

(c) In circumstances other than (a) and (b):—  
He will retain the foreign allowance of his post, less 12½ per cent., and draw subsistence allowance. When an officer is married and approval is given for his wife to accompany him officially, he may draw subsistence allowance for his wife.

(ii) Absent on Earned Leave:—  
He will draw no subsistence allowance, but will retain the foreign allowance of his post, less 12½ per cent.

(iii) Absent on Sick Leave outside the country where he is posted:—

If an officer is married and takes his wife and family (if any) with him or if he is unmarried he will retain the foreign allowance of his post less one-third, for such period as the Secretary of State considers reasonable in the circumstances. At the end of such period the Secretary of State will exercise full discretion with regard to the further payment of foreign allowance.

If the officer is married and leaves his wife and family (if any) at his station his case will be dealt with on its merits.

4. The reduction under paragraphs 3 (i) (a) and 3 (i) (c) above will not be applied in respect of brief absences on duty within a total of 14 days in one calendar year nor will the reductions under paragraph 3 (ii) be applied in respect of brief absences on leave within a total of 14 days in one calendar year but any absence whether on leave, duty or both combined which exceeds 14 days will entail a reduction over the whole period.

The reductions under paragraph 3 (i) (c) will not be applied to a Head of Mission who is absent from his station but on duty within the country in which he resides nor will it be applied to a head of a consular post who is away from his station but on duty within his consular district.

5. WHEN AN OFFICER WHO IS NOT RETURNING TO HIS POST AFTER HIS ABSENCE IS:—

(i) On Temporary Duty:—

(a) In the United Kingdom:—

He will cease to receive his foreign allowance and will receive a taxable allowance at the following rates:—

	Married Officers £	Single Officers £
<i>Branch A</i>		
Grade 4 (officer other than Head of Mission) ...	520	245
Grade 5 ...	535	245
Grade 6 ...	565	265
Grade 7 ...	495	235
Grade 8 ...	245	110

	Married Officers £	Single Officers £
<i>Branch B</i>		
Grade 2 ...	285	125
Grade 3 ...	225	95
Grade 4 ...	175	60
Grades 5 and 6 ...	125	25
<i>Branch C</i> ... 25		
<i>Branch D</i> ... 25		

(b) At another station:—

He will receive the foreign allowance of the post which he is temporarily filling.

(ii) On Earned Leave:—  
He will receive the allowance described in paragraph 5 (i) (a) above.

(iii) On Sick Leave in the United Kingdom:—  
No allowance will be payable.

6. When a married officer who is not returning to his station is absent on temporary duty or on earned leave but leaves his wife and family (if any) at his station the case will be dealt with on its merits.

7. An officer, married or unmarried, who is on Sick Leave in the country where he is posted will retain his foreign allowance, less 12½ per cent., for an aggregate of two months in any period of twelve months. Thereafter he will receive two-thirds of the full allowance for such period as the Secretary of State considers reasonable in the circumstances.

8. An officer who is called upon to assume the full duties of a higher post at his own station may receive an allowance equivalent to 12½ per cent. of

the foreign allowance of an officer of his own marital status of the grade of the higher post, always provided that the officer's own foreign allowance together with the acting allowance shall not exceed the foreign allowance of the grade for which he is acting.

9. The additional foreign allowance referred to in paragraph 8 above will not be payable to any officer substituting for an officer absent on duty or leave and in receipt of his full foreign allowance under paragraph 4 above.

10. Subject to a deduction of 12½ per cent., to be granted to the Chargé d'Affaires as provided in paragraph 11 of this Regulation, the Head of a Diplomatic Mission will continue to receive his *frais de représentation* in full during absences on authorised leave or on duty outside the country in which he resides on the condition that he continues to defray the expenses of the upkeep of the Mission during his absence. On the expiry of his authorised leave, if he is still absent from his post, the extent of any further deduction will be determined by the Secretary of State.

11. When an officer acts as Chargé d'Affaires at a Diplomatic Mission during the absence of the Head of Mission, he will draw, in addition to his own foreign allowance, an allowance equivalent to 12½ per cent. of the *frais de représentation* of the absent Head of Mission to enable him to meet the additional cost of entertainment.

REGULATION No. 19.

HOME SERVICE ALLOWANCES.

1. Home Service Allowances will be payable to members of certain grades in certain Branches of the Foreign Service appointed for duty in the Foreign Office, after appointment abroad, as follows:—

ENTERTAINMENT ALLOWANCE.

2. An annual allowance to provide for necessary entertainment for official purposes, not liable to Income Tax, is payable at the following rates:—

Branch A.

	Married Officers £	Single Officers £
Grade 4 ...	200	100
Grade 5 ...	175	90
Grade 6 ...	175	90
Grade 7 ...	125	65
Grade 8 ...	50	30

3. Entertainment allowance is not payable after the first thirty consecutive days when an officer is on sick leave and will be abated by 50 per cent. in the case of officers seconded to other Government Departments.

RENT AND REPRESENTATION ALLOWANCE.

4. An annual allowance, liable to Income Tax, towards expenditure on rent and representation necessarily arising from an officer's position as a member of the Foreign Service, is payable at the following rates:—

Branch A.

	Married Officers (Payable after 28 days) £	Single Officers £
Grade 5 ...	195	80
Grade 6—		
Salaries—		
£2,700 ...	195	80
£2,500-2,699 ...	225	95
£2,300-2,499 ...	255	110
£2,100-2,299 ...	285	125
Grade 7 ...	285	125
Grades 8 and 9 ...	160	60

Branch B.

	Married Officers (Payable after 28 days) £	Single Officers £
Grades 1 and 2 ...	285	125
Grade 3 ...	225	95
Grade 4 ...	175	60
Grades 5 and 6 ...	125	25
<i>Branch C</i> ... 25		