SAINT FELIX SCHOOL SOUTHWOLD, SUFFOLK

REPORT OF THE BOARD OF GOVERNORS and FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st AUGUST 1995

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REGISTERED IN ENGLAND
AS A COMPANY LIMITED BY GUARANTEE
NO. 316883
REGISTERED CHARITY
NO. 310482

LARKING GOWEN
CHARTERED ACCOUNTANTS
NORWICH

FOR THE YEAR ENDED 31st AUGUST 1995

CONTENTS	Page
Report of the Board of Governors	1 - 2
Auditors' Reports	3 - 4
Income and Expenditure Account	5
Statement of Total Recognised Gains and Losses	6
Balance Sheet	7 - 8
Cash Flow Statement	9
Notes to the Financial Statements	10 - 19

REPORT OF THE BOARD OF GOVERNORS

FOR THE YEAR ENDED 31st AUGUST 1995

The Governors present to the Association their Fifty-Ninth Annual Report under the present constitution, being the Ninety-Fifth since the foundation of the Company.

STATEMENT OF GOVERNORS' RESPONSIBILITIES

Company law requires the Governors to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those Financial Statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Governors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the Financial Statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

GOVERNORS

The details of Governors who served on the Board of Governors during the year are as follows:-

Chairman:

C.W. Mann Esq	(Appointed October 1995)
Mrs P. Mathias, BA	(Resigned September 1995)

Deputy Chairman:

D.C. Denman Esq FCA	
J.D. Pritchard-Barrett, Esq.	(Resigned June 1995)

Board Members:

P.R. Britten Esq TD LLB	(From November 1995)
Miss M.E. Haggerty BSc	
P. Heiney Esq	(From November 1995)
Lady Jenkins	
Dr A. Mann	(From June 1995)
Mrs J. McArthur	(From November 1995)
Mrs G. Sprake	(From June 1995)

Lieutenant Colonel A.J. Creswell	(Resigned October 1995)
M. Falcon Esq ARICS	(Resigned March 1995)
J.E. Lineker Esq	(Resigned October 1995)
S.W. Macfarlane, Esq FI Hort, JP	(Resigned October 1995)
R. A. Pearce-Gould Esq	(Resigned April 1995)
Mrs K.M. White	(Resigned March 1995)
Mrs D. Yeo	(Resigned October 1995)

The Board is indebted to the members who resigned during the year for their many and varied services to the School over the years.

REPORT OF THE BOARD OF GOVERNORS (Continued)

FOR THE YEAR ENDED 31st AUGUST 1995

PATRONS

The patrons of the School during the year were as follows:

Mrs V. Bottomley, MSc, JP, MP Sir Colin Davis, CBE Sir Philip Foreman, CBE, DL Sir Brian Jenkins, GBE, MA, DSc The Rt. Hon. Christopher Patten The Lady Prior of Brampton, JP The Hon Lady Waley-Cohen, MA, JP The Baroness Warnock, DBE

REVIEW OF THE YEAR

The Financial Statements which accompany this report show that for the year ended 31st August 1995, there was a deficit on ordinary activities of £110,978. Included in the expenditure are the costs of restructuring staff levels to meet the remit of September 1995 pupil numbers. After taking into account depreciation, the cashflow remains positive after sales of land, some of which is being earmarked for future development.

TAXATION

The School is a Company, without share capital, limited by guarantee of its members. It is a registered charity and accordingly there is no liability to taxation.

INDEMNITY INSURANCE

In the current year, indemnity insurance has been paid totalling £1,240 to indemnify the Governors against the consequences of any neglect or default on their part.

AUDITORS

In accordance with Section 385 of the Companies Act 1985, a resolution will be put to the Annual General Meeting, proposing the re-appointment of Larking Gowen as Auditors to the School and authorising the Governors to fix their remuneration.

By order of the Board of Governors

P.C.E. Fishbourne Clerk to the Board

Date 12th January 1996



AUDITORS' REPORT TO THE GOVERNORS OF SAINT FELIX SCHOOL PURSUANT TO SECTION 248(3) OF THE COMPANIES ACT 1985

We have examined the Financial Statements of the Company and each of its subsidiaries for the year ended 31st August 1995.

Basis of opinion

The scope of our work for the purpose of this report was limited to confirming that the Company is entitled to exemption from preparing group Financial Statements.

Opinion

In our opinion the Company is entitled to the exemption from preparing group Financial Statements conferred by section 248 of the Companies Act 1985.

