

*Civil Service Commission,  
June 1, 1937.*

The Civil Service Commissioners hereby give notice that the following Regulations are published with the approval of the Lords Commissioners of His Majesty's Treasury, viz. :—

**REGULATIONS RESPECTING COMPETITIVE EXAMINATIONS AMONG MEMBERS OF THE MINOR AND MANIPULATIVE GRADES OF THE CIVIL SERVICE FOR APPOINTMENT TO THE CLERICAL CLASSES (GENERAL AND DEPARTMENTAL) OF THE CIVIL SERVICE.**

*Competitions under these Regulations are open both to male and female candidates. The Regulations are liable to alteration from time to time.*

1. Candidates must at the time of the examination be established members of the Minor and Manipulative Grades of the Civil Service within the scope of the National Whitley Council, or members of an unestablished grade corresponding to an established grade the members of which are eligible for admission to the examination; provided that Writing Assistants and Clerical Assistants and members of the typing grades will not be eligible to compete.

2. Candidates must by the first day of the examination either (a) have had not less than three years' full-time service on duties proper to an adult class, or (b) have attained the age of 22 and have had not less than one years' full-time service on duties proper to an adult class.

3. Candidates must not have attained the age of 30 on the 1st March or the 1st September of the year in which they are examined, according as the examination is held in the first or second half of the year.

4. Every candidate must be a natural-born British subject, the child of a person who is or was at the time of death a British subject; provided that exception may be made in the case of natural-born British subjects who have satisfactorily completed a period of not less than five years' service on full pay in His Majesty's Regular Forces.

Provided also that if the Civil Service Commissioners are satisfied, in the case of any candidate who is a British subject but does not fulfil all the requirements of the rule as to nationality and descent, that the candidate is so closely connected by ancestry and upbringing with His Majesty's dominions that an exception may properly be made to that rule, they may accept such candidate as eligible provided that this discretion shall not be exercisable unless (a) the father or the paternal grandfather of the candidate was a natural-born British subject, and (b) neither the father nor the paternal grandfather had acquired any other nationality by naturalization or by any other voluntary and formal act.

5. Persons upon whose training for the occupation of teacher public money has been spent cannot be appointed until the consent of the appropriate education authority has been notified to the Civil Service Commissioners.

6. Candidates will be required to satisfy the Civil Service Commissioners that they are duly qualified in respect of health and character; female candidates must be unmarried or widows and will be required to resign their appointments on marriage.

7. The examination will be in the following subjects:—

1. English.
2. Arithmetic.
3. General Knowledge.
4. One of the following:—  
Mathematics; French; German; History; Geography; Economics.

Candidates must obtain such an aggregate number of marks in the examination as a whole as to satisfy the Civil Service Commissioners.

8. It will rest with the Civil Service Commissioners to determine the Departments to which the successful candidates shall be assigned. In making assignments the Commissioners will be guided by the requirements of the public service and will have regard, so far as vacancies permit, to the previous Departmental experience of the candidates and the wishes of Departments for the assignment of particular candidates who have served under them. Subject to these conditions the wishes of candidates will, where possible, be respected.

9. Successful candidates will be subject to a strict probation extending over a period of not less than one year; and failure to pass this probation will involve reversion.

10. Application for permission to attend an examination must be made at such times and in such manner as may be fixed by the Civil Service Commissioners; the application must be accompanied by a certificate from the authorities of the Department in which the candidate is serving, in the space provided on the application form, that he (or she) satisfies the conditions laid down in clauses 1 and 2 of these regulations and that his (or her) service has been approved.

11. A fee of £1 10s. will be required from each candidate attending an examination.

The Civil Service Commissioners further give notice that a Competitive Examination will be held under the foregoing Regulations commencing on the 5th October, 1937. The following is a provisional list of the centres at which the examination may be held:—Aberdeen, Belfast, Birmingham, Bristol, Cardiff, Darlington, Edinburgh, Exeter, Glasgow, Hull, Leeds, Liverpool, London, Manchester, Newcastle-on-Tyne, Norwich, Nottingham, Plymouth, Portsmouth, Preston, Sheffield, Stoke-on-Trent, and Swansea.

The final list of centres will be decided when the number of candidates desiring examination at each centre is known.

No person will be admitted to Examination from whom the Secretary of the Civil Service Commission has not received on or before the 29th July, 1937, an application in the candidate's own handwriting, on a prescribed form, which may be obtained from the Secretary at once.

**RULES PUBLICATION ACT, 1893.**

**LONDON TRAFFIC ACT, 1924.**

Notice is hereby given under the Rules Publication Act, 1893, that it is proposed by the Minister of Transport after the expiry of at least forty days from this date in pursuance of the powers conferred upon him by Section 10