professional/Guide\_to\_Liquidators\_Fees\_Oct\_2015.pdf Alternatively I will supply this information by post on request
- 47 In addition, we have drawn administrators' expenses of £97 and liquidators' expenses of £205 as indicated in Appendix A

#### 5 Other expenses incurred by the joint liquidators

5.1 No other expenses have been incurred in the period

#### 6 Outcome of the liquidation

- 6.1 I am currently awaiting tax clearance from HM Revenue & Customs
- 6.2 Once obtained, I will be in a position to distribute the prescribed part dividend to the unsecured creditors and settle all final costs of the liquidation

6.3 The final meetings of the company will then be convened and the company will be progressed to dissolution

Yours faithfully for and on behalf of John Cheatle Limited

Nigel Morrison Joint Liquidator

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## John Cheatle Limited - in liquidation Joint Liquidators' receipts and payments account from 15 April 2015 to 14 April 2016

Receipts	Statement of	Total (£)
	Affairs (£)	
VAT Refunds		3,221 32
Admin/Receivers Surplus		346,234 11
Bank/ISA InterestGross		50 70
Rates Refund		3,948 05
HMRC - VAT received/paid		28,585 78
•		382,039 96
Payments		
Rents		4,746 72
Administrators Fees		140,000 00
Administrators Expenses		96 92
Liquidators Fees		7,500 00
Liquidators Expenses		205 00
Misc Float Payments		54 29
Storage Costs		222 33
Statutory Advertising		84 60
Bank Charges		143 14
Preferential Creditors (All)		72,214 49
Floating Charge Creditor		45,000 00
Vat on Purchases		29,630 25
		299,897 74
Balance - 14 April 2016		82,142 22
Made up as follows		
Floating Current Account NIB 09 07 15		82,142 22
		82,142 22

## B Remuneration charged and expenses incurred by the joint liquidators in the period

	Charged/incurred in period 15/03/2015 to 14/03/2016	Cumulative charged/incurred to 14/03/2016	Of which paid to 14/03/2016
	£	£	£
Joint liquidators' fees	] 		
Time costs	67,118	67,118	7,500
Expenses	205	205	205

### C SIP 9 information

#### Introduction

The following information is provided in connection with the administrators' remuneration and disbursements in accordance with SIP 9

Explanation of Grant Thornton UK LLP charging and disbursement recovery policies

#### **Time costs**

All partners and staff are charged out at hourly rates appropriate to their grade, as shown on the attached schedule. Details of the hourly charge-out rates are made available to creditors or committees at the time of fixing the basis of our fees. Support staff (ie secretaries, cashiers and filing clerks) are charged to the case for the time they work on it

	From	From	From
	01/07/12	01/07/13	01/07/14
	£	£	£
Partners up to	580	600	740
Managers up to	440	455	470
Administrators up to	310	320	345
Assistants and support staff	210	220	230
up to			

#### **HSBC Bank plc Restricted Charge Out Rates Per Hour:**

	£
Partner	350
Director	350
Senior Manager	265
Manager	265
Administrator	190
Support staff	120

#### Disbursements

Out of pocket expenses are charged at cost and mileage is charged at standard rates VAT is added to disbursement charges as necessary

John Cheatle Limited - In Liquidation - J20597006 - SIP 9 TIME COST ANALYSIS

Transaction period 15/04/2015 to 14/04/2016

	    -	Partner		1	Manager		Executive	      	Adr	Administrator		Total	
	H73	4		E	3	H.	ω	 	E.	ψ.	Fi	<b>a</b>	Avg Hrty Rate
Administration and Planning	1 50	742 50	<u> </u>	19 50	8,035 00	10 76	2,412.65	7	28 70	4,394 75	60 46	15,584 90	257 77
Creditors				5.50	1,815 00	89 24	21,829 10	8	84 95	8,536 00	179 69	32,180 10	179 09
Hiatus period					:								
Investigations					-	52	62 50		1 25	160 00	1 50	222 50	
Pensions				20	100 00				20	77 50	70	177 50	253 57
Realisation of Assets						9 00	1,500 00	2	20 75	2 640 00	26 75	4,140 00	154 77
Taxation	40	286 00		14 90	7,498 50	17 35	4,662 50	1:	13 60	2,168 00	46 25	14,625 00	316 22
Trading						75	187 50				75	187 50	250 00
Total	1 90	1,038 60		40 10	17,448 50	124 36	30,664 25	14	149 75	17,976 25	316 10	67,117 50	212 33

Total fees billed to date (Time) : £ 7,500

John Cheatle Limited - In Liquidation - J20597006 - SIP 9 TIME COST ANALYSIS

Transaction period 15/04/2015 to 14/04/2016

Partner		Manager		Executive		Administrate			Total	
4	H	Ų	Hrs	3	£	£		Ę	ed .	Avg Hrty Rate
742 50	19 50	8,035 00	10 76	2,412 65	28 70	4,394 75		60.46	15,684.90	267 77
			17 50	4,375.00	2.75	440 00		20 26	4,815 00	237 78
296 00	12.65	6,556 00	11 10	3,100 00				24 15	9,952 00	412 09
								8	-	
			52	62 50	1 25	160 00		1 50	222.60	148 33
								8	-	
	2 25	942 50	6.25	1,562 50	13 60	2,168 00	<u></u>	22 10	4,673 00	211 45
	20	100 00			20	77 50		70	177 50	263 67
			31 48	7,587 70	3 95	536 00		35 43	8,123 70	229 29
					75	120 00		76	120 00	160 00
								8		,
			00 9	1,500 00	18 75	2,320 00		24 76	3,820 00	164.34
				, , , , , , , , , , , , , , , , , , ,	1.25	200 00		1 26	200 00	160 00
								8		
			75	187 50				75	187 50	260 00
	5 50	1,815 00	40 26		78 25	7 560 00		124 01	19,241.40	155 16
1,038 50	40 10	17,448 50	124 36	30,654.25	149 75	17,976 25		316 10	67,117 50	212 33

