

a post abroad with representational duties, or a widower who has his children with him, the Secretary of State may at his discretion allow the payment to an officer of the fare of a sister or other relative;

(2) sons who at the time of the beginning of the journey are under 16 years of age, or who, though 16 years of age or over, reside with and are dependent on their father by reason of physical or mental infirmity;

(3) unmarried daughters residing with and dependent on their father;

(4) sons up to the age of 18 years who are resident at their father's post abroad and are receiving full-time education at that post.

*Comment:—*

Adopted or stepchildren are included in the above enumeration.

(c) The amount of the fares of the members of the family of an officer serving abroad who dies, leaving his family abroad, for a journey from the place where they are to the place to which they desire to go, will be paid at the request of his widow or other member of his family up to the amount of the fares from the officer's post to the United Kingdom.

(d) If a member of the family of an officer serving abroad who is resident with the officer at his post is seriously ill and is required to proceed elsewhere on health grounds or for the purposes of treatment, the Secretary of State may, at his discretion, subject to the production of a medical certificate, allow payment to the officer of the return fares of the sick person and (where necessary) another person travelling with a sick person from the officer's post to such place as the sick person may proceed on medical advice.

7. An officer of Branch A, B or D serving overseas and accompanied by his wife may claim the cost of one return passage by the approved route in respect of each child resident in the United Kingdom who visits him at his post, or for his wife who visits the child or children in the United Kingdom, once during each normal tour of duty provided:—

(a) that the child is under the age of 18 and not gainfully employed;

(b) that at the date of the child's departure from or the wife's departure from the United Kingdom the officer has already served for six months at his post (three months in the case of certain unhealthy posts) and has a reasonable expectation of remaining a further six months at the post before returning to the United Kingdom on an authorised transfer or leave journey.

*Comment:—*

(i) A normal tour of duty for this purpose is 24 months for a Branch A officer or 30 months for a Branch B or Branch D officer of consecutive service abroad. At certain posts regarded as unhealthy for purposes of leave this period is reduced to eighteen months for all branches.

(ii) Where the child is of a previous marriage of the officer or his wife, payment of the fares will be considered on the merits of the case.

8.—(a) An officer who is making a journey in any of the cases referred to in (b) or (c) of paragraph 2 or (a) or (c) of paragraph 3 above will be entitled to receive the amount of the fares by the approved route for servants (within the limits specified in paragraph (b) below). The Secretary of State may in special circumstances authorise the payment of the fares of a servant accompanying the officer in the cases referred to in (b) of paragraph 3 (provided no member of the family is also accompanying the officer) and (a) of paragraph 2 above.

(b) The maximum number of servants in respect of whom the amounts of fares may be paid are:—

(i) *Branch A*

Heads of Missions: 5;

Married officers in Grade 4, 5 and 6 (other than Heads of Missions): 3;

Married officers in Grades 7 and 8 and unmarried officers in Grades 4, 5, 6: 2;

Other officers: 1;

*except that in the cases referred to in (a) of paragraph 3 (ordinary leave) the maximum number of servants is—*

Heads of Missions: 3;

Married officers in Grades 4 to 6 (other than Heads of Missions): 2;

Other officers: 1.

(ii) *Branch B*

Married officers in Grade 4 and above: 2;

Unmarried officers of Grade 4 and above: 1;

*except that in the cases referred to in (a) of paragraph (ordinary leave) the maximum number of servants for the above Branch B officers is one.*

(iii) *Branch C and Branch D.*

No expenditure for servants will be payable.

*Comment:—*

Comment (1) to paragraph 6 (a) above also applies to the case of servants.

(c) Where an officer serving abroad dies, leaving at his post servants whom he had brought from the United Kingdom or elsewhere to his post and for whose return to their homes he had made himself responsible, the amount of the fares for such servants (within the limits of (b) above) for a journey from his post to their home will be paid on request up to the amount of the fares to the United Kingdom.

9. When the fares are payable under the previous paragraphs of this regulation these will be:—

(a) Officers of Branch A and Grade 4 and above in Branch B:—

(i) Officer and members of his family: First class fares (including sleeping berths for a land journey).

(ii) Servants: Second class fares.

Where, however, the servant is a nurse or governess travelling with the officer's child or children of 10 years of age or under, a first class fare may be claimed. This does not apply, however, to a journey or part of a journey by land where

(a) there is only one such child; or

(b) First class sleeping accommodation is available on payment of a supplement to a second class fare (in which case this supplement will be payable).

First class fares, however, will be payable in respect of servants in cases where no second class accommodation is available or, in exceptional cases abroad, where the Secretary of State is satisfied that second class accommodation is unsuitable for Europeans.

(b) Officers of Grades 5 and 6 in Branch B, and members of their family, Branch C officers and officers in Branch D and members of their family:—

Second class fares whether by sea or land, including sleeping berths where necessary for land journeys, except for B 5 officers and their families whose fares will be first class elsewhere than in the United Kingdom. First class fare will, however, be payable where the Secretary of State is satisfied that second class accommodation is unsuitable for Europeans.

*Comment:—*

In the interest of economy certain restrictions are temporarily in force in respect of class of travel by air and by sea on certain routes.

10.—(a) In any case where the amount of fares is payable under the preceding paragraphs of this regulation, except in the case of journeys on ordinary and sick leave, a subsistence allowance will be granted to meet the expenses of food and sleeping accommodation where these are not included in the fare. The subsistence allowance (or a proportion thereof—see (b) below) will be at the rate in force at the time for the countries traversed by an approved route or for journeys by sea except when reduced as under (c) below.

(b) Officers will receive subsistence allowance at the authorised rate for their grade. The full authorised rate will be payable in respect of the officer, three-quarters of this rate in respect of an officer's wife, half of this rate in respect of each member of his family over the age of 12 months and three-eighths of this rate for each servant, subject to the limitations as to numbers laid down in paragraphs 6 (b) and 8 (b) of this regulation.

(c) Where some, but not all, of the items for which subsistence allowance is granted are provided in the fare, the subsistence allowance will be proportionately reduced.

*Comment:—*

(i) Where the expenses of a sleeping berth on a long journey are paid, only two-thirds of the subsistence allowance, to meet the cost of food, will be granted.

(ii) Subsistence allowances are payable only where the expenses of the journey are met from public funds. If, however, no fare is payable (e.g., a journey on one of Her Majesty's ships) and the officer has to pay for his board or if the fare payable does not include board, then a modified subsistence allowance is payable.

11. Necessary and reasonable expenses (such as taxi fares, fees for registration of luggage, portage, &c.) incidental to the journey in respect of which the amount of the fare is payable under the preceding paragraphs of this regulation will be payable to the officer on his application supported by a certificate.