

dent shall report the circumstances to the inspector forthwith.

22. In any case in which the sickness of any inmate has, in the opinion of the medical officer, assumed an aspect of danger, the superintendent shall inform the relatives.

23. The superintendent shall pay attention to the ventilation, drainage, and sanitary condition of the Reformatory, and take such measures as may be necessary for their being maintained in perfect order.

24. The superintendent may examine all persons and vehicles going in or out of the Reformatory, and may exclude any person who refuses to be examined.

25. The superintendent may remove from the Reformatory any visitor to the Reformatory or to an inmate whose conduct is objectionable, recording the fact in his journal.

26. The superintendent shall take care that proper precautions against fire are adopted, and that the fire engine and other appliances for the extinction of fire are at all times kept in good order and ready for use. He shall take care that practical instructions are given as to the steps to be taken in case of fire, and that the officers and inmates are acquainted with their duties on such occasions.

27. The superintendent shall take care that every inmate having a complaint to make or request to prefer to him shall have ample facilities for doing so, and he shall redress any grievance, or take such steps as may seem necessary, recording the same in his journal.

28. The superintendent shall inform the managers or inspector of the desire of any inmate to see them.

29. The superintendent shall see that every inmate under punishment is visited during the day at intervals of not more than half an hour by the appointed officer.

30. The superintendent shall take care that no inmate is subjected to any punishment without the approval of the medical officer.

31. The superintendent may read every letter addressed to or written by an inmate. He shall use his discretion in communicating to or withholding from an inmate at any time the contents of any letter addressed to the inmate; but shall note in his journal every case in which he thinks it proper to withhold a letter. All letters so withheld shall be forwarded to the inspector.

32. The superintendent shall consider it to be one of his most important duties to assist in providing inmates with employment on their discharge, and to endeavour to prevent them from falling again under the influence of drink.

33. The superintendent should remember at all times that the good order and smooth working of the institution should be but a part of his care; the test of a well-managed institution is its success in leading to the permanent reformation of the inmates.

34. The superintendent shall enquire, with respect to every inmate, upon reception, whether he has any real or personal property more than sufficient to maintain his family; and shall lay the result of his enquiries before the managers and the Secretary of State.

The Medical Officer.

35. The medical officer shall have the general care of the health of the inmates, and shall report to the managers, and make known to the superintendent any circumstance connected with the Reformatory or the treatment of the inmates, which at any time appears to him to require con-

sideration on medical grounds. These reports shall be shown to the inspector on his visits, and in cases of importance copies shall be transmitted by post to the inspector.

36. The medical officer shall visit the Reformatory at least once every day, and shall see every inmate at least twice a week, so as to ascertain his general state of health.

37. The medical officer shall every day see such inmates as complain of illness, reporting to the superintendent in writing their fitness or otherwise for labour. He shall daily visit the sick in the infirmary at such times as may be necessary. He shall attend at once on receiving information of the illness of any inmate.

38. The medical officer shall once every day, or oftener, visit every inmate under punishment, or under special discipline, or any other inmate to whom his attention is specially directed.

39. The medical officer shall examine every inmate on reception, and shall record his state of health and such facts connected therewith as may be directed by the Secretary of State.

40. The medical officer shall frequently examine the washing places, baths, and other provision for purposes of cleanliness or sanitation; and report at once to the superintendent any defect or insufficiency therein.

41. The medical officer shall frequently inspect the food of the inmates, cooked and uncooked, and shall report to the superintendent as to the quality of the provisions, and also as to sufficiency of clothing and bedding, and on any deficiency in the quantity, or defect in the quality of the water, or on any other cause which may affect the health of the inmates.

42. The medical officer shall keep in the form prescribed an account of the state of every sick inmate, the name of his disease, a description of the medicines and diet, and any other treatment which he orders for such prisoner.

43. The medical officer shall also record such other matters connected with his duties as may be directed, or as he may deem desirable.

44. The medical officer shall keep according to the prescribed forms such statistical records and furnish such returns as may be directed relative to the health and medical treatment of the inmates, and to the sanitary condition of the buildings.

45. The medical officer shall give notice to the superintendent when the sickness of any inmate appears to him to assume an aspect of danger; and in all cases where a fatal termination to the illness is likely to occur before the expiration of the term of detention, he shall make a special report to the superintendent with a view to its being transmitted to the inspector.

46. The medical officer shall report in writing to the superintendent the case of any inmate to which he thinks it necessary on medical grounds to draw attention, and shall make such recommendation as he deems needful for the alteration of the discipline or treatment of the inmate, or for the supply to him of additional articles.

47. The medical officer shall give directions in writing for separating from the other inmates any inmate labouring under any infectious, contagious, or mental disease, or suspected thereof, and shall immediately take such steps as may be necessary to prevent the spread of any contagious or infectious disease.

48. Before an inmate is placed in close confinement or is subjected to dietary punishment the medical officer shall examine him, and certify whether or not he is fit for the punishment.

49. In case of sickness, necessary engagement, or leave of absence, the medical officer shall