

Chairman to preside in his absence. If at any meeting of the Board neither the Chairman nor the Deputy Chairman is present, the members of the Board present shall choose one of their number to act as Chairman of that meeting.

10. Five members of the Board present at a meeting shall form a quorum.

11. The Board shall appoint a Secretary to the Board and such other Officers as are required to give effect to the functions of the Board and they shall fix the terms and duration of each appointment.

12. The Board may appoint Sub-Committees from time to time from among their own members or otherwise for such purposes as they shall think fit:

Provided that any decision of a Sub-Committee shall be subject to the approval of the Board.

13. At any meeting of the Board—

(1) Any matter put to the vote of the meeting shall be decided by a show of hands;

(2) in the event of equality of votes the Chairman of the meeting shall have a second or casting vote;

(3) the decision of the Chairman of the meeting as to the result of the voting on any Resolution shall be final.

14.—(1) A minute book of the proceedings at meetings shall be kept by the Secretary and all Resolutions and the result of voting thereon shall be entered therein.

(2) The minutes of each meeting shall be signed by the Chairman of the meeting at which they are approved and such signature shall be sufficient evidence of their accuracy.

15. The Representatives of the District to the Central Council together with any substitutes therefor shall be appointed by the Board provided that such Representatives and substitutes shall be elected from—

(a) Those persons who have been appointed to membership of the Board and are serving in that capacity;

(b) The Secretary or other officers of the Board.

16. Subject to the provisions of the Scheme the meetings of the Board shall be held and conducted in accordance with such rules and regulations as may be prescribed by the Board.

17. The expenses of the Board and the salaries of any officers of the Board shall be payable out of the District Fund.

#### *Notice of Decisions of the Board.*

18. The Board shall, through the Secretary, give notice in writing of their decisions, to all owners immediately after the decisions have been reached. Such notices shall be addressed to such address as the owner may furnish to the Secretary as appropriate for the service of such notices, and they may be served either personally or by prepaid post, and if posted shall be deemed to have been received by the owner within twenty-four hours of the posting thereof.

#### *Amendment of Scheme.*

19. The Board may from time to time submit in writing to the Board of Trade any alteration in the provisions of the Scheme or a new Scheme in substitution therefor and the Board

shall thereupon submit such alteration or new Scheme in writing to the Board of Trade:

Provided that—

(a) Owners representing at the least 75 per cent. of the output of the District support the Resolution.

(b) The alteration or new Scheme (as the case may be) shall not come into force unless and until approved by the Board of Trade and shall then be operative from such date as may be prescribed by them.

#### *Classification of Coal.*

20. The Board shall allocate the coal produced at each coal mine into classes, such classification being made at the discretion of the Board according to the nature of the coal or of the trade, industry or other category of consumer supplied, or according to whether the coal be supplied for use in Great Britain or for export to any other country.

#### *Standard Tonnage.*

21. The Board shall determine at such times as they may think fit an annual standard tonnage for each coal mine or undertaking and may if they think fit further distribute the standard tonnage fixed for any such mine or undertaking among the various classes of coal produced therefrom:

Provided that such distribution of the standard tonnage among classes of coal shall be effected for all coal mines or undertakings producing these classes of coal or any of them.

22. In every determination of annual standard tonnages the Board shall have regard to the special circumstances of every coal mine including the efficiency and economy of the working of the coal mine, the extent to which it has been developed or is being developed for economic working, the extent to which its output has been increasing or decreasing, and, in the case of the first determination, the proportion which the output of the coal mine bore to the output of the District during the twelve months ended the 31st December, 1929.

23. For the purpose of assisting the Board in the determination of standard tonnages, each owner shall furnish to the Board, upon notice given to him by the Board, a statement in writing, giving any information which the Board may require for the purposes of determining standard tonnages and in particular, for the purposes of the first determination, specifying the name and situation of every coal mine or undertaking owned by him within the district and the output of each coal mine or undertaking during the aforesaid period, and the tonnage of such output, save in so far as any variation or adjustment thereof may be called for under the provisions of the last preceding Clause of the Scheme, shall be the annual standard tonnage of the mine or undertaking.

24. Every owner may also include in the aforesaid statement particulars of any seasonal fluctuations in trade and the respective quantities of each class of coal comprising the output, besides particulars in writing of any claim (together with the evidence necessary to substantiate the same) for special consideration to be given to his mine or undertaking under the provisions of Clause 22 of the Scheme.

25. In any case where the annual standard tonnage cannot be ascertained by means of the