

*The Office.*

1. The office shall be open daily for public business between the hours of nine A.M. and five P.M. (Sundays and national holidays excepted).

*Duties of the Clerk and his Staff.*

2. The duties of the Clerk shall be to take charge of the books and correspondence including the summoning of all meetings of the Commissioners as well as of all persons whose attendance may be required by them and in all respects to be the official organ of the Board.

3. He shall duly enter in books provided by the Commissioners and kept for that purpose true and regular accounts of all sums of money received and expended by him, which books shall at all reasonable times be open to the inspection of the Commissioners and Pilots.

4. He shall also make fair and regular entries in the Minute Book of all meetings held by the Commissioners, and shall duly record therein all resolutions passed and other business transacted thereat.

5. The Clerk and his Staff shall attend at the Pilot Office daily (Sundays and national holidays excepted, and except when absent from sickness or on leave) from nine A.M. until five P.M. with an interval of one hour and a half for refreshments, during which time they shall be entirely at the service of the Board.

*Duties of the Commodore.*

6. The Commodore of Humber Pilots shall exercise a supervision and control under the Board of Commissioners over all the Masters of Pilot Boats, Pilots and Apprentices; he shall see that full reports in writing of all accidents to ships whilst in charge of Pilots and other incidents affecting the service are furnished by them, and that the Humber Pilotage Act and the Bye-laws are duly observed by all in their respective stations.

7. It shall be his especial duty to see that two of the Pilot Boats with their full complement of Pilots are always on the Down Station; he shall also appoint and direct Pilots to take charge of outward bound ships.

8. He shall attend at the Pilot Office between the hours of nine A.M. and five P.M. every day (Sundays and national holidays excepted and except when absent from sickness or on leave) and at other times when required.

9. He shall promptly attend to any complaints made to him by Shipowners, Masters of Ships or others in reference to Pilots or Pilotage, giving the necessary directions thereon to the Masters of Pilot Boats, Pilots and Apprentices, and shall generally do all that lies in his power to maintain and increase the discipline and efficiency of the Humber Pilotage Service.

*Pilot Boats.*

10. No boat or vessel shall be used by Humber Pilots for the purposes of the Pilot Service unless it has been previously approved and licensed for that purpose by the Trinity House at Kingston-upon-Hull in accordance with the thirty-eighth section of "The Humber Pilotage Act, 1832."

11. The sides of each Pilot Boat shall be painted black, the number of the licence of such boat shall be painted on each bow in white figures of not less than three feet in length and if a Sailing Cutter the number shall also be painted in black on the mainsail, the figures not to be less than ten feet in length. The word "Pilot" shall be painted in white on each quarter. The name of the registered Managing Owner, and the port to which such Pilot Boat belongs shall be painted in broad white letters of at least three inches in length and

one inch in breadth across the stern clear of the arch board. Each Pilot Boat shall carry a distinguishing flag half red and half white in horizontal stripes (the uppermost to be white) of the length of at least six feet and of the breadth of at least four feet six inches.

12. Two Pilot Boats shall be constantly employed on the Down Station to cruise as well by night as by day, one of them outside the new Sand Light-Vessel between the Haile Buoy and the Outer Binks Buoy and the other in the River Humber between Grimsby Roads and the Outer Station.

13. Each Pilot Boat shall be kept in good repair and well found with everything necessary to enable her to perform the duties required of her as a Pilot Cutter.

14. Each Pilot Boat shall be strictly and carefully surveyed at least once in every year by the Commodore, who shall report in writing to the Commissioners as to her condition and equipment. The Commodore shall have power to employ some competent person to assist him in such survey.

*Masters of Pilot Boats.*

15. Each Pilot Boat shall be under the charge and control of a first class Humber Pilot who shall be called the Master of such Pilot Boat and he shall remain on board such boat at all times when on the Down Station, except in case of emergency, and that no Pilot shall leave the Pilot Boat without the consent of the Captain or Officers in charge.

16. The Master of every Pilot Boat shall keep constantly hung up and from time to time continued and renewed in some conspicuous part of his Pilot Boat a copy of all Bye-laws, Rules and Orders made by the Commissioners for the regulation of the Pilots, on pain of forfeiting for every day's neglect the sum of twenty shillings.

17. The Master of every Pilot Boat shall maintain due subordination, sobriety and good order amongst the crew of his boat both at sea and in port. He shall keep a regular journal or Log Book of each day's proceedings wherein he shall insert the particulars of all abusive or improper language (if any) made use of to him, and by one Pilot to another, or by any of his boat's crew, of the neglect of any Pilot in not returning at the first opportunity to the Pilot Boat to which he belongs after bringing a ship up to Hull or Grimsby, and of all and every other acts of disobedience, negligence, or misbehaviour on the part of any of the Pilots under his command, the names of all ships on board of which Pilots are put, the name of the Pilot and the place at which such ship was boarded with the bearings of the land or floating light-vessel as the case may be, the names of all vessels out of which Pilots shall be taken, and the names of the Pilots, the soundings of the sands and shoals in the Humber and at the entrance, with the marks of the buoys thereon, and to note any change or alteration in the channels of the River Humber and forthwith report the same to the Commodore to be by him reported to the Hull Trinity House. The Master shall deliver his Log Book, on his arrival at Hull, to the Commodore.

18. Any Master neglecting or omitting to keep a correct account of the matters aforesaid, or so to deliver his Log Book to the Commodore shall be liable to a penalty not exceeding five pounds for each such offence.

19. The Master of each Pilot Boat when on the Down Station shall cause a regular watch to be kept during the night as well as during the day on pain of forfeiting twenty shillings for each offence,