

the 20th of June, 1876, and following days, under the Special Regulations dated 25th October, 1872, and published in the London Gazette of 29th October, 1872. Persons wishing to compete should apply at once for the necessary form to the Secretary, Civil Service Commission, London, S.W.

*Civil Service Commission,
May 15, 1876.*

THE Civil Service Commissioners hereby give notice, that the Candidates hereinafter named have passed the Preliminary Examination for situations in the Civil Service, Class I; viz.:—

Of the Candidates examined on May 9, 1876—

Bruce, Robert
Chipper, Ernest
Crabb, Edward
Dobell, William T.
Farrar, Arthur Key
Foreman, Berner Allen
Holl, William Henry Ravenscroft
Inwood, Thomas William
MacGregor, Thomas
Marchant, James Robert Vernam
Miller, Charles Stewart
Oakeshott, George Alfred
Pyrke, Reginald Duncombe
Smith, Herbert William Lionel
Warburton, Henry Pigot Ireland
Waugh, Henry Dunn
Weber, Charles Alfred

*Civil Service Commission,
May 15, 1876.*

THE Civil Service Commissioners, with the concurrence of the Lords Commissioners of the Treasury, are pleased, in execution of their powers under the Orders in Council of the 19th August, 1871, and 12th February, 1876, and of all other powers enabling them in that behalf, to issue the following Regulations respecting Temporary Copyists in Public Departments.

REGULATIONS RESPECTING TEMPORARY COPYISTS IN PUBLIC DEPARTMENTS.

**** Revised Regulations may at any time be issued, which will apply to every Copyist who may accept or renew an engagement after their publication in the London Gazette.**

*Civil Service Commission,
May 4, 1876.*

1. A Register of Copyists for temporary employment in Public Departments will be kept by the Civil Service Commissioners. Candidates must satisfy the Commissioners that they are of good health and character, and that they are duly qualified under the following regulations 2 and 3.

2. The limits of age will be—

(a) For Men Copyists,—over 18.

(b) For Boy Copyists,—14 to 18.

3. The subjects in which Candidates will be tested are:—

MEN COPYISTS:

OBLIGATORY.*

1. Handwriting.
2. Orthography.
3. Copying Manuscript.
4. Copying Figures and Tabular Statements.

* Candidates should fully understand that only those who show themselves proficient in the obligatory subjects can be placed upon the Register, and that those who do not pass in arithmetic will be excluded from employment where Copyists are required for arithmetical work.

OPTIONAL.

5. Arithmetic.

BOY COPYISTS:

1. Handwriting.

2. Orthography.

3. Elementary Arithmetic.

4. Examinations, for the purpose of testing the qualifications of Candidates in the above-mentioned subjects, will be held by the Civil Service Commissioners from time to time as may be necessary, and a certain number, regulated by the probable demand from the Public Departments, of those who display the requisite amount of proficiency, will be placed upon the Register kept by the Commissioners.

5. The fee payable by persons attending these examinations will be 5s. for each person in class (a), and 2s. 6d. for each person in class (b).

6. Registered Copyists will be summoned for employment in any of the Public Departments as they are wanted. When not wanted, they will have no claim to employment. Refusing to serve when called upon, except for reasons satisfactory to the Civil Service Commissioners, they will be removed from the Register. The order in which they may be employed, the Departments to which they may be assigned, and their retention generally on the Register, will be determined by the Civil Service Commissioners; but they will be subject to the orders of the Departments in which they are serving during the time of their actual employment, and will be liable to dismissal from them by the authorities thereof, without notice, for inefficiency or misconduct.

7. Copyists may be engaged by the hour, day, or week, or by the piece. The engagement of all Copyists, not engaged for a shorter period, will be by the week. Copyists engaged for a day or upwards will ordinarily be employed for the number of hours constituting the official day in the Department to which they are attached, but if they are required to give their services after official hours, they must do so, and they will be paid at the same rate, whether by the hour or by the piece, as in the official hours. A Copyist refusing to work after official hours on these terms without an excuse satisfactory to the authorities of the Department will be liable to dismissal by them without notice.

8. Men Copyists will be paid either at the rate of 10d. per hour, or at the rate of 1½d. for every hundred words well and correctly copied, as the authorities of the Department for which they are required may determine. Other rates for special kinds of work may be determined by the Civil Service Commissioners, with the previous approval of the Commissioners of the Treasury; but Copyists, as a rule, are not meant to be employed upon any work, except mere copying, or routine work, under the direct supervision of established officers.

9. No service, however much it may happen to be prolonged, will confer any claim to superannuation or compensation allowance.

10. The pay of Boy Copyists will commence at the rate of 4d. per hour; an addition of ½d. per hour may be allowed by the Civil Service Commissioners at the end of each year of approved service. Should any Boy Copyists be engaged by the piece they will be paid at such rates as may be fixed by the Civil Service Commissioners, with the approval of the Lords Commissioners of the Treasury. Boy Copyists will not be retained as such after they shall have reached the age of 19.

11. If a public holiday, on which the office is closed, fall within the period of a Copyist's