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LARKING GOWEN
REGISTERED AUDITORS

NORWICH

Date 12th January 1996



AUDITORS' REPORT TO THE MEMBERS OF SAINT FELIX SCHOOL

We have audited the Financial Statements on pages 5 to 19 which have been prepared under the Historical Cost Convention and the accounting policies set out on pages 10 and 11.

Respective Responsibilities of Governors and Auditors

As described on page 1, the School's Governors are responsible for the preparation of Financial Statements.

It is our responsibility to form an independent opinion, based on our audit, of those statements and to report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the Financial Statements. It also includes an assessment of the significant estimates and judgements made by the Governors in the preparation of the Financial Statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the Financial Statements.

Opinion

In our opinion the Financial Statements give a true and fair view of the state of the Company's affairs as at 31st August 1995 and of its deficit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

LARKING GOWEN
REGISTERED AUDITORS

NORWICH

Date. 12th January 1996

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31st AUGUST 1995

		1995			1994	
	Notes	£	£	£	£	
FEE INCOME	1c.		2,169,061		2,342,779	
Staff costs	3.	1,656,319		1,747,127		
Depreciation (including amounts eliminated on disposals and profit on disposals)	1d.	91,438		93,053		
Other expenditure		697,991		722,011		
			2,445,748		2,562,191	
DEFICIT OF FEE INCOME OVER EXPENDITURE BEFORE EXCEPTIONAL ITEM	2.		(276,687)		(219,412)	
EXCEPTIONAL ITEM Profit on sale of Properties in continuing operations			62,170		-	
DEFICIT AFTER EXCEPTIONAL ITEM			(214,517)		(219,412)	
Deposit interest received			8,688		12,297	
Other interest received			767		312	
Sundry Income and rents receivable			117,146		68,692	
Other income			264		132	
			(87,652)		(137,979)	
Interest payable and similar charges	4.		23,326		11,799	
DEFICIT ON ORDINARY ACTIVITY	ES		(110,978)		(149,778)	

ACQUISITIONS AND DISCONTINUED OPERATIONS

There were no acquisitions or discontinued operations during the current or preceding year.

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

FOR THE YEAR ENDED 31st AUGUST 1995

	1995			1994	
	£	£	£	£	
		(110.050)		(4.40. ====)	
Deficit for the financial year		(110,978)		(149,778)	
Realised surplus on revaluation of freehold property		300,000		-	
Other Reserve Movements:-					
1994 Appeal Fund					
Donations received	59,840		49,479		
Appeal expenses	-		(33,251)		
		59,840		16,228	
TOTAL RECOGNISED GAINS AND LOSSES reto the year recognised since the last	elating				
Annual Report		248,862		(133,550)	
					

BALANCE SHEET

AT 31st AUGUST 1995

		1995		1994	
	Notes	£	£	£	£
FIXED ASSETS Tangible assets	5.		2,263,208		2,346,793
Investment in group undertaking Investment in the Old	6.		2		2
Felicians and Silcox Scholarship fund			5,705		5,705
CENTRAL A CONTROL			2,268,915		2,352,500
CURRENT ASSETS Stocks Debtors: Amounts falling due	7.	24,284		29,095	
within one year Debtors: Amounts falling due	8.	183,235		172,502	
after more than one year Cash in hand and at Bank	8.	231,129 261,096		305,860 21	
		699,744		507,478	
CURRENT LIABILITIES Creditors: Amounts falling due within					
one year	9a & 10.	317,758		386,808	
NET CURRENT ASSETS			381,986		120,670
TOTAL ASSETS LESS CURRENT LI	ABILITIES		2,650,901		2,473,170
Creditors: Amounts falling due after more than one year	9b.		234,729		305,860
NET ASSETS			2,416,172		2,167,310

BALANCE SHEET (continued)

AT 31st AUGUST 1995

AT SIST AUGUST 1995	Notes	1995 £	1994 £
RESERVES			
General Reserve	10a.	2,301,148	2,184,749
1994 Appeal Fund	10b.	109,319	(23,144)
Old Felicians and Silcox Scholarship Fund	10c.	5,705	5,705
		2,416,172	2,167,310



The Financial Statements were approved by the Governors on 12th January 1996 and are signed on their behalf above.

