

GENERAL REGULATIONS for the Management and Discipline of Certified Inebriate Reformatories under the Provisions of the Statute 61 and 62 Vict., cap. 60.

[N.B. — These Regulations are Model Regulations, made under the provisions of the Statute 61 and 62 Vict., cap. 60. The rules submitted to the Secretary of State for approval by the managers of an Inebriate Reformatory should incorporate, or be based on these Regulations, subject to any modifications rendered desirable by the special circumstances of the Institution.]

#### *The Managers.*

1.—(1.) Applications for Certificates shall be made in the manner prescribed in the accompanying Form. (See Appendix I.)

(2.) Certificates shall contain such conditions as the Secretary of State shall prescribe.

(3.) Certificates shall remain in force until withdrawn or surrendered.

(4.) The grant, withdrawal, or surrender of a Certificate shall be notified in the London Gazette.

(5.) A Certificate shall not be surrendered until the Secretary of State is satisfied that proper arrangements have been made for the disposal of the inmates.

(6.) An application for a Certificate shall be deemed to be an undertaking, on the part of the managers, to feed, clothe, maintain and employ any person who may be committed to their care, with their consent for the period of his sentence, subject to the regulations approved for their Institution.

2. The managers of a certified Inebriate Reformatory shall furnish the Secretary of State with a yearly statement of the receipts and expenditure of the Reformatory, in such form as may be prescribed.

3. The managers shall acquaint the Secretary of State with any changes in the managers, secretary, treasurer, superintendent, or medical officer.

4. The managers shall make application quarterly to the Secretary of State for the Treasury Grant, forwarding the necessary particulars of the number of inmates during the quarter, and the length of time each inmate has been detained in the Reformatory.

5. On receipt of the report of the superintendent with respect to the property of any inmate, the managers shall consider whether application should be made to a County Court Judge for an Order under Section 12 of the Act; and in suitable cases shall make application accordingly, and report the result to the Secretary of State.

#### *The Superintendent.*

6. The superintendent shall reside in the Reformatory, and shall not be absent without due arrangement having been made to the satisfaction of the managers for the performance of his duties.

7. The superintendent shall report the reception of every inmate to the Secretary of State, sending a copy of the commitments or order of Court.

8. The superintendent shall strictly conform to the law relating to Inebriate Reformatories, and to the regulations, and shall be responsible for the due observance of them by others. He shall observe the conduct of the officers, and enforce on each of them the due execution of his duties.

9. The superintendent shall keep and be responsible for a journal and such other books

and records as may from time to time be prescribed.

10. It shall be the duty of the superintendent to carry out the rules as to the employment and industrial training of the inmates.

11. The superintendent shall inspect daily the whole of the Reformatory, and shall see every inmate once at least in every 24 hours. It shall be his duty to visit daily all inmates while employed at labour, and see that they are industrious and that all orders respecting the application of labour are duly enforced.

12.—(1.) The superintendent shall take every precaution to prevent the escape of inmates, and shall take care that all officers are well instructed as to their duties and responsibilities in this respect and vigilant in fulfilling them.

(2.) The superintendent shall assure himself that all gates are locked at the proper times, and that all keys of the Reformatory are kept in the authorized place or in the possession of the authorized officers.

13. The superintendent shall be responsible for communicating to the inmates the regulations in force which affect their conduct, and shall satisfy himself that they understand the rules and regulations to which they are required to conform, the privileges they may gain by industry and good conduct, and the consequences of idleness and misconduct.

14. The superintendent shall without delay call the attention of the medical officer to any inmate whose state of mind or body appears to require attention, and shall carry into effect the written directions of the medical officer respecting alterations of the discipline or treatment of any such inmate.

15. The superintendent shall notify to the medical officer, without delay, the illness of any inmate, and shall furnish to him daily a list of any inmates reported sick.

16. Upon the death of an inmate, the superintendent shall give immediate notice thereof to the Secretary of State, to the coroner having jurisdiction, to the managers, and to the nearest relative of the deceased. If the coroner considers an inquest necessary every facility shall be afforded to his officer to make the necessary enquiries.

17. The superintendent shall report to the Secretary of State, in respect of any inquest on an inmate, the finding of the jury and the facts which are elicited at the inquest.

18. The superintendent shall, without delay, report to the inspector any case in which the medical officer is of opinion that the life of any inmate will be endangered by further detention, or that any sick inmate will not survive his sentence, or is totally and permanently unfit for Reformatory discipline; or any case in which the medical officer has reason to believe that the mind of any inmate is becoming impaired.

19. The superintendent shall carry into effect the written recommendation of the medical officer for the alteration of the discipline or treatment of any inmate, or for the supply of any additional articles to any inmate on medical grounds.

20. The superintendent shall carry into effect the written recommendation of the medical officer for separating from the other inmates any inmate labouring (or suspected) of (labouring) under any infectious, contagious, or mental disease; and shall immediately take such steps as may be necessary to prevent the spread of any contagious or infectious disease.

21. If in any case the recommendations of the medical officer are not carried out, the superintendent