

substitution therefor, and a Branch Railway in addition thereto and for other purposes.

Ministry of Transport,
Whitehall Gardens,
Westminster, S.W. 1,
27th June, 1921.

Civil Service Commission,
July 1, 1921.

The Civil Service Commissioners hereby give notice that the following Regulations have been approved by the Lords Commissioners of His Majesty's Treasury, viz.:—

REGULATIONS RESPECTING OPEN COMPETITIVE EXAMINATIONS FOR THE SITUATION OF TYPIST IN THE CIVIL SERVICE.

*** These Regulations are liable to alteration from time to time.*

1. The limits of age for this situation are 18 and 28. If an Examination begins in one of the first four months of any year Candidates must be of the prescribed age on the 1st day of January in that year. If an Examination begins in one of the second four months of any year Candidates must be of the prescribed age on the 1st day of May in that year. If an Examination begins in one of the last four months of any year Candidates must be of the prescribed age on the 1st day of September in that year.

In reckoning age for competition, persons who have served in any civil situation to which they were admitted with the Certificate of the Civil Service Commissioners, may deduct from their actual age any time not exceeding two years which they may have spent in such service.

Persons transferred to situations in the Post Office from a Telephone Company or Municipal Telephone Undertaking, on the absorption of such Company or Undertaking by the Post Office, may reckon, as if it were service in a situation to which they were admitted with the Certificate of the Civil Service Commissioners, their continuous service in the Post Office, as well as so much of their previous continuous service in the Telephone Company or Undertaking (or in any Telephone Company or Municipal Telephone Undertaking previously absorbed by it) as was rendered in situations for which a Civil Service Certificate is ordinarily required.

2. At each Examination the number of Candidates to be selected will be such as may from time to time be fixed.

3. Candidates will be required to satisfy the Civil Service Commissioners—

- (a) That they are unmarried or widows.
- (b) That they are duly qualified in respect of health and character.

No person will be eligible who is not a natural-born British subject, and the child of a father also a natural-born British subject; provided that exception may be made in the case of a person serving in a civil situation to

which she was admitted with the Certificate of the Civil Service Commissioners.

4. Persons who have entered upon or completed a course of education or training for the occupation of teacher, on account of which grants are payable from the Exchequer, will not be qualified to receive appointments until the consent of the Board of Education in England, the Committee of Council on Education for Scotland, or the Commissioners of National Education, Ireland, as the case may be, given in conformity with the rules sanctioned by the Lords of the Treasury, has been notified to the Civil Service Commissioners.

5. The Examination will be in the following subjects, viz.:—

1. English.
2. Arithmetic.
3. Typewriting.
4. One of the following:—French, German, Shorthand.

No Candidate will be regarded as qualified who does not pass to the satisfaction of the Civil Service Commissioners in English and in Typewriting.

The Civil Service Commissioners may, at their discretion, restrict the examination in Typewriting to such a number of Candidates at the head of the list resulting from the marks awarded for the work in the other subjects as they may think fit. The marks awarded for Typewriting to the Candidates examined in that subject will be added to the marks awarded to those same Candidates for their work in the three other subjects. The examination in Typewriting, as well as the examination in the other subjects, will be held at such times and places as the Civil Service Commissioners may appoint.

6. It will rest with the Civil Service Commissioners to determine the Departments to which the successful Candidates shall be assigned. In making the assignments the Commissioners will be guided by the requirements of the public service and will consult, so far as possible, the wishes of Departments for the assignment of particular Candidates who have served under them. Subject to these conditions, the wishes of Candidates will, where possible, be respected.

7. Application for permission to attend an Examination must be made at such times and in such manner as may be fixed by the Civil Service Commissioners.

8. A fee of five shillings will be required from every Candidate attending the Examination.

The Commissioners further give notice that an Open Competitive Examination will be held in London, Edinburgh and Dublin, under the foregoing Regulations, commencing on the 21st September, 1921.

No person will be admitted to Examination from whom the Secretary of the Civil Service Commission has not received, on or before the 11th August, an application, in the Candidate's own handwriting, on a prescribed form, which may be obtained from the Secretary at once.