

- (b) a letter on which postage has not been prepaid and with respect to which the Post Office has entered into an arrangement with the sender for the grant of credit facilities and which is distinguished or marked in such manner as the Post Office may direct to indicate the intention of the sender that it is to be transmitted as a first class letter;
- (c) a business reply packet which is distinguished or marked in such manner as the Post Office may direct to indicate the intention that it is to be transmitted as a first class letter;
- (d) a letter transmitted under the provisions of paragraph 36 which is distinguished or marked in such manner as the Post Office may direct to indicate the intention of the sender that it is to be transmitted as a first class letter; "freepost packet" means a letter (not being a business reply packet) which, by authority of the Post Office, may be posted without pre-payment of postage for transmission as a second class letter and which:
 - (a) is addressed to, or to the agent of, a person who has made provision to the satisfaction of the Post Office for the payment of the appropriate postage on letters which are posted without prepayment of postage and are received by him or by such agent; and
 - (b) is so addressed in terms authorised by the Post Office for the purpose, incorporating the designation "FREE-POST" and such other distinguishing characters (if any) as the Post Office may deem necessary;
- "incoming" when used in relation to any postal packet, or any description of postal packet, means received in the British postal area from the Channel Islands, the Isle of Man or from the Republic of Ireland;
- "inland", when used in relation to any postal packet, or any description of postal packet, means posted in the British postal area and addressed to some place in the British postal area, but does not include a postal packet addressed to a ship of the Royal Navy, notwithstanding that the name of a port in the British postal area or the words "c/o B.F.P.O. Ships" are included in the address, if the packet has to be sent abroad for delivery to the ship;
- "jewellery" means:
 - (a) gold, silver or platinum or other precious metal in a manufactured state; that is to say, a state in which value is added to the raw material by skilled workmanship, and in this definition are included any coins used or designed for the purposes of ornament;
 - (b) diamonds and precious stones;
 - (c) watches, the cases of which are entirely or mainly composed of gold, silver, or platinum or other precious metal; and
 - (d) any article of a like nature which, apart from workmanship, has an intrinsic or market value;
- "late posted packet" has the meaning assigned to it by paragraph 6;
- "letter" means any postal packet except a packet consisting of articles for the blind, a current registered newspaper, a parcel, an unaddressed packet or a packet consisting of a petition or address of a kind referred to in Section 84(1) of the Post Office Act 1969;
- "the minimum registration fee" means the smallest fee specified in Column 1 of Part II of Schedule 5;
- "national parcel" means a parcel which is not an area rate parcel;
- "officer of the Post Office" means a person engaged in the business of the Post Office;
- "paper money" means:
 - (a) bank notes or currency notes, being current in the British postal area or elsewhere;
 - (b) money orders and postal orders;
 - (c) unobliterated postage or revenue stamps available for current use in the British postal area or elsewhere (except revenue stamps embossed or impressed on an instrument which has been executed), and National Savings stamps;
 - (d) exchange bills, bills of exchange, promissory notes, cheques, credit notes which entitle the holder to money or goods and all orders and authorities for the payment of money, whether negotiable or not;
 - (e) bonds and coupons relating thereto and other securities for money, whether negotiable or not;
 - (f) coupons, vouchers, tokens, cards, stamps or similar documents, exchangeable (singly or with other such documents) for money, goods or services;
- "parcel" means a postal packet which is posted as a parcel in accordance with the provisions of this Scheme;
- "postage forward parcel" means a parcel which by authority of the Post Office, may be posted without prepayment of postage to an address of, or of the agent of, a person who has made provision to the satisfaction of the Post Office for the payment of the appropriate postage on parcels so posted which are received by him or by such agent, being a parcel which:
 - (a) is enclosed in a wrapper or container provided by that person with the authority of the Post Office on which are printed the address to which the parcel may be so posed and special distinguishing characters allocated for the purpose by the Post Office; or
 - (b) has affixed thereon a label provided by that person with such authority, on which are printed such address and the distinguishing characters so allocated;
- "postal form" means a form issued by or under the authority of the Post Office;
- "postal franking machine" means a franking machine of any such type as the Post Office may from time to time approve designed to stamp impressions denoting the payment of postage and other fees, charges and sums payable to the Post Office, by means of a franking die and a date stamping die, and includes any meter used in the machine or in connection therewith and any dies used in the machine;
- "postal packet" means and includes every packet or article transmissible by post, except a telegram;
- "preferred envelope" means an envelope which is of the shape and within the limits of size specified in Column 3 of Schedule 1 for a preferred letter, has no open panel, and is made of paper weighing at least 63 grammes per square metre;
- "preferred letter" means a letter which is of the shape and within the limits of size specified in Column 3 and within the limits of weight specified in Column 4 of Schedule 1 for a preferred letter and which either:
 - (a) is enclosed in a preferred envelope; or
 - (b) consists of an unfolded card (not enclosed in an outer covering) which complies with the provisions of paragraph 19; or
 - (c) consists of a folded card or folded paper of a type approved by the Post Office which is sealed or secured in such manner as the Post Office may require;
- "prescribed" means prescribed by the Post Office;
- "railex service" means a service whereby a letter is conveyed by a special messenger from an express delivery office to the appropriate railway station, despatched from that station by the next available and suitable train and delivered to the addressee from the railway station to which it was despatched;
- "recorded delivery packet" means an unregistered postal packet which is sent by the recorded delivery service;
- "redirection" as applied to a postal packet includes re-posting;
- "registered newspaper" means a publication which is a registered newspaper by virtue of paragraph 21(4);
- "same day packet" means a postal packet addressed to a place within the same day packet delivery area of the place at which the packet is posted;