

nationality and descent, that the candidate is so closely connected by ancestry and upbringing with His Majesty's dominions that an exception may properly be made to that rule, they may accept such candidate as eligible provided that this discretion shall not be exercisable unless (a) the father or the paternal grandfather of the candidate was a natural-born British subject, and (b) neither the father nor the paternal grandfather had acquired any other nationality by naturalization or by any other voluntary and formal act.

3. Persons holding situations in the Civil Service must obtain the permission of the authorities of their Department to apply for appointment.

No person actually serving in the Army, Navy or Air Force will be eligible for consideration unless he produces, when called upon to do so, the permission of his Commanding Officer to apply for appointment, dated before his appearance before the Selection Board, and given in accordance with such orders as may from time to time be issued.

Persons upon whose training for the occupation of teacher public money has been spent cannot be appointed until the consent of the appropriate education authority has been notified to the Civil Service Commissioners.

4. Candidates must show:—

(1) That they have had at least six years' professional experience which may have been obtained in—

(a) The Office of an Architect or Surveyor in professional practice, or in Government or Municipal service; or

(b) The Office of any other Architect or Surveyor which in the opinion of the Civil Service Commissioners and the Department gives an adequate training.

(2) That the works upon which they were engaged during that period were such as to afford them the opportunity of gaining a satisfactory knowledge of their profession.

(3) That they have fully profited by their practical training and possess the necessary qualifications and experience.

5. H.M. Office of Works will take such steps as they think most appropriate to make known the existence of any vacancies which they desire to fill, and the Civil Service Commissioners will satisfy themselves that the steps taken have been such as to secure all desirable publicity.

6. Applications shall be addressed in the first instance to the Secretary, H.M. Office of Works, and shall be made on a form to be obtained from the Establishment Officer of that Department, which must be stamped by the applicant with a "Civil Service" stamp or stamps of the value of ten shillings; this fee is payable in respect of the application and will not be returned in any circumstances.

7. Applications will be scrutinized by the Office of Works in association with the Civil Service Commissioners and the candidates who appear to be best qualified under the regulations and who pass the qualifying examination specified in clause 8 or are exempted therefrom under clause 9 will be summoned for interview by a Selection Board.

If the Civil Service Commissioners should so decide, the qualifying examination will be held

at about the same time as the interviews, in which case those candidates who are required to attend the qualifying examination will be admitted provisionally to interview.

8. The qualifying examination will be in the following subjects:—

(1) Building Construction;

(2) Specifications, &c.;

(3) Materials;

(4) Building Surveying.

Candidates must obtain such an aggregate of marks in the examination as a whole as to satisfy the Civil Service Commissioners.

Candidates submitted to the qualifying examination will be required to pay a fee of £3 before the examination. This fee is in addition to the fee of ten shillings payable on application.

9. Candidates who are Associates of the Royal Institute of British Architects or Professional Associates of the Chartered Surveyors' Institution, having qualified under Sub-Division III (Chiefly Building); or who have passed the examinations prescribed for such qualification, will be exempted from the qualifying examination. They will be required to pay a fee of £3 before admission to interview by the Selection Board. This fee is in addition to the fee of ten shillings payable on application.

10. The Selection Board will recommend for the vacancies existing those candidates who appear to them to possess the highest qualifications provided they find them qualified. The Selection Board will be nominated by the Civil Service Commissioners in consultation with the Office of Works who will be represented thereon. The decision of the Selection Board will be final.

11. The appointment of selected candidates will be subject to their satisfying the Civil Service Commissioners of their eligibility in respect of age, nationality, health and character, and will not be confirmed unless and until they have passed the prescribed period of probation to the satisfaction of the Commissioners of H.M. Works.

Women candidates must be unmarried or widows and will normally be required to resign their appointments on marriage; but exception to the rule requiring resignation on marriage may, in individual circumstances, be made where the employment of a married woman is considered advisable in the light of her special qualifications, or special experience in relation to the duties required of her, or of the special requirements of the Department.

12. A candidate selected for appointment will be required to pay a fee of £8, towards which the fees paid on application and on examination or interview will count, before the issue of the certificate of qualification.

13. Any attempt on the part of candidates to enlist support for their applications through Members of Parliament or other influential persons will disqualify them for appointment. The Selection Board will disregard spontaneous recommendations from persons who are not personally acquainted with the candidates' work, whether at school, at the University, in industry or business, in the Forces, or otherwise.