



# The London Gazette

## EXTRAORDINARY.

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### STATUTES OF THE IMPERIAL SERVICE ORDER.

EDWARD, R. and I.

EDWARD THE SEVENTH, by the Grace of God, of the United Kingdom of Great Britain and Ireland and of the British Dominions beyond the Seas, King, Defender of the Faith, Emperor of India, to all to whom these presents shall come. Greeting:

Whereas, we are desirous of recognizing more fully than has hitherto been possible the faithful and meritorious services rendered to Us by Members of the Civil Services of the various parts of Our Empire, We do by these presents, for Us, Our Heirs and Successors, institute and create a new Civil Order of Distinction—to be designated as hereinafter described—and We are graciously pleased to make, ordain, and establish the following rules and ordinances for the Government of the same:

Firstly.—It is ordained that this Order shall henceforth be styled and designated "The Imperial Service Order."

Secondly.—It is ordained that the Order shall consist of the Sovereign, the Prince of Wales, and such Companions as We, Our Heirs or Successors, shall appoint.

Thirdly.—It is ordained that We, Our Heirs and Successors, Kings and Queens Regnant of the United Kingdom of Great Britain and Ireland and of the British Dominions beyond the Seas, Emperors and Empresses of India, are and for ever shall be Sovereigns of this Order.

Fourthly. It is ordained that only the members of the administrative or clerical branches of Our Civil Services shall be eligible for the distinction of Companions of this Order.

Fifthly.—It is ordained that the number of Companions of the Order shall not exceed four hundred and twenty-five, of whom two hundred and fifty shall belong to Our Home Civil Service, and one hundred and seventy-five to the Civil Services of Our Colonies and Protectorates.

Sixthly.—It is ordained that no person shall be eligible to be a Companion of the Order whose name has not been laid before us, Our Heirs and Successors, by one of Our or Their Principal Secretaries of State, and who has not at the time of his nomination rendered at least twenty-five years' meritorious service in the United Kingdom. Provided that in a Colony or Protectorate which, under the Pension Acts or Regulations applying to that Colony or Protectorate, is recognized as unhealthy, the minimum period of service shall be sixteen years: Provided also that it shall at any time be competent to Us, Our Heirs and Successors, to appoint specially to the Order persons who, not having completed the aforesaid periods of service, have rendered such eminently meritorious service as to qualify them in Our opinion to become recipients of this distinction.

Seventhly.—It is ordained that when We, Our Heirs and Successors, shall be pleased to appoint any person to be a Companion of the Order, such appointment shall be made by

Warrant under Our Sign Manual and countersigned by one of Our Principal Secretaries of State.

Eighthly.—It is ordained that the decoration to be worn by Companions of the Order shall be a Badge or Medallion of gold and enamel, bearing on one side Our Imperial and Royal Cypher, and on the reverse "For Faithful Service," both to be executed in dark blue enamel on a plaque or shield of gold, surrounded by a wreath of laurel, surmounted by the Imperial Crown.

Ninthly.—It is ordained that the decoration shall be worn on the left breast suspended by a ribbon of one inch in width.

Tenthly.—It is ordained that the names of those upon whom we are pleased to confer the decoration shall be published in the London Gazette.

Eleventhly.—It is ordained that Companions of the Order shall have the privilege of adding the letters "I.S.O." after their names.

Twelfthly.—It is ordained that members of any Order of Knighthood shall, if otherwise qualified, be eligible to become Companions of this Order, and that Companions of this Order shall in no way be debarred from becoming thereafter Members of any Order of Knighthood for which their services may qualify them.

Thirteenthly.—It is ordained that an officer shall be appointed to the Order who shall be styled "Secretary and Registrar," and who shall be *ex-officio* a Companion of the Order.

Fourteenthly.—It is ordained that the Secretary and Registrar of this Order shall be appointed by Us, Our Heirs and Successors, and shall have the custody of the Archives of the Order, which shall be kept in the Office of Our Secretary of State for the Home Department. He shall attend to the service of the Order and shall execute such directions as he may receive from Our Principal Secretaries of State.

Fifteenthly.—It is ordained that those Members of Our Civil Services who are not eligible for appointment as Companions of this Order may, on retirement from Our said Services after not less than twenty-five years of meritorious service in the United Kingdom, or not less

than sixteen years of such service in a Colony or Protectorate which, under the Pension Acts or Regulations applying to that Colony or Protectorate, is recognized as unhealthy, be awarded a medal to be designated "The Imperial Service Medal," provided that no such medal shall be granted except on the recommendation of one of Our Principal Secretaries of State. Provided also that it shall be competent to Us, Our Heirs and Successors, to confer the Medal upon not more than five Civil servants in each year, who have retired after less than twenty-five years' services, should special circumstances in Our or their opinion justify the grant.

Sixteenthly.—It is ordained that the Imperial Service Medal shall be of silver and of a design similar to that of the Badge of the Companions of the aforesaid Imperial Service Order, and shall be similarly worn.

Seventeenthly.—It is ordained that the names of those persons to whom the Imperial Service Medal shall be granted shall be duly published in the London Gazette.

Lastly.—We reserve to Ourselves, Our Heirs and Successors, full power of annulling, altering, abrogating, augmenting, interpreting, or dispensing with these Regulations, or any part thereof, by a notification under the Sign Manual of the Sovereign of the Order.

Given at Our Court at *Buckingham Palace*, this eighth day of *August*, in the year of our Lord nineteen hundred and two, and the second year of Our Reign.  
By His Majesty's Command.

*Charles T. Ritchie.*

The Permanent Secretary of the Treasury, and the Permanent Under-Secretaries of State for the Home Department and for Foreign Affairs, have been appointed a Committee to communicate with Heads of Departments and to select from lists recommended by them the names of persons to be submitted to His Majesty for appointment to the Order.