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31st AUGUST 1995

	Notes	£ 19	95 £	199 £	4 £
NET CASH OUTFLOW FROM OPERATING ACTIVITIES	14a.		(87,888)		(66,436)
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE					
Interest received Interest paid		8,688 (34,225)		12,297 (900)	
NET CASH (OUTFLOW)/INFLOW FI ON INVESTMENTS AND SERVICING OF FINANCING	ROM RETU G	RNS	(25,537)		11,397
INVESTING ACTIVITIES					
Payments to acquire tangible fixed assets Exceptional Receipts from sales		(8,203)		(49,291)	
of tangible fixed assets Receipts from sales of tangible fixed assets		362,170 350		2,340	
NET CASH INFLOW/(OUTFLOW) F ACTIVITIES	ROM INVE	STING	354,317		(46,951)
NET CASH INFLOW/(OUTFLOW) B	EFORE FIN	NANCING	240,892		(101,990)
FINANCING	14d.				
Appeal donations received		60,037		49,631	
Expenses paid in connection with appeals Capital element of HP		(197)		(33,403)	
contract payments		(2,903)		(5,217)	
NET CASH INFLOW FROM FINAN	CING		56,937		11,011
INCREASE/(DECREASE) IN CASH A	AND CASH 14b&c.		297,829		(90,979) ———

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st AUGUST 1995

1. ACCOUNTING POLICIES

The significant accounting policies used in the preparation of these Financial Statements are:-

a. Basis of accounting

The Financial Statements have been prepared under the historical cost convention.

b. Consolidation

In accordance with Section 248 of the Companies Act 1985 the School is exempt from preparing group Financial Statements.

c. Fee income

Fee income represents fees charged for the year less bad debts written off.

d. Tangible fixed assets

i) Freehold property

The land and buildings are recorded at cost.

ii) Depreciation

Depreciation of tangible fixed assets is calculated on a straight line basis at a fixed percentage per annum in order to write down the cost of each asset to its residual value over its estimated useful economic life.

The principle annual rates used are:-

Building Services Plant	-	5% p.a.
Motor Vehicles, Tractors,		
Grounds Equipment, Computer		
and Ancillary Equipment	-	20% p.a.
Other Furniture and		
Equipment	-	10% p.a.

Depreciation is not provided on freehold buildings. It is the school's practice to maintain the buildings in a continual state of sound repair. Accordingly their lives are so long and the residual values sufficiently high that any depreciation would be insignificant.

e. Stocks

Stock on hand has been valued at the lower of cost and net realisable value.

f. Pension scheme

The School contributes to two defined contribution schemes. Contributions to these Pension Schemes are charged to the Income and Expenditure Account as they fall due.

g. Leasing

Where assets are acquired under Finance Leasing Agreements they are capitalised as if they had been purchased outright. The corresponding leasing commitments are shown as obligations to the Lessor.

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31st AUGUST 1995

1. ACCOUNTING POLICIES (Continued)

g. Leasing (Continued)

Lease payments are treated as consisting of capital and interest elements and the interest is charged to the Income and Expenditure Account using the straight line method.

Depreciation on the relevant assets is charged to the Income and Expenditure Account in the same manner as for owned assets.

All other leases are operating leases and the annual rentals are charged to the Income and Expenditure Account over the lease term.

h. Finance costs of debt

The finance costs of debt, including interest and issue costs, are allocated to each period over the term of the debt, and are charged to the Income and Expenditure Account at a constant rate on the outstanding amount.

i. Format of Accounts

In the opinion of the Governors, departure is required from the accounts formats prescribed by the Companies Act 1985 in order to present the affairs of the School more fairly.

2.	DEFICIT OF FEE INCOME OVER EXPENDITURE	1995 £	1994 £
	The deficit is stated after charging:		
	Auditors' remuneration	6,000	5,000
	Depreciation of owned assets	89,288	91,425
	Depreciation on assets held under		
	Hire Purchase Contracts	2,500	2,483
	Staff costs	1,656,319	1,747,127
	Amounts payable under operating lease	7,311	7,311
	and after crediting:-		
	Profit on sale of fixed assets	350	855
	Income from property	117,146	68,692
3.	STAFF COSTS	1995 £	1994 £
	Costs during the year:-	ı.	2
	Wages and salaries	1,440,042	1,519,401
	Social Security costs	111,649	122,175
	Other pension costs	104,628	105,551
		1,656,319	1,747,127

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31st AUGUST 1995

3. STAFF COSTS (Continued)

Employees

The average weekly number of employees during the year (including part-time staff) w	as:-	1995 No.	1994 No.
Tuition Administration Cleaners		70 38 12	69 41 13
Cleaners		120	123
4. INTEREST PAYABLE AND SIMILAR O	CHARGES	1995 £	1994 £
On Bank overdraft repayable within 5 years not by instalments		1,612	240
On loan granted by Group undertaking repayable within 5 years by instalments		20,863	10,899
		22,475	11,039
On finance leases and hire purchase contrac	ts:-	851 ———	660
		23,326	11,799