Total fees billed to date (Time) . £ 7,500

#### Costs incurred in the period 15 April 2015 to 14 April 2016

			Incurred	l in the p	eriod
<del></del>			Av Hrly	_	
TASKS			Rate	Hrs	£
STATUTORY AND	ADMINISTRATIVE TASKS		258	60	15,585
Case plan	ning				_
Case set u	ip and acceptance compliance	1			
Appointn	nent notification				
Statutory	advertising				
File revie	ws				
Bank acce	ount administration (treasury)				
Report to	creditors on appointment				
CREDITORS			179	180	32,180
Creditor o	correspondence				
Reviewin	g and logging proof of debts	ŀ			
Correspo	ndence with secured creditor and distributions				
Preferent	al creditors and distribution of funds				
INVESTIGATION			148	2	223
Ргераге Г	Returns and attachments				
PENSIONS			254	1	178
Statutory	reporting		_		
REALISATION OF	ASSETS		155	27	4,140
Property	disclaiming				
Letter to	landlords				
Review o	fleases				
Laaising w	outh council re rates refund				
Liaising w	orth JL I re insurance				
TAXATION			316	46	14,625
Tax comp	oliance				
TRADING			250	1	188
Liaising w	nth British Gas re outstanding invoices				
Total costs			212	316	67,118

# D An extract from the Insolvency Rules 1986 relating to creditors' rights to request additional information from the liquidator

Rule 4 49E edited for application to a progress report in a creditors' voluntary liquidation

- (1) If
  - (a) within the period mentioned in paragraph (2)
    - (1) a secured creditor, or
    - (ii) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question), or
  - (b) with the permission of the court upon an application made within the period mentioned in paragraph (2), any unsecured creditor makes a request in writing to the liquidator for further information about remuneration or expenses set out in the progress report, the liquidator must, within 14 days of receipt of the request, comply with paragraph (3) except to the extent that the request is in respect of a matter which was previously included in a progress report
- (2) The period referred to in paragraph (1)(a) is 21 days of receipt of the progress report
- (3) The liquidator complies with this paragraph by either -
  - (a) providing all of the information asked for, or
  - (b) so far as the liquidator considers that
    - (i) the time or cost of preparation of the information would be excessive, or
    - (ii) disclosure of the information would be prejudicial to the conduct of the liquidation or might reasonably be expected to lead to violence against any person, or
    - (iii) the liquidator is subject to an obligation of confidentiality in respect of the information,

giving reasons for not providing all of the information

- (4) Any creditor, who need not be the same as the creditor who requested further information, may apply to the court within 21 days of -
  - (a) the giving by the liquidator of reasons for not providing all of the information asked for, or
  - (b) the expiry of the 14 days provided for in paragraph (1), and the court may make such order as it thinks just
- (5) Without prejudice to the generality of paragraph (4), the order of the court under that paragraph may extend the period of 8 weeks provided for in Rule 4 131(1B) by such further period as the court thinks just

# E An extract from the Insolvency Rules 1986 relating to creditors' rights to challenge the liquidator's remuneration or expenses if excessive

#### Rule 4 131

- (1) Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the creditors (including that creditor) or the permission of the court, may apply to the court for one or more of the orders in paragraph (4)
- (1A) Application by a creditor may be made on the grounds that -
  - (a) the remuneration charged by the liquidator,
  - (b) the basis fixed for the liquidator's remuneration under Rule 4 127, or
  - (c) expenses incurred by the liquidator,
  - is or are, in all the circumstances, excessive or, in the case of an application under subparagraph (b), inappropriate
- (1B) The application must, subject to any order of the court under Rule 4 49E(5), be made no later than 8 weeks (or in a case falling within Rule 4 108, 4 weeks) after receipt by the applicant of the progress report or the draft report under Rule 4 49D, which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report")
- (2) The court may, if it thinks that no cause is shown for a reduction, dismiss the application, but it shall not do so unless the applicant has had an opportunity to attend the court for a hearing, of which he has been given at least 5 business days' notice, but which is without notice to any other party. If the application is not dismissed under this paragraph, the court shall fix a venue for it to be heard, and give notice to the applicant accordingly.
- (3) The applicant shall, at least 14 days before the hearing, send to the liquidator a notice stating the venue and accompanied by a copy of the application, and of any evidence which the applicant intends to adduce in support of it
- (4) If the court considers the application to be well-founded, it must make one or more of the following orders -
  - (a) an order reducing the amount of remuneration which the liquidator was entitled to charge
  - (b) an order fixing the basis of remuneration at a reduced rate or amount
  - (c) an order changing the basis of remuneration
  - (d) an order that some or all of the remuneration or expenses in question be treated as not being expenses of the liquidation
  - (e) an order that the liquidator or the liquidator's personal representative pay to the company the amount of the excess of remuneration or expenses or such part of the excess as the court may specify

and may make any other order that it thinks just, but an order under sub-paragraph (b) or (c) may be made only in respect of periods after the period covered by the relevant report

(5) Unless the court orders otherwise, the costs of the application shall be paid by the applicant, and are not payable as an expense of the liquidation