 $\underline{\textbf{SAINT FELIX SCHOOL}}$

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31st AUGUST 1995

5.	TANGIBLE FIX	ED ASSETS	D ASSETS			Motor Vehicles,	
		Freehold Land and Buildings £	Building Services Plant £	Furniture and Equipment £	Computers and Ancillary Equipment £	Tractors and Grounds Equipment £	Total £
	COST OR VALU	J ATION					
	At 1.9.1994 Revaluation of	1,741,497	772,049	426,727	113,869	96,910	3,151,052
	freehold property Additions Disposals	300,000	1,155	2,911	1,082	3,055	300,000 8,203 (300,000)
	At 31.8.1995	1,741,497	773,204	429,638	114,951	99,965	3,159,255
	DEPRECIATION	V					
	At 1.9.1994 Charge for the year	-	350,725	290,018	99,714	63,802	804,259
		-	38,661	37,268	5,931	9,928	91,788
	At 31.8.1995	-	389,386	327,286	105,645	73,730	896,047
	NET BOOK VA	LUE					
	At 31.8.1995	1,741,497	383,818	102,352	9,306	26,235	2,263,208
	At 31.8.1994	1,741,497	421,324	136,709	14,155	33,108	2,346,793

The net book value of fixed assets includes an amount of £7,500 (1994: £10,000) held under Hire Purchase Contracts.

In November 1994, certain freehold property was valued as if for sale in the investment market by Bidwells, Chartered Surveyors.

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31st AUGUST 1995

6.	INVESTMENT IN GROUP UNDERTAKING	1995 £	1994 £
	Wholly owned subsidiary Felicity (Southwold) Ltd registered in England 2-£1 ordinary shares at cost	2	2
	The aggregate amount of capital and reserves of Felicity (Sour of 31st August 1995 was £2.	hwold) Limited as at its finar	ncial year end
	The loss for the year ended 31st August 1995 was £9,267.		
7.	The loss for the year ended 31st August 1995 was £9,267. STOCKS	1995	1994
7.		1995 £	1994 £
7.	STOCKS		

	<u> </u>				
	Stationery and other educational sundries Catering			14,650 1,950	18,564 2,916
	Heating oil			7,684	7,615
				24,284	29,095
8.	DEBTORS		1995	 	1994
		£	£	£	£
	Amounts falling due within one year:-				
	Fees - fees outstanding	18,303		14,179	
	- summer term extras	36,376		43,368	
			54,679		57,547
	Income tax recoverable		4		4,198
	Other debtors		25,387		20,716
	Prepayments - To Group Undertaking		93,401		80,000
	- Other		9,764		10,041
		•	-		
			183,235		172,502
					
	Amounts falling due after more than one year:-				
	Prepayments - To Group Undertaking		231,129		305,860

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31st AUGUST 1995

9.	CRI	EDITORS	1995 £	1994 £
	a.	AMOUNTS FALLING DUE WITHIN ONE YEAR:-	~	~
	***	Fees - payments received in advance	138,294	136,681
		Creditors for supplies and services	18,488	48,234
		Amounts due to Group Undertaking	80,000	96,062
		Taxation and Social Security payable	35,066	36,674
		Other creditors	24,322	26,286
		Accruals	21,588	6,117
		Bank overdraft	-	36,754
				
			317,758	386,808
	b.	AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR:-		
		Amounts due to Group Undertaking	231,129	305,860
		Other Creditors	3,600	-
			224 720	205 960
			234,729	305,860
	c.	AMOUNTS DUE TO GROUP UNDERTAKING	1995	1994
	•		£	£
		Between one and two years	80,000	80,000
		Between two and five years	231,129	305,860
			311,129	385,860

On the 22nd March 1994, St Felix School was granted a loan of £400,000 by Felicity (Southwold) Limited, a wholly owned subsidiary Company.

This loan was used to purchase pre-payments of fuel to an equivalent sum.

Interest is payable on the outstanding amount at the rate of 6% per annum. All interest payable accrues from day to day and is payable annually.

Loan payments become due as and when fuel is supplied by Felicity (Southwold) Limited. The loan repayment analysis has therefore been estimated with reference to the best estimates of fuel consumption in a year.

The loan will be repaid immediately by the borrower on demand by the lender.

If any amounts remain outstanding, the balance of the loan shall be repaid on 31st August 2000 together with all interest accrued.

b.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31st AUGUST 1995

9.	CRE	DITORS	1995	1994
	d.	OBLIGATIONS UNDER FINANCE LEASES AND HIRE PURCHASE CONTRACTS	£	£
		Net obligations under finance leases and hire purchase contracts a	re repayable as f	ollows:-
		Amounts due within one year Amounts due in years 2 to 5	4,050	2,903 4,050
			4,050	6,953
10.	RESI	ERVES		
	а.	GENERAL AND REVALUATION RESERVES	General Reserve £	Revaluation Reserve £
		At 1st September 1994 Deficit for the year Revaluation during year Release of revaluation reserve on disposal Reclassification of appeal expenditure	2,184,749 (110,978) - 300,000 (72,623)	300,000 (300,000)
			2,301,148	<u>-</u>

General reserves include £122,719 relating to 1982 appeal fund monies received under covenant plus income tax recoverable, donations and deposited covenants, less appeal expenses.

•	1994 APPEAL FUND	£
	At 1st September 1994	(23,144)
	Receipts for the year	59,840
	Reclassification of appeal expenditure	72,623
	At 31st August 1995	109,319

In 1994, an appeal to raise funds for a sports and leisure complex was established. As at the 1st of September 1994, expenditure had been incurred of £72,623 and set against donations received of £49,479.

During the year, the Governors undertook a review of the expenditure incurred to date. As a result of this review, in the Governors' opinion a reclassification of expenditure was required to give a fairer presentation of the progress of the fund to date. Accordingly, expenditure of £72,623 has been transferred to general reserves.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31st AUGUST 1995

10. RESERVES (Continued)

c.	OLD FELICIANS AND SILCOX SCHOLARSHIP FUND	£
	At 1st September 1994	5,705
	Interest received	197
	Contribution to scholarships	(197)
	At 31st August 1995	5,705

11. TAXATION

The Company is a registered charity and qualified for relief from Corporation Tax under Section 505 of the Taxes Act 1988. Consequently, no tax liability arises.

12. PENSION COMMITMENTS

The School contributes to two defined contribution pension schemes for some of the School's employees. The assets of the Schemes are held separately from those of the School in independently administered funds. In addition, the School pays pensions directly to some retired members of staff.

The pension cost charge represents contributions payable by the School to the fund and amounted to £84,839(1994: £84,988). Pensions paid by the School to retired staff amounted to £20,239 (1994: £20,563).

Contributions (both employees and employers) totalling £4,394 (1994: £4,650) were payable to the funds at the year end and are included in creditors.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31st AUGUST 1995

13. OTHER FINANCIAL COMMITMENTS

At 31st August 1995, the School had annual commitments under operating leases as set out below:-

			Plant & N 1995 £	Machinery 1994 £
	Operat	ting leases which expire:-		
		o one year o 5 years	1,153 4,544	7,311
			5,697	7,311
14.	NOTE	ES TO THE CASH FLOW STATEMENT		
	a.	RECONCILIATION OF OPERATING PROFIT TO NET CASH (OUTFLOW)/INFLOW FROM OPERATING ACTIVITIES	1995 £	1994 £
		Operating surplus/(deficit) on ordinary activities before interest payable and receivable Depreciation charges Profit on sale of fixed assets Decrease/(Increase) in Stocks Decrease/(Increase) in Debtors (Decrease)/Increase in Creditors	(96,340) 91,788 (62,520) 4,811 63,998 (89,625)	(150,276) 93,908 (855) (601) (377,551) 368,939
		Net cash outflow from operating activities	(87,888)	(66,436)
	b.	ANALYSIS OF CHANGES IN CASH AND CASH EQUIVALENTS DURING THE YEAR	1995 £	1994 £
		Balance at 1st September 1994 Net cash inflow/(outflow)	(36,733) 297,829	54,246 (90,979)
		Balance at 31st August 1995	261,096	(36,733)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31st AUGUST 1995

14. NOTES TO THE CASH FLOW STATEMENT (Continued)

c. ANALYSIS OF THE BALANCES OF CASH AND CASH EQUIVALENTS AS SHOWN IN THE BALANCE SHEET

		1995 £	1994 £	Change in Year 1995 £	1994 £	1993 £	Change in Year 1994 £
	Cash at Bank and in hand	261,096	_	261,096	-	54,246	(54,246)
	Bank Overdrafts	-	(36,733)	36,733	(36,733) -	(36,733)
		261,096	(36,733)	297,829	(36,733) 54,246	(90,979)
d.	ANALYSIS OF CHANGES IN I	FINANCING			994	Hire Purchase	
	DURING THE YEAR			Ap	ppeal O £	bligations £	Total £
	Balance at 1st September 1994 Transfer from General Reserve Cash (outflow)/inflow from finance	ing		72	3,144) 2,623 9,840	7,266 - (2,903)	(15,878) 72,623 56,937
	Balance at 31st August 1995			. 109	9,319	4,363	113,682